

Date _____

Dear Mrs. Yates,

I would like to see you to talk about something that happened...

At home

At recess

In class

On the bus

At lunch

Your friend,

Name

Grade

Teacher

P.S.

**THIS IS AN
EMERGENCY!**

(Check this box if and only if someone you love has been hurt, or may be hurt and you can NOT focus on anything else until I talk to you.)