

The Bulletin

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June 11, 2007

■ Montgomery County Public Schools

■ www.montgomeryschoolsmd.org

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Newport Mill wins national character education award

Characterized as “a wonderful example of diverse students who are succeeding,” Newport Mill Middle School has been named a 2007 National School of Character in the Character Education Partnership (CEP) annual awards program.

Ten schools around the nation were honored this year, selected from 113 applicants and 25 finalists.

As a National School of Character, Newport Mill will receive an award, national recognition and a \$20,000 grant at CEP’s 14th National Forum on Character Education Nov. 1 in Arlington, Va.

Winners will use their grants to serve as national leaders and models for other schools and districts seeking to improve their character education efforts.

Newport Mill has adopted the International Baccalaureate Middle Years Programme (MYP) approach, focusing

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Congratulations, graduates!

Above, students at Thomas S. Wootton High School line up outside DAR Constitution Hall June 5 as they get ready to graduate. Right, Superintendent Jerry D. Weast congratulates students from Albert Einstein High School who graduated earlier the same day. Students at 23 MCPS high schools and six special schools or programs graduated between May 29 and June 11.



African American academic excellence

Students participate in a pep rally at the African American Festival of Academic Excellence, held June 2 at the University of Maryland. This is the 18th year that African American students were recognized for academic achievement. About 3,900 students were selected to receive certificates based on grades and performance in reading and math for elementary students, combined grade average of B or above for middle school students and grade point average of 3.0 or above for high school students.



New tool will improve data-driven decision making for instruction

MCPS will provide administrators and teachers with a new tool beginning this summer to enable them to better analyze student data to make timely and effective instructional decisions.

The tool, called Performance Matters, will make it easier for teachers and administrators to get speedy feedback on student performance so they can adjust their instruction to meet students’ needs.

“All of the teachers, principals and

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ESOL awards at Kennedy

Students at all grade levels received awards for performance at the MCPS ESOL Awards Day, held at John F. Kennedy High School. Bonnie Dougherty of Ritchie Park Elementary received the Principal of the Year award, and Marilyn Glick of Ashburton Elementary and Hue Tran of Takoma Park Middle won Outstanding ESOL Teacher awards.



Announcements

Blood drive. The Red Cross, in collaboration with MCPS, has scheduled a blood drive for Monday, June 18, 8 a.m.-2 p.m., in the Carver Educational Services Center auditorium. Volunteer blood donors are needed to help alleviate a serious county blood shortage. The drive is open to all MCPS employees. Contact Nelcys Menocal in the Public Information Office, 301-279-3853, to schedule an appointment.

Study Circle facilitators. Facilitators are needed for the MCPS Study Circles Program, a dialogue and action program that works with schools to address racial and ethnic barriers to student achievement and parent involvement. A meeting Wednesday, June 27, 7-8:30 p.m., in the Carver Educational Services Center auditorium will give an overview of the study circles process and specifics on roles and expectations of facilitators. Participants in the 14-hour facilitator training will receive instruction in multicultural and group processes, certificate of completion and stipend when they facilitate a full study circle. Visit www.montgomeryschoolsmd.org/departments/studycircles/ for information and application, or contact program staff at 301-279-3455 or studycircles@mcpsmd.org. □

AP pool applicants must complete OAT 1

Interested in applying for the Assistant Principal (AP) Promotional Pool?

If so, successful completion of Observing and Analyzing Teaching 1 (OAT 1) is a requirement. If you have not taken OAT 1, go to Professional Development Online (PDO) and register for an aspiring administrator session starting this summer.

If you completed OAT 1 prior to Jan. 1, 2007, you must complete one of the two refresher options listed below to apply or reapply for the AP Promotional Pool.

- If you have used your observation and analysis skills on a regular basis since completing OAT 1 and feel comfortable with your skill level, e-mail or call Terry Mathers at 301-601-4800 to arrange to submit one of your post-observation reports with literal notes for feedback and recertification.

- If you have not used your observation and analysis skills regularly since completing OAT 1, go to PDO and sign up for "OAT 1 AP Recertification Refresher." During this 3.5 hour session, you will observe and analyze teaching with support, and then write a post-observation conference report, which will be the basis for your OAT recertification.

PDO also lists other OAT 1 refresher activities open to any staff who completed OAT 1. However, only the two options above can be used to fulfill OAT 1 recertification requirements for the AP Promotional Pool.

This is the last issue of the *Bulletin* until the start of the new school year. Look for us again on Aug. 27. Have a good summer!

Newport Mill an example of student success

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lessons around essential questions, international understandings and critical thinking. Led by Principal Nelson McLeod, the school works hard to create a caring environment where everyone feels welcome. Character education is integrated into the academic program to promote a sense of responsibility, caring and respect for the community and the environment.

In fall 2007, Newport Mill implemented a conflict resolution program to address some traditional middle school problems of bullying, teasing and conflicts. The program includes staff training, parenting workshops and a peer leadership project to raise students' awareness.

Principal McLeod's philosophy of

inclusion also offers parents access to the school's Parent Resource Center (The Parents' Place), a joint school and county agency housed in the building. Parent Catherine Huntress-Reeve said Newport Mill is different from other schools because it has made a conscious effort to be "family-friendly," "welcoming," and "customer-service oriented."

The school presents monthly parent workshops in both English and Spanish. Students participate in monthly character-in-action lessons, and participate in weekly "TAKE A STAND TUESDAY" activities.

Newport Mill was the only school in Maryland, D.C. or Virginia to receive the national award. □

The Bulletin

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Published for the MCPS community weekly August through June. Deadline is 10 a.m. Monday for consideration in the following Monday's issue. Items are published on a space-available basis.



Supporting services

This is the final article in a series on support professionals who exemplify the seven areas of competency that are part of the Supporting Services Professional Growth System. This article focuses on problem solving, in which the employee:

- Changes routines to fit the needs of the situation.

- Accesses and uses resources effectively and efficiently.

- Identifies process improvements.

- Explores beyond the obvious when solving problems.

- Asks appropriate questions to clarify situations.

- Is logical when discussing the pros and cons of situations.

- Recognizes issues and their implications quickly.

Richard Vanderlinden, a master electrician in the Department of Construction (DOC), is one of the many support professionals who exemplify the problem solving core competency.

"I think he is absolutely excellent," says Bernard Warfield, facilities team leader. "Rich is a go-to guy who gets the job done in a timely manner."

Vanderlinden coordinates with Pepco and other utility companies to provide services to the school system. "When there are problems with designs between mechanical and electrical wiring, Rich jumps on these problems and gets through the work very efficiently."

Problem solver Richard Vanderlinden



Richard Vanderlinden inspects the electrical wiring at the new Arcola Elementary School under construction. The school is scheduled to open in the fall.

Warfield says.

With all the new construction throughout MCPS, DOC must handle myriad problems. "My approach has always been to address the problem right away," says Vanderlinden. "A lot of times procrastination just makes a little problem into a bigger one."

Vanderlinden has been with MCPS for more than 20 years. His experience working in maintenance and DOC helps him recognize issues and complications that require additional resources. "Even though I'm a master electrician," he says, "that doesn't mean I know everything. I have a terrific knowledge base to draw on within the DOC, maintenance and in the field."

Vanderlinden understands the impor-

ance of collaboration to find the most optimal solution to any given problem. He is not afraid to include whoever is necessary to get the task completed. "As long as the end result is the same," he says, "it doesn't matter whose idea it was."

Warfield says, "When I ask Rich, I know I'll get a straightforward answer. I know exactly where we stand. He'll be on top of it."

Training Classes—Training classes that might enhance problem solving include *Managing Conflict and Stressing the Positive—Managing Your Job Responsibilities*. For information on additional training opportunities and classes, visit the Office of Organizational Development web site at www.montgomeryschoolsmd.org/departments/development/teams/programs/ss_pgs.shtm.

Performance Matters system will help link teaching with assessment

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school leaders who have seen demonstrations of the tool believe it will help them improve instruction in the classroom because they can easily tell exactly where their students are succeeding and where they need more support," said Jody Leleck, MCPS chief academic officer.

Performance Matters will be rolled out in three phases beginning this summer and will focus on data management in math and English/language arts. Twelve middle schools, including the five schools in Phase 1 of Middle School Reform, will be trained on and begin using the tool this summer. The remaining 26 middle schools will likely begin using it by January 2008. All elementary and high

schools will have full access to Performance Matters starting in July 2008.

The first cohort will include Argyle, Benjamin Banneker, Roberto Clemente, Eastern, Gaithersburg, Montgomery Village, Parkland, Rosa Parks, Silver Spring International, Sligo, Tilden and Earle B. Wood middle schools.

The Performance Matters tool, which is web-based and password-protected, will offer schools:

- Timely and accurate data uploaded every 24 hours so instruction can be adjusted quickly and strategically to improve student achievement.

- The use of lagging (past assessment data indicating students' performance in a particular area) and leading (recent

assessment data that can inform instruction and lead to improved student performance) indicators.

- The ability to analyze student data in comparison to overall class, school, district and state performance and MCPS curriculum standards.

The first 12 schools will participate in comprehensive professional development this summer to learn how to use Performance Matters tools and to use data for improving teaching and learning. Training for the second cohort of schools will be scheduled in the fall.

For more information on Performance Matters, contact project manager Shelley Johnson at 240-632-6945 or Shelley_A_Johnson@mcpsmd.org. □



School news

Groups from four MCPS schools were winners in the Commercial Challenge sponsored by the prevention program Drawing the Line on Under 21 Alcohol Use. In the middle school category, the **Lakelands Park Drama Club** took first place and **Dr. Martin Luther King, Jr.'s Drew Caves Productions** took second place, with **Argyle, Forest Oak, John Poole** and **Takoma Park** receiving honorable mention. In the high school category, the **Richard Montgomery** Filmmaking Club won first place and **Montgomery Blair's** Electronic News Gathering took second place, with **James Hubert Blake** and **Blair** receiving honorable mention.

Mark Twain School received the Best Practice Award from the Maryland Center for Character for implementation of Voices to Empower (V2E) and Positive Behavior Interventions and Support (PBIS). V2E exposes Twain students to activities conducted by community experts in a range of areas. As a result of PBIS, Twain has experienced lowered suspension rates, increased attendance and a significant decrease in serious incident reports.

Rock Creek Forest Elementary School, Rock Creek Valley Elementary School and **Westland Middle School** were among those recognized as new Maryland Green Schools by the Maryland Association for Environmental and Outdoor Education in a May 31 ceremony. **Westbrook Elementary School** was recertified as a Green School.



Student professionals

Students learn about stocks and securities during a breakout session at the Sixth Annual Professional Development Conference for Students. Hundreds of MCPS students from career pathway programs and the journalism program attended the event, sponsored by Career and Technology Education in partnership with Montgomery College and the Montgomery County Business Roundtable for Education.

Hannah Wides, a senior at **James Hubert Blake High School**, has been awarded the 2007 Ida F. Haimovicz Visual Arts Award, which includes a cash award and exhibition at the Montgomery College School of Art and Design June 11-July 8. A reception and award presentation will be held Tuesday, June 12, 6:30-7:30 p.m., at Gudelsky Gallery at the School of Art and Design, 10500 Georgia Ave., Silver Spring.

Sophia Coates, a fifth grader at **Monocacy Elementary School**, was selected as a 2007 Carson Scholar. The non-profit Carson Scholars Fund was founded by Johns Hopkins pediatric neurosurgeon Benjamin Carson and his wife, Candy.



Inquiring young scientists

A student examines a tarantula during the 2007 Student Inquiry Conference sponsored by MCPS and Howard Hughes Medical Institute. Separate conferences for elementary and middle/high schools were held at two Montgomery College campuses.

More than 40 students from **Thomas Edison High School of Technology** competed in the 34th annual Maryland SkillsUSA Skills Championships. First place winners Stephanie Rubio (cosmetology) and Leslie Langoria (nail care) are now eligible to attend the National Leadership and Skills Conference in Kansas City, Mo., June 26-29. The second place winner from Edison was Nathalie Waffo (basic health care skills). Third place winners were Kelisha Hickerson (basic health care skills), Nelson Felisha and Chen Hickerson (bulletin board), Duncan Burdette (technical drafting) and Tatiana Christian and Redmond Cuzme (web design).

John Poole Middle School celebrated Bully Prevention Week in April and modeled it after Red Ribbon Week. With support from the counseling department, the week focused on concepts highlighted throughout the year in the schoolwide Bully Prevention Program. Students partnered



Reflections on the Chesapeake

Thomas W. Pyle Middle School students share their reflections about issues facing the Chesapeake Bay and their efforts to restore it at a May 17 event open to the public. A National Blue Ribbon School, Pyle recognized its 430 sixth graders for their commitment to improve the Chesapeake.

with the PTA and staff for a schoolwide assembly, door competition, spirit days, student-produced videos and a no teasing and harassing pledge.

In response to the school's Global Poverty Awareness Initiative and in observance of Earth Day, first-year physics students at **Richard Montgomery High School** built solar cookers and used them to prepare a meal in April. A spread featuring hot dogs and chili was prepared for more than 200 students using the cookers. Individual student groups prepared side dishes.

Carderock Springs Elementary School held its second annual Earth Day program. This year's celebration included persuasive letter writing to elected officials, scavenger hunts in the Habitat Garden and the creation of a sculpture titled "The Joy of Recycling."

Four former **Robert Frost Middle School** students testified before the Maryland Senate Committee on Education and Environmental Affairs in March, along with their former social studies teacher, Donna Phillips. They testified on behalf of Senate Bill 492, establishing a civic literacy commission in the state of Maryland. The bill was passed into law by Gov. Martin O'Malley on April 24.

Beatrice Parker, a student at **Bethesda-Chevy Chase High School**, went before a focus group at the Rayburn House Office Building to present the "Student's Experience with STEM-Related Counseling." The focus group was presented by the American School Counselor Association.



Model UN summit on environment

Cold Spring Elementary students Aunchal Johri and Zachery Raizon traded roles as Secretary General and Assistant Secretary General for the school's sixth annual Model United Nations Environmental Summit. Sixty countries were represented. The event was a forum for environmental issues facing the world.



Thirteen students in the Academy of Biosciences and Health Professions at **Wheaton High School** attended the Experimental Biology Annual Meeting in Washington, D.C., this spring. Grouped with peer mentors from M.D. and Ph.D. programs, the students met scientists, participated in presentations, observed exhibits and worked through a scavenger hunt. They also met with the president of the University of Maryland, Baltimore County, and attended a genomics symposium.



MCPS earned several awards at the Maryland Association of Student Councils 2007 Convention this spring. Kevin Smith of **John T. Baker Middle School** was named Middle School Advisor of the Year. **Montgomery Blair** and **Richard Montgomery** high schools won the Felix Simon Award for Leadership and Service. Montgomery County was named the overall best region.



Presenting climate data

Poolesville High School was among MCPS schools participating in the Green Schools Climate Challenge. Students presented data on climate and options for greenhouse gas reduction to a panel of professionals.

State first place high school award went to **Walter Johnson**, with **James Hubert Blake** placing third. State first place middle school award went to **William H. Farquhar**, with **Rocky Hill** placing third. **Winston Churchill High School** won second place for the Most Creative Fundraising Strategy for allowing students to personalize cinder-blocks in a hallway.



John Poole Middle School was selected as one of 130 K-12 public schools nationwide to receive the 2007 HP Technology for Teaching grant. Poole will receive an award package of HP products valued at more than \$31,000 and a cash stipend for each teacher.



Stars at Takoma Park Middle

Jasmine Guy, actress, singer, and former star of the TV show "A Different World" meets with Takoma Park Middle School drama and Shakespeare Club students to discuss her journey from being a middle school student to becoming an entertainer.



Robert Frost Middle School musicians had their 16th consecutive victory at the international Festivals of Music Competition. This year's competition was held in Toronto in May. Under the guidance of instrumental music directors Kenneth Krohn and Jane Weber, the 175 middle school students competed against mostly high school ensembles. All three performing groups, the Orchestra, Concert Band and Jazz Band earned the international rating of "Superior," and the Jazz Band took home the award for "Best Jazz Rhythm Section."



At **Quince Orchard High School**, teachers and students collaborated for a two-week reading project about plants. Elizabeth Fuhrman's ESOL 1 students read two stories to Cathleen Kleiler's special needs reading class (School Community-Based Program). Students discussed new vocabulary and concepts and self-evaluated reading strategies. Students planted marigolds and charted their progress, and decorated potatoes and talked about the uniqueness and importance of each potato and person. □



ERSC corner

Summer pay option

Enrollment in the 10-month summer pay option for the 2007-2008 school year begins July 1, 2007. No enrollments or changes will be accepted after Dec. 31, 2007.

Participants in the summer pay option have a designated portion of their net salary withheld from 20 paychecks during the school year. Enrollments received and processed after Sept. 14, 2007, will have fewer deductions.

The amount withheld is paid to the employee in five equal installments during July, August and September. No taxes or miscellaneous deductions are withheld from the five summer payments.

Any amount designated from direct deposit to the credit union will be deducted and transmitted to the credit union from these summer paychecks, if the net amount of the summer pay is greater. All summer paychecks or direct deposit advices are mailed to the employee's home.

To enroll in the summer pay option program or make changes to your existing agreement for next year, complete an authorization form and indicate the amount to be deducted from each paycheck.

Summer pay option authorization forms are available on the web at www.montgomeryschoolsmd.org/departments/forms/pdf/280-33.pdf. Summer pay cancellation forms are available at www.montgomeryschoolsmd.org/departments/forms/pdf/280-32.pdf.

Payments for employees enrolled for the 2006-2007 school year will be made on July 6, July 20, Aug. 3, Aug. 17 and Aug. 31, 2007. □



Smile awhile

Our fourth graders went to Hard Bargain Farm and National Colonial Farm. After the trip, I had them complete an activity that included describing what they had learned on the trip. One student wrote that she learned "cow pies are NOT pies!"

Jacqueline Moore, fourth grade teacher
North Chevy Chase Elementary School



Tuyet Tran: Making a difference for immigrant families

Tuyet Tran, an instructional specialist with the ESOL parent outreach team, is a one-person welcoming committee for many Vietnamese students and parents, as well as some who speak French.

Born in Vietnam, Tran came to the United States in 1959 and considers herself bilingual and bicultural.

She's often the first person to reach out to Vietnamese and French-speaking African students and their families, to help them access the social services and tutoring programs they need.

"She becomes the person who takes a family to the Department of Health and Human Services to get housing or vouchers if needed. She is also a person who will take a child for hearing aids, for eyeglasses, for whatever it is helping parents understand that we have services available," says Jody Leleck, MCPS chief academic officer. "It is all about what our children need to be successful in school."

Tran says she makes a personal phone call before she meets with a family. "I talk to them, make them feel comfortable, and they make an effort to come." Tran knows it's sometimes difficult for parents to attend meetings because of their work schedules. So she goes where they are—often at their place of worship or their homes.

Whenever something is needed, Tran is there. She was one of the first people



ESOL instructional specialist Tuyet Tran works with new students and parents to help them get the services they need to be successful. Many of the parents she works with come back to volunteer in the schools.

Leleck met when she was principal of Broad Acres Elementary School, helping her help parents. At New Hampshire Estates, she translated the principal's bulletin into Vietnamese.

Tran serves as an interpreter. She's introduced a parent from Togo whose child graduated from Kennedy High School to the French immersion program at Maryvale Elementary; now he comes there almost every day, greeting parents, translating and working with students. For parents who are looking for jobs, Tran provides access to opportunities. Later, the same par-

Tuyet Tran is the featured staff member on this month's "Great Staff" program on MCPS Cable Channel 34. Throughout June, the program airs Wednesdays and Fridays at 8:30 a.m., 12:30 p.m., 4:30 p.m. and 8:30 p.m.; and Saturdays and Sundays at 10 a.m. View it online at www.montgomeryschoolsmd.org/departments/itv/itv_programs_greatstaff.shtm.

ents are often the ones who come into the schools and work with other new students.

"It's really a cycle that Tuyet's been able to build," Leleck says.

Tran also has hosted the Vietnamese version of "Our Schools Today" on MCPS TV for the past four years. The last segment they did was on parent involvement in school.

"Any way I can reach the parents, I'm delighted to do it," Tran says. She adds, "It's a very rewarding job. I see that I make a difference in a lot of students and families."

MCPS TV highlights



Take Ten. Ten minutes you shouldn't miss! New guests each week. Starting June 4: Matt Kamins, talks about bullying—how to recognize it and what to do about it. June 11: Jane de Winter, MCCPTA, discusses parent involvement. June 18 (ASL): John Edington shares info about Sorenson Video Relay assistance for the hearing impaired. June 25: Steve Neff talks about MCPS services at the Upcounty Regional Office. Mon.: 8:45 a.m., 12:45 p.m., 4:45 p.m., 8:45 p.m.;

Thurs., 8:30 a.m., 12:30 p.m., 4:30 p.m., 8:30 p.m.; Sat., 10:30 a.m.; Sun., 10:30 a.m.



Great Staff: This month's program features MCPS ESOL instructional specialist Tuyet Tran. Tran, who speaks Vietnamese, French and English, is a key link for parents and students newly arrived to this country and the school system. Wed.: 8:30 a.m., 12:30 p.m., 4:30 p.m., 8:30 p.m.; Fri., 8:30 a.m., 12:30 p.m., 4:30 p.m., 8:30 p.m.; Sat. 10 a.m.; Sun., 10 a.m.

Our Schools Today (in multiple languages; visit www.montgomeryschoolsmd.org/departments/itv for schedules) This



month's program features discussions with parents about many topics related to MCPS. The guest on the English program is Patrick Gerdes, who has three children in MCPS. Gerdes helped form a group called the Fathers Circle at Kingsview Middle School, so that other fathers could feel comfortable getting involved in the life of the school.



MCPS News Update: Kate Harrison of the Public Information Office presents an update of important events and information in MCPS. Mon-Fri., 8 a.m., 12 p.m., 4 p.m., 8 p.m. □



Employment Opportunities

The jobs below were available at Bulletin deadline. All require excellent human relations skills. These are summaries of minimum & special job requirements. For staffing information, contact the Department of Staffing at 301-279-3515. Employment opportunities and written job descriptions are available at www.montgomeryschoolsmd.org/departments/personnel. Applicants will be screened based on the job description & special considerations. All active permanent and temporary employees must apply on MCPS Form 446-6; outside (new) applicants must complete the Interest in an Advertised Vacancy Form, located at the Office of Human Resources reception area. Specify ad number, school or location & name of the personnel specialist following the job summary. Take tests & submit required materials by the application deadline; additional skills tests may be administered after the deadline. A job change may affect retirement/pension status; check with the Employee & Retiree Service Center, 301-517-8100. Returning from leave, involuntary transfers & reassigned employees will have priority.

Unless otherwise indicated, the deadline for all jobs is 6/19/2007. Apply by job number and title for all supporting services positions. Faxes will not be accepted. Applications must be either hand-carried to the Department of Staffing or sent by internal or U.S. mail.

Administrative

Administrative & supervisory positions are listed in bold below, on the Office of Human Resources employment information web site (www.montgomeryschoolsmd.org/departments/personnel) or on Outlook under Public Folders/All Public Folders/Employment Opportunities/Administrative. If no ads are listed, no new positions are available.

Other professional

School psychologist (B-D) Spring Mill Field Office—Valid MD state cert. for school psychologist; 2 yrs. outstanding exper. as psych. working with preschool to HS students, parents & staff; excel. abil. to provide consultation, assessment, diagnosis & remediation of academic & behavior problems; knowl. of special ed. & 504 eligibility regs. Provide crisis intervention support as needed & support for in-service to staff & parents; excel. written & oral communication & time mgmt. skills; abil. to use computers & other tech; excel. human relation skills. Send letter of interest and resume to Linda Kimmel Johnson, Human Resources.

Staff development content specialist, elementary ESOL (B-D) Office of Org. Development (12 mos.) (readvertised: prev. applicants need not reapply)—MEQ, MS or MA from accred. college or univ.; ESOL cert.; exper. as elem. ESOL teacher; knowl. of instruction & assessment outside of ESOL; staff devel., research & trends, research-based methods & strategies; exper. conducting & analyzing staff devel. needs assessments & developing, implementing & evaluating staff devel.; knowl. of adult learning; change mgmt. org. & staff devel. theories; abil. to work with classroom teachers, principals & parents & to plan & deliver training sessions; excellent communication & interpersonal skills. Send letter of interest & resume to Judith Zauderer, Dept. of Staffing, by June 19.

Staff development content specialist, Gifted and Talented, K-12 (B-D) Office of Staff Development (12 mos.)—MEQ or MA from accred. college or univ.; successful exper. as a classroom teacher with specific emphasis on working with diverse highly able learners; knowl. of GT screening process, College Board, AP & Honors courses; understanding of research-based structures, strategies for working with highly able learners; understanding of methods to provide rigor for all students; knowl. of curric., instruction & assessment; exper. developing, implementing & evaluating staff develop-

ment; excellent communication & interpersonal skills. Send letter of interest & resume to Judith Zauderer, Dept. of Staffing, by June 19.

Supporting services

Paraeducators. All paraeducator vacancies are posted on the vacancy database at www.montgomeryschoolsmd.org under For Staff/School-based Jobs: Vacancy Database. Next to "Position" select "paraeducator," "special education paraeducator," etc. To be considered for employment, all new applicants must submit a supporting services application packet along with official transcripts to the Office of Human Resources, 7361 Calhoun Place, Suite 401, Rockville, MD 20855. Only approved new candidates may send letter of interest with resume directly to the school.

#1 Bus operator (9) (4 hrs., 7-9 am & 2-4 pm) Dept. of Transportation—Driver's lic. for at least 5 yrs.; excel. driving record; abil. to obtain MD Class B commercial driver's lic.; pass phys. exam. & drug test. Sub. exper. may lead to perm. pos. (Halperin)

#2 Cafeteria worker I (substitute) (2.5 hrs.) Div. of Food Services—Food preparation exper. req. (Calavetinos)

#3 Substitute secretarial assignments (10) (multiple school & central office loc.)—Gen. secretarial/clerical skills; familiarity with Microsoft Office app. a plus; must pass MCPS typing test at 40 wpm. Sub. exper. may lead to perm. pos. Call 301-279-3291 to schedule app. for typing test. (Arrington)

#4 Building service worker (community use) (6) (various loc.)—Gen. clng. exper., incl. repetitive lifting; abil. to maint. security of school bldg., work independently, commun. with community use groups & secure boiler cert.; flex. rotation hrs. incl. 8 hrs. Sat., 8 hrs., Sun., & 4 hrs. 1 weeknight; must have own transp.; loc. subj. to change. (Reed)

#5 HVAC mechanic I (17) (loc. TBD) Div. of Maintenance—HS grad.; compl. of recognized HVAC apprenticeship & valid universal class EPA refrigerant recovery certif. (MD HVAC journeyman's lic. pref.); abil. to diagnose & troubleshoot complex HVAC equip. & sys. & to work from schematics, plans & drawings; valid Class C driver's lic. & thorough knowl. of current trade practices, standards, codes; MCPS written HVAC test & maint. HVAC skill test. (Arrington)

#6 Heating mechanic II (17) (loc. TBD) Div. of Maintenance—HS grad. & compl. of recognized apprenticeship; consid. knowl. of maintaining & repairing heating sys., diagnosing defects in burners, working from diagrams & inspecting work; valid driver's lic.; excel. commun. skills & abil. to prepare reports; abil. to respond to frequent emergency requests & perform work req. consid. phys. exertion; written MCPS heating mechanic II test & skills test. (Arrington)

#1078 Administrative secretary I (14) (BQ) (readvertised; 8 am-4:30 pm, 12 mos.) Div. of Family/Comm Partnerships—HS grad. with some college or business school pref.; prog. respon. exper. as sec; abil. to keep complex records, compose memos & letters from gen. instruc., skilled in use of word processors & desktop computers; MCPS typing test. Special consid.: must have excel. org. skills & intermediate writing skills; proficiency with MS Outlook, Word, Excel & PACS time & attendance; some exper. with PowerPoint, online ordering & procurement desirable. (Arrington)

#1266 Administrative secretary I (14) (BQ) (8 hrs., 12 mos.) Employee & Retiree Service Center—HS grad. with some college or business school pref.; progressively respon. exper. as sec.; abil. to keep complex records, compose memos & letters from gen. instruc.; MCPS typing test. Special consid.: proficiency with MS Office prod. incl. Word, Excel & Access. Pref. given to cand. with abil. to handle multiple tasks, confidential info., detailed work & tight deadlines. (Arrington)

#1286 Building service assistant manager II (11) (BQ) (2:30-11 pm) Gaithersburg MS—Clng. & bldg. maint. exper.; boiler course; must have, or attain within 6-mo. probationary period,

Basic Skills & Supervisory & Leadership certif.; abil. to effectively maint. safety & security of bldg./grounds & prep. routine reports. (Reed)

Building service worker (6) (SQ) (see list below)—Gen. clng. exper.; oper. power equip.; clear snow from walkways; repetitively move heavy objects. (Reed)

#1270 (4-8 pm) Rachel Carson ES
#1283 (4-8 pm) Winston Churchill HS
#1269 (4-8 pm) Chevy Chase ES
#1299 (1-9 pm) Lake Seneca ES
#1294 2nd shift (2:30-11 pm) Gaithersburg HS

#1296 Bus operations manager (27) (BQ) (8 hrs., 12 mos.) Dept. of Transportation—BA degree, extensive progressively respons. exper. in transportation or rel. field; exper. in scheduling, routing & safe transportation of students; abil. to formulate long-range student transportation plans; excel. oral & written communication skills incl. abil. to deal courteously & effectively with parents & MCPS staff; Class B CDL with passenger, air brake & school bus endorsements or abil. to obtain; knowl. of 7 core competencies of SSPGS; other comb. of ed., trng. & exper. may be consid. (Halperin)

#1291 Career information coordinator (15) (BQ) (8 hrs., 12 mos.) Wootton HS—BA in ed. counseling, communication or rel. field or 4 yrs. exper. in college/career advising; knowl. of college admissions process incl. testing, financial aid & associated terminology; proficiency in MS Office, FileMaker Pro & college/career search sites; abil. disseminate info. via newsletters, flyers, web site, etc.; excellent oral, written communication & org. skills; exper. with formal presentations; exper. working with diverse socioeconomic groups; maint. college resource room with opportunities for non-college & college students; work with military recruiters; PR respons. include campus & community events. (Merson)

#1298 English composition assistant (14) (BQ) (4 hrs., 10 mos.) Richard Montgomery HS—BA in English or equiv. trng. & exper.; computer writing lab/word processing exper. (Merson)

#1102 ESOL/bilingual therapeutic counselor (20) (BQ) (readvertised; 6:4 hrs., 12 mos.) Div. of ESOL/Bilingual Programs—MA in ed., counseling, psychology, social work or rel. field with trng. in counseling tech. & exper. working with school-age children from other cultures & families, or other comb. of appropriate ed. & exper.; knowl. of principals, practices & tech. of counseling & of customs of other cultures; establish rapport with students from other cultures; sensitivity to trauma exper. on the part of some students; cross-cultural counseling skills; excel. commun. & human relations skills. Fluency in Chinese req. (Merson)

#1267 Medicare/medicaid specialist (19) (BQ) (8 hrs., 12 mos.) ERSC—AA or BS degree pref; consid. exper. with MS Excel, Access & PowerPoint; working knowl. of Oracle Discoverer or other report tool; knowl. in all aspects of Medicare & Medicaid prog. Pref. given to cand. with strong communication, oral presentation, counseling, interpersonal & org. skills; abil. to work with others in designing, evaluating & executing complex federal/state laws & regs; exper. in report preparation, data mgmt., test script prep. & testing.; must be independent, self-motivated & focused on outstanding customer serv. in a fast-paced environ. (Arrington)

#1288 Media assistant (12) (BQ) (4 hrs., 10 mos.) Stonegate ES—30 sem. hrs. college course work &/or 1 yr. exper. working with children in situat. ditutions; exper. using computer app. such as word. proc., spreadsheets, databases, e-mail & Internet; exper. working or vol. in library environ. pref.; abil. to lift & move books, AV & other equip. or objects weighing 25-30 lbs.; MCPS typing test. (Arrington)

#1302 Media assistant (12) (BQ) (6:45-10:45 am, 10 mos.) Seneca Valley HS—Same basic req. as #1288. (Arrington)

#1305 Media assistant (12) (BQ) (4 hrs., 10 mos.) Bethesda ES—Same basic req. as #1288. (Arrington)

#1290 Parent/community coordinator (17) (BQ) (6 hrs., 10 mos.) Weller Road ES—BA

from accred. college; coursework in ed., counseling or commun. desirable; exper. with school & community activities & prog.; abil. to work effectively with parents & staff; abil. to function as part of a team; basic computer knowl. pref.; good org. skills & record keeping abil., incl. preparing parent meeting reports & minutes; abil. to coordinate school & community-based family activities; excel. human relations skills & exper. working with diverse socioeconomic groups; good oral & written commun. skills; valid driver's lic.; fluency in Spanish req. (Merson)

#1292 School secretary I (11) (SQ) (avail. 8/15/07) (8 hrs., 10 mos.) Rock Creek Forest ES—HS grad.; gen. clerical exper.; computer skills incl. word processing & database; MCPS typing test. (Arrington)

#1300 School secretary I (11) (SQ) (main office/attendance pos.) (8 hrs., 10 mos.) Galway ES—Same basic req. as #1292. Special consid.: Bilingual Spanish/English or Vietnamese/English cand. desirable. (Arrington)

#1284 School secretary II (12) (BQ) (guidance office pos.) (8 hrs., 12 mos.) Northwest HS—HS grad.; clerical/sec. exper; abil. to maint. records & prepare reports; MCPS typing test. (Arrington)

#1302 Secretary (12) (BQ) (4 hrs., 12 mos.) Dept. of Curriculum & Instruction—HS grad., college coursework or college grad. pref.; excel. org. & oral/written communication skills; abil. to maint. records; manage accounts & edit/format text & correspondence; abil. to multitask & take initiative. Pref. give to cand. with strong computer skills in MS Office applications (Word, Excel, Outlook); knowl. of mainframe oper. & online ordering, stipend & payroll procedures pref. (Arrington)

#1308 Social service assistant (13) (SQ) (5.6 hrs. 10 mos.) Head Start/Prekindergarten Unit—HS grad., courses in early childhood serv. or rel. field; exper. in family serv. or community action prog.; other comb. of ed., trng. & exper.; abil. to work effectively with parents & staff; knowl. of computers & exper. in data entry, preferably in word processing & database app. (MS Word & ACCESS); good org. & record keeping; abil. to coordinate prog. activities; skills in organizing & working with diverse socioeconomic groups; excel. human relations skills; valid driver's lic. Special consid.: Spanish speaking pref. (Merson)

#1307 Social service assistant (13) (SQ) (8 hrs. 10 mos.) Head Start/Prekindergarten Unit—Same basic req. as #1308. Special consid.: fluency in Spanish req. (Merson)

#1295 Transportation assistant supervisor, special ed. (18) (BQ) (8 hrs., 12 mos.) Dept. of Transportation—HS grad., college pref.; consid. knowl. & exper. in scheduling, routing & safe oper. of school buses; knowl. of county road sys.; knowl. of special ed. prog. & rel. policies & procedures; abil. to determine transportation costs for proposed prog. changes; knowl. of 7 core competencies of SSPGS; abil. to work long hrs., during peak periods, esp. May-Oct.; other comb. of ed., trng. & exper. will be consid. (Halperin)

#1297 Transportation specialist, special ed. (25) (BQ) (8 hrs., 12 mos.) Dept. of Transportation—BA degree; exper. in scheduling, routing & safe transportation of students; abil. to formulate long-range student transportation plans; exper. in computer assisted routing, MapNet pref.; excel. oral & written communication skills incl. abil. to deal courteously & effectively with parents & MCPS staff; knowl. of 7 core competencies of SSPGS; abil. to work long hrs. during peak periods, especially May-Oct.; other comb. of ed., trng. & exper. will be consid. (Halperin)

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Shriver dedication

Sargent Shriver, driving force behind the Peace Corps, family members and guests look at the apple sculpture created in Shriver's honor during the dedication ceremony for the school June 2. Students at the school come from countries around the globe, with about 65 percent of the students from families where Spanish is the first language.



Retirements

Nancy Biggin and Edward James. Employee and Retiree Service Center (ERSC) administrative secretary Nancy Biggin is retiring from MCPS after 20 years of service, and ERSC leave/workers compensation assistant Edward James is retiring after 30 years of service. Cards and good wishes may be sent to ERSC.

Gwendolyn A. Brookins. Gwendolyn A. Brookins is retiring after 19 years of service with MCPS. She has been a paraeducator at Piney Branch Elementary School. Brookins will maintain her interests in crafts, jewelry, poetry, painting and her Native American heritage.

Janice Faden. A retirement celebration for Janice Faden, director of Elementary School Instruction and Achievement and former principal of Fallsmead Elementary School, will be held Thursday, June 28, 5-8 p.m., at Willow Tree Inn, 19550 Montgomery Village Ave., Gaithersburg. Send \$25 check for buffet (cash bar available), payable to Emily Ware, to CESC, Room 251, by June 18. No gifts please. Good wishes, pictures and memories may be sent to Ware via e-mail or Pony.

Kendell Matthews. Takoma Park Elementary School magnet coordinator Kendell Matthews is retiring after 34 years of service. Cards are welcomed. Contributions for a gift, payable to Takoma Park Social Committee, may be sent to the school by June 13. For questions, call 301-650-6414.

Mike Mendoza and William (Denny) Schrider. A retirement celebration for Mike Mendoza (32 years) and Denny Schrider (36 years) was held June 7 at Mi Rancho in Germantown. Schrider taught math and science at Rocky Hill Middle School for six years and prior to that taught at Clearspring Elementary School. Mendoza has been the math resource teacher, seventh and eighth grade leader and part of the leadership team for Rocky Hill since its opening 13 years ago.

Joan Stoer. A retirement celebration for Joan Stoer, curriculum coordinator for Elementary Art, Theatre and Dance, will be held Friday, June 29, 7 p.m., at Willow Tree Inn, 19550 Montgomery Village Ave., Gaithersburg. Stoer also taught elementary art in MCPS for 21 years. Send \$48 check for dinner and gift (cash bar available) c/o Elizabeth Stuart at Cloverly Elementary School by June 15. Gift-only contributions of \$10 are welcome from those unable to attend.

Mary White. Glenallan Elementary School reading specialist Mary White is retiring after teaching in Montgomery County since 1974. Prior to coming to Glenallan this school year, she was at Wheaton Woods Elementary for eight years working as a reading focus teacher, staff development teacher and teacher of grades 3 and 4. She also taught at Harmony Hills, Greenwood and William Tyler Page elementary schools. White will be honored by school staff at the end-of-year party. Cards and good wishes may be sent to her at Glenallan Elementary. □



In person & print

Several MCPS ESOL staff attended the Annual TESOL Convention in Seattle, Washington, held this spring. **Jeffrey Hacker**, ESOL teacher at Beall Elementary, presented "Overcoming Several Typically Recurring English Language Challenges." **Ann McCallum**, ESOL teacher at Richard Montgomery High, presented "Adding Up Language with Math Fairytales." **Karen Woodson, Lois Wions, Sonja Bloetner and Deborah Becker** presented a session on "Aligning Curricula with Language Proficiency Standards. Becker also presented "Reaching Our Neediest Learners." **Woodson** presented a session titled "Facilitating Groups and Building Teams."



Mary Ann Powell, career information coordinator at Poolesville High School for 28 years (1972-2000), has published her first book. *Emerson*, about Loafing Hills Horse Farm, located at the foothills of Sugarloaf Mountain, is a novel based on fact and Powell's experiences with horses over the past 25 years. For information, e-mail M.A.Powell@comcast.net.



Angela Henderson at Gaithersburg Elementary, **Ellen Daniels** at Albert Einstein High, **Scott Molley** at A. Mario Loiederman Middle and **Rosemary McNary** at Silver Spring International Middle were awarded

\$2,500 Best Buy grants for technology. Gaithersburg will use the money to purchase digital cameras for students to use during their computer lab. Einstein will use the grant to support its ESOL Multimedia Arts Literacy course. Loiederman will use the money for equipment students can use during performance-based assessments. Silver Spring International will use the grant for technology that encourages scientific inquiry and can be used during their science inquiry conference.



John Stewart, a science teacher at Roberto Clemente Middle School, has biked more than 150 miles each year for the past five years for the annual MS 150 Bike Tour. He has collected more than \$18,000 to support the annual event for the National Multiple Sclerosis Society. In 2006, his group of donors contributed \$5,328 to secure him the rank of number 7 in the Fundraiser Hall of Fame. Stewart participated in this year's event on May 19-20 with the goal of raising \$6,000 to support multiple sclerosis.



Evelyn Herschler, a literacy coach at Paint Branch High School, and **Terry Kirtz**, a literacy coach at Richard Montgomery High School, presented a poster session at the International Reading Association conference in Toronto on May 15. The workshop was titled "Literacy 4 All: Achieving Staff Buy-in" and focused on strategies that would encourage staff members to participate in the new literacy programs established in all high schools this year. □

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