MONTGOMERY COUNTY PUBLIC SCHOOLS

Parent Request for Student Use of Private Vehicle

Office of Operations MONTGOMERY COUNTY PUBLIC SCHOOLS Rockville, Maryland 20850

STUDENT INFORMATION							
Last Name	First Name				MCPS Student ID:		
Address	sDistance to School						
Birthdate/ Grade							
School NameStudent's Dismissal Time: 🖬 a.m./ 🖬 p.m.							
Phone Numbers: Emergency Driver's License #							
Make, Model, and Year of Vehicle	State and License Tag #	Color	Is Vehicle Insured		Name of Insurance Company	Name of Legal Owner	
			Yes	No			
I hereby request permission for the above named student to drive a private vehicle to school. I understand that there is a non-refundable fee, payable to the school, upon approval of this request. Fees are approved by the Board of Education and paid at a rate of \$37.50 per semester, \$75 per year, or \$25 per season, as determined by the school administrator.							
Permission is requested for the following reasons							
I understand that violation of law and/or school regulations governing driving may cause revocation of this privilege. I further understand that owners or operators of vehicles might incur certain legal responsibilities when other persons are transported as passengers. I also understand that that if I need to drive another family automobile, I will register the car in the school office in order to park it on school grounds or be subject to ticketing and/or towing at my expense.							
I agree that by typing my name and today's date below, and submitting this form by electronic mail, I am intending that the below constitutes and is the equivalent to my personal signature.							
Parent/Guardian Printed Name							
Parent/Guardian Signature							
Student Signature						Date//	
TO BE COMPLETED BY SCHOOL							
Approved: Semester 1 Semester 2 Full Year Seasonal							
Not Approved Reason:							
Principal/Designee Printed Name							
Principal/Designee Signature Date							
Parking Space Number Assigned Parking Permit #							
Permit Issued By: Print Name Date Initials Date/							

DISTRIBUTION: COPY 1/School; COPY 2/Retain