

# STUDENTS WITH DISABILITIES

If you have a documented disability, you may be eligible for accommodations on SAT Program tests. Arrangements can be made if you need accommodations such as: wheelchair accessibility; preferential seating; special test formats such as Braille or large print; written copy of spoken directions; or other accommodations. Visit the College Board [Services for Students with Disabilities \(SSD\) student page](#) for information about accommodations, the request process and required documentation.

To receive test accommodations, you must:

## 1. Apply for accommodations

All accommodations must be approved by SSD. Visit the College Board [SSD student page](#) for information on how to request accommodations without the assistance of your school or work with your school's SSD Coordinator to submit a request for accommodations online.

## 2. Submit your request for accommodations the spring before your first test

Start the process early. If possible, submit your request for accommodations in the spring before your first College Board test ([PSAT/NMSQT](#), [AP](#) or [SAT](#)) to ensure enough time to process your application. [View SSD dates and deadlines](#) on back.

## 3. Register

When registering online for the SAT, you are prompted to enter your unique SSD Eligibility Code. This code is located in the upper right-hand corner of your Eligibility Letter, which you receive when your accommodations are approved.

If you choose to register by mail, include a copy of your Eligibility Letter with your registration and payment.

## **If you must register before your accommodations are approved:**

If your accommodations have not been approved yet, you must register as a standard test-taker. Once your accommodations are approved, check your registration ticket or call 609-771-7137 to confirm that your registration has been updated to reflect the accommodations.

**Eligibility application deadlines are earlier than SAT registration deadlines** (see back)  
Accommodations approved less than two weeks before a test date cannot be guaranteed until the next test.

For further information, visit the College Board [SSD student webpage](#) or ask your school counselor.

From: <http://www.collegeboard.com/ssd/student/>

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## Deadlines for submitting test accommodations requests:

It is very important that you submit accommodations requests before the deadlines. Because the review process is thorough, it takes about seven weeks to review a request when documentation is required.\* Note that all deadlines refer to the date by which College Board must receive **complete** applications, including all documentation. If a request is resubmitted or if additional documentation is provided, it must be submitted before the deadline below. **Begin the process early!**

2011-2012 Test Date	Date by which accommodations request and complete documentation must be received *
PSAT/NMSQT® October 12, 15	Aug. 24
SAT® and SAT Subject Tests™ October 1	Aug. 12
SAT and SAT Subject Tests November 5	Sept. 16
SAT and SAT Subject Tests December 3	Oct. 14
SAT and SAT Subject Tests January 28	Dec. 9
SAT March 10	Jan. 20
SAT and SAT Subject Tests May 5	Mar. 16
SAT and SAT Subject Tests June 2	Apr. 13
Advanced Placement Program® (AP®) May 7—11, 14—18	Feb. 24**

\* In some cases, when documentation is not required, requests for accommodations submitted after the above date(s) **may** be decided before the test date. However, there is no guarantee that accommodations will be approved and test materials shipped in time for the test.

\*\*AP dates are set to ensure that most accommodation-eligibility determinations can be made before AP Exam ordering deadlines.

When testing at a center on a national date, students normally receive up to 50 percent extended time and can use a regular or large type test book. Students receiving accommodations more than 50 percent extended time or who CANNOT test at a national center will be assigned to the appropriate Testing Center; check with your school's Counseling Office. **Most testing accommodations for Montgomery County Public School students are located at WALTER JOHNSON HIGH SCHOOL. THE TEST COORDINATOR, SUE HARTUNG CAN BE REACHED AT 301-803-7140.** A student who requires the use of a reader and/or writer must test at his/her home school. ETS Special Needs Hotline is 1-(609) 771-7137.