



School of Art and Design at Montgomery College

Application for Admission

Application General Instructions

All candidates applying to the School of Art and Design at Montgomery College must submit a School of Art and Design application for admissions, along with a \$25 application fee (one-time, non-refundable). In addition, the following items must be submitted:

- Official high school/college transcripts.
- One letter of recommendation from an artteacher, counselor, or employer.
- A portfolio review/interview

Please arrange for all application materials (except the portfolio which may be presented at the interview) to be mailed to the following address:

School of Art and Design at Montgomery College
Office of Admissions
10500 Georgia Avenue
Silver Spring, Maryland 20902
301-649-4454

Portfolio Guidelines

- 10-15 pieces including a sketchbook.
- Artwork should be from direct observation.
- Variety of subject matter: still life, landscapes, portraits and self-portraits.
- Variety of media: pencil, charcoal, ink, acrylic/oils.
- Focus on compositions using foreground, middleground, and background with a good range of value.
- Include some examples of how you use color.
- Include only works completed in the last two years.
- Works in progress are acceptable.
- Artwork does not need to be matted or framed, but it does need to be neatly presented; no folded, torn, or stained work.
- If you send slides, label each with your name, the size, and the media used. Slides must be of good quality and color saturation.
- No cartoons, superheroes or CD cover copies.

Additional Application Information and Application Checklist

General Information

This application should only be completed by students who wish to be considered for the School of Art and Design program. Students applying for general admission to Montgomery College should complete a regular application for admissions. Please contact the Montgomery College Office of Admissions at 301-279-5000 to request a regular admissions application.

If you have questions about the status of your application or whether your application materials have been received, please contact the School of Art and Design Admissions Office at 301-649-4454.

Application Fees

Applicants may be eligible for a waiver of the application fee in cases of documented hardship. In addition, students who are designated as Maryland Distinguished Scholar, National Achievement, National Hispanic Recognition and National Merit recipients (Finalist, Semi-Finalist, Honorable Mention, and Commended categories) may be eligible for an application fee waiver. Please include a copy of your certificate with your application for admissions. Contact the School of Art and Design Admissions Office at 301-649-4454 for additional information.

Applicants who previously applied to and/or attended Montgomery College do not need to pay the \$25 application fee.

Financial Aid

For those who may be interested in applying for federal and state financial aid, please be aware that the financial aid process is separate and in addition to the School of Art and Design application process. Please contact the Financial Aid Office at 301-279-5100 (www.MontgomeryCollege.Edu/FINAID/) for more information. Please specify that you are applying to the School of Art and Design.

Checklist for student use.

Have you submitted:

- A School of Art and Design Application form with an application fee?
- Official high school/college transcripts?
- One letter of recommendation from an art teacher, counselor, or employer?
- Have you scheduled a portfolio review/interview through the School of Art and Design Office of Admissions (301-649-4454)?



School of Art and Design at Montgomery College

Application for Admission

Social Security Number (for identification of student records) _____

Date _____

NAME Last _____ First _____ Middle _____

Nickname (if applicable) _____

HOME ADDRESS Street Address _____ Apt. # _____

City _____ State _____ Zip Code _____ County of Residence _____

How long have you lived at the present address? Years _____ Months _____

If less than three months, list previous address:

Street _____ City _____ State _____

How long at last address? Years _____ Months _____

TELEPHONE Home (include area code) _____ Work _____

I am interested in studying: Fine Arts (900a) Visual Communication (902a) Undecided

I am applying for the following semester: Fall 20__ Spring 20__ Summer 20__

CITIZENSHIP

U.S. Other than U.S. (must complete next section)

Is American English your first language? Yes No

What is your primary language at home? _____

The following information is used for admission of student visa holders only, and to assist in determining residency for tuition purposes for all non-U.S. citizens. Not a requirement for admission to Montgomery College except for student visa holders.

Date of Entry to U.S. _____ Immigration Status (I-94) _____ Visa Expiration Date _____ I-94 Departure Date _____

Country of Origin _____ Are you planning to request a student visa? Yes No

PERSONAL INFORMATION

DATE OF BIRTH Month _____ Day _____ Year _____ SEX Male Female

RACE (Optional) Not used for eligibility for admission. Federal regulations require colleges to report enrollment data by racial, ethnic and gender categories.

1. White Non-Hispanic 2. Black Non-Hispanic 3. Hispanic 4. Asian 5. American Indian

HIGH SCHOOL INFORMATION

Name of High School _____

City _____ State _____

Year(s) Attended: _____ From 19/20 _____ to 20 _____ Date of Graduation or GED: Month _____ Year _____

If you are "home schooled"; are you affiliated with an existing school or organization? Yes No

If yes, list school/organization _____ Date of Graduation _____

College previously attended _____

How many credits have you completed? _____

Have you previously applied to MC? Yes No Have you previously attended MC? Yes No Dates _____ to _____

In addition to the School of Art and Design at Montgomery College, what other colleges are you currently applying to?

What are your special interests and hobbies?

Why do you want to attend an art school?

Why do you wish to attend the School of Art and Design at Montgomery College?

After attending the School of Art and Design at Montgomery College, what are your plans?

I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS CORRECT AND COMPLETE. I REALIZE THAT DELIBERATE FALSIFICATION OF THIS APPLICATION COULD BE SUFFICIENT GROUNDS FOR DISMISSAL FROM THE COLLEGE. I ALSO CERTIFY THAT I AM AWARE OF THE COLLEGE'S POLICY ON DRUG AND ALCOHOL ABUSE AND PREVENTION AND UNDERSTAND THAT IT IS AVAILABLE UPON REQUEST. IF ADMITTED I AGREE TO ABIDE BY THE POLICIES AND PROCEDURES OF MONTGOMERY COLLEGE. ADDITIONALLY I UNDERSTAND THAT I AM RESPONSIBLE FOR ALL COSTS INCLUDING NECESSARY COLLECTION COSTS TO SATISFY MY DEBTS TO THE COLLEGE. UPON REQUEST BY A DESIGNATED COLLEGE OFFICIAL, I AGREE TO PROVIDE EVIDENCE OF THE INFORMATION ON THIS APPLICATION FOR VERIFICATION BY THE COLLEGE.

Applicant's Signature _____ Date _____

Parent's or Guardian's Signature _____ Date _____

(required when applicant is under 18 years of age)