

Department of Facilities Management
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

July 1, 2010

MEMORANDUM

To: Principals and Administrators of Asbestos Containing Facilities

From: Roy L. Higgins, Director
Division of Maintenance

Subject: Annual Asbestos Management Plan Notification

The federal Asbestos Hazard Emergency Response Act (AHERA) of 1987 prohibits asbestos in building products and requires school districts to develop comprehensive plans manage asbestos containing materials (ACM) that were used prior to enactment of the law. AHERA also requires parents, school staff, and other interested parties to be notified of the condition of ACM in their facilities and of any asbestos management activities.

Asbestos Management Plans have been prepared for all Montgomery County Public Schools (MCPS) facilities that contain ACM and have been provided to the affected facilities. These plans outline the location and condition of ACM. The MCPS Asbestos Abatement Unit conducts semi-annual inspections of each facility with ACM to assess the condition of the material and to identify necessary remedial work. Results of inspections are published in an annual report in October each year for facilities that contain ACM. The inspection report must be kept on file with the Asbestos Management Plan and be available for review upon request by staff members and parents/guardians of students.

The attached notification must be provided to parents/guardians of all students and circulated among staff members. A record must be kept on file with the Asbestos Management Plan that verifies that the annual notification was distributed as required. Additionally, a signed copy of the notification document must be returned to the Asbestos Abatement Unit, Shady Grove Maintenance Depot.

If you have questions or require more information, please contact Mr. Nathaniel Brown or Ms. Terry Baumanis, Shady Grove Maintenance Depot, 301-670-8238.

RLH: dml

Attachments (2)

Copy to:
Ms. Collins
Mr. Song
Mr. Steinberg

Approved: _____
Larry A. Bowers, , Chief Operating Officer

MONTGOMERY COUNTY PUBLIC SCHOOLS
ANNUAL NOTIFICATION OF ASBESTOS MANAGEMENT PLAN AVAILABILITY

In 1987, the Environmental Protection Agency (EPA) issued the final regulations for the Asbestos Hazard Emergency Response Act (AHERA), 40 CFR Part 763. These regulations require Local Education Agencies (LEAs) to prepare Asbestos Management Plans for facilities that have asbestos containing materials (ACM) in them. An Asbestos Management Plan must contain the following elements:

- Results of surveys and assessments of ACM in the facility, performed by certified inspection personnel
- A detailed plan for managing ACM in the facility and timeframes for removal, if applicable
- A program for operations and maintenance activities to avoid accidental disturbance of ACM during routine maintenance and for abatement services as required
- A program for periodic surveillance of ACM and an emergency response action plan to address unanticipated problems
- Provisions for centralized coordination of all aspects of the asbestos program

This notification is being provided to comply with the public notification requirement of AHERA. The asbestos management plan and the most recent inspection report for your school are available at the main office for review.

It is important to note that both the Environmental Protection Agency (EPA) and the Maryland State Department of the Environment have indicated that the presence of asbestos-containing materials in buildings does not in itself constitute a health hazard. If the material is not damaged or disturbed, it is not a danger to workers or other occupants. The MCPS Asbestos Management Program is designed to ensure that any asbestos-containing materials remain in good condition until removed during a major renovation or modernization project.

MONTGOMERY COUNTY PUBLIC SCHOOLS
VERIFICATION OF NOTIFICATION ACTION
BY
SCHOOL PRINCIPALS OR FACILITY ADMINISTRATORS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA), I hereby verify that copies of the Annual Notification of Asbestos Management Plan Availability have been distributed to the following parties as indicated:

- Provided to parents/guardians of all students

- Provided to the president of the local Parent-Teacher-Student Association

- Circulated among all staff members of the school or administrative center

The Annual Notification was distributed on or about : _____.
(date)

The signed original of this verification has been filed in the Asbestos Management Plan for this school or facility.

Print Name	Signature
Facility Name	Facility Number
Date Signed	

Please send a copy of this completed verification document to the Asbestos Abatement Unit, Shady Grove Maintenance Depot.

If you have questions or require more information, please contact Mr. Nathaniel Brown or Ms. Terry Baumanis, Shady Grove Maintenance Depot, 301-670-8238.