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## Someone I Know Has A Problem With Drugs Or Alcohol

### Student Assistance Program

If you, or someone you know, has a possible substance abuse problem, refer them to the Student Assistance Program. This is a *confidential* program intended to help students. Students are not told who referred them, and the students who are referred are not punished in anyway. Speak with your guidance counselor or fill out a confidential referral form. Forms are available in the counseling office or in the health room. Contact: Mr. Joe Davis (Room 57)

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## What's The Deal With SSL Hours?

Students need 60 Student Services Learning Hours in order to graduate. (Starting with the class of 2011 students will need 75 hours.) Students earn SSL hours by performing acts of community service for an approved non-profit organization. Forms are located in the counseling office.

The MCPS SSL Web site [www.mcpsssl.org](http://www.mcpsssl.org) contains information about the SSL program, forms, frequently asked questions, and links to the Maryland State Department of Education service-learning Web site.

Contact SSL Coordinator, Ms. Gina Grubb if you have questions.

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## Other Resources

### Career Center

Provides college/career information, financial aid information, college trips, and speakers. Contact: Ms. Cathy Adams (Room 23)

### Counseling Department

The Counseling Department is available to provide both academic and non-academic counseling and advice to all students.

Contact: Mrs. Susan Hornburg,  
Guidance Secretary

### Counselors:

A - Ga	Mr. Cappuccilli
Ge - Ma	Ms. Martin
Mc - Su	Mr. Gysberts
Sw - Z	Ms. Pavlik

### Heads of Houses

The head of each instructional house can assist you or direct you to the resources that you need. Contact:

- \* Humanities: Ms. Emily Sigman (Humanities House Office)
- \* Global Ecology: Ms. Joyce Bailey (PHS Greenhouse)
- \* Science, Math, Computer Science: Mr. Mark Curran (Room 28)

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POOLESVILLE HIGH  
SCHOOL

Poolesville High School  
17501 Willard Rd.  
Poolesville, MD 20837

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# Where to Get Help At PHS

## A Student's Guide



(301) 972-7900

POOLESVILLE HIGH

## I Don't Know How To Check My Grades Online

Go to [https://www.edline.net/pages/Poolesville\\_High\\_School](https://www.edline.net/pages/Poolesville_High_School) or use the EdLine link from the PHS home page. Contact Mr. Ted Gardiner (Room 33B) if you need a log in name. Parents can contact him at [Edward\\_L\\_Gardiner@mcpsmd.org](mailto:Edward_L_Gardiner@mcpsmd.org).

## I Need Help With HSAs

Students needing additional support for the High School Assessments in Algebra, Biology, English 10, and NSL Government should contact the Resource Teacher for that department. Additional information is available on the Maryland High School Assessment web site at: [www.mcpshsa.org](http://www.mcpshsa.org) or [HSAexam.org](http://HSAexam.org).

Algebra 1	Ms. Linda Loomis
Biology	Ms. Kathy Bettinger
English 10	Ms. Pat Tabachnick



## I Want to Improve My Grades

### 1. The easiest way to improve your grades is to check them on-line.

Use **EdLine** to check to see if you have any missing assignments or work that can be re-done and/or re-assessed. Some teachers use EdLine to post copies of assignments, schedules or other helpful information.

### 2. Talk to your Classroom Teacher.

All students should make an appointment to see their classroom teachers if they are having problems in their classes. All staff can be contacted via E-mail:

[FirstName\\_LastName@mcpsmd.org](mailto:FirstName_LastName@mcpsmd.org).

### 3. Go in for extra help

Academic support time is everyday from 11:20 to 11:36. Most teachers are also available before or after school. Check with your teachers for times they are available.

### 4. Consider a Tutor.

The National Honor Society provides free tutoring in all academic subjects. Tutor request forms are available in the counseling office. Contact the NHS Sponsor, Ms. Allison Wilder, in Room 17 or the Student Tutoring Coordinator, Mickey Hagblade.

## I Need Help With My Homework

### The Media Center

The Media Center is open to students 7:17 AM – 3:15 PM. Print and non-print materials, computer workstations, a copying machine, videoediting rooms, and a variety of audiovisual equipment are available for students to do research projects, class assignments and homework. Media staff are ready to help in any way they can.

### The Homework Hotline

MCPS provides free one-on-one homework help through the call-in cable TV show Homework Hotline Live. Call the hotline at 301-279-3234 or email them at [HHL@mcpsmd.org](mailto:HHL@mcpsmd.org). The program, which can be viewed on channel 33, is scheduled from 4:30pm-6:00pm on most Tuesdays, Wednesdays, and Thursdays from October through April.

### MCPS Student Webpage

There are many other homework specific resources, such as encyclopedias, periodicals and other web resources, on the MCPS student webpage. Click on the "For Students" tab and then "Homework Resources", or type in <http://www.montgomeryschoolsmd.org/students/homework.cfm>