

ARCHITECTURAL/ENGINEERING DESIGN SERVICES

Montgomery County Public Schools (MCPS) is soliciting applications for architectural/engineering design services associated with capital facilities projects to be included in its FY 2013 Capital Improvements Program. Projects under consideration for the next calendar year include:

- GROUP A: New and Modernization School Projects
- GROUP B: Additions/Modifications to Existing Schools

Applicants may apply for consideration in both of these groups. Selection of architectural/engineering design teams will occur between February 2012 and January 2013. Selection procedures will be applied to each project separately. Applications must contain:

- A formal letter of intent under the firm's letterhead, and
- A current form SF-330 emphasizing the firm's experience on similar projects.

Additional information highlighting the firm's capabilities to provide the required technical, administrative, and management services may be included and bound with the application. (THIN IS GOOD!) Submissions shall include resumes of key personnel and project experience of the current firm only. If the architectural firm submits a proposed team, the resumes of the various disciplines should only include projects completed with the design firm making this submission.

Two paper copies of your application materials are **required**. **SUBMITTED MATERIALS WILL NOT BE RETURNED.**

Minority business enterprises are encouraged to respond to this solicitation notice.

Montgomery County Public Schools maintains the option to extend selections for an additional year.

Applications must be received at the office of the Division of Construction by 4:00 p.m., February 24, 2012. Address applications to:

Director, Division of Construction
Montgomery County Public Schools
2096 Gaither Road, Suite 203
Rockville, MD 20850
(240) 314-1000