

# Computer Applications – Grade 7

Mr. White

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## Course Overview

Welcome to 7<sup>th</sup> grade computer applications – living with technology. This is a nine week course where students will be exploring how to use a computer and some of its software to complete different kinds of assignments. The students will be learning:

- How to stay safe on-line
- How to use the internet to gather information and resources
- How to use MS Power Point to create a visual narrative with viewer choice with buttons
- How to use MS Power Point to tell their life story with use of photos and sound
- How to use MS Excel to keep track of generated data and turn it into a graph
- How to use Paint to modify an photo of themselves and to create an personal logo
- How to use MS FrontPage to create a webpage about their favorite hobby

## Grades:

Grades can be accessed on-line from the Baker homepage and should be monitored regularly. Most work will be completed in class with a due date and deadline assigned for all work. If you are missing work, it is strongly encouraged that you complete that work at home or at lunch time, so as not to fall behind.

## Materials:

- Section in your three ring binder with a pocket folder for this course
- A USB thumb drive (1GB or larger) to save projects and to transfer from school and home (recommended but not required)
- Pen or pencil