

MEMORANDUM OF UNDERSTANDING

**BETWEEN THE GEORGE B. THOMAS, SR. LEARNING ACADEMY, INC.
AND THE SATURDAY SCHOOL CENTER CLUSTER PRINCIPALS
OF MONTGOMERY COUNTY PUBLIC SCHOOLS**

The purpose of this Memorandum of Understanding is to clearly define what is expected of the cluster principals of the schools in the Montgomery County Public School System (MCPS) participating in The George B. Thomas, Sr. Learning Academy, Inc. (GBTLA) Tutor/Mentoring Program. The GBTLA Saturday School centers are: (1) GBTLA Saturday School Center at Sherwood High School; (2) GBTLA Saturday School Center at Springbrook High School; (3) GBTLA Saturday School Center at Paint Branch High School (which also serves the James H. Blake High School cluster of schools in the North East Consortium); (4) GBTLA Saturday School Center at John F. Kennedy High School; (5) GBTLA Saturday School Center at Northwest High School, (6) GBTLA Saturday School Center at Blair High School, (7) GBTLA Saturday School Center at Gaithersburg High School, (8) GBTLA Saturday School Center at Wheaton High School, (9) GBTLA Saturday School Center at Albert Einstein High School, (10) GBTLA Saturday School Center at Watkins Mill High School, (11) GBTLA Saturday School Center at Magruder High School, and (12) GBTLA Saturday School Center at Rockville High School. Historically, the Olney-Sandy Spring Saturday School at Sherwood High School is an outgrowth of the original Olney Saturday School established in 1986.

During fiscal year 2005-06, the Academy completed its institutionalization into MCPS by expanding from ten to twelve centers. This expansion allows the GBTLA to better respond to the Superintendent's charge in his *Call to Action* to "raise the bar and close the gap" in academic achievement, especially of African American and Hispanic students. In order for the Saturday School to provide tutoring and mentoring support to an increased number of students, all cluster school principals and the Community Superintendents identified in this document must engage in collaborative efforts to carry out the elements outlined in this "Memorandum of Understanding." Evidence now shows that this highly structured after-school program is improving the academic performance of children and building students' self-esteem and self-confidence. As in the past, the Saturday School Program will commence operating the school year with a training program for tutors, and an orientation and registration program at each center for parents. The 2007-2008 Comprehensive Calendar for the Saturday School presents a master plan of activities to be conducted at each of the twelve Saturday school centers.

The GBTLA agrees to aggressively make the Saturday School Program supportive of the local school without imposing additional time-consuming duties and administrative details involved in the implementation of this after-school program. In this regard, the Saturday school is designed to be "local school-friendly and supportive." The GBTLA further agrees to provide periodic reports to keep principals, teachers, parents, and students informed of students' academic progress and level of attendance in the Saturday School Program.

Working as partners in the pursuit of excellence in education, the principals in this memorandum of understanding agree to commit resources and exercise their influences among parents, parent groups (e.g. PTSA), and the community to support and promote the GBTLA Saturday School Program serving their school community by:

1. Publicizing the Saturday School Program directly to parents and students by distributing GBTLA flyers and including GBTLA information and announcements in PTA Bulletins and Principal's Newsletters, etc.
2. Creating a link to the GBTLA Web site (www.gbtlearningacademy.org) from the home school Web sites.
3. Counseling parents and students to enroll in the Saturday School and facilitating the enrollment process.
4. Recruiting volunteer tutors from all sources throughout the year. This is the greatest need of the Saturday School Program and the goal is to obtain year-long commitments from at least ten individuals per center.
5. Identifying certified teachers to serve as paid lead tutors (ratio 1 tutor to 12 students). The standard for the GBTLA is to maintain an overall ratio of 1 tutor to every 3 students.
6. Encouraging communication between the home school and the Saturday School cluster sites.
7. Include the GBTLA Saturday School Program as a strategy in their school improvement plans as appropriate, and targeting students most in need.
8. Assisting the GBTLA staff to identify qualified individuals for center director position openings.
9. Identifying highly able students who may become eligible candidates to receive the GBTLA Verizon high school senior scholarship grant by serving as volunteer tutors or by being regularly enrolled in the Saturday School / After School program.
10. Providing Saturday access to a resource / storage room, computer lab, telephone, mailbox for Center Director, photocopy machine and paper, and a conference / workroom. *(For High School principals at Center locations)*

This memorandum of understanding is signed by the parties shown who share a common belief that partnerships among schools, local government, law enforcement youth- and community-based organizations, social and health services, and business will result in high-quality after school programs for students.

Revised 8/1/07

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**SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT SHERWOOD HIGH SCHOOL**

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Sherwood High School

MIDDLE SCHOOL

William H. Farquhar Middle School

Rosa M. Parks Middle School

ELEMENTARY SCHOOLS

Belmont Elementary School

Brooke Grove Elementary School

Greenwood Elementary School

Olney Elementary School

Sherwood Elementary School

Community Superintendent

Executive Director, GBTLA

George B. Thomas, Sr. President

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT SPRINGBROOK SCHOOL

SCHOOL NAME **PRINCIPAL'S SIGNATURE**

HIGH SCHOOL

Springbrook High School _____

MIDDLE SCHOOL

Francis Scott Key Middle School _____

White Oak Middle School _____

ELEMENTARY SCHOOLS

Broad Acres Elementary School _____

Burnt Mills Elementary School _____

Cannon Road Elementary School _____

Cresthaven Elementary School _____

Dr. Charles R. Drew Elementary School _____

Jackson Road Elementary School _____

Stonegate Elementary School _____

Westover Elementary School _____

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT PAINT BRANCH HIGH SCHOOL

SCHOOL NAME **PRINCIPAL'S SIGNATURE**

HIGH SCHOOL

James H. Blake High School _____

Paint Branch High School _____

MIDDLE SCHOOL

Benjamin Banneker Middle School _____

Briggs Chaney Middle School _____

ELEMENTARY SCHOOLS

Burtonsville Elementary School _____

Cloverly Elementary School _____

Fairland Elementary School _____

Galway Elementary School _____

William T. Page Elementary School _____

Community Superintendent

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**SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT JOHN F. KENNEDY HIGH SCHOOL**

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

John F. Kennedy High School

MIDDLE SCHOOL

Argyle Middle School

Col. E. Brook Lee Middle School

ELEMENTARY SCHOOLS

Bel Pre Elementary School

Georgian Forest Elementary School

Glenallan Elementary School

Kemp Mill Elementary School

Strathmore Elementary School

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**SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT NORTHWEST HIGH SCHOOL**

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Northwest High School

MIDDLE SCHOOL

Roberto Clemente Middle School

Kingsview Middle School

Ridgeview Middle School

ELEMENTARY SCHOOLS

Clopper Mill Elementary School

Darnestown Elementary School

Diamond Elementary School

Germantown Elementary School

Spark M. Matsunaga Elementary School

Ronald McNair Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT MONTGOMERY BLAIR HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Montgomery Blair High School

MIDDLE SCHOOL

Eastern Middle School

Silver Spring International MS

Takoma Park Middle School

ELEMENTARY SCHOOLS

East Silver Spring Elementary School

Forest Knolls Elementary School

Highland View Elementary School

Montgomery Knolls Elementary School

New Hampshire Estates ES

Oak View Elementary School

Pine Crest Elementary School

Piney Branch Elementary School

Rolling Terrace Elementary School

Sligo Creek Elementary School

Takoma Park Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT GAITHERSBURG HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Gaithersburg High School

MIDDLE SCHOOL

Forest Oak Middle School

Gaithersburg Middle School

ELEMENTARY SCHOOLS

Gaithersburg Elementary School

Goshen Elementary School

Laytonsville Elementary School

Rosemont Elementary School

Strawberry Knoll Elementary School

Summit Hall Elementary School

Washington Grove Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT WHEATON HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Wheaton High School

MIDDLE SCHOOL

Parkland Middle School

ELEMENTARY SCHOOLS

Brookhaven Elementary School

Harmony Hills Elementary School

Viers Mill Elementary School

Weller Road Elementary School

Wheaton Woods Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT WATKINS MILL HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Watkins Mill High School

MIDDLE SCHOOLS

Montgomery Village Middle School

Neelsville Middle School

ELEMENTARY SCHOOLS

Capt. James E. Daly Elementary School

South Lake Elementary School

Stedwick Elementary School

Watkins Mill Elementary School

Whetstone Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT ALBERT EINSTEIN HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Einstein High School

MIDDLE SCHOOL

Sligo Middle School

Newport Mill MS

ELEMENTARY SCHOOLS

Glen Haven Elementary School

Highland Elementary School

Oakland Terrace Elementary School

Rock View Elementary School

Woodlin Elementary School

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SIGNATURES OF CLUSTER SCHOOL PRINCIPALS
GBTLA CENTER AT MAGRUDER HIGH SCHOOL

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Magruder High School

MIDDLE SCHOOL

Redland Middle School

Shady Grove Middle School

ELEMENTARY SCHOOLS

Candlewood Elementary School

Cashell Elementary School

Flower Hill Elementary School

Mill Creek Towne Elementary School

Judith A. Resnik Elementary School

Sequoyah Elementary School

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GBTLA CENTER AT ROCKVILLE HIGH SCHOOL**

SCHOOL NAME

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

Rockville High School

MIDDLE SCHOOL

Earle B. Wood Middle School

ELEMENTARY SCHOOLS

Lucy V. Barnsley Elementary School

Flower Valley Elementary School

Maryvale Elementary School

Meadow Hall Elementary School

Rock Creek Valley Elementary School

Carl Sandburg Center

Mark Twain School

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