

DATE: March 24, 2008

TO: Montgomery County Public Schools
Dennis Cross, AIA – Project Manager

FROM: Samaha Associates, P.C.

PROJECT: Cabin John Middle School Modernization

RE: Schematic Design Community Meeting – March 11, 2008

PRESENT:

Dr. Paulette L. Smith Paulette_Smith@mcpsmd.org	Principal	301-469-1150
Mr. William G. Everly William_G_Everly@mcpsmd.org	Asst. Principal	301-469-1150
Ms. Carolyn Wallert cawallert@aol.com	PTSA/President	301-299-5903
Ms. Allison Wise wiseasy@aol.com	PTSA/Vice President	301-340-2914
Ms. Suzanne J. Weiss cjmspta@yahoo.com	PTSA-CC	
Mr. Mark Lorenti mark.lorenti@verizon.net	PTSA	
Mr. Byron Johns	CJMS	301-545-0558
Ms. Roz Rehberg	CJMS/Seven Locks	
Mr. Dennis F. Cross dennis_cross@mcpsmd.org	MCPS/DOC	240-876-4586
Ms. Laurie Halverson Lauriehalverson@verizon.net	PTSA Cluster Coordinator	301-983-6453
Ms. Merry Eisner Merry@theEisners.net		301-985-5225
Ms. Amanda Nelson		
Ms. Mary Frances Cotch	Parent/Cold Springs	
Ms. Regina Weitz	Parent/ Bells Mill	301-299-0778
Mr. Christian Souleres christian.s@zcn.com	Parent	
Mr. Matthew Eichner eichnerm@sec.gov	Neighbor	

Ms. Mary Ferranti mf45@verizon.net	Neighbor	
Ms. Cheryl Katz roseibc1@juno.com	Neighbor	
Ms. Rachel Roellke rroellke@samaha-arch.com	Intern Architect	703-691-3311
Mr. Paul H. Falkenbury phf@samaha-arch.com	Architect	703-691-3311

The meeting took place in the cafeteria of the existing school. The purpose was to present the approved schematic design drawings (see attached). The following items were discussed:

Schedule:

- 6.01 Design: March 2008 – March 2009
- Bid: March 2009
- Construction: June 2009 – June 2011
- Opening: August 2011
- Construction funds are available July 2009

Site:

- 6.02 Parents/community are concerned about the loss of trees/greenery. Paul Falkenbury explained the planning process in Montgomery County and that lost trees must be replaced by a form determined by Park and Planning. Development of the design along with a landscape plan will be developed over the next year of design.
- 6.03 Staff parking: 100 existing spaces.
125 proposed spaces.
- 6.04 Student Drop-off/Bus Loading:
Locating the bus loading off Bells Mill should alleviate traffic on Bells Mill Road. The design of the student drop-off should mitigate traffic congestion on Gainesville Road.
- 6.05 Add Alternates:
Dennis Cross explained that the modernization will include a number of add-alternates to the base cost of the construction. These may include the following:
 - o Outdoor amphitheater.
 - o Architectural shading devices.

- 6.06 Track:
A track will be included on the site.

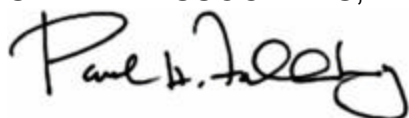
Building:

- 6.07 Capacity:
The school is designed for 1,024 students with a core capacity of 1,200 students. An addition is planned for eight (8) additional classrooms on the northeast side of the building.
- 6.08 Technology:
The school is designed for wire technology, but will be able to convert to wireless.
- 6.09 Life Expectancy of School:
The school is designed for a 50 year life cycle.
- 6.10 Lockers:
Student lockers are located in small pods and will be short enough to see over and allow monitoring.
- 6.11 Sustainable design:
The building is designed for a "LEED" Silver" rating and the aesthetics will reflect its' green technology.
- 6.12 Colors:
Exterior colors will be red (rose), beige and white masonry with silver and white metal and black masonry highlights.
- 6.13 Security:
The school is designed with a secure vestibule and control of the entries with card reader access. Cameras will be located per MCPS security standards.

These are the meeting minutes as recorded. Any omissions or corrections should be brought to the immediate attention of the architect. This concludes the schematic design meetings. In May 2008 the architects will present the preliminary plans to the school board for approval. Thank you.

Sincerely,

SAMAHA ASSOCIATES, P.C.



Paul H. Falkenbury, AIA, REFP
Principal