

The Bulletin

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May 2, 2005

■ Montgomery County Public Schools

■ www.montgomeryschoolsmd.org

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Celebrating Earth Day

Left, Secretary of Energy Samuel Bodman talks with Seneca Valley HS staff after a special Earth Day assembly on April 22 in which Bodman discussed ways students can help protect the environment. The school has had an



“adopt-a-school” relationship with the Department of Energy for years. Right, Oakland Terrace ES students and friends help County Executive Douglas Duncan plant a tree honoring former U.S. Senator Gaylord Nelson (left background), founder of Earth Day and a county resident, for his lifelong contributions on behalf of the environment.

Schools participate in pilot of new Connect-ED communications system

Twenty MCPS schools currently are participating in a pilot test of a new communications system called MCPS Connect-ED.

The new computerized telephone calling system allows principals to telephone parents and staff quickly and efficiently with news of important events and issues of concern to school communities.

The system is able to generate thousands of calls per minute and can be used to select a specific audience, depending on the content of the message. The principal then records a phone call that is quickly delivered to all the selected contacts.

The recipients could be a small group or the entire staff and parent

population. For example, the principal could quickly send a message to the School Improvement Team about an issue of importance or notify the entire school community about back-to-school night.

The speed and precision of MCPS Connect-ED are important features that help support MCPS’s goal to increase parent and community involvement.

Administrators in the pilot schools have been trained in how to use MCPS Connect-ED by specialists in the Office of Strategic Technologies and Accountability. Feedback from the pilot test will be collected to gain information on the best use of the system before it is implemented in all

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MCPS recognized for meeting family needs

MCPS has been selected to receive a “What Parents Want” award from School Match, an independent nationwide service developed by school experts. Only 16 percent of the nation’s 15,573 public school districts were recognized with the award.

The fact that nine of Maryland’s 24 public school systems are receiving the award “speaks to our commitment to our students, parents and communities and is just another reason why schools from across the United States look to Maryland for innovative and cutting-edge programs,” Maryland Superintendent Nancy Grasmick noted in the letter congratulating Superintendent Jerry D. West on the award.

Information about the organization is available at www.schoolmatch.com. □

National Merit corporate scholars named

Six MCPS students have won corporate-sponsored National Merit Scholarships financed by companies, foundations and other business organizations.

The students are among 20 corporate-sponsored scholars in Maryland. Nationally, 1,070 scholars were chosen from a group of 15,000 finalists in the annual program of the National Merit Scholarship Corp. (NMSC), based in Evanston, Ill.

The winners, intended career fields and sponsors are:

■ **Montgomery Blair HS:** Tencia C. Lee, science applications, SAIC; Randolph H. Li, cognitive science, Watson Wyatt & Co.; Robert J. Vlachic, electrical engineering, Omron; Kristina Y. Yang, biochemistry, Computer Sciences Corp.

■ **Richard Montgomery HS:** Di Sun, biology/biomedical engineering, Watson Wyatt & Co.

■ **Walt Whitman HS:** Margaret J. Morrison, economics, Marsh & McLennan Companies

Most corporate-sponsored Merit Scholarships are renewable for up to

four years of college undergraduate study and range in value from \$500 to \$10,000 annually. Some of the awards provide a single payment between \$2,000 and \$5,000.

The scholars are all high school seniors who were selected for their academic skills and achievements, extracurricular accomplishments, potential for success in rigorous college studies and other criteria of one of several hundred corporate sponsors. Students attained finalist status based on criteria such as exceptional performance on standardized tests and in the classroom, strong recommendations from school officials and an essay describing activities, interests and goals.

Recipients of two other kinds of Merit Scholarships will be announced later this year. On May 4, NMSC will announce the winners of National Merit \$2,500 Scholarships, for which all finalists compete. On May 25 and July 11, NMSC will announce winners of Merit Scholarships sponsored by colleges and universities for finalists who will attend those institutions. □



Announcements

Auto, computer, house sale. The Montgomery County Students Automotive Trades Foundation, Inc. will host a used vehicle sale at Thomas Edison HS of Technology on Saturday, May 7, 9-11 a.m. Some vehicles are priced below \$2,000, and all are Maryland inspected. Contact Rick Gangloff at 301-962-4810 or Richard_B_Gangloff@mcpsmd.org. At the same time and place, the Montgomery County Students Information Technology Foundation, Inc., will host a used computer sale. Computer systems are priced at \$185. Contact John Brewer at 301-929-6975 or John_N_Brewer_III@mcpsmd.org. Also on May 7 between 9-11 a.m. at the school, come and learn details about the Montgomery County Students Construction Trades Foundation, Inc. student-built house, available for sale at the end of May 2005. For details, contact Mike Fekete at 301-929-2184 or michael_fekete@mcpsmd.org. All are also invited to attend the Annual Cornerstone Ceremony on May 26, 2005, from 7-8:30 p.m. to celebrate the completion of the student-built house located at 13007 Connecticut Ave., Silver Spring.

Family Volunteer Weekend. Sprucing up the grounds of a local elementary school in Rockville will be one of a number of projects undertaken during the Family Volunteer Weekend on May 7 and 8. All projects are approved for student service learning hours. To register, call the Montgomery County Volunteer Center at 240-777-2600, or visit the web site at www.montgomerycountymd.gov/volunteer for more information. □

Connect-ED

(continued from page 1)
MCPS schools.

MCPS Connect-ED also will be used by central services to communicate emergency messages to school communities, along with the MCPS web site, Cable Channel 34, Schools-out.com, Nextel phones, FirstClass and the news media.

In preparation for systemwide implementation of MCPS Connect-ED, all staff members who believe their current home phone number is not on file with the Employee and Retiree Service Center should change the number.

To change a number, file MCPS Form 445-1, Change in Personnel Information, at www.montgomeryschoolsmd.org/departments/forms/pdf/445-1.pdf. □



Smile awhile

My first grade students all know I am earning my master's degree in technology. So, when I showed them a filmstrip on the weather, they were amazed at this "new kind of movie!" One even asked, "Did you learn about these new movies at your technology class?"
Connie Mitchell
First grade teacher, Rosemont ES



In remembrance

Betty Wyatt Culotta, who supervised 300 Montgomery County school librarians when she retired in 1983, died April 13 at age 73. During her 30-year career, she served as president of the Montgomery County Education Association and chair of the Legislative Committee for the Maryland State Teachers Association. □

The Bulletin

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Published for the MCPS community weekly August through June. Deadline is 10 a.m. Monday for consideration in the following Monday's issue. Items are published on a space-available basis.

Blair student elected student member of Board of Education

Montgomery Blair HS junior Sebastian Johnson has been elected student member of the Board of Education for 2005-2006.



Johnson was chosen by 79 percent of the secondary students who cast ballots in the April 27 election, conducted by the Montgomery County Region of the Maryland Association of Student Councils. The overall voter turnout was 83 percent (62,724 students).

All high schools and middle schools submitted election results, along with several special schools and alternative programs.

His opponent, Nadia Sicard, is a junior at John F. Kennedy HS.

Johnson will begin his term as the 28th student member of the Board on July 1. He currently is SGA president at Blair, chair of the Montgomery County Region State Lobbying Committee and legislative trainer with the Maryland Association of Student Councils.

Johnson hopes to expand the role of the student Board member to include more advocacy on behalf of students, including communicating not only with students but also with community leaders, organizations and student governments in other counties.

Appointment

The Board recently appointed Shawn E. Krasa, previously instructional resource teacher at Earle B. Wood MS, as coordinator, Parkland MS Magnet Program.



Board highlights

Kindergarten-grade 2 reading achievement

The Board discussed data showing that an increasing percentage of kindergarten-grade 2 students are meeting benchmarks in foundational reading skills and text-reading levels. The results underscore the success of reform initiatives begun five years ago. The report outlines steps to expand key initiatives, and the Board emphasized the compelling need to fully fund these initiatives.

FY 2006 capital budget amendment

The Board voted to adopt the superintendent's recommended priority order of construction project deferrals if current elevated construction prices continue and an offset to increases in programmed expenditures for Fiscal Year 2006 becomes necessary. The resolution was forwarded to the county executive and the County Council.

Appointments

The Board approved the following administrative appointments:

- Sean Bulson, currently acting principal, Bethesda-Chevy Chase HS, as principal, Bethesda-Chevy Chase HS.
- Christopher S. Garran, currently acting principal, Walter Johnson HS, as principal, Walter Johnson HS.
- John Yore, currently acting principal, Sherwood HS, as principal, Sherwood HS.
- Kevin A. Hobbs, currently assistant principal, Watkins Mill HS, as principal, Parkland MS.
- Richard H. Bishop, currently assistant principal, Gaithersburg MS, as principal, John Poole MS.
- Andrew J. Winter, currently principal intern, Washington Grove ES, as principal, Greencastle ES.
- Sally Ann Macias, currently acting principal, Jackson Road ES, as principal, Jackson Road ES.
- Yong-Mi Kim, currently principal intern, Greencastle ES, as principal, Wayside ES.

National Student Leadership Week

The Board marked the observance of National Student Leadership Week in April, commending student leaders for their efforts and achievements on behalf of the school system.

Asian Pacific American Heritage Month

The Board recognized the observance in May of Asian Pacific American Heritage Month, expressing appreciation to Asian Pacific American students, staff, businesses and community leaders for their hard work, vision and achievements.

Teacher Appreciation Week

The Board recognized the outstanding achievements and dedication of MCPS teachers, approving the observance of Teacher Appreciation Week from May 1-7 and Teacher Appreciation Day on Tuesday, May 3.

Maryland State Civic Star Award

The Board of Education accepted the Maryland State Civic Star Award, co-sponsored by Sodexo School Services and the American Association of School Administrators, for implementing the Ruth Rales Comcast Kids Reading Network in partnership with the RFI Foundation, Comcast of Montgomery and other partners. □

Skillful Teaching, OAT courses offered for summer, fall

Registration is now available for summer/fall classes in Studying Skillful Teaching 1, Studying Skillful Teaching 2, Observing and Analyzing Teaching 1 and Observing and Analyzing Teaching 2. Professional development opportunities to refresh observing and analyzing skills for those who have completed OAT 1 also are available. Courses are offered at locations throughout the county. Registration is online through the Instructional Management System (IMS) at www.montgomeryschoolsmd.org/departments/ogat/iqms/ims/.

Studying Skillful Teaching 1 (SST1)

This course supports teachers in improving student achievement by promoting the development of professional community, examining beliefs about teaching and learning, expanding instructional repertoires, experimenting and reflecting on instructional decision making. Successful completion of SST1 is required for all staff development teachers and instructional specialists and is recommended for those who aspire to leadership positions.

Eligible participants include all contracted professional staff, including teachers, media specialists, school counselors, instructional specialists, staff development teachers and administrators.

In addition to the general audience sections offered in IMS, each semester SST1 sections are offered in response to requests for specific audiences. Registration for these sections is handled by the instructors, via e-mail. The audiences and instructors for the summer/fall semester are: pre-K and kindergarten teachers—Susan McGregor; elementary instructional leaders—Amy Kines; K-12 ESOL teachers—Kathryn Esmay; secondary math teachers—Deanna Svreck.

Participants in SST1 sections that meet outside the duty day may take courses for continuing professional development credit (CPD), graduate credit (cost reimbursable upon successful timely completion of the course) or stipend (\$20/hour).

This semester, there is one section that meets during the duty day and offers the option of graduate credit. See IMS for further details.

Studying Skillful Teaching 2 (SST2)

This course builds on the conversations initiated in SST1. The course helps teachers identify and eliminate obstacles to student achievement, develop a classroom climate conducive to learning, make students active agents in assessing their own learning, and collect and use data related to student performance.

Eligible participants include contracted professional staff members who have successfully completed either SST1 or OAT1. In addition to the courses listed on IMS, one SST2 section is being offered for instructional specialists and staff development teachers. To register for that section, e-mail Judith Duffield.

Participants in SST2 sections that meet outside the duty day may take courses for CPD, graduate credit (cost reimbursable upon successful timely completion of the course) or stipend (\$20/hour).

Participants in SST2 sections that meet during the duty day are not eligible for any credit. Substitutes are provided by the Office of Organizational Development.

Observing and Analyzing Teaching 1 (OAT1)

This course is designed to provide observers with the skills that they need to identify and describe teaching practices in the classroom, conference with teachers they observe, prepare written reports and support staff in professional growth.

Successful completion of OAT1 is required for all staff who write observations that contribute to staff evaluations in the Professional Growth System.

Eligible participants include contracted professional staff members, including administrators, student support specialists, consulting teachers and secondary resource counselors, resource teachers and IRTs, as well as staff who are enrolled in or have completed an administrative certification program. All candidates for admission to the assistant principal promotion pool must have successfully completed OAT1.

Observing and Analyzing Teaching 2 (OAT2)

This course is required for all staff who write observations that contribute to staff evaluations in the Professional Growth System. The OAT2 course extends the work of OAT1 to provide participants with tools for working with challenging staff.

Eligible participants include staff who have successfully completed OAT1. Only staff who are in a position that requires them to do evaluation reports (principals, assistant principals, consulting teachers) may take OAT1 and OAT2 in consecutive semesters. All other eligible participants must practice OAT1 skills for a full semester before registering for OAT2. Aspiring administrators are not eligible to take OAT2.

Graduate credit is available in all OAT1 and OAT2 sections. This credit is not reimbursable, since all sections are offered entirely within the duty day. Substitutes are provided by the Office of Organizational Development.

Also on the MCPS IMS web site are professional development opportunities for leadership staff who have completed OAT1. These opportunities have been designed to strengthen instructional leadership skills:

■ **Leading for Equity.** (One six-hour day in the summer with a follow-up day in the fall.) Instructional leaders will expand their repertoire of strategies for building a school culture committed to equitable practices and closing the gap in achievement.

■ **OAT Refresher: Update on Standards for Quality Observation Reports.** (Half-day session during the summer.) Instructional leaders will receive updated information on expectations for post-observation conference reports by applying the MCPS rubric to authentic reports.

■ **OAT Refresher: Synthesizing Multiple Sources of Data.** (Half-day session during the summer.) Instructional leaders will increase their skills in using evidence from multiple sources of data for balanced writing for either observation or evaluation reports.

Anyone who has questions may contact Margaret (Peg) Donnellon, director of Skillful Teacher Team, Office of Organizational Development, via e-mail or phone (301-601-4800). □

Prom safety

A wrecked car makes a quiet but powerful statement at an April 25 press conference held at Albert Einstein HS focusing on efforts to ensure a safe prom and graduation season and the need for young people to stay alcohol and drug free. Among participants were Board of Education President Patricia B. O'Neill and County Executive Douglas Duncan.



Richard Montgomery wins Gold Crown

Richard Montgomery HS's student magazine, *Fine Lines*, won a Gold Crown award at the Columbia Scholastic Press Association's (CSPA) 81st annual convention, held at Columbia University.

Fine Lines was one of only nine magazines to receive the Gold Crown, the highest CSPA award given.

MCPS students also won Gold Circle awards in individual categories.

Richard Montgomery's *Fine Lines* staff took first place awards in categories of traditional fiction, nonfiction article or interview, cover design, typography and illustration; a second place award in poetry; a third place award in logos and endmarks; and a certificate of merit in poetry.

Montgomery Blair HS's Silver Chips newspaper staff took a first place award in the entertainment review category and second place awards for general feature and personal opinion.

Winston Churchill HS's newspaper, *The Observer*, earned a third place award in the general feature category.

The Quince Orchard HS yearbook, *Tracks*, won a certificate of merit in the category of sports feature writing. □

Silver Chips Online wins Pacemaker award

Silver Chips Online (<http://silverchips.mbhs.edu>), the online student newspaper of Montgomery Blair HS, won the 2005 National Student Press Association (NSPA) Online Pacemaker Award at the NSPA National Spring High School Journalism Convention in Seattle on April 9.

Silver Chips Online, one of just three newspapers nationally to win the Pacemaker, won the award for the second straight year. The Pacemaker is the highest award given by the NSPA to high school publications.

Online Pacemaker entries were

judged based on design, ease of navigation, writing and editing, graphics and interactivity.

In addition to Silver Chips Online, two other MCPS newspapers were among the seven online finalists: Rockville HS's *The Rampage* and Walt Whitman HS's *The Black & White*.

The Silver Chips print publication won fourth place in NSPA's "Best of Show" contest for newspapers of 17 or more pages for its Feb. 3 issue. Silver Chips also won the 2004 Newspaper Pacemaker last November at the NSPA fall convention held in Atlanta. □



School news

Wood Acres ES and Kensington Parkwood ES teams earned first and second places in the Odyssey of the Mind Maryland State Championship Tournament, held at Anne Arundel Community College on April 9. Odyssey of the Mind is a team-oriented creative problem-solving competition. The wins qualify the first and second place teams to compete in the 2005 Odyssey of the Mind World Finals, to be held May 21-24 in Boulder, Co. The Wood Acres "Crazy Columns" team won first place, and the "Stunt Mobile" team took second place. The Kensington Parkwood ES after-school drama club, Act Up!, coached by Lynn May, had three competing teams. The "In Your Dreams" team took first place, and "Laugh-athon" and "Get the Message" took second place.



Teams of students from Piney Branch ES, Eastern MS and Montgomery Blair HS captured first place honors in their respective age divisions during the 2005 Maryland Creative Problem Solvers' Festival of Creativity held April 9 at Towson University. The three teams now advance to the global championship of Destination Imagination, to be held May 25-28 at the University of Tennessee in Knoxville. All three teams competed in the "Sudden Serendipity" category. Four other MCPS teams placed second at the state tournament, also qualifying them for the global tournament at University of Tennessee. A team from Barnsley and North Chevy Chase elementary schools will compete in the elementary school division of the "Dizzy Derby" event. Jones Lane ES will compete in "DIsigning Bridges." Benjamin Banneker MS will compete in the "Live! It's Radio DI" category. Quince Orchard HS will compete in the "IMPROVING Along" category. □

Week honors pupil personnel workers

Gov. Robert Ehrlich has proclaimed May 1-7, 2005, as Pupil Personnel Worker Week.

Pupil personnel workers (PPWs) are educators trained to determine student needs, serve as advocates for students and their families and facilitate appropriate services.

PPWs provide a bridge between home and school. They support MCPS goals by serving as advocates, liaisons and consultants.

Among other things, the proclamation states: "Maryland is proud to recognize the unique and essential role that pupil personnel workers play in the personal and academic development of our state's children." □



ERSC corner

Retiree open enrollment

The Employee and Retiree Service Center is conducting the annual retiree open enrollment on Monday, May 2, through Tuesday, May 24.

Open enrollment information, including the retiree benefits summary, upcoming health fair dates and retiree rate charts are all available on the ERSC web site at <http://www.montgomeryschoolsmd.org/departments/ersc>. For more information, call the ERSC at 301-517-8100 or e-mail ERSC@mcpsmd.org.

June 16 retirement reception

Each year, the Board of Education and superintendent pay tribute to retiring employees with certificates of appreciation and a reception. More than

500 employees were honored last year.

Retiring employees must submit all retirement forms available from the Employee and Retiree Service Center no later than May 17 to receive an invitation to the reception.

The Board will honor new retirees at a reception on Thursday, June 16, 4:30-7 p.m., at Indian Spring Country Club in Silver Spring. Registration begins at 4:30 p.m.

Invitations will be mailed to employees who have completed and returned all required retirement forms.

Please RSVP for the reception to Nancy Biggin by Friday, June 3, by e-mail at Nancy.Biggin@mcpsmd.org or by telephone at 301-279-3342.

Anyone who submits retirement paperwork after May 17 will be honored at next year's reception. Information about the reception is available on the ERSC web site at <http://www.montgomeryschoolsmd.org/departments/ersc>. □

30 SERT Award recipients named

The School Energy Rebate Team congratulates the top 30 best performing schools in energy savings during the second quarter:

Seneca Valley HS, Jackson Road ES, Eastern MS, Oak View ES, Diamond ES, Capt. James E. Daly ES, Brookhaven ES, Wheaton Woods ES, Woodlin ES, Cashell ES, Rachel Carson ES, Lathrop E. Smith Environmental Education Center, Brooke Grove ES, Piney Branch ES, Watkins Mill ES, Takoma Park ES, Bradley Hills ES, Germantown ES, Gaithersburg ES, Fields Road ES, Flower Hill ES, Broad Acres ES, Fox Chapel ES, Kemp Mill ES, Oakland Terrace ES, Potomac ES, Glenallan ES, Rosemary Hills ES, Montgomery Knolls ES, and Highland View ES. □



May MCPS Instructional TV highlights

Channel 33

Confronting Drunk Driving: This program features in-depth interviews that discuss the consequences of drinking and driving. The program also addresses how peer pressure and the media have powerful effects on a young person's decision to use alcohol. Gr. 9-12. Tues., 7-7:30 p.m.

Cracking the Code: The Continuing Saga of Genetics: These programs offer information on the rapidly evolving area of biological science. 1-Peas in a Pod; 2-Microscopes and Mutants; 3-DNA Obsession. Gr. 9-12. Mon., 3-4:30 p.m. CC

The Expanding Cannon: Teaching Multicultural Literature in High School: These professional development workshops for high school teachers explore multicultural literature through four pedagogical approaches: reader response, inquiry, cultural studies and critical pedagogy. 1-Reader Response: Pat Mora & James Welch; 2-Reader Response: Keith Gilyard & Mourning Dove. Teachers, Gr. 9-12. Fri., 10 a.m.-12 noon. CC

Channel 34



Cover to Cover with Jerry Weast: Visit with members of the ESOL Department. Meet a group of young women called *SISTERS*, who are helping increase enrollment in AP and other high-level courses at Magruder HS. Meet student musicians who had an opportunity to perform with legendary cellist Yo-Yo Ma and the Baltimore Symphony Orchestra. Finally, learn about the life and work of Captain James Daly, whose name graces one of the MCPS elementary schools. Mon. and Fri., 10 a.m., 2 p.m., 6 p.m., 10 p.m.; Sat. and Sun., 8 a.m. and 9:30 p.m.



Education Matters: This roundtable talk show, hosted by Board of Education President Patricia B. O'Neill, meets with the new student member of the Board and current student member Sagar Sanghvi to discuss the election process, student issues and why the student voice is an important part of the

Board. Mon. and Fri., 10:30 a.m., 2:30 p.m., 6:30 p.m., 10:30 p.m.; Sat. and Sun., 8:30 a.m. and 10 p.m.



Take Ten: This program features discussions about MCPS students, schools and people. Mon., 8:45 a.m., 12:45 p.m., 4:45 p.m., 8:45 p.m.; Thurs., 8:30 a.m., 12:30 p.m., 4:30 p.m., 8:30 p.m.; Sat. & Sun., 10:30 a.m. and 10:30 p.m. Guests and topics include: Duane Merson, Role of an MCPS Paraeducator, May 2, 5, 7, 8; John Gannon, What Employers Look For in a New Employee, May 9, 12, 14, 15; Dr. David Steinberg, Washington Post Leadership Award, May 16, 19, 21, 22; Barbara Angel, What Employers Look for in a New Employee, May 23, 26, 28, 29.



Viewpoint: Teen Driving—A Teen Perspective: Teen drivers share views about their driving experiences, risk taking, "Superman" attitudes and strategies that would help curb the rise in teen car fatalities. This call-in talk show will air live on May 2 from 7-8 p.m. and be replayed during the month of May on the following days. Mon. and Fri., 11 a.m., 3 p.m., 7 p.m., 11 p.m.; Sat. and Sun., 6:30 p.m. □



Employment Opportunities

The jobs below were available at *Bulletin* deadline. All require excellent human relations skills. These are summaries of minimum & special job requirements. For staffing info., contact the Department of Staffing at 301-279-3515. Written job descriptions are available at www.montgomeryschoolsmd.org/departments/personnel. Applicants will be screened based on the job description & special consid. All active permanent and temporary employees must apply on MCPS Form 446-6; outside (new) applicants must complete the Interest in an Advertised Vacancy Form, located at the Office of Human Resources reception area. Specify ad number, school or location & name of the personnel specialist following the job summary. Take tests & submit required materials by the application deadline; additional skills tests may be administered after the deadline. A job change may affect retirement/pension status; check with the Employee & Retiree Service Center, 301-517-8100. Returning from leave, involuntary transfers & reassigned employees will have priority.

An Affirmative Action/Equal Opportunity/Title IX Employer.

Unless otherwise indicated, the deadline for jobs is 05/10/2005. Apply by job number and title for all supporting services positions. Faxes will not be accepted. Applications must be either hand-carried to the Department of Staffing or sent by internal or U.S. mail.

Administrative

Administrative & supervisory positions are listed in bold. If no ads are listed, no new positions are available. Complete descriptions of advertised positions can be found on FirstClass (Employment Opportunities conference under MCPS Information) and Office of Human Resources employment information web site (www.montgomery-schoolsmd.org/departments/personnel).

Office of School Performance Director (P) Blair, Einstein, Kennedy & Northwood Clusters. Deadline: May 6.

Office of School Performance Director (P) Damascus, Gaithersburg, Magruder & Watkins Mill Clusters. Deadline: May 6.

Program supervisor, PreK-12 foreign language (O) Dept. of Curriculum & Instruction. Deadline: May 6.

Supervisor (O) Pupil personnel worker Dept. of Student Services. Deadline: May 13.

Supporting services

Paraeducators. All paraeducator vacancies are posted on the vacancy database at www.montgomeryschoolsmd.org under For Staff/School-based Jobs: Vacancy Database. Next to "Position" select "paraeducator," "special education paraeducator," etc. To be considered for employment, all new applicants must submit a supporting services application packet along with official transcripts to the Office of Human Resources, 7361 Calhoun Place, Suite 401, Rockville, MD 20855. Only approved new candidates may send letter of interest with resume directly to the school.

#1 Bus operator (P) (4 hrs., 7-9 am & 2-4 pm) Dept. of Transportation—Driver's

lic. for at least 5 yrs.; excel. driving record; abil. to obtain MD Class-B commercial driver's lic. (CDL) req. to drive a school bus; must pass phys. exam. & drug test; exper. not needed, trng. provided. Substitute exper. may lead to perm. pos. (Taff)

#2 Cafeteria worker I (4) (substitute) (2-5 hrs.) Div. of Food Services—Food preparation exper. req. (Taff)

#3 Substitute secretarial assignments (10) (multiple school & central office loc.)—Gen. sec./clerical skills; famil. with Microsoft Office app. a plus; must pass MCPS typing test at 40 wpm. Sub exper. may lead to perm. pos. Call 301-279-3291 to schedule appt. for typing test. (Arrington)

#4 HVAC mechanic I (17) (loc. TBD) Div. of Maintenance—HS grad., compl. of recognized HVAC apprenticeship & valid universal class EPA refrigerant recovery certif. (MD HVAC journeyman's lic. pref.); abil. to diagnose & troubleshoot complex HVAC equip. & sys. & to work from schematics plans & drawings; valid class-C driver's lic. & thorough knowl. of current trade practices, standards, codes; MCPS written HVAC test & maint. HVAC skill test. (Arrington)

#5 Heating mechanic II (17) (loc. TBD) Div. of Maintenance—HS grad. & compl. of recognized apprenticeship; consid. knowl. of maintaining & repairing heating sys., diagnosing defects in burners, working from diagrams & inspecting work; valid driver's lic.; excel. commun. skills & abil. to prepare reports; abil. to respond to frequent emergency requests & perform work requiring consid. phys. exertion; written MCPS heating mechanic II test & skills test. (Arrington)

#7 Building service worker (community use) (6) (var. loc.)—gen. clng. exper., incl. repetitive lifting; abil. to maint. security of school bldg., work independently, communicate with community use groups & secure boiler cert.; flexible rotating hrs. incl. 8 hrs. Sat., 8 hrs. Sun., & 4 hrs. 1 week night; must have own transp.; loc. subj. to change. (Calavetinos)

#5004 Building service work leader II (9) (ND; 8 hrs.) Burnt Mills ES—Clng. & bldg. maint. exper.; boiler course; must have, or attain within 6-mo. probationary period, basic skills & supervisory & leadership certif.; abil. to maint. safety & security of bldg./grounds & prepare routine reports. (Calavetinos)

#5013 Building service work leader II (9) (ND; 8 hrs.) Oakland Terrace ES—Same basic req. as #5004. (Calavetinos)

#5044 Building service work leader II (9) (ND; 8 hrs.) Sally Ride ES—Same basic req. as #5004

Building service worker (6) (see list below)—Gen. clng. exper.; oper. power equip.; clear snow from walkways; repetitively move heavy obj. (Calavetinos)

#5002 (4-8 pm) Gaithersburg MS

#5001 (4-8 pm) Galway ES

#5003 (3-7 pm) Robert Frost MS

#5026 (12-8:30 pm) Chevy Chase ES

#5037 (10:30 am-7 pm) Rosa Parks MS

#4986 Cafeteria manager II (13) (7 hrs.; 10 mos.; avail. Aug.) Loiederman MS—HS grad. or equiv.; completion of approp. trng. prog.; increasingly responsible food serv. supervisory exper.; consid. knowl. of large-quantity food prep. & school cafe. oper.; cafe. mgr.'s exam. (Taff)

#5040 Call Center/transaction assistant I- (14) ERSC—HS grad., preferably incl. commercial business & tech. subj.; exper. performing gen. business or clerical work, incl. HR, payroll, insurance & retirement processing; working knowl. of HR, payroll, insurance & retirement pols., regs. & proced.; working knowl. of MCPS

pols., fed. & state laws, negotiated agreements, benefit plans; skill in use of Microsoft Office app. & Lawson software; abil. to work quickly, efficiently & meet strict deadlines; strong customer skills; abil. to use PCs & other office equip. for sustained periods; sustained periods answering phones & helping walk-in customers; overtime may be req. as necessary. (Arrington)

#5016 Food services supervisor I (21) Div. of Food & Nutrition Services—Bachelor's in food service mgmt., institutional mgmt., dietetics or rel. field; thorough knowl. of large-quantity, centralized food serv. oper., incl. equip., layout & design, cost acct. proced., work simplification; responsibility for multi-site food oper.; skill & abil. to plan & analyze food menus based on current nutritional standards, knowl. of computer app. & HACCP regs. Pref. for registered dietitian with exper. in child nutrition prog. (Taff)

#5007 Lunch hour aide-perm (7) (4 hrs.; 2 pos.) Sligo MS—Abil. to monitor student activities & behavior on playground or at lunch; assist in classroom activities & perform clerical tasks; first aid & CPR cert. pref. (Taff)

#5012 Lunch hour aide-temporary position (7) (2 hrs.) South Lake ES—Same basic req. as #5007. (Taff)

#5011 Lunch hour aide-temporary position (7) (2.5 hrs.) South Lake ES—Same basic req. as #5007. (Taff)

#5005 Personnel assistant II (11) (Supporting Services Team) (8 hrs., 12 mos.) Dept. of Staffing—HS grad. with progressively respons. office exper., pref. in personnel or personnel-related exper.; must be detail oriented & accurate; abil. to maint. complex records; consid. computer skills & exper. with word processing prog., prefer MS Word & PowerPoint & spreadsheet exper; MCPS typing test; limited summer leave. Pref. given to candidates experienced with Lawson HRIS & Rbase sys.; abil. to handle heavy vol. of phone calls; excel. HR skills. (Arrington)

#4921 Plant equipment operator I (10) (new school opening FY '06) (8 hrs.) Quince Orchard MS—Exper. operating & servicing industrial-type heating, ventilating & AC sys.; abil. to replace/order filters for air handlers, window AC units & unit heaters, inspect rooftop mechanical equip., perform gen. clng. duties; boiler, plant equip. & AC oper. courses. (Calavetinos)

#4920 Plant equipment operator I (10) (new school opening FY '06) (8 hrs.) Loiederman MS—Same basic req. as #4921. (Calavetinos)

#5017 Plant equipment operator I (10) (8 hrs.) Redland MS—Same basic req. as #4921. (Calavetinos)

Professional growth consultant (PGC) (23) Office of Organizational Development (6 pos. avail.) (12-mo. rotating pos.)—Assignment in this position will last for a 4-yr. period, at which time employee will be returned to a comparable position or involuntarily transferred if none available, or may reapply for a PGC position. BS degree or equiv. work-rel. exper. in supervision or leadership; min. 3 yrs. successful MCPS supporting services work exper.; trng. exper.; exper. in conflict resolution, mentoring &/or working with adults from diverse backgrounds & employment levels; ability to analyze job performance using core competencies; formulate, implement & execute trng. & support programs based on indiv. needs using all available resources; excel. oral & written commun. skills; ability to write detailed instructions/observa-

tions, improvement plans & progress reports on indivs.; consult with staff on trng. & devel. needs; ability to work collaboratively with team members & stakeholders; occas. eve. & weekend work. Writing assignment will be administered during interview process. Application packet includes forms for 3 recommendations, which must be submitted prior to ad deadline. (Merson)

#5042 School secretary II (12) (8 hrs., 10 mos.) Walter Johnson HS—HS grad; clerical/sec. exper; abil. to maint. records & prepare reports; MCPS typing test. Pref. for cand. exper. with payroll & attendance proced. (Arrington)

#5009 Secretary (12) (8 hrs., 12 mos.) Dept. of Family/Commun. Partnerships—HS grad with some college or business school pref.; abil. to maint. records & prepare reports; computer skills incl. word processing & database; MCPS typing test req. (Arrington)

Security assistant (11) (avail. Aug.) (see list below)—HS grad. & college courses in criminal justice, law enforcement or rel. fields; AA degree desirable; exper. involving student/adolescent safety, conflict resolution & investigative proced. desirable; knowl. of behavior mgmt. req.; valid driver's lic.; first aid/CPR certif. desirable; avail. for flex. hrs., incl. weekends, evens. & overtime; may be req. to hold violators for police, confiscate drugs/alcohol & other evidence; other comb. of ed., trng. & exper. may be considered. (Taff)

#5020 Northwood HS

#5018 (2 pos.) Loiederman MS—Same basic req. as #5020. (Taff)

#5022 Rockville HS

#5021 Quince Orchard MS

#5019 Col. E. Brooke Lee MS

#5023 SPO Training specialist (17) Div. of School Plant Operations—HS grad or equiv.; extensive exper. in building serv.; consid. exper. conducting industrial trng. to adult audiences; excel. verbal & written commun. skills; computer skills; phys. strength & stamina to lift/move material & equip.; work week incl. Saturday with no paid overtime; school plant oper. certif. in boiler/PEO/AC/supervisory & leadership & basic skills; must have passed building serv. mgr. test at the mgr. III level. (Calavetinos)

#5014 User support specialist I (20) (avail. 7/1/05) (8 hrs.) Loiederman MS—BS or equiv. with consid. course work in computer sys.; knowl. of P's, peripherals, & op. sys., Windows 2000 server, LAN/WAN; abil. to work in fast-paced environ. with tight deadlines; strong commun. & interpersonal skills to problem solve & support end users; installing, maintaining & troubleshooting networks; applicable knowl. of database & PDA tech. (Horos)

#5015 User support specialist I (20) (avail. 7/1/05) (8 hrs.) Quince Orchard MS—Same basic req. as #5014. (Horos)

Montgomery County Public Schools prohibits illegal discrimination on the basis of race, color, national origin, religion, gender, age, marital or socioeconomic status, sexual orientation, physical characteristics or disability. Direct inquiries or complaints regarding discrimination to the Office of Human Resources at 301-279-3361 (for employment) and the Office of School Performance at 301-279-8715 (for educational programs and activities). Direct inquiries or complaints regarding Title IX issues such as gender equity and sexual harassment to the Title IX coordinator in the Office of Strategic Technologies and Accountability at 301-279-3581.



Best of the MCPS Web

Director of Web Services Chris Noonan Sturm congratulates winners of the first Best of the MCPS Web Awards.

From left are Sturm; Kimmie Edwards, webmaster for Winston Churchill HS; Ruth Cartwright, webmaster for Cabin John MS; and David Kreisberg, webmaster for the Digital Vertical File. Winners who are not pictured are Brenda Green, also of Cabin John MS; Bob Ryder, webmaster for Fox Chapel ES; and William Prather, webmaster for ESOL/Bilingual Programs. The awarded were distributed during a celebration of the 10th anniversary of the MCPS Web held in March.



Retirements

Susan Appletree and Pat Magee. Sherwood ES third grade teacher Susan Appletree and physical education teacher Pat Magee will retire at the end of this school year. The school community wishes them all the best.

Robert Beebe, Cicily Iacangelo and Eileen Smith. A retirement dinner and reception for Robert Frost MS foreign language teacher Robert Beebe, English teacher Cicily Iacangelo and science teacher Eileen Smith will be held Wednesday, June 1, 5 p.m., at That's Amore, Shady Grove Road. Send \$45 for dinner and gift, or contribution for gift only, payable to Robert Frost MS, attention Sheila Berlinger. RSVP by May 20.

Jonathan D. Bishop, Sr., retired on April 22 after 33 years of service at the Shady Grove Maintenance Electronic Department. He was chapter president of maintenance, SEIU, for three terms.

Nancy Bleil, Elaine Cook, Marty Jenkins, Roberta Lazar, Frank Royal and Pam Seelig. A retirement dinner for White Oak MS media specialist Nancy Bleil, main office secretary Elaine Cook, staff development teacher Marty Jenkins, ESOL teacher Roberta (Bobbie) Lazar, special education teacher Frank Royal and special education paraeducator Pam Seelig will be held Thursday, May 26, 6 p.m., at Indian Spring Country Club in Silver Spring. Send \$48 check for dinner, gratuities and gifts, payable to White Oak MS, to Carol Chaney at White Oak MS by May 13.

Russ Burdette, Lynn Ferrell. A retirement party for Strawberry Knoll ES PE teacher Russ Burdette and first grade teacher Lynn Ferrell

(who also taught second, third and fifth grades) will be held Friday, May 20, 7:30 p.m. Send \$45/person (not \$40 as previously stated) or \$85/couple for dinner and gift, payable to SKES Social Committee, to Strawberry Knoll ES, Attn.: Michela Harrigan. For information, e-mail Michela Harrigan or call the school at 301-840-7112.

Bobbie (Roberta) Chase. A "Mad Hatter's Tea Party" for Bobbie Chase, who is retiring as media specialist at Cabin John MS, will be held Sunday, June 12, 2-4 p.m. For details, e-mail or call Ilene Pearce, 301-983-0833, or Paula Kasper, 301-924-3920.

Teresa Fromme, Charles (Chuck) Markovitz, Robert (Bob) Vandegrift and Christine Young. A dinner and reception honoring Paint Branch HS teachers Teresa Fromme, Chuck Markovitz and Bob Vandegrift and building service manager Christine Young (who will retire at the end of 2005) will be held Thursday, June 9, 6 p.m., at Indian Spring Country Club in Silver Spring. Send \$45 for dinner, reception and gifts to Eileen Greenberg at Paint Branch HS. For more information, contact Eileen Greenberg at 301-989-5622.

Fran Fox. A retirement celebration for Fran Fox, instrumental music teacher, will be held Friday, June 3, 3:30-7:30 p.m., at the Golden Bull restaurant in Gaithersburg. Send \$25 for dinner buffet and gift (cash bar), payable to Earle B. Wood MS, to Hilary Vrooman at Earle B. Wood MS. RSVP by May 20. Contributions toward a gift also will be accepted for those unable to attend.

Dale Fulton. A retirement celebration for Dale Fulton, associate superintendent for Curriculum and Instructional Programs, will be held Tuesday, May 24, 5:30-9 p.m. at Lakewood Country Club in Potomac. Send \$30 check per

person for buffet and gift, payable to Dale Fulton Retirement, via pony to Loretta Hornbeck, CESC, Room 246, by May 18.

Dianne Loekle. A retirement celebration and tea for Dianne Loekle, who has 25 years of service with both MCPS and Redland MS, will be held Thursday, May 19, 3-5 p.m., at Redland. Send \$15 check, payable to Redland MS, or \$10 for gift only, by May 12. Direct questions via FirstClass to Jill Pencek.

Carla McPeck, Rebecca Soutar and Debbie Wagoner. A retirement buffet for three Galway ES teachers will be held Thursday, June 9, 5:30 p.m., at Indian Spring Country Club in Silver Spring. Honorees are Carla McPeck, music specialist for 20 years at Greencastle and Galway; Rebecca Soutar, media specialist; and Debbie Wagoner, who has taught at Bel Pre, Fallsmead and Galway for 30 years. Send \$35, attention Judy Butkus, to Galway by May 27. For information, contact Judy Butkus, 301-595-2930.

Doug Silvern. A retirement reception for Doug Silvern, who is retiring as resource teacher for the Learning and Academic Disabilities Program of Col. Zadok Magruder HS (and former teacher at Gaithersburg and Sligo middle schools) will be held Tuesday, June 14, 4-7 p.m., at Mama Lucia's Restaurant in Olney. Send \$40 for dinner and gift (cash bar available), payable to Cathy Stanek, or \$5 donation for gift only, to Cathy Stanek at Magruder HS. RSVP by May 27.

Barbara Weintraub. A retirement reception for Barbara Weintraub, career information coordinator at James Hubert Blake HS, will be held Thursday, June 9, 4-7 p.m., at Mama Lucia's Restaurant in Olney. Send \$20 for dinner and gift, payable to Blake HS, or \$5 donation for gift only to Mary O'Donnell in the Finance Office at Blake HS. RSVP by June 7. □

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