



# Welcome to Family Connection

POWERED BY NAVIANCE

## How to set up your Family Connection account:

### 1 Sign up for an e-mail account

You will need an Internet e-mail account to use Family Connection. **E-mail accounts are available on site like Yahoo.com for FREE.** If you already have an e-mail account, you can skip this step. *Without an Internet e-mail account, you may sign on to Family Connection as a guest. The guest password is: gaith0551*

### 2 Register for Family Connection

You must have a personal registration code to create your Family Connection account. Registration codes are available with your counselor and in the college/career center. Once you have your Internet e-mail address and personal registration code, you are ready to access:

**Log on to:** <http://connection.naviance.com/gaithersburg>

From the Family Connection main page, type your registration code in the NEW USER text box, click Register, and then follow the on-screen instructions.

### 3 Review your Options

Family Connection offers a number of features that will help you make career and college plans. Once you sign in, you'll see the options available to you in a column on the left side of the screen. Visit the GHS Counseling News & GHS College/Career sites regularly for up-to-date information from your counselors and the college/career center.

### 4 Research colleges

If you're planning to attend college, you can use Family Connection to help you research opportunities. Using Family Connection you can build a resume. You can look up colleges by name or search for colleges based on selected criteria. Then, you can see how your academic performance compares with the admissions requirements from specific colleges. You can use Family Connection to maintain a list of colleges that you're considering. That list is also available to your counselor. You can also link directly to the college or university's website for additional information.

### 5 Keep your counselor up to date

As you do your research and make your career and college plans, be sure to touch base regularly with your counselor. **And, if you change your e-mail address, be sure to update your records in Family Connection so your counselor & college/career information center can reach you.**

