

*Election of Student Member of the Board of Education*

**School:** \_\_\_\_\_ 

# Documents Checklist

**Received**

MCPS Election Documents

**Returned**



- document/equipment checklist (completed & signed)
- official training certification (completed & signed)
- opening/closing polls certificate (completed & signed)
- ballot issues chart (returned even if not used)
- voter assistance record (returned even if not used)

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*Schools must complete these forms and return them via the MCPS pony to the Special Elections Committee (c/o Student Affairs Office, Lakelands Park MS). The documents should be put in the pony on election evening for pick up the following morning.*

*Please remember that this is the election of a public official. This election is not an “exercise” for student voting...it is a real election. It is approximately the 12th largest election in the state of Maryland. This is truly one of the only real civic educational activities in which our students participate. The supervising staff member and trained student election judges must take their job seriously and follow the procedures carefully.*

**For the election, our school used the following number of computers:**

Computers for Registration

Computers for Voting

**High Schools: Please return the Voter Registration materials to the Student Affairs Office (Lakelands Park Middle school) via the MCPS pony.**