

Montgomery County Public Schools Facilities  
DIVISION 0 - CONDITIONS OF THE CONTRACT

**SECTION 00020 - NOTICE TO CONTRACTORS - MCPS CONSTRUCTION MANAGER  
VERSION**

Division of Construction  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
2096 GAITHER ROAD, SUITE 203  
ROCKVILLE, MARYLAND 20850

**NOTICE TO TRADE CONTRACTORS**  
Paint Branch High School Modernization

Lump sum sealed bids shall be received until **2:00 p.m.**, local time, for the base bid, alternates, and MBE Attachment A, and until **2:15 p.m.**, local time, for a separate sealed MBE Attachment B, on **December 3, 2009**, by the Montgomery County Board of Education, Division of Construction, 2096 Gaither Road, Suite 203, Rockville, Maryland 20850, for the **Paint Branch High School modernization project**, 14121 Old Columbia Pike, Burtonsville, MD 20866.

02B – Building Demolition	09D – Wood Flooring
03A – Concrete	09E – Painting
04A – Masonry	10D – Metal Lockers & Shelving
05A – Steel	11A – Food Service Equipment
06A – Millwork/Casework	13A – Grandstands
07A – Roofing	15A – Mechanical / Plumbing
08A – Windows	15B – Sprinkler
09A – Drywall & Ceilings	15C – Geothermal
09B – Tile	16A – Electrical
09C – Flooring	

Sealed bids shall be deposited in the named-box receptacle located in the Division of Construction, 2096 Gaither Road, Suite 203, Rockville, MD 20850, until that time, after which they will be publicly opened.

All other packages will be bid directly to the Construction Manager, Hess Construction + Engineering Services, 804 West Diamond Avenue, Suite 300, Gaithersburg, MD 20878 (301-670-9000).

Potential bidders who are not pre-qualified by Montgomery County Public Schools must submit a technical offer for pre-qualification and be pre-qualified **and approved** not less than 10 working days before the bid date. The subcontractor technical offer pre-qualification form is available at: [www.montgomeryschoolsmd.org/departments/construction/bids/bidnotice.shtm](http://www.montgomeryschoolsmd.org/departments/construction/bids/bidnotice.shtm).

Documents may be obtained on or after November 2, 2009, from the Construction Manager, Hess Construction + Engineering Services, located at 804 West Diamond Avenue, Suite 300, Gaithersburg, MD 20878 (301-670-9000). A deposit of Four Hundred Dollars (\$400), by company check or certified money order made payable to Montgomery County Public Schools, refundable to bona-fide bidders with return of documents in good condition no later than 10 days after bids have been opened, will be required per set, up to three sets. Additional sets can be purchased for Four Hundred Dollars (\$400) per set, non-refundable. Subcontractors desiring documents may procure one (1) set for a deposit of Four Hundred Dollars (\$400), by company check or certified money order made payable to

Montgomery County Public Schools, refundable by returning documents in good condition no later than 10 days after bids have been opened. No partial sets will be issued.

Bidders shall attend a pre-bid meeting on November 16, 2009, at 3:00 p.m., local time, in the Media Center, Paint Branch High School, 14121 Old Columbia Pike, Burtonsville, MD 20866. Interested Subcontractors may also attend this pre-bid meeting.

Minority business enterprises are encouraged to respond to this Notice to Contractors.

The Contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the overall MBE goal for public school construction of twenty-five (25) percent established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms. Specific goals established per package are as stated in Section 00801 of the bidding documents.

Bidder shall submit the *Certified MBE Utilization and Fair Solicitation Affidavit* and the *MBE Participation Schedule* contained in Section 00801, "Minority Business Enterprise Procedures," with the bid, and failure to submit these forms will result in the bid being determined as non-responsive. The apparent low bidder shall be requested to submit other minority business enterprise material and supporting data within ten (10) working days after notification that the firm is the apparent low bidder.

Instructions pertaining to the bid bond, performance, and materials payment bond requirements are set forth in Section 00200, "Instructions to Bidders," and compliance with same shall be the responsibility of the Contractor submitting the bid.

The conditions contained in this Notice to Contractors, by their issuance, become a part of the Contract requirements.

The Board of Education reserves the right to accept any of the bids for Alternate work submitted, and may accept Alternates in any order or combination, unless specifically provided in the Contract Documents.

The Board of Education reserves the right to waive any informalities or immaterial deviations in the bids, or to reject, any or all bids.

BY ORDER OF THE BOARD OF EDUCATION

(Signed electronically by)

JAMES SONG, DIRECTOR  
DIVISION OF CONSTRUCTION

**END OF SECTION**