

Montgomery County Infants and Toddlers Program (MCITP)

Annual Report
July 1, 2006 to June 30, 2007

Total FY '07 #'s served – 3,484

New Referrals: 1,995

| | | |
|------------|----------|-------|
| birth to 1 | 610 kids | 30.9% |
| 1-2 | 694 kids | 35.1% |
| 2-3 | 674 kids | 34.1% |

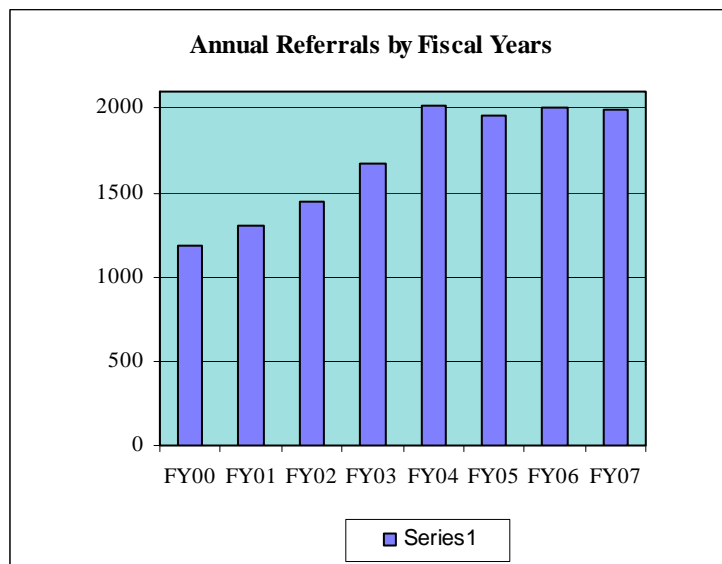
Public Awareness - Targeted Outreach

Progress across All Populations

Public Awareness Activities

The 2007 CLIG application outlined the public awareness and outreach activities that MCITP planned to undertake in Fiscal year 2007. The purpose of these activities was to support the attainment of various key referral indicators. A summary of those key indicators and the progress made to date is reflected below.

The number of new referrals received in FY 2007 remained static over 2006. Significant gains were made in several key targeted populations. See below for the overall referral graph comparing fiscal years 2000 through 2007.



1. Increase Awareness and Participation of all Primary Referral Sources with an Emphasis on Child Welfare.

Child Welfare referral numbers continue to be fairly steady. During FY 2007, the program received 126 referrals. Due to the fact that the Child Welfare data system is currently unable to capture the total number of children who should be referred, we do not know with certainty the percentage , of Child Abuse Prevention and Treatment Act (CAPTA) mandated referrals that are being received by MCITP. Based on prior years' numbers, it appears that the rate continues to be approximately 50%. The CWS data system overhaul is scheduled for completion in the fall of 2007.

MCITP continues to strive to increase CAPTA referrals. To address the gap in mandated referrals, a Child Welfare staff representative continues to attend MCITP monthly meetings. This staff person has helped to ensure that Child Welfare staff are well aware of their responsibilities and that documentation is accurate. MCITP provides Child Welfare with the names of staff that have sent referrals to MCITP so that Child Welfare Service supervisors can monitor their staff for compliance with the law.

MCITP continues to employ four contract staff to serve as Child Welfare Liaisons whose primary responsibility is to serve those families involved with CWS. CWS staff have joined MCITP staff in cross-agency training opportunities. Recent MCITP sponsored trainings have been attended by Child Welfare staff (DC 0-3 and The Winter Institute).

2. Increase Parent Awareness and Participation in the Local Early Intervention System Including Parents of Premature Infants

A support group was developed and offered by MCITP this past year but was met with low attendance. Plans to develop a collaborative partnership with a local nonprofit, Premies Today, that serves this population is underway. Premies Today is interested in offering groups to MCITP families. This effort would be undertaken by their agency.

3. Coordinate Public Awareness Activities with Other Early Childhood Programs

MCITP hoped to increase referrals from three community agencies this year. Two of the three agency referral numbers remained unchanged. Healthy Families in FY 2007 stayed at 10 referrals and Families Foremost stayed at 3 referrals. Early Head Start declined from 5 in FY 2006 to 2 referrals in FY 2007.

- **Coordination with Parent to Parent (PTP):**

A meeting was held with the Parent to Parent Coordinator and an immediate strategy was developed to increase referrals for family support to the PTP. 300 MCITP staff received e-mailed information about the Parent to Parent Program. The program was also highlighted in the list serve. The PTP coordinator has been invited to do presentations to MCITP staff at the regional sites. The Family Support Network Coordinator connected MCITP families to PTP when referred by their Service Coordinator.

- **Early Childhood Services – New Parent Packages**

MCITP information was included in all the New Parent Packages that are distributed annually by Early Childhood Services. 2,413 families received the packages in FY 07, nearly doubling the prior year's distribution number of 1,270.

- **Judy Center :**

Two MCITP screenings were scheduled at the County Judy Centers. Due to staffing constraints, one took place. 8 children were screened and 4 were referred for assessment. One child was found eligible for MCITP services.

See Appendix 2 for details of Coordination Activities with Early Childhood Services.

4. Increase Awareness and Participation of Minority and Underserved Populations

Increasing referrals from high poverty areas is an ongoing programmatic goal. The FY 2006 baseline of 84 children was established by measuring participation from eight of the most impoverished elementary school areas in Montgomery County. In FY 2007, this number jumped to 115 representing a 27% increase in referrals from high poverty neighborhoods.

Reaching homeless families continues to be a priority. MCITP regularly attends Montgomery County Coalition for the Homeless meetings and provides written program materials to attendees. MCITP was unable to arrange shelter screenings in FY 07 due to staffing and time constraints as previously planned. This lack of specific outreach to the Shelter populations appears to have decreased referrals. 3 referrals were received in FY 07 as opposed to 19 in FY 06.

Reaching families whose primary language is not English is another important goal. In FY 2006, there were 639 families whose first language was not English and in FY 2007 this number rose to 736 representing an increase of 15%.

MCITP also saw an increase in the number of referrals from ethnically diverse families. In FY 2006, all minority races together totaled 52% of the referrals. This number grew by 3% and in FY 2007 represented 55% of the referral base.

5. Target Hospitals, Pediatricians, and Other Physicians and Medical Practitioners

Hospital referrals increased FY 2007. 142 hospital referrals were received in FY 2006 compared to 130 in FY 2006; representing an increase of 9%.

The Local Interagency Coordination Council's (LICC) Nomination Committee conducted outreach to the pediatric medical community and will be revising the role of the developmental pediatrician member. It is expected that this new role will include outreach and education to the pediatric community as well as serving in a clinical consultant capacity to the LICC's Autism Work Group.

Public Awareness Highlights

Communication Mechanisms supported by the Family Support Network Coordinator:

- Newsletter – In FY 07 the MCITP newsletter was redesigned. The newsletter regularly features articles written by families, service providers and community agencies. It is available through the list serve, postal service, email, and the MCITP list serve. The newsletter is translated into Spanish and distributed in both Spanish and English versions.
- List serve - The list serve gained momentum this year. It continues to bring issues to the forefront from the family perspective.
- Website – This vehicle has come with opportunities as well as challenges. The four sites have the ability to advertise their program offerings. Staffing support for this endeavor has presented a challenge. Administrative procedures and specific skills are needed to continue to adequately support this endeavor.
- Welcome Family Orientations - MCITP was able to offer 2 of 4 planned welcome meetings. Approximately 10 families and their children attended each of the meetings. MCITP was unable to hold all 4 of these due to staff project demands. Considerable support was needed for the Family Advisory Board (FAB) development process, as well as for Family Forums conducted by the FAB in May.

Monitoring Priority

Provision of Early Intervention Services on a continuous basis in accordance with Individualized Family Service Plans (IFSP) throughout the year.

Costs to cover gaps in service provision have decreased dramatically since FY'04, from \$500,000 to \$216,457. Staff continue to adjust their schedules (10 month 20 days that are distributed throughout the calendar year) to ensure year round service provision. Available staff covers gaps in service as much as possible and families are also given the option of accessing contractors who provide services during any gap period as needed. Due to these endeavors there has been a substantial decrease in requests for contract services of \$ 283,543.

Monitoring Priority

Completion of evaluation and assessment in all areas of development including vision , hearing and health, and documentation on the IFSP.

This information is checked by the data coordinator at the time the initial IFSPs come into the administrative office. If information is missing, the site is contacted and asked for the missing information so that it can be entered into the state database. Over 1,100 initial Individual Family Service Plans were completed in the first ten months of this year.

Monitoring Priority

For children determined to be eligible, an IFSP meeting will be held within 45 days from date of referral from the single point of entry to develop the IFSP.

*Between July 1, 2006 and April 30, 2007, 1,145 IFSPs were written.
Of those, 1,003 (88%) were completed in 45 days or less.*

All IFSPs that were late had a reason for being beyond the 45 days:

- 33 (3%) were delayed at the parents' request.
- 89 (8%) were late because the child or the family was unavailable.
- 20 (2%) fell into the "Other" category.

*** 9 of those were late due to weather issues, 2 were due to the two Monday holidays in January and the fact that the 45th day fell on a Sunday. 7 were late due to staffing issues at the sites. 1 was delayed because of waiting for an interpreter. 1 hospital referral contained incorrect information making it difficult to contact the family in a timely manner. In addition, there are 3 children waiting to be assessed from April. All 3 are Child Welfare cases. One was delayed because the child changed foster homes and moved sites. In the other two cases staff and Child Welfare have had difficulty contacting the biological parents to get permission to assess.

Monitoring Priority

Initiation of IFSP Services in a timely manner

MCITP is receiving initial start date information on services and start dates are being entered into the State database. Information provided has been incomplete. MCITP is in the process of contacting the regional sites to gain complete information.

Monitoring Priority

Provision of early intervention services in natural environments. When a service is not provided in a natural environment, a justification is documented on the IFSP.

100 % of services not held in a natural environment were found to have a justification.

Monitoring Priority

Transition planning, including the development of outcomes and a timely Transition Planning Meeting (TPM), will be provided to ensure a smooth transition from Part C to Part B and/or other community based services, as appropriate, for all children.

| | |
|---|------------------------|
| July 1 –Sept 30, 2006 <i>Total children w/ TPM - 184</i> <i>TPM on time – 151</i> <i>Late due to parent choice - 24</i> <i>Referred at 31.5 mos. or late – 9</i> | 100% Compliance |
| Oct 1 – Dec 31, 2006 <i>Total children w/ TPM - 176</i> <i>TPM on time – 146</i> <i>Late due to parent choice - 16</i> <i>Referred at 31.5 mos. or late – 14</i> | 100% Compliance |
| Jan 1 – March 31, 2007 <i>Total children w/ TPM - 174</i> <i>TPM on time – 142</i> <i>Late due to parent choice - 20</i> <i>Referred at 31.5 mos. or late – 12</i> | 100% Compliance |

The Corrective Action Plan initiated in October of 2005 was completed successfully in September 2006. Transition outcomes are being entered by data staff as they are received. Records are being checked as they are closed for transition outcomes and added to the database as necessary. The Data Coordinator continues to monitor closely and provides feedback to the Regional Site Coordinators as to progress and any problem areas.

Other Priorities Identified Through Local Assessment

Resources and Funding Challenges

1. Family Support Network Trust Funds

The FSN funds were originally established by families in memory of their deceased children who had been in our program. The funds are to be use to handle “unusual” expenses and/or to cover needs of families not funded in other ways. The Family Advisory Board has appointed a member to jointly approve expenditures with MCITP administrators and to monitor the trust fund. Existing County mandates and audit processes will remain in place.

FY 07 Donations & Expenditures

\$13,706.94 was carried forward from FY 06 to FY 07.

One revenue for \$7,500 was received in FY 07.

\$1,135 has been expended in FY 07.

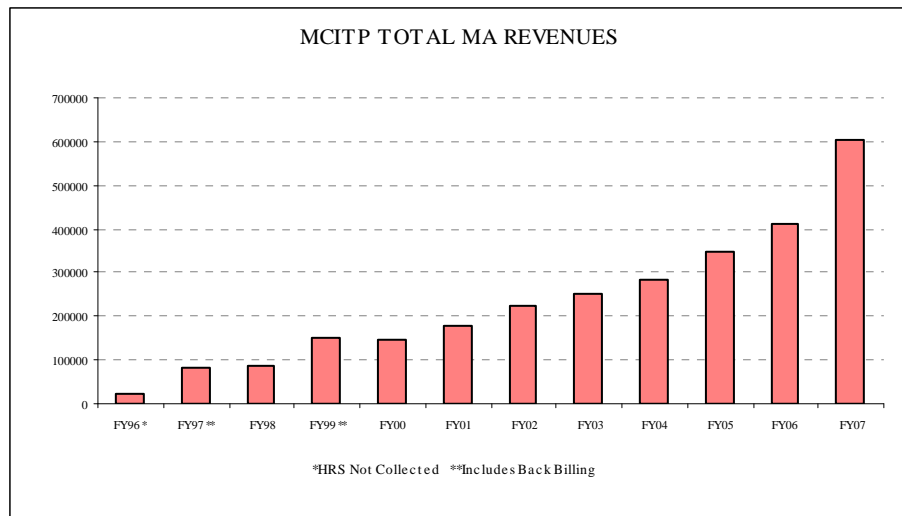
2. Medical Assistance Revenues

FY06 Revenues for FY 07 Budget

- Medicaid Revenues totaling \$213,443.05 were rolled over from FY 06 to FY 07.
- An additional \$198,013.15 was received in FY 07 (for FY 06 service dates).
- To date, a total of \$411,456.28 in Medicaid funds can be applied to FY 07.
- The projected revenue for FY 07 was \$277,315.

FY 07 Revenues for FY 08 Budget

- \$603,989.70 in Medicaid funds **will be available** to be allocated to FY 08. Of that total \$450,000 has been allocated to the FY 08 budget. The balance of \$153,989.70 is still to be allocated.
- All data through 06/30/06 was entered into the Department of Health and Mental Hygiene's electronic system by the 09/30/06 requested deadline.
- Challenges associated with electronic transfers for HIPAA compliance have now been resolved.



3. Impact Aide Revenue

- The October 2002 and October 2003 surveys totaling \$52,546 were applied to the FY 07 budget.
- The October 2004 survey was submitted January 2005 with 59 families included, revenues totaling \$22,593.44 were received March 2006 and used in accordance with the budget in FY06.
- The October 2005 and 2006 surveys are in various stages of the submission process.

Funding Challenges

All local jurisdictions continue to face significant challenges with flat lined budgets and increasing numbers served. Montgomery County Infants and Toddlers Program continues to serve the largest number of children and families of the local jurisdictions in the State of Maryland. Each year the numbers served has grown along with data collection and accountability demands. Staffing and infrastructure has not kept up with these demands.

However, MCITP continues to remain committed to continuing to explore all possible options to support service provision and infrastructure and aims to continue to maximize Medical Assistance resource collection as an integral part of this effort.

Personnel development – Social Emotional Assessment

(see section below for details on progress)

Public Awareness – Targeted Outreach

As referenced above, communicating with and educating families whose primary language is not English about the Infants and Toddlers Program and the benefits of early intervention was part of targeted outreach efforts this past year. The Family Advisory Board (FAB) held a day of “Family Forums”, or discussions, specifically to reach out to those families who may not have responded to the MSDE family survey due to language and cultural concerns. Although the overall number of Forum participants was relatively small, there were 21 family participants, 30% of the attendees were Spanish speaking. The FAB met their goals for the event which were to:

1. Educate staff and families about the creation of the Family Advisory Board (output: Flyers, letters, e-mails and presentations to staff and families were conducted in promoting this first event.)
2. Have 2 to 3 families join the FAB membership (2 family forum participants have joined as new members.)
3. Establish credibility as a representative entity to advise the LICC (One of the new voting members of the LICC is a FAB member. All members of the FAB have attended the LICC and taken part in discussions of services.)
4. Position the FAB to function as an important component in the program improvement processes (The recommendations of the family forums will be incorporated into ongoing program improvement processes.)

A report will be issued at the end of the summer that delineates the outcomes of the forums including family comments and observations, as well as recommendations for next steps.

As mentioned previously, in FY 2006, there were a total 639 families whose first language was not English. In FY 2007 this number rose to 736 representing an increase of 15%. MCITP also saw an increase in the number of referrals from ethnically diverse families. In FY 2006, all minority races together totaled 52% of the referrals. This number grew by 3% and in FY 2007 represented 55% of the referral base.

Comprehensive System of Personnel Development (CSPD) **Progress and Implementation**

The 2007 CSPD plan as outlined in the Consolidated Local Implementation Grant (CLIG) described Montgomery County Infant and Toddler’s (MCITP) plan to coordinate training and technical to improve outcomes for the children and families it serves.

The vision for the 2007 CSPD was to build synergistic partnerships between families, staff, the Maryland Department of Education Infants and Toddlers Program (MDSE), Montgomery County Public Schools (MCPS), community providers and local teaching institutions in order to

improve the knowledge and skill of those serving the MCITP community. This revitalized collaborative emphasis was met with immediate engagement of all partners. In FY 07 there were six major accomplishments:

1. **Partnerships were established** with Children's Hospital, Kennedy Krieger and The National Institutes of Mental Health.
2. **MCITP capitalized on building relationships** within the County and received support from the Department of Health and Human Services (DHHS). This support took the form of various trainings sessions offered to all of MCITP by the Center for Continuous Learning.
3. Within DHHS, **the Department of Early Childhood Services agreed to fund the FY 08 Winter Institute**. This fiscal support will underwrite the Winter Institute which is a full day of training for the entire early intervention community.
4. **MCPS made several contributions** to continue ongoing support of personnel development through dedicating a staff member to teach The Skillful Teacher for 40 MCITP staff. The curriculum for the Skillful Teacher series involved 12 (3-hour) sessions. Moreover, three presenters at the Winter Institute were provided by MCPS.
5. **MSDE has provided training support** this past year as well. Surrogacy training was provided in May. A commitment for an FY 08 all staff training in Service Coordination was made and a State Database Training which was planned for FY 07 was rescheduled. Moreover, the state is providing an Autism Technical Assistance grant that will cross over fiscal years.
6. **Family members have continued to take an increased role** in personnel development including the New Staff Orientation, the Kick Off, The Winter Institute, Autism Task Force and the Family Advisory Board.

The FY 2007 CSPD was created to support the attainment of the targeted priorities listed below as well as other program priorities. Progress in each of the areas is noted below. See Appendix 1 for the descriptive table of trainings

Targeted Priorities

Evaluation of children in all areas of development:

New Staff Orientation (completed and successful).

Initial IFSP developed within 45 days of referral:

New Staff Orientation (completed and successful)

IFSP Training: Data coordinator provided technical assistance at Monthly Management meetings.

Services provided in natural environments:

New Staff Orientation (completed and successful)

Data reports were disseminated by Data Coordinator and Site Coordinators

Transition planning meetings held within mandated time frames or an appropriate justification given:

New Staff Orientation (completed and successful)

Data reports were disseminated by Data Coordinator and Site Coordinators

Families were informed and increased their knowledge about transition:

To this end, the following occurred: Transition was highlighted in the Welcome Orientations for Families. In addition, the transition process was featured in the summer 2007 newsletter. Articles addressed the issue of transition from the viewpoint of the State, service providers and the Family Support Network Coordinator.

Families will learn strategies to promote IFSP goals in a natural environment.

The Skillful Teacher Class was successfully delivered this year to 40 staff members. The surveys completed by staff indicated that the benchmark of 90% of staff reporting their coaching skills improved, was met.

Other Program Priorities

Orient New Staff with Standardized Training Materials

New Staff Orientation.

All new staff, contracting personnel and contract managers were invited to the New Staff Orientation. 20 new staff attended in July 2007. Several families were invited to speak at this event and feedback from staff indicated that this was very powerful. This training will be provided to new staff on an annual basis.

Personnel Standards:

This year MCITP automated its Suitable Qualifications process. All local records were updated as well as State records. This automation allows the program to more easily monitor and enforce training plans developed for any staff member who is in need of Suitable Qualifications. This process has been extended to contractors to allow for complete representation of all staff serving the program.

Train Families in Hanen Language Program Techniques

Hanen training was provided to families throughout the year at the four regional MCITP sites:

| | | |
|--------------|------------|---------------|
| Down County: | 3 sessions | 20 families |
| Up County: | 4 sessions | 30 families , |
| Mid County: | 1 session | 5 families |
| East County: | 2 sessions | 11 families |

Personnel Development - Social Emotional Assessment

Increase knowledge and skills related to social emotional interventions

There were several very significant undertakings in this arena in FY 07. The first undertaking was the DC 0-3 diagnostic training series. 20 Montgomery County mental health professionals including staff from Infants and Toddlers, Montgomery County Public Schools, Child Welfare services and other private nonprofit organizations participated. Dr. Jean Thomas of Children's National Medical Hospital provided the training component, while Dr. Beverly Ornberg supplemented this with bimonthly peer supervision. The evaluations from this program indicated that the all staff increased knowledge in this methodology.

Additionally a collaborative training initiative was undertaken with the National Institute of Mental Health. Two trainers provided two on-site Autism trainings to each of our 4 sites.

Train Staff on How to Work Effectively With Families and Utilize Family Support Resources:

MCITP Family Support staffing has been quite limited since FY 04 when a budget crisis necessitated a cut in service hours for the FSN Coordination position (from 35 hours per week to 15 hours per week). These hours have never been reinstated due to continuing resource challenges. Despite this reality and with considerable support from central office administrative staff, significant progress was made in increasing family support communication mechanisms and in empowering families to more fully participate in quality improvement processes. These mechanisms along with dedicated trainings were used to educate staff on working effectively with families.

The Family Support Network Coordinator attended a monthly Early Intervention Staff (EIS) meeting to educate them on the role of the Family Support Network. Through the quarterly newsletter, Family Support resources have been promoted. Staff has been regularly informed about community resources through DHHS presentations.

Summation

Despite the increasing demands (data, accountability measures and larger numbers staying in service for longer periods of time) and decreasing resources, MCITP has been successful in meeting most programmatic goals established in the FY 07 Improvement Plan and exceeded the expectation for the development and growth of the Family Advisory Board. The staffing and infrastructure needs continue to grow and addressing these needs will be a focus in the next year. MCITP will continue to build on the wisdom gathered in the Family Forum event and through planning and training activities with staff to continue to enrich service practices to very young children and their families in Montgomery County.

APPENDIX # 1

TABLE OF TRAININGS July 1, 2006-June 30, 2007

| Site/Location | Training | Date |
|----------------------|--|--------------------|
| Mid County | Typical Development | September 26, 2006 |
| Mid County | Feeding Program | October 3, 2006 |
| Mid County | Discipline Meeting | October 24, 2006 |
| Mid County | Validation Training | December 5, 2006 |
| Mid County | Update on Premie Development | January 8, 2007 |
| Mid County | Winter Institute | January 23, 2007 |
| Mid County | Tools for Feeding | January 30, 2007 |
| Mid County | 3-Year-Old Exemplars | February 20, 2007 |
| Mid County | Pediatric Nutrition | May 8, 2007 |
| Mid County | NIMH Update | June 5, 2007 |
| | | |
| Up County | New Staff Welcome | July 11, 2006 |
| Up County | Hanen Team Presentation | September 5, 2006 |
| Up County | Interact | September 19, 2006 |
| Up County | Safety Presentation | September 22, 2006 |
| Up County | NIMH Autism | September 26, 2006 |
| Up County | Virtues Project | October 3, 2006 |
| Up County | Technical Asst - Data | October 10, 2006 |
| Up County | Program Wide Discipline MTGS | October 17, 2006 |
| Up County | Working with Interpreters | October 31, 2006 |
| Up County | Early Head Start, Collaborative Action Preschool Program, MPAC | November 14, 2006 |
| Up County | Oral Motor Presentation | November 28, 2006 |
| Up County | Professional Boundaries | December 5, 2006 |
| Up County | Child Abuse and Neglect | December 12, 2006 |
| Up County | “The Big Picture” Key Skillful Teacher Concepts | January 23, 2007 |
| Up County | Inclusive Child Care Procedures | February 20, 2007 |
| Up County | Program-Wide Discipline Meetings | February 27, 2007 |
| Up County | EILA Update: MD Legislature and Funding | March 6, 2007 |
| Up County | Differential Diagnosis: Beverly Ornberg | March 13, 2007 |
| Up County | The Culture of Poverty continued with Arronza | April 17, 2007 |
| Up County | Bilingual Issues in Early Intervention Service Delivery | April 24, 2007 |

| Site/Location | Training | Date |
|----------------------|--|--------------------|
| Up County | Evidence-Based Practice | May 1, 2007 |
| Up County | NIMH-ASD: Early Identification to Early Intervention | May 8, 2007 |
| | | |
| Central Office | New Staff Welcome | July 11, 2006 |
| Central Office | State Database Training | July 13, 2006 |
| Central Office | Annual Kick off | August 23, 2006 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | August 31, 2006 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | September 14, 2006 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | October 12, 2006 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | November 9, 2006 |
| Central Office | New Family Welcome Mtg. | November 28, 2006 |
| Central Office | LICC Autism Work Group | December 13, 2006 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | January 11, 2007 |
| Central Office | Winter Institute Training | January 24, 2007 |
| Central Office | LICC Autism Task Force | January 29, 2007 |
| Central Office | The Skillful Teacher | February 6, 2007 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | February 7, 2007 |
| Central Office | The Skillful Teacher | February 20, 2007 |
| Central Office | LICC Autism Task Force | February 22, 2007 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | March 8, 2007 |
| Central Office | The Skillful Teacher | February 27, 2007 |
| Central Office | The Skillful Teacher | March 6, 2007 |
| Central Office | LICC Autism Task Force | March 8, 2007 |
| Central Office | The Skillful Teacher | March 20, 2007 |
| Central Office | EIS Task Force | March 22, 2007 |
| Central Office | LICC Autism Task Force | March 26, 2007 |
| Central Office | The Skillful Teacher | March 27, 2007 |
| Central Office | LICC Autism Task Force | April 11, 2007 |
| Central Office | DC 0-3: Mental Health System of Diagnosis | April 12, 2007 |
| Central Office | EIS Task Force | April 12, 2007 |
| Central Office | The Skillful Teacher | April 17, 2007 |
| Central Office | The Skillful Teacher | April 24, 2007 |
| Central Office | The Skillful Teacher | May 1, 2007 |
| Central Office | The Skillful Teacher | May 15, 2007 |

| Site/Location | Training | Date |
|----------------------|---|--------------------|
| Central Office | LICC Autism Task Force | May 16, 2007 |
| Central Office | The Skillful Teacher | May 22, 2007 |
| Central Office | The Skillful Teacher | May 29, 2007 |
| Central Office | HHS, Information Line (A. Santoire) | May 31, 2007 |
| Central Office | MSDE, Surrogacy (M, Shulbank) | May 31, 2007 |
| Central Office | LICC Autism Task Force | June 7, 2007 |
| | | |
| East County | Outcomes Measurement | July 25, 2006 |
| East County | Family-Centered Practice | August 21, 2006 |
| East County | New Staff: IFSP Training, Community Resources | August 24, 2006 |
| East County | New Staff: Transition Planning | September 5, 2006 |
| East County | New Staff: Report Writing and IEPs | September 19, 2006 |
| East County | New Staff: Part B Options for Transition | September 26, 2006 |
| East County | Family Center Practice | September 26, 2006 |
| East County | Early Onset & Regular Autism | October 3, 2006 |
| East County | COSF Training | October 10, 2006 |
| East County | Outcomes Procedures | November 14, 2006 |
| East County | Child Outcomes Validation | November 28, 2006 |
| East County | MSDE Exemplars | December 5, 2006 |
| East County | Encore and Site-Based IEPs | January 2, 2007 |
| East County | Child Care Partnerships | March 6, 2007 |
| East County | Autism NIMH | April 10, 2007 |
| East County | Sensory Integration | May 8, 2007 |
| East County | Tympanogram Vs. Audiogram | May 29, 2007 |
| | | |
| Down County | Family Focused Intervention | August 21, 2006 |
| Down County | New Staff Orientation | August 28, 2006 |
| Down County | Expectations of Providers | August 23, 2006 |
| Down County | Resource for Families | September 5, 2006 |
| Down County | Service Initiation Dates | September 5, 2006 |
| Down County | Intake Process | September 19, 2006 |
| Down County | Augmentive Communication Device | September 26, 2006 |
| Down County | Blood borne Pathogens | October 3, 2006 |
| Down County | Initial IFSP | October 3, 2006 |
| Down County | Child Abuse Recognition | October 10, 2006 |
| Down County | Coaching Early Intervention | October 17, 2006 |
| Down County | Autism and Early Detection | October 17, 2006 |
| Down County | Infant Massage | October 24, 2006 |

| Site/Location | Training | Date |
|----------------------|--|-------------------|
| Down County | Model of Floortime | October 31, 2006 |
| Down County | Writing SMART Outcomes | November 21, 2006 |
| Down County | Results Based Accountability | November 21, 2006 |
| Down County | Child Outcome Summary | December 5, 2006 |
| Down County | Building a Professional Portfolio & Suitable Qualifications | December 5, 2006 |
| Down County | Transition Planning | December 19, 2006 |
| Down County | Transition Planning – Part II | January 2, 2007 |
| Down County | Home Visits and Ethics | January 16, 2007 |
| Down County | Autism Resources | January 30, 2007 |
| Down County | New IEP | February 6, 2007 |
| Down County | Establishing Expectations, Boundaries, and Certification | February 6, 2007 |
| Down County | Nutritional Interventions | February 20, 2007 |
| Down County | How to Give a Case Presentation | February 20, 2007 |
| Down County | Co-Wide Discipline Meeting | February 27, 2007 |
| Down County | Hanen Principles | March 6, 2007 |
| Down County | Community Resources – Part II: How and When to Use Them | March 6, 2007 |
| Down County | NIMH Follow-Up: Autism | March 13, 2007 |
| Down County | Analysis of Case Presentation | March 20, 2007 |
| Down County | Family-Centered Practice | April 17, 2007 |
| Down County | Writing Quality Transition Assessment | April 17, 2007 |
| Down County | Behavior Interventions | May 1, 2007 |
| Down County | Hearing Impairment/Audio | May 15, 2007 |
| Down County | Behavioral Strategies | May 29, 2007 |

APPENDIX 2

MCITP PUBLIC AWARENESS FY07 ChildLink Outreach Table

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|--|---------|----------------------------------|---|---|--|-----------|
| 1 Adventist Hospital | 7/05/06 | Adventist Hospital | ChildLink Cards: 200 ChildLink Small Posters: 4 (2 Spanish/2 English) | Brochure Racks | Adventist Hospital Patients & Families | DNP |
| 2 MCCRRC | 7/17/06 | MCCRRC | ChildLink Cards: 200 | Parent Mailings | Parents | DNP |
| 3 HS Child Care Partnership Summer Institute | 7/20/06 | UMD – Shady Grove | ChildLink Cards: 40 | Child Care Training | Child Care Providers | 40 |
| 4 National Night Out | 8/1/06 | Northgate Park; Aspen Hill | ChildLink Cards: 400 ChildLink Bags: 200 ChildLink Highlighters: 11 | Community Fair | Community Residents | DNP |
| 5 Up County Regional Services Center | 8/2/06 | Germantown | ChildLink Cards: 150 | Brochure Racks | Community Residents | DNP |
| 6 MCITP | 8/4/06 | Rockville | ChildLink Cards: 200 | Kick-Off Fair | Parents | DNP |
| 7 Subsidies | 8/8/06 | JAC | ChildLink Cards: 100 | Brochure Racks | Parents/Providers | DNP |
| 8 MCCRRC Resource Library | 8/17/06 | MCCRRC | ChildLink Cards: 300 | Brochure Racks/Family Child Care Orientation Packets/Training Packets | Child Care Providers | DNP |
| 9 Celebrate Gaithersburg | 9/17/06 | Historic Gaithersburg | ChildLink Cards: 300 Assorted ChildLink Bags: 300 | Festival | Families with Children | DNP |
| 10 Kemp Mill ES | 9/5/06 | Silver Spring | ChildLink Fliers: 200 | Brochure Racks | Families | DNP |
| 11 Head Start/Child Care Mentors | 9/8/06 | Head Start Partnership Locations | ChildLink Fliers: 25 | Meeting | Head Start Child Care Mentors | DNP |

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|--|----------|--|--|-------------------------|--|-----------|
| 12 Linkages to Learning | 9/6/06 | 25 Linkages to Learning Sites 3 School-Based Health Centers | ChildLink English Posters: 28 ChildLink Spanish Posters: 28 | Family Waiting Areas | Families | DNP |
| 13 Latin American Health Fair | 9/23/06 | Wheaton Regional Park | ChildLink Cards: 10 | Resource Fair | Latin American Community | DNP |
| 14 Disability Mentoring Day | 9/18/06 | EOB | ChildLink Bags: 100 | Resource Fair | People w/ disabilities & potential mentors, including students | DNP |
| 15 VCU | 10/10/06 | Alexandria, VA. | ChildLink Folders: 30 ChildLink Pens: 30 ChildLink Cards: 30 | Child Care Presentation | MSW Students | 22 |
| 16 Child Find | 10/6/06 | Stephen Knolls ES | ChildLink Cards: 150 | Child Find Clinics | Families | DNP |
| 17 Community Resource Forum | 10/13/06 | CRC | ChildLink Cards: 200 ChildLink Posters: 20 | Resource Meeting | Professionals | DNP |
| 18 Child Care Partner Agencies | 10/16/06 | CRC | ChildLink Cards: 100 ChildLink Fliers: 10 ECMH Fliers: 50 | Meeting | County/State Agencies working with child care providers | 20 |
| 19 MCITP Training | 10/26/06 | CRC | ChildLink Cards: 200 ChildLink Fliers: 50 ChildLink Posters: 8 ECMH Fliers: 100 | Training | Service Coordinators | 20 |
| 20 MCITP | 10/27/06 | 51 Monroe St., 17 th Floor Rockville, MD. 20850 | ChildLink Cards: 400 | Parent Packets | Families | DNP |
| 21 Montgomery County Correctional Facility | 10/27/06 | 22880 Whelan Ln. Boyd's, MD. 20841 | ChildLink Cards: 150 ChildLink Fliers: 10 | Brochure Racks | Families | DNP |
| 22 Gaithersburg HS Meeting | 10/30/06 | Gaithersburg, MD. | ChildLink Cards: 20 | Brochure Racks | Teen Parents | DNP |
| 23 Diversity Day | 11/1/06 | EOB | ChildLink Cards: 200 ChildLink Pens: 50 | Resource Fair | Montgomery County | DNP |

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|---|----------|---------------------------|---|--|--|-----------|
| | | | | | Employees | |
| 24 Meeting w/ Escuelita Staff | 11/8/06 | Escuelita | ChildLink Posters: 2 ChildLink Fliers: 10 | Meeting | Latino Parents | DNP |
| 25 Lourie Center | 11/8/06 | Rockville, MD. | ECMH Fliers: 20 | Open House | Early Childhood Professionals | DNP |
| 26 Ashton Christian Center | 11/9/06 | Ashton, MD. | ChildLink Cards: 50 | Brochure Rack | Parents | DNP |
| 27 MCCRRC | 11/13/06 | Rockville, MD. | ChildLink Cards: 300 | Parent Packets | Families | DNP |
| 28 DHHS Vendor Fair | 11/15/06 | Johns Hopkins University | ChildLink Cards: 100 | Fair | Potential Vendors | DNP |
| 29 Young Children's Mental Health Policy Conference | 12/5/06 | Sheppard Pratt, Baltimore | ChildLink Cards: 150 ChildLink Fliers: 50 ECMH Fliers: 100 MCITP Fliers: 100 Locate Fliers: 100 | Conference | Early Childhood & Mental Health Professionals | |
| 30 Child Care Outreach Campaign | 12/13/06 | Rockville, MD. | ChildLink Cards: 50 ECMH Fliers: 50 | Accredited Family Child Care Video Showing | Licensed Family Child Care Providers, Child Care Professionals, VIPs | DNP |
| 31 LOCATE | 12/28/06 | Rockville, MD. | ChildLink Cards: 300 | Family Packets | Families | DNP |
| 32 Sarangundero | 12/3/06 | Silver Spring, MD. | ChildLink Fliers: 20 | Program Celebration | Adolescents | DNP |
| 33 Marina Lobas | 1/10/07 | Derwood, MD. | ChildLink Cards: 15 | Licensed Family Child Care Provider | Parents | DNP |
| 34 OCCD | 1/18/07 | Rockville, MD. | ECMH Fliers: 50 | Meeting | Child Care Center Directors | DNP |
| 35 Montgomery County Crisis Center | 1/23/07 | Rockville, MD. | ChildLink Fliers: 10 | Meeting | Parents Mental Health Professionals | 2 |
| 36 Subsidies | 1/24/07 | Rockville, MD. | ChildLink Cards: 100 | Brochure Racks | Parents | DNP |
| 37 Montgomery County Crisis Center | 2/1/07 | Rockville, MD. | ChildLink Fliers: 100 | Brochure Racks | Parents Mental Health Professionals | DNP |
| 38 Northwest | 2/6/07 | Germantown | ChildLink Fliers: 20 | Brochure Racks | Parents | DNP |

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|--|---------|--------------------|--|---------------------------------|---------------------|-----------|
| High School | | | | | | |
| 39 Paint Branch High School | 2/6/07 | Burtonsville, MD. | ChildLink Fliers: 20 | Brochure Racks | Parents | DNP |
| 40 Iglesia Evangelica "El Calvario" | 2/6/07 | DNP | ChildLink Fliers: 15 | Presentation | Parents | DNP |
| 41 MCPS PreK/Head Start | 2/7/07 | Rockville, MD. | ChildLink Cards: 200 | Parent Packets | Parents | DNP |
| 42 Locate: Child Care (Elena for PreK/HS registrations) | 3/14/07 | Rockville, MD. | ChildLink Cards: 300 | Information Table | Parents | DNP |
| 42 Locate: Child Care (Tonya for Early Learning Child Care Opportunities) | 3/14/07 | Rockville, MD. | ChildLink Cards: 150 | Information Session | Parents | DNP |
| 43 Locate: Child Care (Tonya for Early Learning Child Care Opportunities | 3/28/07 | Rockville, MD. | ChildLink Bags: 20 | Information Session | Parents | 20 |
| 44 4 th Annual Childhood School Readiness Fair | 3/3/07 | Silver Spring, MD. | ChildLink Cards: 50 | Head Start Registration | Low Income Families | N/A |
| 45 Quince Orchard High School | 3/14/07 | Gaithersburg | ChildLink Cards: 50 Subsidy Forms Teen Help Cards Healthy Start, Grown Smart Brochures Growth & Developmental Milestones Brochures | Presentation for Pregnant Teens | Pregnant Teens | N/A |
| 46 Gaithersburg High School | 3/13/07 | Gaithersburg | ChildLink Fliers: 25 | Presentation for Teens | Pregnant Teens | 15 |
| 47 Gaithersburg High School | 3/13/07 | Gaithersburg | ChildLink Posters: 2 | Presentation for Teens | Pregnant Teens | 15 |

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|---|---------|-----------------------------|--|---|--|-----------|
| 48 Press Conference for PAL Kits | 4/24/07 | Gaithersburg Judy Center | ChildLink Fliers: 50 Library Brochures: 50 | Press Conference | MCPS Administrators, Press, and General Public | DNP |
| 49 Child Care Subsidies | 4/2/07 | Rockville | Locate Fliers: 25 | Brochure Racks | Parents | DNP |
| 50 Child Find | 4/12/07 | Kensington | ChildLink Fliers: 100 ChildLink Cards: 100 | Brochure Racks | Parents | DNP |
| 51 MOYC Family Festival – Lakeforest Mall | 4/14/07 | Gaithersburg | ChildLink Water Bottles: 400 ChildLink Bags: 500 | MOYC Event for Children & Families | Parents and Young Children | DNP |
| 52 Locate | 4/25/07 | Rockville | ChildLink Cards: 200 | Information Packets | Parents | DNP |
| 53 Dr. Rachel Tellez | 4/27/07 | Takoma Park | ChildLink Cards: 150 ChildLink Fliers: 2 | Brochure Racks | Parents | DNP |
| 54 MOYC Family Festival – Wheaton Mall | 4/28/07 | Wheaton | ChildLink Bags: 500 ChildLink Water Bottles: 400 ChildLink Cards: 100 | Festival | Parents and Young Children | DNP |
| 55 LAP Meeting w/ Church Leaders | 4/25/07 | DNP | ChildLink Cards: 100 ChildLink Fliers: 5 | Meeting | Faith Community | DNP |
| 56 Kennedy High School | 4/24/07 | Silver Spring | ChildLink Cards: 10 ChildLink Bags: 10 ChildLink Fliers: 10 ChildLink Water Bottles: 10 | Teen Parent Discussion | Teen Moms | 9 |
| 57 Teen Parent Conference | 4/17/07 | Rockville | ChildLink Cards: 70 ChildLink Fliers: 70 ChildLink Water Bottles: 70 | Conference | Teen Parents | 70 |
| 58 Long Branch Unity Day | 5/5/07 | Long Branch | ChildLink Cards: 300 ChildLink Fliers: 50 | Fair | Long Branch Community | DNP |
| 59 Upcounty Health Staff Meeting | 5/2/07 | Upcounty Government Center | ChildLink Posters: 2 ChildLink Fliers: 30 ChildLink Cards: 50 MCITP Packets: 30 LAP “One-Pagers”: 30 | Joint Presentation with MCITP Representatives | Upcounty Area | 30 |
| 60 Summer PreK/HS Presentation | 5/9/07 | Rocking Horse Road Center | ChildLink Cards: 10 LOCATE Fliers: 10 Read w/ Me: 10 | Summer child care presentation | Head Start Families | 10 |
| 61 | 6/2/07 | Paddington | ChildLink Cards: 50 | Community Day | Low Income | 50 |

| Event | Date | Location | Outreach Materials Used | Type of Event | Target Audience | Attendees |
|--|---------|---|---|----------------|---|-----------|
| Community Day Event | | Square | LOCATE Fliers: 50 ChildLink Water Bottles: 50 Read w/ Me: 50 | Event | Families | |
| 62 Montgomery County Comments TV Show | 6/20/07 | EOB | | PSA | Montgomery County Residents | DNP |
| 63 Montgomery County Crisis Center | 6/20/07 | 1301 Piccard Dr., 1 st Floor | ChildLink Fliers: 70 | Brochure Racks | Montgomery County Residents | DNP |
| 64 Montgomery County LAP | 6/13/07 | DNP | Read w/ Me (Eng./Span.): 6100 Read w/ Me-French: 50 | Meeting | Programs serving families with young children | DNP |
| 65 MCDHHS Office of Community Outreach | 6/12/07 | DNP | Read w/ Me (Eng./Span.): 50 Read w/ Me-Korean: 50 Read w/ Me-Chinese: 50 Read w/ Me-Viet.: 50 Read w/ Me-French: 50 | Outreach | Samples for Outreach Workers | DNP |

