

To submit a Reflections entry:

- 1. Read the General Participation Rules and the rules specific to the category you are interested in**
- 2. Create a piece of artwork: Literature, Visual Arts, Photography, Musical Composition, Dance Choreography, or Film Production**
- 3. Complete the Student Entry Form, including parent and student signature**
- 4. Include an Artist Statement**
- 5. If another student appears in your entry, have their parent complete the Parent/Guardian consent form**
- 6. Attach your entry form, artist statement and consent form (if needed) to the back of your entry**
- 7. Turn in entry to the Baker office (Mr. Bradley) by Monday November 28th**

Then I'll be in touch.

Any questions, please don't hesitate to contact me.

Thanks

Karen Love

Reflections Chair

301-916-5432

202-682-4928

klove@Ullico.com

Directions for the Maryland PTA Student Entry Form

Only use the Maryland PTA Reflections Program Student Entry Form found on the Maryland PTA website, www.mdpta.org, under the Reflections Tab.

Please fill in the Student Entry Form on-line so that all required information is typed. This helps eliminate mistakes. Hand written entries are discouraged by Maryland PTA and not accepted by National PTA. The electronic on-line form is very easy to use. If you need extra help, please contact your local or Council Reflections chairperson or you can call Maryland PTA for additional help, 1-800-707-7972.

1. At the top of the page, enter the student's current age, grade, and mark the box for gender by clicking on the square.
2. Grade Division – click the square which corresponds to your child's grade.
3. Arts Area – click the art area, please select only one. You will need to fill out separate forms for multiple entries.
4. Title of Work – type in the title. A title is **REQUIRED** this year (“Untitled” is not a title).
5. Required Artist Statement – Each participant is required to submit an artist statement that describes what inspired him or her to create the work and how it relates to the theme. The artist statement is mandatory for all entries in all grade divisions. The statement may not exceed 250 words (1,000 characters maximum); there is no minimum length. The Student Entry Form provides a space to type the artist statement; if the statement does not fit in the space given, it must be written on a separate page and labeled in the lower right corner according to the directions given for the rules of the specific art area.
6. Required Information – fill in all of the required information under the corresponding art area. All required information pertaining to your student's art area must be completed.
7. Student Information – type in the student's name, address, city, state, zip code, phone number, and e-mail address.
8. Next, skip to the Additional Required State Information section just below the signatures. Make sure the name of your PTA County Council is filled in if you have an active County Council. The “Other Maryland PTA Requirements” refers to the required Standards of Affiliation. Each local PTA participating in the Reflections program must have met all Standards of Affiliation by February 1, 2012 (the date all council entries are due to the state office for judging) in order to participate in Reflections. If you have any questions about your PTA's Standard of Affiliation, contact your local PTA president, your PTA Council, or Maryland PTA.
9. The bottom portion is to be completed by the local PTA. If your form is not complete, contact your PTA's Reflections chair or unit president for help.
10. Save your form and print out a copy for your child and you to sign. Sign the form.
11. Include a copy of your form with your student's entry according to the directions provided on the rule sheet corresponding to the art area.



PTA Reflections Program | STUDENT ENTRY FORM

Directions: Completely fill out the form down to and including the required signatures. Leave the boxed area for local PTA information blank. If you need more space, use an extra sheet of paper. Be sure to label any additional pages.

Grade: _____
 Age: _____
 Gender M F

Grade Division (check one) <input type="checkbox"/> Primary: preschool–grade 2 <input type="checkbox"/> Intermediate: grades 3–5 <input type="checkbox"/> Middle: grades 6–8 <input type="checkbox"/> Senior: grades 9–12	Arts Area (check one) <input type="checkbox"/> Dance Choreography <input type="checkbox"/> Film Production <input type="checkbox"/> Literature <input type="checkbox"/> Musical Composition	<input type="checkbox"/> Photography <input type="checkbox"/> Visual Arts
--	--	--

Title of Work (Required): _____

Required Artist Statement:
Explain how your work relates to the theme. (Maximum 250 words)

REQUIRED INFORMATION

Dance Choreography: Name(s) of performer(s): _____

Film Production: Name(s) of person(s) appearing in your film: _____

Did you use film-editing software? If so, which software? _____

Dance Choreography and Film Production: Credit the background music below (title, composer, and performer). _____

Musical Composition: Check one: Traditional Instrumentation Midi Instrumentation

Name(s) of person(s) who performed your composition: _____

Did you use music composition software? If so, which software? _____

Photography: Location/date of shot: _____

Describe the type of camera and process used in preparing the piece. _____

Visual Arts: Describe the medium (crayons, oil on canvas, etc.). _____

Photography and Visual Arts:
Dimensions of the work in inches, including mat. L _____ W _____

Student's first name _____ Middle intl. _____ Last name _____

Address _____ Address 2 _____

City _____ State _____ ZIP _____

Phone (____) _____ E-mail _____

I grant to National PTA an irrevocable, unlimited license to display, copy, sell, sublicense, publish, and create and sell derivative works from, my work submitted for the Reflections Program. National PTA is not responsible for lost or damaged works. Entries may not be returned. I understand that I must participate in the Reflections Program through a PTA/PTSA in good standing. I affirm that this is my own original work. I understand that the submission of my entry into the Reflections Program constitutes acceptance of the above condition.

→ Full Signature of student _____ → Signature of parent/legal guardian (necessary if child is under 18 years) _____

Additional Required State Information: County _____ Local PTA's must have met all MD State Standards of AFFILIATION on or before Feb 1st, 2012. (See page 3).

TO BE COMPLETED BY LOCAL PTA Check one: PTA PTSA Local eight-digit PTA ID: _____

Local chair name _____ Full and Official PTA/PTSA name _____

TA address _____ City _____ State _____ ZIP _____

E-mail _____ Phone (____) _____

Local PTA good standing status: Per State By-Laws Yes No missing requirements _____



PTA REFLECTIONS

How to Use the Consent Form

The use of the Consent Form is mandatory for the 2011-2012 program year. The information provided below offers guidance and provides clarification on its use.

Purpose: The purpose of the Consent Form is to ensure that the children, youth or adults included in Reflections entries, or the parents/guardians of those persons, are aware that their image or voice will be used in the artwork. It is also to help these individuals understand that the entry may be used by National PTA, may be judged at multiple levels, and may be displayed in a number of locations, both public and private.

Use of the Consent Form: The Consent Form should be used if a child or adult's recognizable image or voice is included in a Reflections entry. This means, any time there is use of a person's voice or an image of a person from which that person could be recognized, usually involving all or part of the face, then the Consent Form should be used. The form should be used for any person, regardless of age (child, youth or adult). The Consent Form should accompany the Student Entry Form along with the artwork.

The use of the Consent Form is most applicable to entries in the Visual Arts, Photography, Film Production, Dance Choreography, and in the Musical Composition categories.

The Consent Form should be used when an entry features the voice of a person in a Reflections entry. This is most applicable to the Film Production and in the Musical Composition Categories.

Example: In the Film Production entry, "Prince Hamy Saves Beauty," a child's voice is used as a narrator and a child and adult are used as characters in the film. Thus the entry would require the use of a Consent Form for both children and the adult.

http://www.ptareflections.org/cs/program_gallery/division_winners?cat=6&div=intermediate

The Consent Form should also be used if an entry includes the recognizable image of a person. This is most applicable to the Visual Arts, Photography, Film Production, and Dance Choreography categories. If the image is of a person and is recognizable (including all or part of the person's face), then a Consent Form should be used.

Examples: Requires a Consent Form:

If a person's face is used in whole or in part in a photograph, it requires a Consent Form. If a photo is included in a collage (Visual Arts entry) and includes a recognizable image of a person (especially the person's face), it requires a Consent Form.

Example: If another person is included in a Dance Choreography entry, where his or her image is recognizable (especially the person's face), a Consent Form is required.

http://www.ptareflections.org/cs/program_gallery/division_winners?cat=2&div=primary

Example: If another person is in a Film Production entry, where his or her image is recognizable (especially the person's face) a Consent Form is required.

http://www.ptareflections.org/cs/program_gallery/division_winners?cat=2&div=primary

When is a Consent Form NOT Needed?

The form is not needed if the entry does not include recognizable images of another person.

Examples: Does Not Need a Consent Form:

Images of shadows, or that show a silhouette of a person's body or parts of a person's body (e.g. feet) do not need a Consent Form. If an image is drawn of a person (Visual Arts entry) and the image is not recognizable of the person, a Consent Form is not needed.

Reflections participants should make a reasonable effort to obtain a Consent Form from persons in their entries. However, in some circumstances, it may not be possible or reasonable to obtain a signed Consent Form. Examples of these types of situations may include taking a photo of a group of children while the student is traveling, filming a video that includes shots of a large audience at a public event, or other similar situations.

Examples:

If a student is on vacation and takes a photograph of a group of children in Kenya, a Consent Form is not needed.

If a student films part of his entry at a local parade and there are children and adults visible in group shots in the entry, a Consent Form is not needed.



**PTA Reflections Program
Consent Form**

Important note for Reflections Participants: This completed form must accompany the artwork submission and Student Entry Form if a person's recognizable image or voice is included in the submission. Signatures are required. If individual is under age eighteen, a parent or guardian must sign the form. This form is required for the 2011-2012 program year.

For Use of a Student's Image or Voice

I give my permission for my son/daughter, _____ (NAME), to participate in the taping, photographing, or audio recording of an entry in the PTA[®] ReflectionsSM Program. I give consent for the student's voice and or image to be included in the entry. This entry may be used an unlimited number of times in perpetuity in connection with the PTA Reflections Program or other National PTA purposes. I understand that entries may be judged at the local, regional, state, and national level. Entries may be displayed at a school or at another public area, including the Internet.

Name of student submitting the entry: _____

I have read and understand the rules of the Reflections Program.

Student Name

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

For Use of an Adult's Image or Voice

I am 18 years of age or older and I consent to participate in the taping, photographing, or audio recording of an entry in the PTA[®] ReflectionsSM entry.

This entry may be used an unlimited number of times in perpetuity in connection with the PTA Reflections Program or other National PTA purposes. I understand that entries may be judged at the local, regional, state, and national level. Entries may be displayed at a school or at another public area, including the Internet.

Name of Student Submitting the Entry: _____

Name of consenting adult: _____

Date

Signed: _____