

AT Quick Guide

Special Note for Using Co:Writer SOLO Edition

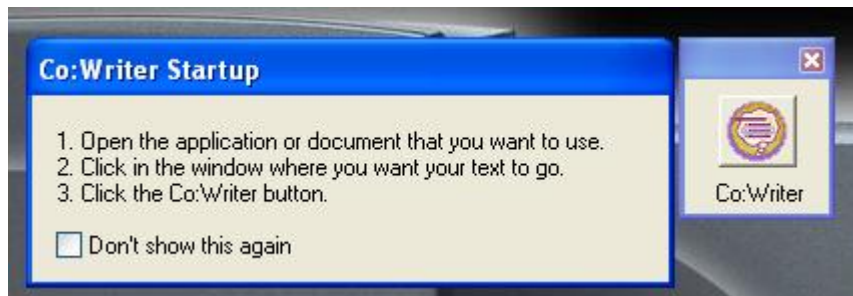
When using Co:Writer SOLO edition with the sentence window or paragraph window, there may be an inconsistency between the words typed in Co:Writer and the words that are sent to the writing window. To correct this problem, check the “auto-hide” option in the “Settings” panel. Following are step-by-step directions.



1. Launch Co:Writer using the Co:Writer SE icon .
2. Create a new student by clicking on “New Writer,” entering the student’s name, and clicking “OK.” *If the student already has a login name, then skip to step 6.*
3. A wizard will launch to take you through setting up Co:Writer for the first time.

NOTE: Rather than customizing Co:Writer from this set-up wizard, follow the instructions below. When you have finished, you can customize the settings to match the student’s needs.

4. In the wizard, click “Continue,” “Continue,” and “Finish” without making any other selections.
5. Co:Writer will start and either be “asleep” or ready to use. If Co:Writer is asleep, go to step 6. If Co:Writer is ready to use, then go to step 7.



Co:Writer asleep




Co:Writer ready to use

6. If Co:Writer is asleep, you need to open a document and then wake it up.
 - a. Open Microsoft Word (or any other application that you can type into)
 - b. Click the Co:Writer button to “wake it up.”
7. From the Co:Writer tool palette, click the triangle next to “More Commands” to expand the palette.
8. Click the “Settings” button. *If there is no “Settings” button, then skip to the next section.*
9. Click on the “Prediction” tab and check the box next to “Auto Hide.”
10. Click “OK.”

If there is no “Settings” button

In some cases you will find that the student has already launched Co:Writer and made some selections in the wizard that resulted in not having access to a “Settings” button. If this happens, follow these steps:

1. Close SOLO completely (Close Co:Writer, Write:OutLoud, Student Central, and quit the login screen).
2. Launch Co:Writer using the Co:Writer SE icon .
3. Click on "Teacher Sign In" and use the password "school"
4. The "Teacher Options Window" will appear. Here you can choose the name of the student from the "Writer" drop down menu.
5. Click the "Settings" button
6. Click on the "Prediction" tab and check the box next to "Auto Hide."
7. Click "OK."

Note: That's all you need to do, but it is recommended that you make the "Settings" button available for that student unless there is a specific reason that the student should not have access to it.

8. Click the "Palette" button
9. Under "Available Commands" scroll down to find "Settings."
10. Click on the "Settings" command to select it and then click the "Add >>" button.
11. Click "OK" and then "Quit."