

Division of Food and Nutrition Services
 Montgomery County Public Schools
 16644 Crabbs Branch Way • Rockville, Maryland 20855

Dear Parent or Guardian:

Montgomery County Public Schools serve breakfast and lunch every school day. If your total household income is the same or less than the amounts on the **Income Chart** below, your child may qualify for free or reduced-price meals.

The following students **may** be eligible for free meals:

- Foster Children
- Students in households receiving Food Supplement Program (FSP) (formerly Food Stamps) or Temporary Cash Assistance (TCA)
- Students enrolled in Even Start
- Students in households participating in WIC

The following students qualify for free meals:

- Students certified as homeless or runaway
- Students enrolled in the Migrant Education program
- Students enrolled in the Head Start program

You and the children in your household **do not** have to be U.S. citizens to qualify for free or reduced-price meals.

INCOME CHART			
Effective July 1, 2009 to June 30, 2010			
<u>NUMBER IN HOUSEHOLD</u>	<u>INCOME</u>		
	ANNUAL	MONTHLY	WEEKLY
1.....	\$ 20,036	1,670	386
2.....	26,955	2,247	519
3.....	33,874	2,823	652
4.....	40,793	3,400	785
5.....	47,712	3,976	918
6.....	54,631	4,553	1,051
7.....	61,550	5,130	1,184
8.....	68,469	5,706	1,317
For each additional family member add:.....	\$ 6,919	577	134

INCOME TO REPORT	
Report all income before taxes, insurance, and other expenses are deducted or taken out.	
Wages, Salaries, Tips Strike benefits Unemployment Compensation Worker's Compensation Income from self-owned farm or business Food Supplement Program (FSP) Temporary Cash Assistance (TCA) Alimony and Child support Pensions and Retirement Income All Social Security Income, including Supplemental Social Security income	Cash from savings Veteran's payments Disability benefits Interest, Dividends Income from Estates and Trusts Investment Income Income from anyone not living in the household Royalties, Annuities ALL other income
NOTE: Do not report privatized military housing income	

All meals served must meet nutrition standards established by the U.S. Department of Agriculture. If a child has been determined by a doctor to have a disability that would prevent the child from eating a regular school meal, the school will make substitutions prescribed by the doctor at no extra charge for the meal. If you believe your child needs substitutions because of a disability, please contact us for further information.

IN ORDER TO RECEIVE FREE OR REDUCED-PRICE MEALS, A NEW MEAL BENEFIT APPLICATION MUST BE COMPLETED EVERY YEAR

Confidentiality - School officials use the information on the application to determine if your children should get free or reduced-price meals. Also, the name and eligibility status of your children may be:

- Given to local Title 1 officials for allocation and evaluation purposes.
- Used for National Assessment of Educational Progress analyses or other authorized purposes.
- Given to other Federal and State education or State health programs.

No other use of this information is permitted.

Apply for Meals - You may apply for meals anytime during the school year. If you do not qualify now, you may reapply anytime during the school year. If you become unemployed, you may become eligible for meal benefits during the time you are unemployed.

Verification - School officials may ask you for proof of your income or Food Supplement Program (FSP) (formerly Food Stamps) or TCA benefits at any time during the school year. If you are unable to provide proof, your children may no longer receive free or reduced-price meals.

Fair Hearing - You may talk to school officials if you do not agree with the decision about your children's meal benefits or the results of Verification. You also may ask for a fair hearing by calling or writing to:

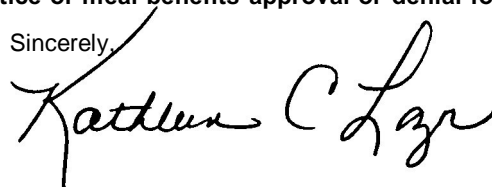
Director, Department of Materials Management
 16644 Crabbs Branch Way
 Rockville, MD 20855
 Telephone: 301-840-8170

Please contact Montgomery County Public Schools for program documents in other languages upon request, or if you need assistance with completing this application: (301) 840-8170 (you may call collect) or Maryland Relay number (800) 735-2258.

You will be notified when your application for meal benefits is approved or denied.

Please keep the notice of meal benefits approval or denial for your records.

Sincerely,



Kathleen C. Lazor, R.D., Director
 Division of Food and Nutrition Services

In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

The Maryland State Department of Education does not discriminate on the basis of race, color, sex, age, national origin, religion, disability or sexual orientation in matters affecting employment or in providing access to programs. For inquiries related to Department policy please contact: Equity Assurance and Compliance Branch, Office of the State Superintendent, Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201-2595, (410) 767-0433 Voice - (410) 767-0431 FAX - (410) 333-6422 TTY/TDD.