

I cannot see my Outlook Contacts. How do I add them back?

1. Go to **Tools** on the Main Menu
2. Select **Options** (near the bottom)
3. Go to the **Mail Setup** tab
4. Click the **Email Accounts** button (at top right)
5. Click the little circle under the Directory heading that reads "**Add a new directory or address book**", then click NEXT
6. Click the little button next to "**Additional Address Books**", then click NEXT
7. Select the line that reads "**Outlook Address Book**", then click NEXT
8. Follow the directions to restart Outlook, and your Contact lists should be activated!