

2007-2008 Cabin John Crisis Preparedness Plan

The Cabin John Crisis Preparedness Plan has been approved by the Office of School Safety and Security. To familiarize parents new to MCPS, **A Code Red signifies an immediate emergency situation whereby ALL school doors are locked and all students report to a self-contained room.** Parents should be advised that during a **Code Red** emergency, **NO student, staff or parents are permitted to enter or leave the school facility.** **A Code Blue** signifies a lesser emergency whereby students are to remain in their classrooms with attendance taken and instruction continues throughout the emergency.

Cabin John has also implemented a **Parent/Child Reunification Plan.** The plan will be implemented in the event parents or designated others need to pick up students at school as the result of an emergency situation. When the **Parent/Child Reunification Plan** is put into operation, parents should report to the **hallway by the Main Office in order to sign their child/ren out. Please make sure you or your designee bring picture ID.** Parents will then proceed to **the Cafeteria staging area** where the students will be brought to the parent. If you have not completed the **Authorization for Release of Student** form which was sent home, please do so as soon as possible. All designated adults must bring picture ID in order to sign out students.