

EXTRACURRICULAR ACTIVITY FEE REMITTANCE FORM

The Montgomery County Board of Education requires payment of an Extracurricular Activity (ECA) fee for your middle or high school student to participate in extracurricular activities for the 2009-2010 school year.

What is the ECA fee?

The \$30.00 annual fee supports adult-supervised extracurricular activities, such as sports and clubs, for middle and high school students. Students who pay the fee are entitled to participate in one or more programs during the year. Although the Board of Education strongly believes students benefit from participation in after school activities, these activities are voluntary.

Who pays the ECA fee?

All middle and high school students who voluntarily participate in sports or clubs pay the ECA fee. Check with your school administration to determine what other activities require the ECA fee.

NOTE: Students may try out for sports teams before paying the fee. However, once they have been selected for a team or activity, the fee must be paid or their selection will be revoked. Paying the fee does not guarantee that a student will be selected for a team or activity, nor does it supersede academic eligibility requirements.

Who is exempt from the ECA fee?

Students who do not participate in extracurricular activities do not pay the fee. Students who take a course that requires participation in an extracurricular activity, such as a concert performance as a class requirement, do not pay the fee. Check with your

school administration if you are unsure if an activity is exempt from the fee.

Am I eligible to pay a reduced ECA fee?

You may be eligible to pay a reduced fee of \$15.00 if your gross family income is less than \$35,000. If you are eligible to pay a reduced fee, you MUST send written proof of income with your payment, such as a recent tax form, current pay statement, or letter from a family assistance agency. MCPS will NOT accept reduced fees without documentation. Do not send original documents, as we do not return them.

How do I pay the ECA fee?

DO NOT SEND PAYMENT TO YOUR SCHOOL

Credit Card— Payments are accepted online at www.montgomeryschoolsmd.org/parents/

(navigate to the Resources section, then click Pay Activity Fee Online). Reduced ECA fees are not eligible for online credit card processing. **When you pay on-line you will receive by e-mail a receipt with student's name and ID#.**

Check— Make payment to MCPS and write student ID# on check or money order. Send payment directly to MCPS, ECA, 850 Hungerford Drive, Room 154, Rockville, MD 20850. Returned checks are subject to a \$25 fee.

Cash— PAYMENTS MUST BE MADE IN PERSON.

If you have any questions, please call 301-517-5000.

Sincerely,

Susanne G. DeGraba
Chief Financial Officer

DETACH form & send payment to the address below. Do not pay the school directly.

For your convenience, pay online at www.montgomeryschoolsmd.org/parents/

2009–2010 Extracurricular Activity Fee Remittance

Return to MCPS, ECA, 850 Hungerford Dr., Room 156, Rockville, MD 20850

Student Name: _____ Student ID#: _____

Street: _____ School: _____

City, Zip: _____ Grade Level: _____

Parent/Guardian Name (please print): _____

MAKE CHECKS PAYABLE TO MCPS. DO NOT FOLD OR STAPLE FORM.

\$30 Gross family income above \$35,000.

\$15 Gross family income less than \$35,000. (You must enclose proof of income.)

When paying by Visa or MasterCard, please include the correct credit card billing address.

Visa/MC Credit Card # _____ -- _____ -- _____ -- _____ Exp. Date ____ - ____

Cardholder's Signature _____ Email address _____

FOR OFFICE USE ONLY

CHECK – MO - CASH