



Outcome-Based Technology Training Request Form

HIAT will work with schools staff to develop and present hands-on training as a way to build technology capacity at local school levels. HIAT considers proposals that demonstrate specific training outcomes.

Date: _____	School: _____	Tech Mod Year: _____
School Contact: _____	Position: _____	
Phone Number: _____	Best time to contact: _____	

The staff at our school is interested in the following technology training topic:

What outcome is your school working toward? Be specific. See examples on reverse.

How will you measure whether your outcome has been achieved?

Who at the school can provide follow-up support to staff attending training?

Type of training requested: Demonstration Hands-on lab

List possible dates and times for training: _____

Approximately how many staff will attend this training? _____

Who will attend this training? Check all that apply.

- | | |
|--|--|
| <input type="checkbox"/> General educators | <input type="checkbox"/> Special Educators |
| <input type="checkbox"/> At what grade level _____ | |
| <input type="checkbox"/> Paraprofessionals | <input type="checkbox"/> Related service staff |
| <input type="checkbox"/> Media specialists | <input type="checkbox"/> Administrators |
| <input type="checkbox"/> ITSS | <input type="checkbox"/> Specialists (SDT, Reading Spec., etc) |

Is the software that will be used during training working properly at your school?

yes no I don't know

_____ Principal Signature	_____ Date
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Examples of school outcomes that you could use HIAT technology training to support

Reducing the number of students in the school who rely on human readers by increasing the use of SOLO Read:Outloud to provide digitized reading materials to struggling readers.

Improving the performance of struggling writers who need prewriting strategies in grades 3 and 4 through the use of Draft:Builder software.

Increasing the amount of writing done by middle school students by providing technology options for writing, including portable word processors (AlphaSmarts or Neos), in the content areas.

For more information, see the Frequently Asked Questions About HIAT Training at <http://www.mcps.k12.md.us/departments/hiat/FAQs/training.shtm>