



Baker Middle School

2009-2010 QUICK GUIDE

25400 Oak Drive
Damascus, MD 20872
Phone: 301-253-7010
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The full version of the Parent Handbook can be found at – www.bakerms.org

ADMINISTRATION

Louise Worthington – Principal
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Grade 6 – ODYSSEY

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Grade 8 – CHAMPIONS

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ARTS and HEALTH/PHYSICAL EDUCATION

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PATRIOTS – Learning for Independence

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PARAEDUCATORS

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SPEECH & LANGUAGE

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MEDIA CENTER

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HEALTH ROOM — 301-253-7014

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AFTER-SCHOOL ACTIVITIES COORDINATOR

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SSL COORDINATOR

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STAFF DEVELOPMENT

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IT SYSTEMS SPECIALIST

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BUILDING SERVICES

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CAFETERIA — 301-253-7019

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Lindsey Ziranski – Lindsey_M_Ziranski@mcpsmd.org

BAKER MIDDLE SCHOOL PTA

Joe Abbott, *President*
Jennifer Zaranis, *Vice President*
Monica Glaze, *Treasurer*
Karen Myers, *Secretary*
Please check the PTA section of the Baker website for contact information.

2009-2010 SCHOOL YEAR CALENDAR

2009		Event	Note
August 31	Mon.	First Day of School for Students	Mass flyer distribution
September 7	Mon.	Holiday—Labor Day	Offices & schools closed.
September 28	Mon.	Yom Kippur	No school for students and teachers. (Note: Rosh Hashanah is Sat., September 19)
October 2	Fri.	Early Release Day K-12	Grading/Planning. Students dismissed after lunch.
October 5-9	Mon.-Fri.	Marking Period 1 Interims Week	
October 12	Mon.	Columbus Day Open House K-12	
October 16	Fri.	MSTA/MCAASP Conferences	No school for students.
October 30	Fri.	Marking Period 1 Ends	
November 2	Mon.	Professional Day for Teachers	No school for students.
November 3	Tue.	Marking Period 1 Grades Submitted Marking Period 2 Begins	
November 11	Wed.	Marking Period 1 Report Cards Distributed Early Release Day K-8 for Parent Conferences	Mass flyer distribution Students dismissed after lunch.
November 12	Thu.	Early Release Day K-8 for Parent Conferences	Students dismissed after lunch.
November 25	Wed.	Early Release Day K-12.	Interims/planning. Students dismissed after lunch.
November 26, 27	Thu., Fri.	Holiday—Thanksgiving	Offices & schools closed.
December 7-12	Mon.-Fri.	Marking Period 2 Interims Week	
December 24, 25	Thu., Fri.	Holiday—Christmas	Offices & schools closed.
December 28-31	Mon.-Thu.	Winter Break	No school for students and teachers.
		Event	Note
2010			
January 1	Fri.	Holiday—New Year's Day	Offices & schools closed.
January 15-22	Fri.-Fri.	Semester Final Exams	
January 18	Mon.	Holiday—Martin L. King, Jr. Day	Offices & schools closed.
January 22	Fri.	Marking Period 2 Ends	
January 25	Mon.	Professional Day for Teachers	No school for students.
January 26	Tue.	Marking Period 2 Grades Submitted Marking Period 3 Begins	
February 3	Wed.	Marking Period 2 Report Cards Distributed	Mass flyer distribution
February 15	Mon.	Holiday—Presidents' Day	Offices & schools closed.
February 26	Fri.	Early Release Day K-12	Interims/planning. Students dismissed after lunch.
March 1-5	Mon.-Fri.	Marking Period 3 Interims Week	
March 9-18	Tue.-Thu.	Reading and Math MSAs	
March 26	Fri.	Marking Period 3 Ends	
March 29-April 1	Mon.-Thu.	Spring Break	No school for students and teachers. (Note: Passover begins March 30)
April 2, 5	Fri., Mon.	Holiday—Easter	Offices & schools closed.
April 6	Tue.	Professional Day for Teachers	No school for students.
April 7	Wed.	Marking Period 3 Grades Submitted Marking Period 4 Begins	
April 14	Wed.	Marking Period 3 Report Cards Distributed	Mass flyer distribution
April 21-May 11		Science MSA Window	
May 10-14	Mon.-Fri.	Marking Period 4 Interims Week	
May 18	Tue.	Algebra HSA	
May 31	Mon.	Holiday—Memorial Day	Offices & schools closed.
June 10-16	Thu.-Wed.	Semester Final Exams	
June 16	Wed.	Marking Period 4 Ends Early Release Day K-12	Last day of school for students.
June 17	Thu.	Professional Day for Teachers	
June 23	Wed.	Final Report Cards Mailed	

School Contingency Calendar, 2009-2010

If the school year should be disrupted by emergencies and schools are closed, the school year will be extended.

If schools are closed ...	The school year will be extended by...
5 days	one day to June 17, 2010
6 days	two days to June 17 and 18, 2010
7 days	three days to June 17, 18, and 21, 2010
8 days	four days to June 17, 18, 21, and 22, 2010
9 days	five days to June 17, 18, 21, 22 and 23, 2010

2009-2010 BELL SCHEDULE

Please check the weekly *Paw Prints* for changes in schedule.

FULL DAY	GRADE 6	GRADE 7	GRADE 8
7:55 - 8:10	Bulldog Time	Bulldog Time	Bulldog Time
8:10 - 8:59	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
9:03 - 9:50	Period 2	Period 2	Period 2
9:54 -10:41	Period 3	Period 3	Period 3
	10:45-11:15 Lunch A	10:45-11:32 Period 4	10:45-11:32 Period 4
	11:19-12:06 Period 4	11:36-12:06 Lunch B	11:36-12:23 Period 5
	12:10-12:57 Period 5	12:10-12:57 Period 5	12:27-12:57 Lunch C
1:01 - 1:48	Period 6	Period 6	Period 6
1:52 - 2:40	Period 7	Period 7	Period 7

EARLY RELEASE	GRADE 6	GRADE 7	GRADE 8
7:55 - 8:24	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
8:28 - 8:55	Period 2	Period 2	Period 2
8:59 - 9:26	Period 3	Period 3	Period 3
9:30 - 9:57	Period 4	Period 4	Period 4
10:01 -10:28	Period 5	Period 5	Period 5
10:32 -11:02	Lunch A	Period 6	Period 6
11:06 -11:36	Period 6	Lunch B	Period 7
11:40 -12:10	Period 7	Period 7	Lunch C

2-HOUR DELAY	GRADE 6	GRADE 7	GRADE 8
9:55 -10:28	Period 1/Announcements	Period 1/Announcements	Period 1/Announcements
10:32 -11:04	Period 2	Period 2	Period 2
11:08 -11:40	Lunch A	Period 3	Period 3
11:44 -12:16	Period 3	Lunch B	Period 4
12:20 -12:52	Period 4	Period 4	Lunch C
12:56 - 1:28	Period 5	Period 5	Period 5
1:32 - 2:04	Period 6	Period 6	Period 6
2:08 - 2:40	Period 7	Period 7	Period 7

ASSEMBLY	GRADE 6	GRADE 7	GRADE 8
7:55 - 8:10	Bulldog Time	Bulldog Time	Bulldog Time
8:10 - 9:10	Assembly 1/Period 1	Assembly 1/Period 1	Assembly 1/Period 1
9:14 -10:14	Assembly 2/Period 1	Assembly 2/Period 1	Assembly 2/Period 1
10:18 -10:50	Period 2	Period 2	Period 2
10:54 -11:26	Lunch A	Period 3	Period 3
11:30 -12:02	Period 3	Lunch B	Period 4
12:06 -12:38	Period 4	Period 4	Lunch C
12:42 - 1:18	Period 5	Period 5	Period 5
1:22 - 1:58	Period 6	Period 6	Period 6
2:02 - 2:40	Period 7	Period 7	Period 7

ATTENDANCE in school is required by law.

At Baker, the school day starts at 7:55 am. If a student will be absent from school or will be arriving late, a parent/guardian is expected to call the attendance secretary at **301-253-7010** each day before 9:00 am to report the absence/tardiness. If the school has not been informed by 9:00 am, the parent/guardian will be notified of the student's absence via Connect Ed.

Absence – A student returning to school after an absence must turn in a note to the Attendance Secretary signed by the parent/guardian. In accordance with regulation JEA-RA II.A.3.d.3, **“The principal may require a physician’s certificate from the parent or guardians of the student ...”** There will be a limit of three school days following the absence to submit the written note. Unless the principal has granted an extension after this three-day limit, all undocumented absences are classified as unexcused. The note must contain the following information: student’s name (full legal name), date(s) of absence, reason for absence, parent/guardian signature and contact number. According to Maryland State Law, **only the following absences are considered lawful/excused** (tardiness is considered to be a short absence):

- Court Summons
- Death in Family
- Hazardous Weather Conditions
- Illness of Student
- Lack of Authorized Transportation
- Previously Approved Activity
- Religious Holiday
- State of Emergency
- Suspension

Absence for any other reason must be approved by the Principal prior to the absence. A letter should be addressed to the Principal giving the dates and the reason(s) for the proposed absence. This letter must be received a minimum of three days prior to the first day of absence.

Late Arrival – A student arriving late must sign in at the Attendance window. At that time, the student must turn in a note, signed by the parent/guardian, explaining the absence, or the parent/guardian must sign in the student. A student arriving without a note or parent/guardian signature will be marked unexcused. **A note or parent signature does not guarantee that the absence/tardiness will be excused.**

Early Dismissal – A student who needs to leave before regular dismissal time should bring a note, signed by the parent/guardian, explaining the absence, to the Attendance window by 7:50 am (or as early in the day as possible). The student will receive a pass from the Attendance Office which is to be presented to the teacher at the beginning of the class from which the student is to be dismissed. It is the student’s responsibility to keep an eye on the time so he/she can be dismissed at the requested “to leave at” time without being called.

CAFETERIA – Students will be assigned a PIN number that is to be used in purchasing meals. Parents can make out a check to the school or be deposited in their child’s account or put additional funds in the account at www.MyLunchMoney.com. The students can use the deposit system to pay for lunch and need not carry cash to school.

Secondary School Meal Prices as of 6/9/2009

Breakfast:	\$1.30	Reduced:	\$0.30
Lunch:	\$2.75	Reduced:	\$0.40

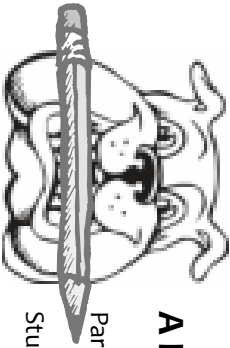
A La Carte Prices as of 6/9/ 2009

Milk:	\$0.60	Cookies:	\$0.35
Chips:	\$0.65	Ice Cream:	\$0.50 & Up

MAKE UP WORK POLICY – When students are absent from school, it is their responsibility to obtain and make up missed assignments. Students should check Edline for homework assignments and contact classmates about missed work. When they return, students should ask each of their teachers about making up work. **When a student has been absent for three consecutive days due to illness, the parent/guardian may call the counseling office to request work.** The teachers will have 24 hours to gather the work for the student. Students who are absent for any reason other than illness/hospitalization/death in family are responsible for getting their assignments prior to the absence.

VISIT TO THE SCHOOL – Parents are always welcome to visit a class. However, any parent wishing to do so must arrange this with the teacher 24 hours ahead of time. Upon arriving, visitors must check in with the Main Office and receive a guest pass. Visits by other students, friends, relatives, etc. are not allowed. Thank you for your cooperation with these safety measures.

Additional school information can be found in the Parent Handbook and Student Planner.



A NOTE TO SCHOOL Date _____

Parent Signature _____

Student Name _____

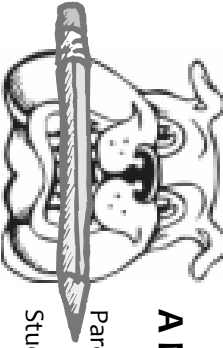
was absent on date(s) _____ due to _____

was late this morning due to _____

needs to leave today at _____ for _____

has permission to ride a different bus after school today. He/she will be riding with _____ on bus route _____

Other: _____



A NOTE TO SCHOOL Date _____

Parent Signature _____

Student Name _____

was absent on date(s) _____ due to _____

was late this morning due to _____

needs to leave today at _____ for _____

has permission to ride a different bus after school today. He/she will be riding with _____ on bus route _____

Other: _____