

Explore your passion for creating captivating TV and multimedia stories

start your career right  
with a

# **multimedia INTERNSHIP at MCPS-TV!**



Work side by side with  
industry professionals—  
you just might help produce our next  
**AWARD-WINNING PRODUCTION!**



# What is MCPS-TV?

MCPS-TV IS A COMMUNICATION ARM OF ONE OF THE NATION'S TOP PUBLIC SCHOOL SYSTEMS. Located in Rockville, Maryland, the facility boasts a full-service television and multimedia facility that produces programming for our stakeholders—students, parents, and the community of Montgomery County Public Schools. MCPS-TV has won dozens of awards for its newscasts, feature stories, web content, documentaries, and training videos.

*“My time spent as an intern at MCPS-TV was a continuous journey of learning and experience. The staff was extremely supportive in helping me grow in the field of electronic media.”*

— MICHAEL TWIGG

## Internship Requirements

- College student/rising high school junior or senior
- Interest in multimedia/video production, communications, or journalism
- Strong organizational skills, writing skills and attention to detail
- Course credit in TV, film, or communication class or experience with a school's TV/radio station or stage productions
- Final Cut Pro experience a plus
- Availability to work at least 16 hours per week
- Transportation



## Opportunities

**WORK WITH PROFESSIONAL** editors, camera and audio technicians, engineers, and producers to gain skills with pre-production, lighting, editing and creating web-content.

### JOB ASSIGNMENTS INCLUDE

- Hands-on work with production crew during studio shoots and field productions
- Scripting
- Logging and video library archiving
- Rough-cut editing using Final Cut Pro
- Research and acquisition of archival footage
- DVD duplication
- Studio switching and directing
- Assisting with voice-over sessions

*“One of the best things about MCPS-TV is that they were not only supportive during my internships there, but they also gave me guidance afterward..., and I still keep in touch with the staff to this day!”*

— BARRY WORTHINGTON



**watch a video**  
[www.montgomeryschoolsmd.org/curriculum/outdoored](http://www.montgomeryschoolsmd.org/curriculum/outdoored)

**MCPS TV**

■ **FOR MORE INFORMATION,** VISIT US ONLINE AT [WWW.MCPSTV.ORG](http://WWW.MCPSTV.ORG)



## **Internship Program**

For the summer months and during the Fall and Winter semesters, MCPS TV will host 2–3 student interns to work side-by-side with their staff of professionals. Interns should send a cover letter and resume to Todd Hochkeppel either via e-mail or by mail. The summer internships are open to rising high school junior and seniors, as well as college students. The fall and winter internships are open to college students.

Todd Hochkeppel  
MCPS TV  
850 Hungerford Drive, Room 27  
Rockville, MD 20850

**Summer Resume Deadline: April 30**

Todd\_M\_Hochkeppel@mcpsmd.org

Interviews will be conducted in May

---

### **Student Requirements:**

Students must be presently in high school or college and should have course credit in a TV, film or communication class. Preference will be given to students who work on their school TV or play productions, having taken TV/multimedia classes, as well as those students who have strong editing or writing skills. Final Cut Pro experience is a plus. All students must possess strong organizational skills, be self-motivated and task-driven.

Interns are required to keep a journal of their work days and submit a summary report at the end of their internship, reflecting on their experience.

Students must provide their own transportation, and must commit to an agreed upon job schedule with strict adherence to days and hours. Students must be able to work a minimum of 20 hours per week.

### **Internship Job Description:**

- Hands-on experience working as production support crew on studio shoots and field productions
- Footage logging and library archiving
- Rough-cut editing on Final Cut Pro/Assisting editors with
- Archival footage research and acquisition
- DVD duplication
- Opportunities to talk with editors, camera & audio technicians, engineers & producers about the TV business
- Gain skills with pre-production, lighting, editing news packages & web stories
- Producer types to liaison with high school media specialists and assist in the creation of "Youth Media," with the goal of creating and obtaining student produced media that will air on MCPS-TV stations and the web.

### **Timeline of Internships:**

High School internships are possible during June–August. Student interns will need to be available 3 or more days per week, for a minimum of 4 hours each day, over the course of 6-8 weeks.

College internships will be available May–August, September–December and January–May, with a minimum of 2–3 days per week, at least 4 hours each day.

### **Compensation:**

Students can earn Student Service Learning (SSL) hours. College credit may also apply. Currently, there is no compensation for interns enrolled in this program.