

Home Schooling Notification (confidential)



Department of Student Services
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

MCPS Form 270-34
October 2009
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MCPS Use Only

Student ID# _____

Program Type _____

____/____/____ Enrollment date

____/____/____ Withdrawal date

PURPOSE: This form is used by the Montgomery County Public Schools in accordance with the State Board of Education regulation Title 13A, Subtitle 10, Home Instruction, Chapter 01, General Regulations. Those regulations establish procedures to determine if a student participating in a home schooling program is receiving regular, thorough instruction during the school year.

INSTRUCTIONS: Please complete a form for each child and send to the Department of Student Services, 850 Hungerford Drive, Room 211, Rockville, Maryland 20850.

State regulation requires that this form must be submitted at least (15) days prior to starting your home school program.

PLEASE PRINT: ALL SECTIONS MUST BE COMPLETED BY PARENT OR LEGAL GUARDIAN

SECTION I

Student Name			Gender		Date of Birth	Current Grade
Last	First	Middle	M	F	Month/Year	

Date Home Schooling Will Begin ____/____/____

Race/Ethnicity (OPTIONAL)

Hispanic or Latino Yes No

American Indian or Alaskan Native

Asian

Native Hawaiian or other Pacific Islander

White

Black or African American

Parent/Guardian Name _____
Last *First*

Address _____

City *State* *ZIP Code*

Optional Method of Contact: Home Phone _____ - _____ - _____ Business Phone _____ - _____ - _____

Fax _____ - _____ - _____ E-mail _____

SECTION II

- I hereby certify that I have read and understand the requirements in COMAR 13.A.10.01.01-05, Home Instruction Program.
- a. I would like my child to participate in the standardized testing program*; or
 b. I would **not** like my child to participate in the standardized testing program.

*Please contact your local MCPS school if you would like your child to participate in standardized testing.

SECTION III

Student Name _____

PARENTS/GUARDIANS MUST SELECT A OR B

COMAR 13A.10.01, Home Instruction, requires supervision of the home schooling that parents or legal guardians provide to their children. A home schooling parent/guardian must choose one of the following to supervise the home schooling program.

Program Type A

- Montgomery County Public Schools—Parents will maintain a portfolio of materials that demonstrates that regular thorough instruction is being provided. The portfolio will be reviewed by local school system personnel at least twice during the year at a mutually agreeable time and place.

OR

Program Type B

- Program registered with Maryland State Department of Education to supervise home schooling—Parents will use correspondence courses under the supervision of registered programs operated by a bonafide church organization or a nonpublic school with a certificate of approval from the state Board of Education. MCPS will verify this information.

Name of program registered with the Maryland State Department of Education that will supervise:

Address _____

City

State

ZIP Code

_____/_____/_____
Signature, Parent/Guardian *Date*

Please return form to:

Department of Student Services
Montgomery County Public Schools
850 Hungerford Drive, Room 211
Rockville, Maryland 20850

SCHOOL SYSTEM USE ONLY

_____/_____/_____
Signature, School System Staff Receiving Form *Date*

Verified Program B is registered with MSDE ____/____/_____
Date *Initials*