

# Montgomery County Public Schools Office of Shared Accountability

## 2011 – 2012 Testing Unit Overview



Produced by the Testing Unit  
Office of Shared Accountability  
Montgomery County Public Schools  
Rockville, Maryland 20850  
301-279-3595

## Contact Information Testing and Assessments

### ADMINISTRATION

Adrian B. Talley  
*Associate Superintendent*  
Tel: 301-279-3448

*Supervisor of Testing*  
Tel: 301-279-3692

Yakoubou Ousmanou  
*Coordinator of Student Assessment*  
Tel: 301-279-3868

### STAFF

Carmen Diaz  
*Administrative Secretary*  
*Logistics and Support*  
Tel: 301-279-3595

Miguel Hernandez  
*Data Systems Operator*  
*Logistics and Support*  
Tel: 301-279-3754

Chris Houser  
*Accountability Support Specialist I*  
*Online Testing*  
Tel: 301-279-3470

David Jaffe  
*Accountability Support Specialist III*  
Tel: 301-279-3222

Kai Liu  
*Accountability Support Specialist II*  
Tel: 301-279-3351

Carol Schatz  
*Evaluation Specialist*  
Tel: 301-279-3768

Suzanne Woertz  
*Evaluation Specialist*  
*TN2, InView and MSA*  
Tel: 301-279-3863

For more information, please visit:

<http://www.montgomeryschoolsmd.org/departments/sharedaccountability>

This brochure provides information about the Maryland School Assessment Program, cut scores and AMOs, access to testing documents on the myMCPS portal, testing and training schedules, as well as contact information.

### About the Office of Shared Accountability

The Office of Shared Accountability (OSA) provides information and analyses that support continuous improvement in the academic and operational services.

The **Applied Research Unit** analyzes and reports on MCPS students' performance on local, state, and national assessments/tests. The unit also conducts research on the relationship between academic achievement/college readiness and other factors. The unit helps schools in research-driven-decision-making by developing monitoring tools that apply research findings to the school setting. The unit conducts student, staff, and parent surveys. The unit also provides consulting services to schools and offices and coordinates requests to MCPS for outside research.

The **Central Records Unit** supports schools by maintaining all graduate and withdrawal student records in compliance with state and federal regulations. This unit also supports MCPS offices by storing boxed records based on space availability.

The **Internal Audit Unit** conducts financial and program audits. The unit is also responsible for managing the MCPS external audit contract, interacting with the Maryland State Department of Education (MSDE) on auditing issues, and advising managers of internal control actions required.

The **Policy Unit** develops, revises and maintains Board of Education policies, MCPS regulations, and MCPS forms. Unit staff work closely with stakeholders throughout the MCPS community to develop and revise policies and regulations, collect public comments on policies under consideration by the Board, and monitor regulatory developments at the state and federal levels.

The **Program Evaluation Unit** conducts implementation and outcome studies of MCPS programs and initiatives through the application of scientific tools and techniques. These studies determine the extent to which programs or initiatives were implemented as designed or provide information on whether programs or initiatives are meeting their intended outcomes. The information and knowledge produced by program evaluations allows program administrators to make mid-course corrections, such as providing additional materials or additional staff development, or to make other changes for improvement of a program or an initiative. In addition, the unit develops evaluation plans for major grant proposals and provides psychometric consultation and analyses to MCPS offices.

The **Reporting Unit** publishes Schools at a Glance, Special Education at a Glance, and School Safety and Security at a Glance on an annual basis. Reporting is also responsible for submitting required data collections to the Maryland State Department of Education (MSDE), as well as the United States Department of Education (USDE). The unit provides support to school record keepers and responds to data requests from school and office staff, as well as from outside the system.

The **Testing Unit** implements a comprehensive program of state-mandated and local assessments for all students. Technical assistance and training are provided to school staff to promote consistent assessment processes and adherence to mandatory test security procedures.

## Elementary and Middle School Testing Schedule\*

Administration		Test Date
<b>Alt-MSA</b>		
Grades 3–8		September 1–March 2
<b>MSA and Mod-MSA Reading</b>		
Grades 3, 4, and 6		March 12–13 (paper/pencil)
Grade 5, 7 and 8		March 14–15 (paper/pencil)
<b>MSA and Mod-MSA Math</b>		
Grades 3, 4, and 6		March 16 & 19 (paper/pencil)
Grade 5, 7 and 8		March 20–21 (paper/pencil)
<b>MSA and Mod-MSA Reading and Math (Make-up)</b>		
Grades 3–8		March 22–27 (paper/pencil)
<b>Mod-MSA Reading and Math (Online)</b>		
Grades 3–8		March 12–27
<b>MSA Science</b>		
Grades 5 and 8		April 16–May 4 (online)
Grades 5 and 8		April 30–May 4 (paper/pencil)
<b>ACCESS for ELLs (ELPT)</b>		
Grades K–8		February 6 – March 23
<b>TN/2</b>		
Grade 2		April 16–20
<b>InView</b>		
Level 1 (Grades 2 and 3)		April 10–20
Level 2 (Grades 4 and 5)		April 10–20
<b>Raven</b>		
Grades 2–5		TBD
<b>Measures of Academic Progress (MAP)</b>		
Grades K–2** and 3–8		August 31–October 14
		January 3–February 10
		April 23–June 1
<b>National Assessment of Educational Progress (NAEP)</b>		
Grade 4**		January 23–February 24

\* Please visit <http://www.montgomeryschoolsmd.org/departments/sharedaccountability/testing/> for updates to the testing schedule.

\*\*Selected Schools ONLY

## MSA and Mod-MSA Cut Scores and Proficiency Level Information

MSA READING		
Grade	Proficient	Advanced
3	388	456
4	371	437
5	384	425
6	381	421
7	385	425
8	391	425
MSA MATHEMATICS		
Grade	Proficient	Advanced
3	379	441
4	374	433
5	392	453
6	396	447
7	396	451
8	407	444
MSA SCIENCE		
Grade	Proficient	Advanced
5	391	467
8	387	478

*Note:* The lowest obtainable scale score in MSA is 240 and the highest is 650.

Mod-MSA READING		
Grade	Proficient	Advanced
3	54	64
4	53	65
5	53	69
6	54	67
7	56	72
8	54	66
Mod-MSA MATHEMATICS		
Grade	Proficient	Advanced
3	54	66
4	53	67
5	54	70
6	56	69
7	54	71
8	60	73

*Note:* The lowest obtainable Mod-MSA scale score is 2 and the highest is 98.



## HSA/Mod-HSA Testing Schedule

### HSA/Mod-HSA Cut Scores and Proficiency Level Information

Content	Proficient	Advanced
Algebra	412	450
Biology	400	452
English	396	429
*Government	394	
<b>Total</b>	<b>1602</b>	

*\*The Government HSA/Mod-HSA was eliminated after the May 2011 administration. For additional information about the elimination of the Government HSA/Mod-HSA, visit the following link: <http://www.marylandpublicschools.org/MSDE>*

### ALT-MSA Cut Scores and Proficiency Level Information for Reading, Math and Science

Grade	Percent of Objectives Mastered Proficient	Percent of Objectives Mastered Advanced
3	60	90
4	60	90
5*	60	90
6	60	90
7	60	90
8*	60	90
10*	60	90

\*Alt-MSA Science is administered in Grades 5, 8, and 10.



Administration	Primary/Make-up	Test Date	Format
<b>October HSA and Mod-HSA Administration</b>			
English	Primary	October 3	Paper/Pencil
Biology	Primary	October 4	Paper/Pencil
Algebra	Primary	October 5	Paper/Pencil
All Content Areas	Make-up	October 6	Paper/Pencil
All Content Areas	Primary	October 3–14	Online
<b>January HSA and Mod-HSA Administration</b>			
English	Primary	January 9	Paper/Pencil
Biology	Primary	January 10	Paper/Pencil
Algebra	Primary	January 11	Paper/Pencil
English	Make-up	January 17	Paper/Pencil
Biology	Make-up	January 18	Paper/Pencil
Algebra	Make-up	January 19	Paper/Pencil
All Content Areas	Primary	January 9–20	Online
<b>April HSA and Mod-HSA Administration (Seniors Only)</b>			
English	Primary	April 16	Paper/Pencil
Biology	Primary	April 17	Paper/Pencil
Algebra	Primary	April 18	Paper/Pencil
All Content Areas	Make-up	April 19	Paper/Pencil
All Content Areas	Primary	April 16–20	Online
<b>May HSA and Mod-HSA Administration</b>			
English	Primary	May 21	Paper/Pencil
Biology	Primary	May 22	Paper/Pencil
Algebra	Primary	May 23	Paper/Pencil
English	Make-up 1	May 29	Paper/Pencil
Biology	Make-up 1	May 30	Paper/Pencil
Algebra	Make-up 1	May 31	Paper/Pencil
English	Make-up 2	June 4	Paper/Pencil
Biology	Make-up 2	June 5	Paper/Pencil
Algebra	Make-up 2	June 6	Paper/Pencil
All Content Areas	Primary	May 21–June 6	Online

**Other Secondary Assessments  
(Final Exams/PSAT/SAT/ACT, AP/IB)**

Assessment and Administration Date(s)*			
<b>MCPs Countywide Final Exams</b>			
Semester 1: Review Day	January 11 (MS) and January 12 (HS)		
Semester 1: Testing Window	January 12–19 (MS) and January 13–19 (HS)		
Semester 2: Review Day	June 4 (MS) and June 5 (HS)		
Semester 2: Testing Window	June 5–11(MS) and June 6–11(HS)		
<b>Alt-MSA Administration</b>			
September 1 – March 2			
<b>ACCESS for ELLs (ELPT) Administration</b>			
February 6 – March 23			
<b>PSAT Administration</b>			
October 12			
<b>SAT Administration</b>			
October 1	November 5	December 3	January 28
March 10	May 5	June 2	
<b>ACT Administration</b>			
September 10	October 22	December 10	February 11
April 14	June 9		
<b>Advanced Placement (AP)</b>			
May 7 – May 18			
<b>International Baccalaureate (IB)</b>			
May 2 – May 22			
* Please visit <a href="http://www.montgomeryschoolsmd.org/departments/sharedaccountability/testing/">http://www.montgomeryschoolsmd.org/departments/sharedaccountability/testing/</a> for updates to the testing schedule.			

**2011 Grad Rate AYP  
(Three Options)**

**Option 1**

Meet the Four Year Cohort Grad Rate AMO (81.5%) includes June 2010 and Summer 2010 graduates with a First time in Grade 9 (FTG9) of 2006.

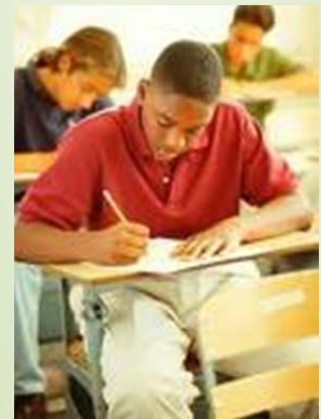
**Option 2**

Meet the Five Year Cohort Grad Rate AMO (84.4%) includes June 2011 graduates with a FTG9 2006.

**Option 3**

One Year Improvement in Four Year Cohort (TBD) rate.

*See definitions of Cohort Population and Regular HS Diploma Recipients below (lower left).*



**2011 AYP Definitions for Cohort Population and Regular HS Diploma Recipients**

Grad Rate	FTG9	Cohort Population	Regular HS Diploma Recipients
4 Year	2006-2007	First time 9 <sup>th</sup> graders (FTG9) in 2006-2007 plus all students who transfer into the cohort minus students who transfer out, emigrate, or die by the end of the 2009-2010 school year	All students in the cohort population who receive a regular high school diploma in four years or less including summer 2010 (end of 2009-2010 school year)
5 Year	2006-2007	First time 9 <sup>th</sup> graders in 2006-2007 plus all students who transfer into the cohort minus students who transfer out, emigrate, or die by the end of the 2010-2011 school year	All students in the cohort population who receive a regular high school diploma in five years or less by the end 2010-2011 school year (does NOT include summer 2011)



## Annual Measurable Objectives by Grade Levels

AMO ES K-5			
Year	Reading	Math	Attendance
2003	43.8%	41.4%	94.0%
2004	46.3%	44.1%	94.0%
2005	57.8%	53.6%	94.0%
2006	62.5%	58.8%	94.0%
2007	67.2%	63.9%	94.0%
2008	71.8%	69.1%	94.0%
2009	76.5%	74.2%	94.0%
2010	81.2%	79.4%	94.0%
2011	85.9%	84.5%	94.0%
2012	90.6%	89.7%	94.0%
2013	95.3%	94.8%	94.0%
2014	100%	100%	94.0%

AMO MS 6-8			
Year	Reading	Math	Attendance
2003	43.0%	19.0%	92.9%
2004	45.6%	22.7%	93.0%
2005	56.7%	35.8%	93.2%
2006	61.5%	42.9%	93.3%
2007	66.3%	50.0%	93.4%
2008	71.1%	57.2%	93.5%
2009	75.9%	64.3%	93.6%
2010	80.8%	71.4%	93.6%
2011	85.6%	78.6%	93.7%
2012	90.4%	85.7%	93.8%
2013	95.2%	92.9%	93.9%
2014	100%	100%	94.0%

AMO HS 9-12		
Year	Reading	Math
2003	42.9%	20.9%
2004	45.5%	27.5%
2005	40.0%	40.7%
2006	45.3%	29.8%
2007	52.2%	38.6%
2008	59.0%	47.3%
2009	65.8%	56.1%
2010	72.7%	64.9%
2011	79.5%	73.7%
2012	86.3%	82.4%
2013	93.2%	91.2%
2014	100%	100%



## Annual Measurable Objectives

Annual Measurable Objectives (AMOs) are state-established performance targets that assess the progress of student subgroups, schools, school districts, and the state annually. These targets, or AMOs, are set for reading, mathematics, and attendance and graduation rates. Every school and school system is held to the same AMOs, although those objectives are adjusted to each school's grade-level enrollment and structure (e.g. K-5, 6-8, 9-12).

### Adequate Yearly Progress

As defined by the Maryland State Department of Education (MSDE), Adequate Yearly Progress (AYP) is the gain that schools, school systems, and states must make each year in the proportion of students achieving proficiency in reading and mathematics.

To make AYP, schools and school systems must meet the annual measurable objective in reading and mathematics for students in the aggregate and for each student subgroup, in graduation rate for high school or attendance in elementary and middle school for students in the aggregate, and meet the testing participation requirement of 95% for the aggregate as well as for each student subgroup. For additional information, visit: <http://www.mdk12.org> or <http://www.marylandpublicschools.org>.

### AYP Calculator for ES, MS, and Special Schools

The AYP 2012 Calculator is a Microsoft Excel spreadsheet that will calculate the number of proficient students your school needs in each subgroup to meet the 2012 Reading and Math AYP Proficiency targets. The spreadsheet was created by Testing Unit staff to calculate three values for proficient students: 1) number needed to meet AMO, 2) number needed to meet Confidence Interval, and 3) number needed to meet Safe Harbor.

Use the AYP 2012 Calculator that corresponds with the grade levels of your school. Complete the three columns that have a white background for each subgroup, "N (Enrolled since 9/30)," "2011 AYP Prof Count," and "2011 AYP Test Takers." "N (Enrolled since 9/30)" is the number of students who have been continuously enrolled at your school since September 30, 2011. "2011 AYP Prof Count" and "2011 AYP Test Takers" are from your school's official 2011 AYP results. For the calculator to work properly, these three columns need to be completed for all subgroups in each subject. Partially completed columns will yield incorrect calculations for the numbers of proficient students needed. AYP 2012 Calculators schools are located on the *myMCPS* Assessment Collaboration Site (Under "Assessments and Testing" click "AYP").

### High School AYP Analyzer

The Testing Unit has worked collaboratively with the Office of the Chief Technology Officer (OCTO) to develop the HS AYP Analyzer, which provides the HS AYP Status for each subgroup of your school for the years 2011-2012, 2012-2013, 2013-2014, and 2014-2015 using current data. Since HS AYP measures the cumulative status of students at the end of Grade 12, the HS AYP Analyzer allows schools to monitor the status of and make plans for each cohort at the school. The HS AYP Analyzer is located on *myMCPS*> Performance tab> Data Analyzers> AYP> HS AYP Analyzer.

## Elementary and Middle Schools Adequate Yearly Progress

### Computing 2012 AYP Proficiency Rate

- 2012 AYP proficiency calculations include students enrolled on or prior to September 30, 2011.
- Limited English Proficient (LEP) includes both ESOL and RELL.
- Special Education (SPED) includes students currently receiving services as well as those who exited on June 1, 2010 or later.
- AYP proficiency calculations exclude LEP exempt for both Reading and Mathematics.
- AYP proficiency can be achieved by
  - Meeting or exceeding the AMO,
  - Meeting the low band of the Confidence Interval, or
  - Safe Harbor (see definition on the right).

### Computing AYP Participation Rate

- A 95% participation rate is required. The participation rate calculation is based on the number of students enrolled during the testing window.
- The participation rate is calculated for each subgroup and for the aggregate in each of the reading and mathematics assessments where a group includes at least:
  - 30 students for schools with one grade tested,
  - 60 students for schools with two or more grades tested, or
  - 60 students for school systems.
- The participation rate is calculated by dividing the number of test takers in each testing group by the number of enrolled students in that group.
- Groups not meeting the minimum criteria listed are not checked for participation rate (reported as “na”).
- LEP *only* includes ESOL.
- SPED *only* includes students currently receiving services.
- LEP exempt are included in AYP participation calculations for Mathematics.

### Computing 2012 AYP Attendance Rate

- Attendance rate is the other academic indicator for ES, MS, and special schools with K–12 enrollment.
- Attendance rate is based on Grade 1–12 attendance.
- Attendance rate includes the percentage of students present in school for at least half the average school day. The proficient standard for attendance rate for AYP is 94% for ES, 93.8% for MS.
- Attendance rate is based on the Early Attendance file (first day of school through March 15, 2012).
- The percent average daily attendance is calculated by dividing the aggregate number of students in attendance by the aggregate number of students in membership for the same time frame.
- LEP *only* includes ESOL.
- SPED *only* includes students currently receiving services.

## Safe Harbor Definition

Safe Harbor is a way that a school, district, or state can meet AYP even if one or more of their subgroups fail to achieve the reading and/or math AMO.

Safe Harbor **ONLY** applies when:

- All students meet targets for:
  - reading proficiency
  - math proficiency
  - 95% participation
  - attendance or graduation **and**
- All subgroups meet:
  - 95% participation **and**
- The subgroup that failed to meet the target:
  - Shows 10% reduction in % below proficient from previous year
  - Meets target for attendance or graduation
  - Meets 95% participation



## NCLB Designation and Differentiated Accountability Stages

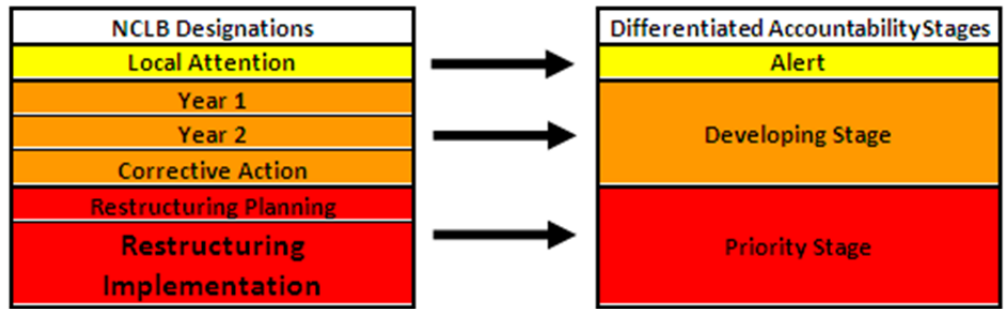
PATHWAYS	
<b>Comprehensive Needs</b>	
<ul style="list-style-type: none"> <li>• Fails to achieve the targets for “All Students” in reading and/or math, <b>or</b></li> <li>• Fails to achieve the target for three or more AYP subgroups in reading and/or math.</li> </ul>	
<b>Focused Needs</b>	
Achieves all targets for “All Students” in reading and math, <b>and</b>	
<ul style="list-style-type: none"> <li>• Fails to achieve the target for reading and/or math for one or two subgroups, <b>or</b></li> <li>• Fails to achieve the target for the other academic indicator.</li> </ul>	
<b>Focused Needs (Special Schools)</b>	
A school with a population consisting of 100% of the students identified as being a part of the Special Education subgroup failing to meet one or more targets.	



For a list of Schools in Improvement, please visit:

<http://www.mdreportcard.org/SchoolsForImprovement.aspx?AppPV=14:0:15:AAA A:2:100000>

## Maryland Differentiated Accountability Model NCLB Designations and Differentiated Accountability Stages



### Interventions for Each Stage and Pathway

STAGE	NCLB DESIGNATION	INTERVENTIONS	
Alert	Local Attention	Optional:	Mandatory:
		<ul style="list-style-type: none"> <li>• MSDE School Inventory</li> </ul>	<ul style="list-style-type: none"> <li>• MSDE School Inventory</li> </ul>
PATHWAYS		FOCUSED NEEDS	COMPREHENSIVE NEEDS
Developing	Year 1 School Improvement	Optional: <ul style="list-style-type: none"> <li>• MSDE School Inventory</li> </ul> Mandatory: <ul style="list-style-type: none"> <li>• Peer Review of School Improvement Plan</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• MCPS Enhanced School Improvement Team (ESIT)</li> </ul>	
	Year 2 School Improvement	Mandatory: <ul style="list-style-type: none"> <li>• Achievement Steering Committee (ASC)</li> <li>• Supplemental Education Services (SES) (Title 1)</li> <li>• Peer Review of SIP</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• MSDE School Inventory if not done in Alert or in Year 1</li> </ul>	
	Corrective Action	Mandatory: <ul style="list-style-type: none"> <li>• Teacher Capacity Needs Assessment (TCNA)</li> <li>• Intensified school improvement efforts related to underperforming subgroups</li> <li>• Peer Review of SIP</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• SES (Title 1)</li> <li>• ASC</li> </ul>	Mandatory: <ul style="list-style-type: none"> <li>• Teacher Capacity Needs Assessment (TCNA)</li> <li>• NCLB Actions Required (choose at least 1 of the MSDE suggested actions)</li> <li>• Peer Review of SIP</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• SES (Title 1)</li> <li>• ASC</li> </ul>
Priority	Restructuring Planning	Optional: <ul style="list-style-type: none"> <li>• Intervention options for schools serving 100% special education populations</li> </ul> Mandatory: <ul style="list-style-type: none"> <li>• Plan for Alternative Governance and Restructuring</li> <li>• Peer Review of SIP</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• SES (Title 1)</li> <li>• ASC</li> </ul>	
	Restructuring Implementation	Mandatory: <ul style="list-style-type: none"> <li>• Approved Alternative Governance and Restructuring Plan Implementation</li> <li>• Intervention options for schools serving 100% special education populations</li> <li>• Peer Review of SIP</li> <li>• Parental Notification</li> <li>• School Choice Option (Title 1)</li> <li>• SES (Title 1)</li> <li>• ASC</li> </ul>	

## Trainings for School Test Coordinators

Training Name	Date
Alt-MSA	August 23, 24, 25, Sept 14
MAP-M Proctor Training	August 26
MAP-R Proctor Training - New and Refresher	August 26
MAP-P Proctor Training	September 1
MAP-P Introduction: Purpose and Report Data	September 8, 9, and 12
MAP-M Introduction: Purpose and Report Data	September 12
October HSA/Mod-HSA	September 15 and 16
PSAT	September 15 and 16
General Assessment Training (ES and MS)	September 19, 20, and 22
General Assessment Training (HS)	September 22 and 23
AYP and MSA Data (ES and MS)	September 19, 20, and 22
AYP and HSA Data (HS)	September 22 and 23
January HSA/Mod-HSA	December 7 and 8
January MCPS Countywide Final Exams	December 7 and 8
WIDA ACCESS for ELLs (ELPT)	December 7 and 8
*SIPPI Training	December 20, January 5
**SIPPI Refresher Training	February 6
TN/2 and InView Level 1 and Level 2	February 7, 9, and 10
MSA and Mod-MSA	February 7, 9, and 10
Science MSA Online	March 21 and 22
April HSA/Mod-HSA	March 19
May HSA/Mod-HSA	April 18 and 19
June MCPS Countywide Final Exams	May 1, 2, and 3

\* Required for GT Liaisons. Optional for STCs.

\*\* Optional for GT Liaisons and STCs.



School Test Coordinators (STCs) must register for mandatory training using the Professional Development Online (PDO) system (<https://pdo.mcpsmd.org>). All trainings will be posted on PDO approximately 4–6 weeks prior to the training date. Trainings take place at the **Center for Technology Innovation, 4 Choke Cherry Road, Rockville, MD 20850.**

### Important Links

#### 2011 Maryland Report Card

<http://mdreportcard.org/>

#### School Improvement in Maryland

<http://mdk12.org/>

#### Maryland State Department of Education

<http://www.marylandpublicschools.org/MSDE>

#### No Child Left Behind

<http://www2.ed.gov/nclb/landing.jhtml>

#### Pearson Access

<http://www.pearsonaccess.com>

#### Alt MSA

<https://www.altmsa.com>

#### MSA and Mod-MSA Technical Reports

<http://www.marylandpublicschools.org/MSDE/divisions/planningresultstest/MSA+Technical+Reports.htm?WBCMODE=P%25%3e%25%25%3e%25%3e%25%3e%25%3e%25>

#### HSA Technical Reports

<http://www.marylandpublicschools.org/MSDE/divisions/planningresultstest/HSA+Technical+Reports.htm?WBCMODE=PresentationUnpublished%25%25%3e%25%3e%0d>

## 2011 AYP and MSA Proficiency Data on [mdreportcard.org](http://mdreportcard.org)

MSDE publishes AYP and MSA proficiency information for each elementary, middle, and K-12 special school at [www.mdreportcard.org](http://www.mdreportcard.org).

The **AYP tab** reports the following:

- 2011 AYP calculations include students enrolled on or prior to September 30, 2010.
- LEP includes both ESOL and RELL.
- SPED includes students currently receiving services as well as those exited within the last 2 years (after 6/01/2009).
- AYP calculations exclude LEP exempt students for both Reading and Mathematics.
- Data is reported by aggregate, subgroups, assessment type, and grade.
- Proficiency data is reported as “Basic” and “Proficient” (includes both Proficient and Advanced). Advanced is not reported separately.

The **Assessment tab** reports the following:

- 2011 assessment calculations include only students enrolled during the administration window.
- LEP includes students identified as ESOL only.
- SPED includes only students receiving services at the time of the administration.
- LEP exempt student scores are included in Mathematics and Science proficiency calculations.
- Data is reported by grade only (not calculated for aggregate).
- Data is reported for each proficiency level (Basic, Proficient, and Advanced).



## Exempted and Excused Students

### **LEP Exempt**

- ELL students (students currently receiving ESOL services) in grades 3 through 8 who enrolled in a U.S. school for the first time after March 23, 2011 may be exempt from participating in the 2012 Reading MSA. If a student is identified as LEP Exempt the student will not participate in the Reading MSA and will not be included in AYP proficiency or AYP participation calculations.
  - If a student is identified as LEP Exempt for Math or Science the student must participate in the administration. Participation is defined as allowing the student to attempt the test for at least 20 minutes. The student’s math and/or science assessments must be returned to the vendor for scoring with other scorable materials to ensure the student is included in AYP participation calculations.
    - While LEP exempt students will receive a MSA Math score the student’s mathematics score will not be included in AYP proficiency calculations.
    - NOTE: While a student may meet the criteria for a LEP Exemption the school may choose not to identify the student as LEP Exempt on the myMCPS roster. A student may be exempt from Reading, Math or for both Reading and Math.
      - ELL students in grade 2 who enrolled in a U.S. school for the first time after March 23, 2011 may be exempt from participating in the 2012 TN/2 Reading, Language Mechanics and Language Arts subtests.
      - ESOL Level 1 students may be exempt from participating in ONE administration of the MCPSAP.

### **Special Medical Exemption Conditions for MSA**

- Students may be exempted from the MSA when they cannot take the assessment during the entire testing window, including the make-up dates, because of a significant medical emergency.
  - A significant medical emergency is a significant health impairment that renders the student incapable of participating in ANY academic activities, including state assessments, for the primary and make-up testing window. Examples could include hospitalization for a life-threatening condition or a serious car or other accident. Determination of a “significant medical emergency” must be made by a medical doctor and documentation must be kept available at the district for review. For accountability data purposes, the medical exemption is submitted to MSDE for approval and processing in April or May 2012 (TBD). Consult the Maryland Assessment Manual (MAM) for additional information about exempted students.

### **Excused Students**

- **Prior to** a test administration, if the principal and at least one other qualified staff member decide that testing would be severely harmful to a student, and if the approval of the IEP or ELL team is obtained, the student may be excused. The reason for the excuse must be documented in the student’s record and the myMCPS testing roster.
  - **During testing**, if a student demonstrates extreme frustration, disrupts others, becomes ill, etc., the teacher/test administrator may excuse the student from the test. Depending on the particular situation, the student may be given an opportunity to attempt the test again or make it up at a later date. Procedures for excusing students from specific testing programs are described in the TACM which accompanies each assessment. Local school staff should always consult with their LAC if they have any questions about excusing a student from testing. Students who are excused from an assessment receive no score and no proficiency level designation. These students are treated as non-participants for accountability purposes. As a result, school and school system staff must use caution when deciding to excuse a student, and must only excuse a student from an assessment when absolutely necessary.

## myMCPS Assessment Collaboration Site

The myMCPS Assessment Collaboration Site provides a forum for central office staff to share testing and assessment information with School Test Coordinators (STCs) and other school-based staff. The site includes testing calendars, links to testing resources and data, training materials, and other relevant documents.

### Access to Assessment Documents

To download a copy of assessment documents, perform the following steps:

1. Log on to the myMCPS website at <https://mymcps.mcpsmd.org> using your Outlook user name and password.
2. Click on the **Communications Center** tab.
3. Under **My Collaboration Sites** on the right, you will see a link to the **Assessment Collaboration Site (ACS)**.
4. Click on the **Assessment Collaboration Site (ACS)** link.
5. Click on the **Assessment & Testing** folder under Documents.
6. Click on the appropriate folder to access documents.

Home - Assessment Collaboration Site (ACS) - Internet Explorer, optimized for Bing and MSN

Assessment Collaboration Site (ACS) | This Site: Assessment Collabor

Assessment Collaboration Site (ACS) | Office of Shared Accountability Collaboration Site

View All Site Content

Surveys

Documents

- Assessment & Testing

Lists

- Contact Information
- Countywide Exams

Discussions

- Discussion Forum

test

Recycle Bin

**Events**

- 3/14/2011 12:00 AM 2011 MSA ADMINISTRATION WINDOW (MATH/READ)
- 3/24/2011 12:00 AM 2011 MSA MAKEUP WINDOW (MATH/READ)
- 3/30/2011 12:00 AM 2011 SCIENCE MSA ADMINISTRATION WINDOW
- 3/30/2011 12:00 AM 2011 LAS LINKS ADMINISTRATION WINDOW
- 3/31/2011 12:00 AM PROFESSIONAL DAY (NO STUDENTS)
- 4/18/2011 12:00 AM 2011 MCPS SPRING BREAK

**Assessment & Testing**

Type	Name	Modified By
Folder	AYP	Gheen, Margaret H
Folder	MCPS Inventory Scanning Application	Chesney, Elizabeth
Folder	Countywide Final Exams	Ousmanou, Yakoubou
Folder	Training Documents	Chesney, Elizabeth
Folder	Accomodations	Hernández, Miguel
Folder	Assessments	Hernández, Miguel
Folder	Miscellaneous	Chesney, Elizabeth
Folder	Testing Calendars	Ousmanou, Yakoubou
Folder	STC Updates	Ousmanou, Yakoubou
Folder	Differentiated Accountability	Ousmanou, Yakoubou
Folder	Test Security	Ousmanou, Yakoubou
Folder	Achievement Series	Ousmanou, Yakoubou

**Links**

- Pearson Access
- Alt MSA
- Maryland State Department of Education
- No Child Left Behind Ed Gov
- Practice Online Assessments ePAT
- 2009 Maryland Report Card
- MCPS Professional Development Online (PDO) System
- School Improvement in Maryland
- Understanding High School Graduation Rates
- Tutorials - Analyzing Your AYP Data
- 2008 MSA Mathematics G3-G8 Technical Report
- 2008 MSA Reading G3-G8 Technical Report
- Mod MSA Practice Assessments
- MD HSA 2008 Technical Report

**Announcements**

Welcome to the New MCPS Assessment Center by Ousmanou, Yakoubou

Central office staff will be using this collaboration forum to share assessment and testing information. The purpose of this collaboration site is to provide an electronic forum for School Test Coordinators (STCs), other school staff members and outside...

### Office of Shared Accountability Admin Folder in myMCPS

The office of shared accountability shares secure accountability documents with school administrators (principals, assistant principals (APs), assistant school administrators (ASAs) using the myMCPS portal. To access secure documents in myMCPS, principals or school administrators (APs, ASAs,) with appropriate access must perform the following steps:

1. Log on to the myMCPS website at <https://mymcps.mcpsmd.org> using your Outlook user name and password.
2. Under the Administrative Documents folders (Information Center tab), click on the **Office of Shared Accountability** folder.
3. Click on the Elementary, Middle, High or Special Schools folder.
4. Click on your school's folder under the Elementary, Middle, High or Special Schools folder.
5. Click to open your school's document (for example: *104\_October\_2012\_Science\_MSA\_Student-level Data.exe*)
6. Save the file to your local computer or to My Documents folder.

## Assessment Folders on the myMCPS Assessment Collaboration Site

### Assessment Collaboration Site (ACS) Assessment & Testing

Type	Name
Folder	Accomodations
Folder	Achievement Series
Folder	Assessments
Folder	AYP
Folder	Countywide Final Exams
Folder	Differentiated Accountability
Folder	FAQs
Folder	FileMaker Directions
Folder	HSSC
Folder	Miscellaneous
Folder	New Race Categories
Folder	Scantracks
Folder	STC Updates
Folder	Test Security
Folder	Testing Calendars
Folder	Training Documents





Published by the Department of Materials Management  
Office of Shared Accountability  
Testing Unit, Tel: 301-279-3595

For questions or information about this brochure, please contact  
Yakoubou Ousmanou, Coordinator of Student Assessment  
[Yakoubou\\_Ousmanou@mcpsmd.org](mailto:Yakoubou_Ousmanou@mcpsmd.org)