

IMPORTANT NOTICE FROM MONTGOMERY COUNTY PUBLIC SCHOOLS

This is to inform you that the Montgomery County Board of Education is continuing the extracurricular activity (ECA) fee that you may be required to pay for your middle and/or high school student for the school year 2004-2005.

What is the ECA fee?

The \$20.00 annual fee supports adult-supervised, extracurricular activities, such as sports and clubs, for middle and high school students. Students who pay the fee are entitled to participate in one or more programs during the year. Although the Board of Education strongly believes students benefit from participation in extracurricular activities, these activities are voluntary.

Who pays the ECA fee?

All middle and high school students who voluntarily participate in sports or clubs pay the ECA fee. Check with your school administration to determine what other activities require the ECA fee.

NOTE: Students may try out for sports teams before paying the fee. However, once they have been selected for a team or activity, the fee must be paid or their selection will be revoked. Paying the fee does not guarantee that a student will be selected for a team or activity, nor does it supersede academic eligibility requirements.

Who is exempt from the ECA fee?

Students who do not participate in extracurricular activities do not pay the fee. Students who take a course that requires participation in an extracurricular activity, such as a concert performance as a class requirement, do not pay the fee. If you are unsure if an activity is exempt from the fee, check with your school administration.

Can I pay a reduced ECA fee?

If your gross family income is over \$29,000/year, you are required to pay the full \$20.00 fee. You may be eligible to pay a reduced fee if your gross family income is less than \$29,000/year, as follows: If your gross family income is between \$20,000 and \$29,000, the fee is \$10.00. If your gross family income is less than \$20,000, the fee is \$5.00.

If you are eligible to pay a reduced fee, you MUST send written proof of income with your payment, such as a recent tax form, current pay stub, or letter from a family assistance agency. We will NOT accept reduced fees without documentation. Do not send original documents, as we do not return them.

How do I pay the ECA fee?

DO NOT SEND PAYMENT TO YOUR SCHOOL Mail or deliver the detached form with payment to MCPS to the address below. Write student ID# on the check or money order and make payable to MCPS. **DO NOT SEND CASH.** Returned checks are subject to a \$25.00 charge.

If you have any questions, please call 301-517-5000.

Sincerely,



Susanne G. DeGraba
Chief Financial Officer

DETACH form and send payment to address below, DO NOT PAY AT SCHOOL.

2004-2005 Extracurricular Activity Fee Remittance Form

Return directly to Division of Controller/ECA, MCPS, 850 Hungerford Dr., #154, Rockville, MD 20850

Student Name _____ Student ID # _____
 Address _____ School _____
 _____ Grade Level _____

Parent/Guardian Name (please print) _____

DO NOT SEND CASH - Enclose payment to MCPS and mark box below.

- \$20 Gross family income above \$29,000
- \$10 Gross family income from \$20,000-29,000 (You must enclose proof of income.)
- \$5 Gross family income less than \$20,000 (You must enclose proof of income.)

Visa/MC Credit Card # _____ - _____ - _____ - _____ Exp. Date ____/____

Security code on back ____ Cardholder's Signature _____

For Office Use Only		
CK	MO	CA
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
# _____		
