

# College Application Checklist

College

Address

## Admissions Contact

Name

Email

Phone

## Application deadline

## Pre-application

- Researched school online
- Discussed with parents
- Discussed with counselor
- Visited campus

## School Type

Check one:

- Safety
- Likely
- Reach

Application Fee

\$

Date You Sent Application

## Financial Aid/Scholarships

Form

FAFSA

College financial aid application

(other)

Deadline

Completed

## Cost Box

Tuition	
Room & Board	+
Financial aid	-
Total	\$

## Additional Information

- Portfolio (if required)
- Supplemental
- Housing forms

## Application Materials

- Application proofread by you
- Application proofread by someone else
- Cover letter/personal statement

## Letters of Recommendation

Essay/Personal Statement

- Written
- Proofread
- Proofed again
- Transcript sent
- Test scores sent
- Copy of application made and filed

Requested From

Date

Sent?

## College Web Site Password

**Cappex Fit Fact:** Put your name and College Application ID number on every page of application materials you send. For more tips, go to [www.Cappex.com/tips](http://www.Cappex.com/tips).

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