

# Montgomery County Public Schools Division of Food and Nutrition Services

## Now Offering



**myLunchMoney.com is a new online service to make prepayments to your child's cafeteria account using your credit card.**

### **EASY!**

Enrolling and funding is simple and completed online.

### **CONVENIENT!**

Once your myLunchMoney.com account is established, you can check balances, view student purchases, and fund the account from your computer.

### **SECURE!**

myLunchMoney.com protects your personal and payment card information by the most advanced Internet security.

### **ONE TIME!**

With the recurring payment option, money will always be in your child's account. When a low balance is reached, your credit/debit card is charged.



## **4 Easy Steps to Enroll**

1. Go to [www.myLunchMoney.com](http://www.myLunchMoney.com) and click on "Enroll Now."
2. Create an account for yourself and your children. You will need the student's school, grade, birth date, and student ID number (not their PIN).
3. Provide credit or debit card information. Note: There is a \$1.95 convenience fee per transaction.
4. Select the Automatic Prepayment option if desired.

## myLunchMoney.com Frequently Asked Questions

Most families struggle with busy schedules and it's hard to find time in the morning to write a check, search for lunch money or monitor your child's meal history and balance. myLunchMoney.com is now being offered as a convenience for interested families. myLunchMoney.com allows parents to make prepayments to their child's cafeteria account via the Internet with a credit/debit card. By creating a secure online account, parents can manage their child's meal account easily and conveniently.

### Frequently Asked Questions

**1. How do I find my child's Student Identification Number?**

The student ID is a 6-digit number used to identify your child. It can be found on your child's report card, registration documents or by calling the school office. Please do not confuse this number with the 4-digit PIN (personal identification number) used by children in the lunch line.

**2. How quickly after I make a payment will money be available in my child's account at school?**

Prepayments made to myLunchMoney.com will generally be available at the school the *next* day, but it may take up to 2 school days.

**3. Is there a fee for using this service?**

There is a \$1.95 convenience fee for each payment made. All fees will be displayed at the time of payment. However, there is no cost to set up an account and check your child's spending history or receive low balance notifications. The Division of Food and Nutrition Services and the school do not receive any income from providing this service. The \$1.95 convenience fee will be charged for each payment transaction. If you have several children in the same school and put money into each account at the same time, it is considered one transaction. Payments made to multiple student accounts at different schools are considered separate transactions and will be subject to the fee.

**4. Will I be notified by e-mail when my child's account balance gets low?**

Yes, if you select that option on myLunchMoney.com. Under the "E-mail Notification" settings, you can select the option to be notified by e-mail every time your child's balance drops below the amount you specified during set up.

**5. Can I set up automatic payments?**

"Smart Pay" is an option you can select during account set up. You will be asked to set the low balance amount and automatic payment amount. When your child's account reaches that low balance, the automatic payment amount you selected is deposited into your child's account and charged to your credit/debit card.

**6. What if my child transfers to another school?**

Any balance on your child's account will follow the student to the new school within 2-3 school days. The balance reported may appear as zero (0) until the transfer is completed. This could trigger a Smart Pay prepayment if a customer is enrolled in that feature.