



Martin O'Malley, Governor
Anthony G. Brown, Lt. Governor
John R. Griffin, Secretary
Joseph P. Gill, Deputy Secretary

POSITION: Boat Center Manager (Contractual – No Benefits)
Seneca Creek State Park

STARTING SALARY: \$10.00/hr., 40 hrs/week

CLOSING DATE: Open until filled

CONTRACT PERIOD: May 2011-September 2011

Position Duties: The Department of Natural Resources, Maryland Park Service, is currently accepting applications for a Boat Center Manager at Seneca Creek State Park in Montgomery County. **Employee must be available to work weekends and holidays.** Duties include supervising and weekly scheduling of boat center staff, operating motor boats, providing park specific information and customer service to the public, operating a cash register, and enforcing safety regulations. The employee must maintain high standards of customer service and cleanliness for the Boat Center and ensure that boat center staff maintains the same high standards. Good communication and motivational skills are required. The employee must be able to work in hot, humid conditions. Training and park issued uniforms will be provided.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Education: No minimum requirement.

Experience: The employee must be able to pass the Maryland Certificate of Boating Safety course or already possess a certificate. Education or experience in the field of park operations, recreation, boating, or natural resources is preferred.

Selection Process: Qualified applicants will be contacted throughout the season for job openings. Indicate on the top of the first page what positions you would be interested in being considered for interviews. Please be sure to include complete and accurate information on your application, especially your experience and education.

To Apply: Please submit a Maryland State Employment Application (MS-100) to the address listed below for this position. Applications may be submitted by mail, hand delivered, or faxed. Resumes will not be accepted in lieu of completing the application.

Seneca Creek State Park
11950 Clopper Rd
Gaithersburg, MD 20878
Fax: 301-924-2282

Information may be obtained by calling 301-924-2127
Applications are available at www.dbm.maryland.gov or www.dnr.state.md.us
The State of Maryland is an Equal Opportunity Employer