

# Appreciation/Recognition Records - SAMPLE

Year 2011-2012	Year 1	Year 2	Year 3	Year 4
<b>Administrators</b> <i>Boss' Day – Oct. 16, 2011</i> <a href="http://www.timeanddate.com/holidays/us/boss-day">http://www.timeanddate.com/holidays/us/boss-day</a>	Plants & cards	Coffee & Danish	Candles	Plants
<b>Bus Drivers</b> <i>Salute to Transportation Week – Nat. School Bus Safety Week - October 17–21, 2011</i> <a href="https://netforum.avectra.com/eWeb/DynamicPage.aspx?Site=NAPT&amp;WebCode=SBSW">https://netforum.avectra.com/eWeb/DynamicPage.aspx?Site=NAPT&amp;WebCode=SBSW</a>	Daffodils	Coffee & donuts	McDonald's coupons & thank you notes	Certificates & \$100,000 candy bars
<b>Building Service, Security, Teacher Aides</b> <i>Education Support Day Nov. 16, 2011– This is always recognized on the Wed. during Am. Ed. Wk. (see note at bottom of page)</i>	Decorations & cookie platter	Luncheon	Gift certificate for equipment	Candy boxes and thank you notes
<b>Substitute Educators' Day</b> <i>November 17, 2011</i> <a href="http://www.nea.org/grants/36934.htm">http://www.nea.org/grants/36934.htm</a>	Plants	Small plants	Certificates	Balloons
<b>Cafeteria Workers</b> <i>Salute to Food and Nutritional Services Personnel May, 2012</i>	Corsages	Balloons	Plants	Recognition buttons
<b>Counselors</b> <i>School Counselor's Week – Feb 7-11, 2012</i>	Certificates	Plants	Balloons	Banner & notes
<b>Health Room</b> <i>National School Nurse's Day – May 9, 2012</i> <a href="http://www.nasn.org/AboutNASN/NationalSchoolNurseDay">http://www.nasn.org/AboutNASN/NationalSchoolNurseDay</a>	Certificates	Plants & thank you notes	McDonald's coupons	Corsages
<b>Media Center Staff</b> <i>National Library Week – April 8-14, 2012</i> <a href="http://www.ala.org/ala/conferencesevents/celebrationweeks/natllibraryweek/index.cfm">http://www.ala.org/ala/conferencesevents/celebrationweeks/natllibraryweek/index.cfm</a>	Certificates	Plants	Buttons	Lunch certificates (and coverage)
<b>Administrative Professional's Week</b> <i>National Secretary's Week April 22-28, 2012</i> <a href="http://www.holidayinsights.com/other/secretary.htm">http://www.holidayinsights.com/other/secretary.htm</a>	Flowers	Luncheon	Small plants	Banner and large ribbons
<b>Students</b> <i>National Student Leadership Week – April 15-21, 2012</i> <a href="http://www.nasc.us/nasc-conferences-and-programs/national-student-leadership-week">http://www.nasc.us/nasc-conferences-and-programs/national-student-leadership-week</a>	Wall of Fame posting	Recognition buttons	Free homework pass (from selected teachers/classes)	Breakfast
<b>Teachers</b> <i>Teacher Appreciation Week - May 7-11, 2012</i>	Photo of each teacher & poem	Breakfast	Build your own ice cream sundae (after school)	Student helper each period for the day & after school
<b>Volunteers</b> <i>National Volunteer's Week – April 10-16, 2011 – parent &amp; community volunteers</i>	Coffee & donuts	Certificates	Buttons	Coffee & donuts

FYI: American Education Week: November 13 – 19, 2011 (can always pick up “odds and ends” groups for recognition during this week) (Resource: <http://www.nea.org/grants/19823.htm>)

Resources for other 2011-2012 noteworthy events and holidays  
[http://www.holidaysmart.com/2011/2011\\_9.htm](http://www.holidaysmart.com/2011/2011_9.htm)  
<http://www.calendar-365.com/holidays/2011.html>  
<http://www.calendar-365.com/holidays/2012.html>