

AT Quick Guide

CLOSED CAPTIONING OPTIONS IN DISCOVERY STREAMING

Based on the computer settings in MCPS

Many students can benefit from seeing the text along with hearing the audio in a video. It is recommended that you turn on closed captioning whenever the option is available to you.

Overview of options for closed captioning

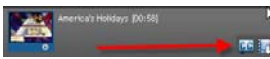
When using videos from DE Streaming, you have the option of playing the video directly from the web (STREAMING VIDEO) or downloading the video and playing it from a saved location (DOWNLOADED VIDEO)

- **STREAMING VIDEO:** From the File menu in Windows Media Player, choose Play→Lyrics→On if available
- **DOWNLOADED VIDEO:** You need to download both the video and the Closed Captioning file into the same folder in order to see the captions in your downloaded video. Also, from the Tools menu in Windows Media Player, choose Options, and then click on the Security tab. Check the boxes next to Run script commands when present and Show local captions when present

NOTE: Teachers and students do not have access to the Security tab in Windows Media Player. Only the ITSS can do this.

Detailed directions for STREAMING VIDEO

1. Check that the video you have chosen has closed captioning available



if so, the CC icon will appear in the video listing

2. Check that you have closed captioning turned on



if so, the CC icon under the video area will be “pressed”

3. Click the toggle to have Windows Media Player launch with the video in it



This way, you will have the opportunity to change the settings in Media player.

4. Click the play button
Windows Media Player will start playing the video.



- Turn on captions, if they are not already showing. To turn captions on, go to the Play menu and choose Lyrics, Captions, and Subtitles→On if Available



Tip: If you can't find the Play menu, then right click on the dark bar somewhere to the left of "Now Playing"

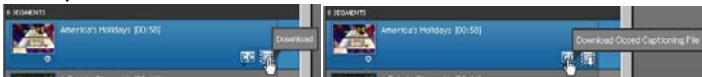
Once they are turned on, you can view your videos full screen within DE Streaming or in Media Player and the captions will show either way.

Detailed directions for DOWNLOADED video

- Download the video and the close captioning file into the same folder
 - Log into DE Streaming
 - Choose a video with the cc icon 
 - In the Media Settings, make sure the  button is depressed and choose **Windows Media** as the Download Type Selection.



- Click on the Download icon and choose **Save** to save the .asf file.



- Click on the cc icon and choose **Save** to download the .smi file. The .smi file is the text of the closed captions. If you do not also download this file, you will not be able to see the captions.

Note: Make sure to save both files in the same folder.

- Turn on the security options so that closed captions can be viewed in Media Player
 - Open the Windows Media Player program by going to Programs and Windows Accessories.
 - In the Navigation bar, click on Tools and open Options.
 - Under the Options window, click on the Security tab

Note: You may NOT have access to the Security tab, but your ITSS does.

- Choose Run script commands when present and Show local captions when present.
- Click OK.
- Go to your saved video folder and open the Windows Media Player file (.asf)
You should see the closed-caption play as soon as the narrator begins speaking.

