



Final Evaluation Report: Library Media Specialist

Professional Growth System
Office of Human Resources and Development
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

MCPS Form 430-79
March 2011

Directions: Evaluators complete a narrative description based on the following performance standards. The description includes classroom observations, analysis and review of student results as described in the shared accountability system, contributions to overall school mission and environment, review of student and parent surveys, review of professional growth plans and implementation results, and information from any other documents collected by the evaluator and/or the teacher during the full length of the cycle.

Library Media Specialist _____

Employee Number _____ Years of MCPS Experience _____

Principal _____

Type of Evaluation

- First-year Probationary
 - with CT
 - without CT
- Second-year Probationary
- Third-year Probationary
- Special Evaluation
- Tenured/First-year Library Media Specialist
 - Tenured (3-year cycle)
 - Tenured (4-year cycle)
 - Tenured (5-year cycle)

School _____

Performance Standards:

- I. Media specialists are committed to the learning community and its success.
- II. Media specialists know the components of the MCPS curriculum and how to teach students to choose and integrate appropriate instructional resources.
- III. Media specialists are responsible for establishing and managing a comprehensive media program that promotes staff/student learning in a positive environment.
- IV. Media specialists collaborate, plan, and utilize evaluation techniques that measure the effectiveness of the comprehensive school library media program for staff and students.
- V. Media specialists are committed to continuous improvement and professional development.
- VI. Media specialists exhibit a high degree of professional ethics.

Dates of Observations _____

Dates of Conferences _____

Final Rating Meets Standard Below Standard

Evaluator's Signature _____ Date _____

Principal's Signature _____ Date _____

Library Media Specialist's Signature _____ Date _____

(The library media specialist's signature indicates that the library media specialist has read and reviewed the final evaluation, not necessarily that the library media specialist concurs with the contents. Library media specialists may choose to attach comments.)