

How do I connect to my e-mail from home?

After connecting to your Internet Service Provider (ISP) launch your web browser [Microsoft recommends Internet Explorer 6 (IE6), but any browser will work. Some features of OWA, however, are only available with IE6.] Enter the following address in the Address space:

<http://webmail.mcpsmd.org>

Enter: Domain\User Name and Password

Click OK

There are no modem connections available to the Exchange server. All connections to Exchange are through the web using Outlook Web Access (OWA).

NOTE: When you are finished using OWA, you must click the Logoff button to complete the log off process and prevent other users from opening your mailbox. You must also close all browser windows and exit/quit the browser application.