

PHONE NUMBERS & RETURNING ELECTION MATERIALS

On Election Day, polls may be opened at 7:00 a.m. All polls MUST close by 4:30 p.m. (end voting). A central server controls the election program and it is programmed to end the election at 4:30 p.m. The voting site will not be active after 4:30 p.m. (*For early voting at registered schools, the polls may be opened at 7:30 a.m. and must close by 3:30 p.m. The voting site will not be active after 3:30 p.m.*)

Election Phone Numbers

Only the adult election supervisor or chief/deputy chief judge should make phone calls to the election call center.

Before Election Day, calls should be directed to the Student Affairs Office at 301-670-1419 or 301-318-6384. You may also email questions to Karen_L_Crawford@mcpsmd.org.

On Election Day, all calls should be directed to the Election Call Center at 301-279-3206 or 301-517-8284 between 6:30 a.m. and 4:45 p.m. You may also email Karen_L_Crawford@mcpsmd.org. After 4:45 p.m. calls should be directed to the Student Affairs Office cell phone at 301-318-6384.

For registered schools conducting early voting, calls should only be referred to 301-279-3206 between 7:00 a.m. and 3:45 p.m. After that time, calls should be directed to 301-318-6384.

Returning Election Materials

At the conclusion of the student member of the Board of Education (SMOB) election, schools should return, via the Montgomery County Public Schools pony system, the following materials to the Student Affairs Office, Lakelands Park Middle School.

- document/equipment checklist
- official training certification
- opening/closing polls certificate
- ballot issues chart (used or unused)
- voter assistance record (used or unused)

Used and unused Voter Access Cards should be kept in a secure place until 4:30 p.m., after which they should be recycled.

High School Voter Registration materials should be returned to the Student Affairs Office, Lakelands Park Middle School, via the MCPS mail system (pony).