

**Division of Arts, Health and Physical Education
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850**

ATHLETIC ROSTER: Secondary Schools

INSTRUCTIONS: List in **alphabetical** order, the names of all team members. See back for more specific instructions. The completed form, including signatures, must be on file with the school athletic director one day prior to the first scheduled contest of the season. For team members added after start of season, complete and submit another form prior to student participation in a contest. See Middle School Athletic Handbook and High School Athletic Handbook for additional directions.

School Number _____ School Name _____ School year ending June _____
Activity Code _____ Activity Name _____

SECTION FOR HIGH SCHOOLS ONLY
Include current year in count for Years in This School and Years Experience

Circle One	Student Number	Student Name			Birthdate (mm/dd/yy)	Grade	Sex	Physical Exam (mm/dd/yy)	Parent Consent (Y or N)	ECA Fee (Y or N)	Years In This School	Years Experience In High School	School Attended Last Year (if different from current school)
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Number of roster pages _____ Total number of students listed _____

We, coach and athletic director, certify that the information on this athletic roster is correct and that the athletes meet all eligibility requirements of MCPS, the Montgomery County Public Secondary Schools Athletic Association and the Maryland Public Secondary Schools Athletic Association, as appropriate.

_____/_____/_____
Signature, Athletic Director/Coordinator *Date* _____ _____
Signature, Coach *Date*

INSTRUCTIONS FOR COMPLETING MCPS FORM 345-45

Please enter the required information for ALL items.

1. **School Number:** 3 digit numeric.
2. **School Name**
3. **School year ending June:** 2 digit numeric. *Example:* For the 1993-94 school year enter 94.
4. **Activity Code:** 4 digit numeric. If the activity does not appear on the Extracurricular Activity Code list contact Data Control, student team at CESC.
5. **Activity Name**
6. **Transaction Type (Circle One):**
 Circle A to ADD a student to the extracurricular activity roster.
 Circle D to DELETE a student to the extracurricular activity roster.
 An ADD will be assumed if no circle is provided.
7. **Student Number:** 6 digit numeric.
8. **Student Name**
9. **Birthdate:** 6 digit numeric. *Example:* 02/12/75.
10. **Grade:** 2 digit numeric.
11. **Sex:** M=Male or F=Female.
12. **Date of Last Physical Exam:** 6 digit numeric. *Example:* 09/12/92.
13. **Parent Consent:** Y=Yes or N=No.
14. **ECA Fee (Extracurricular Activity Fee):** Y=Yes or N=No.

SECTION FOR HIGH SCHOOLS ONLY

1. **Years In This School:** Include current year in count.
2. **Years Experience:** Fill in both Varsity and Junior Varsity where applicable.
3. **School Attended Last Year**

BOTTOM SECTION

1. **Number of roster pages:** Give the number of pages for this one activity sponsored by the coach listed above.
2. **Total number of students listed:** Enter the number of students listed on this one page.
3. **Signature of Principal and date signed**
4. **Signature of Coach and date signed**

This form may be used to correct prior years' extracurricular activity records. When making changes to prior years enter the 2 digit school year ending in June of the year to be corrected along with the other required information.

NOTE: Each activity year to be corrected must be on a separate form.

MIDDLE SCHOOL ACTIVITY CODES

1001	Basketball	Boys Grades 7/8
1002	Basketball	Girls Grades 7/8
1011	Soccer	Boys Grades 7/8
1012	Soccer	Girls Grades 7/8
1013	Softball	Boys Grades 7/8
1014	Softball	Girls Grades 7/8

HIGH SCHOOL ACTIVITY CODES

2101	Baseball	Varsity
2102	Baseball	JV
2103	Basketball	Boys Varsity
2104	Basketball	Boys JV
2106	Basketball	Girls Varsity
2107	Basketball	Girls JV
2109	Cheerleaders	Varsity
2110	Cheerleaders	JV
2111	Cross Country	Coed
2112	Field Hockey	Varsity
2113	Field Hockey	JV
2114	Football	Varsity
2115	Football	JV
2116	Golf	Coed
2118	Gymnastics	Girls
2129	Indoor Track	Coed
2141	Lacrosse	Boys Varsity
2142	Lacrosse	Girls Varsity
2119	Pompons	
2120	Soccer	Boys Varsity
2121	Soccer	Boys JV
2122	Soccer	Girls Varsity
2136	Soccer	Girls JV
2123	Softball	Varsity
2124	Softball	JV
2125	Swimming	Coed
2126	Tennis	Boys
2127	Tennis	Girls
2128	Track	Coed
2137	Volleyball	Boys Varsity
2130	Volleyball	Coed Varsity
2132	Volleyball	Girls Varsity
2133	Volleyball	Girls JV
2134	Wrestling	Varsity
2135	Wrestling	JV