



Furniture/Equipment Inventory Property Report: Addition/Correction

Department of Materials Management
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

Requesting Item To Be Transferred

Bar Code # _____ Location # _____

School/Office Name _____

Property Description _____

Manufacturer _____

Model _____ Serial # _____

Dollar Value: \$ _____ P.O. # _____

Date Paid ____/____/____ Check Number _____

Income Source (check) appropriate):

Independent Activity Fund Warehouse Donation

Signature, Principal/Account Manager

____/____/____
Date