

# REGULATION

## MONTGOMERY COUNTY PUBLIC SCHOOLS

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**Related Entries:** CGA, CGA-RB, CGA-RC, EBA-RA  
**Responsible Office:** Associate Superintendent for Special and Alternative Education  
Department of Adult Education and Summer School

### **Summer School Program – General**

#### **I. PURPOSE**

In 1959, the Board of Education listed the following purposes for the establishment of the Summer School Program:

- A. Assist those pupils who need to strengthen scholarship or to review work for credit
- B. Aid in the continued progress of those children who need special education
- C. Permit the child to increase his knowledge through subjects or courses difficult to schedule in the regular school program and to make possible to the individual a variety of advanced offerings
- D. Expand opportunities to discover and develop talents in the area of fine arts
- E. Offer enrichment experiences designed to develop better understandings of our American heritage and good citizenship in a democratic society
- F. Afford opportunities to pursue studies for personal development and for constructive use of leisure time
- G. Make more extensive use of available teacher personnel, school buildings, and educational equipment

#### **II. TRANSPORTATION AND LUNCHES**

Parents are responsible for providing transportation to and from summer school centers.

Lunches will not be served in the school cafeterias during the summer school sessions.

**III. REPORTS AND DIPLOMAS**

- A. Students will be issued report cards at the close of summer school indicating the subject(s) taken, grade(s) earned, and attendance record. A transcript will be sent to the student's regular school.
- B. Students who are expecting to complete requirements for graduation from a Montgomery County senior high school during the summer session and who have been approved by their regular school principal for this purpose will be issued regular diplomas upon the successful completion of the summer school program. Diplomas are issued in the name of the regular school and must bear the signature of the principal of that school.

**IV. GENERAL ADMINISTRATIVE INFORMATION**

- A. The effectiveness of the summer school program is conditioned largely by the work done by each individual school staff before the summer session actually begins. It is therefore apparent that the individual school must assure responsibility for a comprehensive counseling program that will ensure judicious selections by those students to be enrolled.
- B. Attendance records of individual children are to be kept by each teacher. A summary report of attendance is to be prepared by each center. The teachers' reports and the summaries are to be submitted to the Summer Program Office at the end of the summer session.
- C. Library facilities will be available in all established summer school centers.
- D. The principal will ascertain, at the time of registration, whether a student will be a candidate for graduation upon successful completion of his/her summer work, and the name of the school that will award the student a diploma if he/she qualifies.
- E. It is anticipated that a reasonable number of faculty meetings will be scheduled after classes. All teachers are expected to attend these meetings.
- F. Secondary supervisors will assist the summer school program by suggesting course offerings, recommending teachers, and interpreting summer school programs.
- G. A fire drill schedule should be followed in each center. During the summer school term, fire drills will be conducted in accordance with EBA-RA.

*Administrative History:* Formerly Regulation No. 325-1, June 21, 1974; amended by Regulation EBA-RA, May, 1982 (directory information updated).