

PART I: NONRESIDENT INFORMATION: To be completed by Parent, Guardian, or Responsible Adult

School _____ Grade _____ Enrollment Date ____/____/____

Student Name _____ Student ID _____
Last First MI

Visa (if applicable) _____ Country of Origin _____ (if applicable)

Parent Guardian Responsible Adult _____
Last First MI

Address _____ Town, City _____

County _____ State _____ Zip Code _____

Social Security # _____ - _____ - _____ Home Phone _____ - _____ - _____ Work Phone _____ - _____ - _____
Parent/Guardian/Responsible Adult
Cell Phone _____ - _____ - _____

I agree to accept the responsibility for the nonresident tuition fees. I understand that a late charge of \$25 will be placed on any payment not made as scheduled. I also understand that an interest charge of one percent per month will be placed on any obligation not paid within 30 days of due date. Failure to meet scheduled payments could result in withdrawing student from school and withholding transfer of records. Returned checks will be subject to a \$25 fee. I agree to repay the MCPS for any legal costs which may be necessary to collect any moneys due to the school system resulting from nonpayment of tuition.

_____/____/____
Signature: Parent Guardian Responsible Adult *Date*

Check should be made payable to MCPS. **Payment must accompany this form.** Future payments should be sent to the Division of Controller, Receipts Office, Room 154, Rockville, Maryland 20850, and received on or before due date. **STUDENT MAY NOT START SCHOOL UNTIL APPROPRIATE FORMS ARE COMPLETED AND FEES ARE PAID. Any refund will be returned to the individual who paid the tuition.**

PART II: TUITION INFORMATION: To be completed by MCPS

Annual Tuition \$ _____

MCPS Employee Full Course Load Partial: # of courses _____

Annual

Semester (due before each semester)

Quarterly (due by first day of class, November 1, February 1, April 1)

Deposit – waiver submitted on _____ Waiver Approved Waiver Denied

_____/____/____
Signature, Financial Management Staff Date