

APPROVED
18-2001

Rockville, Maryland
June 12, 2001

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Tuesday, June 12, 2001, at 10:20 a.m.

ROLL CALL Present: Mrs. Nancy J. King, President
 in the Chair
 Mr. Stephen Abrams
 Mr. Kermit V. Burnett
 Ms. Sharon Cox
 Mr. Reginald M. Felton
 Mr. Walter Lange
 Mrs. Patricia B. O'Neill
 Mr. Christopher Lloyd, Student Board Member
 Mr. Dustin Jeter, Student Board Member-Elect
 Dr. Jerry Weast, Secretary/Treasurer

Absent: None

or () indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 297-01 Re: **CLOSED SESSION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Burnett, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its closed sessions on June 12, 2001, in Room 120 from 8:30 to 10:00 a.m. and 12:00 to 1:30 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education consult with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed sessions on June 12, 2001, to acquit its executive functions and to adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That this portion of the meeting continue in closed session until the completion of business.

Re: **ANNOUNCEMENT**

Mrs. King announced that Mr. Lange and Mr. Lloyd would join the meeting later in the morning.

RESOLUTION NO. 298-01 Re: **APPROVAL OF THE AGENDA**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its agenda for June 12, 2001.

RESOLUTION NO. 299-01 Re: **LEADERSHIP MONTGOMERY YOUTH COMMUNITY SERVICE LEADERSHIP AWARDS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, The Montgomery County Board of Education has a continuing commitment to support active student participation in community service learning activities; and

WHEREAS, Leadership Montgomery, since 1996, has offered the Youth Community Service Awards to identify, reward, and promote outstanding continuing community service efforts and accompanying demonstrations of leadership by high school students; and

WHEREAS, The law firm of Shulman, Rogers, Gandal, Porady, and Ecker, P.A., of Rockville, has generously sponsored and funded cash awards for up to five students per year for the past five years; and

WHEREAS, Four high school students from Montgomery County Public Schools have been honored as Leadership Montgomery Youth Community Service Leadership Award recipients for 2001; now therefore be it

Resolved, That the Montgomery County Board of Education express its appreciation to Leadership Montgomery and Shulman, Rogers, Gandal, Porady, and Ecker, P.A., for their leadership in promoting and honoring youth leadership in community service, and be it further

Resolved, That the Board of Education commend Mr. Dustin Duncan of John F. Kennedy High School, Ms. Elyse Grossman and Ms. Sarah Sherman-Stokes of Walter

Johnson High School, and Mr. Matthew Whorrel of Wheaton High School for their outstanding leadership in community service and congratulate them for the recognition bestowed upon them by Leadership Montgomery.

Re: **BOARD/SUPERINTENDENT COMMENTS**

Dr. Weast recognized 38 elementary and middle schools for outstanding performance for sustained effectiveness, as acknowledged by the Maryland State Department of Education. Darnestown Elementary School, nominated as one of seven public schools representing Maryland in a nationwide competition for the country's highest educational honors, has been named a national Blue Ribbon School by the U.S. Department of Education after undergoing a rigorous review and on-site visit. He recognized the spring sports, music, and art students for their outstanding performances. Dr. Weast noted that more than 200 students, parents, and staff from the 28 schools that have participated in the Reading Together USA Program in Montgomery County this year will meet for a celebration of their accomplishments. Montgomery County is a national demonstration site for Reading Together USA, which is a structured tutoring program that trains family and other volunteer tutors to assist struggling young readers. The international program was first developed in Israel more than 18 years ago and has proved to be highly effective in increasing reading comprehension and fluency. Dr. Weast congratulated all the graduates and their parents from all MCPS high schools and alternative programs.

Ms. Cox was impressed with the talent of all the performers at the graduations she attended, and she congratulated all of the graduates.

Mr. Felton congratulated the graduates at James Hubert Blake, Paint Branch, and Springbrook high schools.

Mrs. King noted that the community was pleased that Dr. Weast attended all of the graduations. Also, she was impressed by the scholarships and awards bestowed on the seniors, and the number of students who had donated more than 250 hours of community service.

Mr. Burnett was pleased to see the graduates culminating 12 years of hard work. He attended one of the largest graduations, with more than 600 seniors, at Montgomery Blair High School, and he attended one of the smallest graduations at Stephen Knolls School with one student. Also, he commended the students at the Thomas Edison High School of Technology who built three houses on Dean Road in Silver Spring.

Mrs. O'Neill thought that graduations were the best part of being on the Board because Board members can share in the joy of every family. RICA was the most meaningful graduation, since those students overcome many obstacles to graduate. She thanked the graduation speakers for their inspiring speeches.

Mr. Abrams enjoyed the celebration at graduations. As a Board member, he appreciates the celebrations, which reinforce the individual personalities and character of the schools. At Richard Montgomery High School's graduation, Mr. Duncan gave a short history of Richard Montgomery. That reenforced for Mr. Abrams the importance of school names and the local history.

Mr. Jeter had the opportunity to talk to students at Lake Seneca Elementary School. It is important to remember the different mentoring programs in Montgomery County, which give students someone to relate to and help them succeed.

Re: UPDATE ON THE OFFICE OF GLOBAL ACCESS

Dr. Weast invited the following people to the table: Mr. John Q. Porter, chief information officer; Ms. Doreen Heath, assistant chief information officer; Mr. John Antonishak, director of technology training; Mr. John Burke, director of information services; and Dr. Timothy Riggott, principal at Whetstone Elementary School.

Staff reported the status of the activities and plans of the Office of Global Access Technology (OGAT), almost one year after the Board of Education approved the plan for reorganizing the office. The update included an overview of how OGAT is structured to address customer needs and the accomplishments of the office over the past year. OGAT is actively engaged in assessing and developing effective educational technology resources for use by students, teachers, and administrators. As the past year's accomplishments indicate, OGAT has remained focused on providing tools that support instruction and improve the school system's administrative services.

The Organization

Last summer, OGAT's work was reorganized among four functional areas: the Office of the Chief Information Officer, the Department of End User Support, the Department of Systems Engineering, and the Division of Information Services. These functional areas were created to address systematically stakeholder and customer needs and to focus the office's strategies, plans, and activities on realizing its vision: *Computer access for every child — linking technology to instruction to results — making the world our classroom.*

The Office of the Chief Information Officer focuses on establishing the strategic direction and leadership for technology development and deployment within the school system. Under the leadership of the chief information officer, staff members have drafted the Montgomery County Public Schools (MCPS) Strategic Technology Plan, which includes the OGAT Strategic Plan. The OGAT Strategic Plan outlines the alignment of the vision, objectives, strategies, plans, and activities of all units within OGAT to support the MCPS Strategic Technology Plan. This MCPS plan is under review and will be submitted to the Board for review and adoption later this year.

The Office of the Chief Information Officer provides high-level coordination of all major projects and is implementing project life-cycle quality assurance standards and best practices. This quality assurance initiative is integrated with OGAT's commitment to continuous improvement and the Baldrige criteria for educational excellence. All functional units within OGAT are aligned in providing, supporting, and improving technology tools to enhance teaching and learning and to increase the productivity and efficiency of administrative and support services.

FY 2001 Accomplishments

Instruction

Over the past year, OGAT staff members have focused on the development, delivery, and support of effective educational technology resources for use by students, teachers, and administrators. As the past year's accomplishments indicate, OGAT has provided tools that support instruction and improve the school system's administrative services. Last January, OGAT outlined for the Board the framework of the Technology Modernization Program (Tech Mod), which includes: improving the ratio of computers to students, tailoring staff training resources, redeploying computers to the community, and creating the parameters for an ongoing four-year computer refreshment program. During the 2000-2001 school year, OGAT modernized outdated school-based computers and networks in 26 elementary schools and provided training for the school staff in all Tech Mod schools.

The Office of Global Access Technology also has worked collaboratively with other MCPS offices to provide the technology infrastructure to facilitate the full integration of the curriculum standards and expectations with assessments and the shared accountability model — an instructional management system. OGAT has led the process to identify the high-level requirements of an effective instructional management system. Available systems that have received strongest consideration are secure systems that are Web-based and support the standards defined in the new curriculum framework.

Instructional specialists from the Division of Technology Training have worked with school staff to model the effective uses of technology in the classroom. This includes the following:

- developing and delivering instructional technology modules for using state-of-the-art tools and methodologies using on-site, centralized, and Web-based delivery models
- conducting systemwide media specialist technology training that included reading literacy, numeracy, data analysis, and differentiated instruction
- facilitating peer observation opportunities focused on early literacy technology integration

To minimize the time teachers spend out of their classrooms, OGAT, through a donation by the Dell Corporation, has deployed a wireless, mobile staff development lab. This mobile lab enables OGAT to deliver training at any facility and includes 30 Internet-ready laptops with installed productivity software tools, a printer, and an integrated instruction white-board. A similar partnership with Comcast gives teachers access to the resources at Comcast's training facility in Silver Spring. The software and Internet-based courses provide continuing education credits for MCPS teachers.

Services and Support

The Office of Global Access Technology has placed a premium on providing consistently high-quality customer services. Staff have continued to increase training opportunities for Help Desk staff, as part of the strategy to strengthen the Help Desk's responsiveness and reduce the time taken to resolve service calls. Of the 3,500 service calls received by the Help Desk each month, 91 percent of reported technical problems are resolved directly by the Division of User Support. The remaining 9 percent are resolved through coordination with other OGAT teams. Recognized for their responsiveness, Help Desk specialists have been invited to share their experiences and best practices at instructional technology conferences.

Stakeholder involvement and feedback continues to provide constructive insight and information as part of OGAT's continuous improvement commitment. For example, OGAT has conducted technology forums to provide information to employee organizations, parent and community groups, student government organizations, and local business partners. The Help Desk regularly surveys randomly selected callers to assess the quality of services provided and their satisfaction with the results. Additionally, stakeholder focus groups have been convened to provide input for the redesign of the school system's Web site, and a separate site has been created to provide information to the community on the curriculum revision process that is under way.

Human Resources Information System

The human resources and benefits functions of the Human Resources Information System (HRIS) became operational on December 15, 2000. The Payroll Attendance Collection System, Payroll, and Insurance and Retirement modules were activated January 29, 2001. With the successful issuance of the February 23 payroll checks, the payroll functions are now fully operational. The HRIS implementation underscores the effective internal project management policies and capacities OGAT has developed and is using. This includes the following:

- a senior management steering committee (deputy superintendent, chief operating officer, and chief information officer) to which the project team reports regularly on established milestone deliverables

- a strong project team that includes user stakeholders, OGAT technical staff, and the school system's contracted system integrator Deloitte & Touche working collaboratively
- in-depth user training, rigorous testing, and documented user acceptance reviews prior to implementing every milestone deliverable
- effective partnering with software and hardware vendors to resolve quickly any problems

This successful implementation of HRIS underscores the value of using information technology project management best practices that require a strong emphasis on thorough testing, acceptance reviews, effective user training, and phased-in system implementation. This approach has strengthened user confidence and support for the HRIS system.

Quality Initiative

The OGAT Quality Initiative implements project life-cycle quality processes and standards that are aligned with the district's Baldrige continuous improvement commitment. The initiative is guided by the premise of standardizing methodologies and processes to ensure high-quality products that meet users' needs. Methodologies include procedures, tools, plans, and templates that are used during a project life-cycle. Teams are encouraged to adhere to industry-approved processes that infuse quality into products, such as conducting reviews, capturing performance measurements, and improving processes.

The Quality Initiative Team developed a *Project Life-Cycle Quality Manual* that identifies the standards that have been tailored to OGAT's strategic plan. To support the initiative, the team created a phased educational plan to bring about an awareness of the changed methodology. Presentations were given to the OGAT leadership team and the entire office. The plan provides the information through workshops so that teams can learn to apply these practices in their day-to-day activities. The Quality Initiative Team is working collaboratively with project teams to establish a foundation for new processes.

During the second phase of the plan, the Quality Initiative Team will be facilitating, mentoring, and coaching project teams in infusing quality components. During this phase, the team will offer ongoing training to staff. Success of the Quality Initiative depends on reaction to change, continuous improvement, technology, and training.

Strategic Technology Plan

The MCPS Strategic Technology Plan develops guidelines for technology-related decisions, priorities, resource allocations, and organization management. This plan is a strategic, future-oriented document. It describes the ways that MCPS will address the challenges inherent in the rapidly changing field of educational technology and how the school system will meet the technology-related needs of students, staff, and stakeholders.

The Strategic Technology Plan supports the vision by addressing the following goals that expand on the vision and summarize how technology will be used to improve educational services:

- 1) Computers will be accessible to all children on an equitable basis
- 2) Technology will be fully integrated into instruction
- 3) Information systems will be used for measuring performance and improving results
- 4) Technology will be used to overcome location and distance as barriers to learning

The Strategic Technology Plan contains the strategies to achieve the school system's goals and support academic priorities. These strategies address such issues as the specific technologies being considered to improve learning, the professional development needed to ensure staff can use these technologies, the performance measures being used to assess technology needs, the evaluation process being implemented to monitor progress toward achieving the goals, and the resources needed to implement the plan.

The vision, objectives, and desired results contained in this plan were validated through discussions with the MCPS leadership, employee associations, parent representatives, business representatives, and the Board of Education. Prior to being adopted officially by the Board, the vision, objectives, and desired results will be disseminated to the community for public comment.

Looking Ahead

Significant planning for enhancements, new systems, and services has already occurred for next year. The Office of Global Access Technology recognizes that in the coming year, OGAT will need to work ever more closely with its stakeholders. Highlights of the coming year's initiatives include the following:

1. Piloting an instructional management system to support the new curriculum framework. Deployment of the instructional management system pilot will leverage data extraction, transformation, and loading capabilities that are being developed as

part of the business intelligence/data warehouse system rollout (together, both systems comprise the Integrated Quality Management System).

2. Implementing a comprehensive server management plan. To maximize infrastructure investments and ensure optimum reliability, performance, and security, a permanent cross-functional team has been constituted to develop the vision, strategies, and plans to maintain a competitive network infrastructure, identify required vs. nice-to-have features, and factor market trends into the infrastructure vision and planning.
3. Continuing the rollout of the Tech Mod program. Computers and the network infrastructure will be upgraded in 14 schools.
4. Implementing the next phase of HRIS Phase 2 will include deploying Web-based functionality and integrating a comprehensive retirement system.
5. Implementing the MCPS Strategic Technology Plan.
6. Reorganizing the MCPS Web site to improve access to information. The goal will be to provide a user-friendly portal targeted at specific users, such as parents, staff, students, and the community at-large.
7. Increasing the number and diversity of printing jobs completed by the Electronic Graphics and Publishing Services Team for Montgomery County Government agencies in the upcoming year.
8. Releasing the first edition of *en touch* in September 2001, a unique newsletter, television program, and website. Each newsletter will offer news, views, and resources in a print format designed to fit the pace and perspectives of life in the 21st century. *En touch* will focus on schools and the classroom. It also will report on computer technology use in MCPS offices and support units. *En touch*, the television program, will present activities in schools and offices that are spotlighted in the print newsletter.

The activities of the past year demonstrate OGAT's support of the instructional program and the school system's administrative services and its commitment to realizing its vision: *Computer access for every child — linking technology to instruction to results — making the world our classroom.*

Re: **DISCUSSION**

Mr. Felton appreciated the update in simple language. In looking ahead, staff had identified a number of projects. He asked if those projects were consistent with current funding and budget plans. Mr. J. Porter replied that the projects are consistent with the budget, especially the data warehouse, the IMS, and the website. Mr. Bowers stated that the update reflects what is budgeted for FY 2002. The Tech Mod Program with its funding is a critical initiative for the capital budget.

Mr. Felton asked about comparisons with other large school districts. Mr. J. Porter replied that it was based on a *Washington Post* article on the technology used in

regional school systems. The article reported that MCPS was behind other jurisdictions regarding computers in the classroom.

Mr. Felton asked for examples on how MCPS's business partners have facilitated acquiring computers for students. Mr. Porter replied that the business partners have served as advisors on issues such as contracts, student information systems, communication strategy, and technology.

Ms. Cox asked about the funding of \$129 per student to continue the modernization program. Are those capital or operating budget funds? Mr. Porter explained that it would be mostly capital funds with some operational funds. The overall goal is to have refreshment over a four-year period at a cost of \$87 million in additional money. Dr. Weast said this was an Montgomery County interagency issue, and MCPS is the only agency with an 11-year cycle of refreshment. An interagency group is examining the quality of equipment, replacement needs, and replacement cycle to established a refreshment program.

Ms. Cox inquired about criteria for performance measures. Will the IMS and data warehouse have indicators for evaluating effectiveness of those systems? Mr. Porter reported that staff has begun the process of developing the indicators for effectiveness.

Ms. Cox noted that training was provided for special needs and support staff. Was training available for ESOL staff? Mr. Antonishak answered that training will be provided for all teachers for all students.

Ms. Cox asked about the ability to deliver course requirements for advanced placement with the computer science course based on Java instead of C++. Is there flexibility in the FY 2002 budget to make adjustments – not to replace servers, but add new ethernet cards to improve response time? Mr. Porter replied that staff addresses individual concerns of schools to improve speed and capacity with money from the existing budget.

Mr. Abrams asked about the users of external communications. What is the rationale for the website managed by the end user support group? Mr. Porter answered that there had been discussions about where to place website management based on the components and programming.

Mr. Abrams raised the issue of technology comparisons with other jurisdictions. Is the MCPS website available for use by MCPS parents and students for homework assignments? Ms. Heath replied that there is homework on the website. Mr. Abrams asked staff to provide information about homework on the MCPS website and possible tracking of individual students by parents. Mr. Porter replied that the IMS will provide that function.

Mr. Abrams asked about the replacement of FirstClass. Mr. Porter replied that there would be a pilot in non-school-based offices in the fall. However, an inventory of school equipment showed that the variance of the equipment is so great that it cannot support the new system.

Mr. Abrams asked about mobile computers labs, and a cost comparison of wired vs. wireless for in-school application. Mr. Porter replied that it is possible to have mobile labs in schools. However, there is a cost difference and reliability of the equipment.

Mr. Abrams asked when the wireless system is used to tie into the Internet. Can a wireless tie into a wired school system? Mr. Porter explained that is what they do with the model training labs.

Mr. Burnett asked how MCPS was lagging behind other jurisdictions in technology. Mr. Porter replied that Prince George's County received a \$10-million appropriation for computers that was added to the previous allocation of \$10 million. Washington, D.C. has had computers in all schools as of two or three years ago. Fairfax County has new computers and a better ratio of computers to students than Montgomery County. Also, Fairfax installed Outlook in three months, which indicates that Fairfax has machines of similar capacity to support that software.

Mr. Burnett asked if there were problems bringing Tech Mod in on two platforms. Mr. Porter replied that staff was using Dell Computers with downloads from AppleWorks.

Mr. Burnett asked for copies of the two draft documents that were circulated by OGAT staff at the Board table.

Mr. Burnett referred to a handout stating that technology is fully integrated into instruction. What is fully integrated? Mr. Antonishak replied that the goal is to have all staff using technology consistently and as a normal tool for teaching. That technology is accessible to teachers and students when they need it.

Mr. Burnett asked how decisions were made for applications and programs placed in the schools. Is there control over what programs are used? Mr. Antonishak replied that there are online services that are available to all teachers. Staff works closely with OIPD to identify software that supports the Maryland Learner Outcomes and the High School Assessment.

Mr. Jeter asked for a copy of the last report of the Tech Mod Program. He asked if refreshment would be upgrades or new technology. Mr. Porter answered that it was both.

Re: **TENTATIVE**
ACTION ON POLICY EEA, STUDENT
TRANSPORTATION

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was placed on the table:

WHEREAS, Potential inequities have been identified in the current measurement algorithm used to determine eligibility for student transportation; and

WHEREAS, Previous actions of the Board of Education resulted in changes to the titles and organizational structures currently referenced in Policy EEA, *Student Transportation*; and

WHEREAS, Clarification of the discretionary ability to adjust walking distances by ± 0.1 mile in order to reach understandable lines of demarcation between walking and transported areas is in the public interest; now therefore be it

Resolved, That the Board of Education take tentative action to adopt draft Policy EEA, *Student Transportation*, and send it out for public comment.

Re: **DISCUSSION**

Mr. Abrams pointed out that the draft changes in the policy were consistent with the advice of the Audit Committee based on the Inspector General's recommendations.

Re: **AN**
AMENDMENT TO THE TENTATIVE ACTION ON
POLICY EEA, *STUDENT TRANSPORTATION*

On motion of Ms. Cox and seconded by Mr. Burnett, the following an amendment was placed on the table:

Resolved, That the Board of Education amend the draft Policy EEA at C.3.a) to read:

In the event a disagreement on the hazardous nature of the condition arises, **public input will be solicited, and** a joint assessment will be conducted by MCPS transportation staff, MCPS School Safety and Security Department staff, the Montgomery County Police Department School Safety Unit staff and the Department of Public Works and Transportation.

Re: **DISCUSSION**

Mr. Abrams opposed the amendment because it introduced redundancy. The process could be spelled out in more detail on how an issue is raised. If the dispute occurs between a school community and the administration, the resolution has been well structured over the years to move the dispute to an expert level.

Ms. Cox said she was ensuring that public input is available to those who are making the assessment.

Mr. Abrams thought that had always been the case. When the policy is changed, the suggestion is that the language is additive rather than a clarification of current policy.

Mr. Margolies recalled that last year's legislation on transportation disputes requires a hearing at the Board's level. This process will be included in Policy BLB.

Mr. Felton thought that a reference to the Board's requirement for a hearing should be included in this policy. However, if the amendment were inserted in this policy, this would require a hearing in almost any dispute.

Ms. Cox replied that she did not specify a hearing because letters and phone calls would suffice.

Mr. Abrams wanted to describe the process in clearer detail. He thought the process already existed.

Ms. Cox withdrew the amendment with the Board's direction to staff that there should be a clarification on the process and the ability of the public to voice its concerns.

**RESOLUTION NO. 300-01 Re: AN AMENDMENT TO THE
TENTATIVE ACTION ON POLICY EEA,
STUDENT TRANSPORTATION**

On motion of Ms. Cox and seconded by Mrs. O'Neill, the following an amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend the draft Policy EEA at C.2.a)(3) to read:

(In the implementation of these mileage distances, the superintendent of schools is authorized to extend by one-tenth of a mile from these distances in establishing the line of demarcation between **walking and** transported students.)

**RESOLUTION NO. 301-01 Re: TENTATIVE ACTION ON
POLICY EEA, STUDENT TRANSPORTATION**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

WHEREAS, Potential inequities have been identified in the current measurement algorithm used to determine eligibility for student transportation; and

WHEREAS, Previous actions of the Board of Education resulted in changes to the titles and organizational structures currently referenced in Policy EEA, *Student Transportation*; and

WHEREAS, Clarification of the discretionary ability to adjust walking distances by ± 0.1 mile in order to reach understandable lines of demarcation between walking and transported areas is in the public interest; now therefore be it

Resolved, That the Board of Education take tentative action to adopt draft Policy EEA, *Student Transportation*, and send it out for public comment.

STUDENT TRANSPORTATION

A. PURPOSE

To delineate MCPS transportation services and safety guidelines for transporting public and nonpublic school students

B. ISSUE

The Montgomery County Public Schools is authorized by the regulations of the State of Maryland to provide safe and efficient transportation to the students residing within the county. It is the Montgomery County Board of Education's responsibility to establish the parameters under which students are deemed eligible for such transportation. Furthermore, it is the shared responsibility of the Montgomery County Board of Education and other state and local government departments to assure student safety in walking to and from school.

C. POSITION

1. The Board of Education encourages participation and involvement of PTAs and other citizens in the identification and resolution of transportation and safety issues.

2. Eligibility for Transportation

a) General Terms and Conditions for Public and Nonpublic School Students

(1) The Board of Education-adopted attendance areas for each school will be the basis upon which transportation service is provided. Under special circumstances, students may ride established bus routes across attendance boundaries for valid educational reasons.

(2) Mixed grade/age level student loads shall be permitted.

(3) The walking-distance factor for student transportation eligibility will be as follows:

Elementary Schools – 1 mile

Middle Schools – 1.5 miles

Senior High Schools – 2 miles

as measured from nearest point of residential property to the curb in front of the nearest entrance door to the school. (In the implementation of these mileage distances, the superintendent of schools is authorized to extend by one_tenth of a mile from these distances in establishing the line of demarcation between walking and transported students.)

(4) The distance factors above may be modified if safety or other conditions warrant. Such modifications shall be terminated when safety hazards or other conditions are corrected.

(5) MCPS will provide appropriate transportation service to students with disabilities in accordance with applicable laws and program placement as defined by the student's Individual Educational Plan (IEP)

b) Nonpublic school students may be transported as specified under provisions of the Montgomery County Code, as shown in Exhibit EEA-EA. This service will be provided only on established bus routes having available seating capacity, designed to serve public schools in keeping with the terms and conditions as set forth in this policy.

3. Factors and Standards for Determining Transportation Safety and Safe Walking Conditions

a) Transportation may be provided for distances less than that authorized by Board policy if a condition is considered hazardous to the safety of students walking to or from school or to establish a reasonable boundary. Such conditions shall be reviewed by the transportation department on an annual basis and corrected, where feasible, by the responsible agency as soon as possible. In the event a disagreement on the hazardous nature of the condition arises, a joint assessment will be conducted by MCPS transportation staff, MCPS School Safety and Security Department staff, Montgomery County Police Department School Safety Unit staff and the Department of Public Works and Transportation. Their recommendation will be forwarded to the Director of Transportation for a final decision and notification of all parties. This decision can be appealed in accordance with Policy KLA: *Responding to Inquiries and Complaints from the Public* beginning with the Chief Operating Officer.

The following factors shall be considered in determining the need for student transportation service within the walking distance:

(1) Absence of traffic signals, lined crosswalks, or other traffic control devices to assist secondary school

students, or the absence of an adult crossing guard to assist elementary school students who are required to cross a multilane highway as listed on the Maryland Highway Map.

(2) Presence of building and other construction activities, other safety hazards, or natural or man-made barriers that create potentially dangerous situations on an established walking route and where other walking routes are not available.

(3) Absence of a sidewalk, or in some cases absence of a buffer strip or guard rail between sidewalk and road, along a major highway or heavily traveled street in a residential area

(4) Students who, because of physical or mental disabilities, are not able to perform the walking assignments expected of students enrolled in general education classes

b) The following standards shall be considered in making decisions relative to the factors listed above:

(1) Students are expected to walk safely without sidewalks in residential subdivisions, on side streets, and to bus stops along roads where traffic is not heavy, where space is available at the side of the road, or where the road is of sufficient width to allow walking off the main road. Buses are not an alternative to the absence of sidewalks in a subdivision unless other safety factors such as inadequate sight distances are determined to jeopardize student safety. Communities desirous of obtaining sidewalks should initiate their requests with the appropriate governmental agencies.

(2) Schools will supplement parental teaching of safe walking practices by emphasizing the need for safe walking practices while en route to and from school.

(3) Sidewalks, where available, should be so constructed and designed so that students can walk safely on them.

(4) The absence of buffer strips between a sidewalk and the traveled portion of the roadway, or the presence of telephone poles, bushes, trees or protruding objects or signs on the sidewalk shall be considered in determining if the walkway is safe.

(5) MCPS staff, in cooperation with the Montgomery County Police Department's School Safety Unit, the Montgomery County Department of Public Works and Transportation and the Maryland State Highway Administration shall work diligently to make certain that in every instance involving school children the need for safe walkways is made clear to the responsible county and state agencies.

(6) Snow and/or ice accumulation on sidewalks during inclement weather shall not be considered sufficient cause for providing transportation. Parent help is needed on those few days when all walking students are subject to the same conditions. When snow or ice causes conditions that are generally considered unsafe, school may be canceled or the starting time delayed until heavy traffic has subsided.

(7) Crossing guards may be employed, by the Montgomery County Police Department, to assist students in crossing intersections. MCPS will request their assignment when the presence of a crossing guard will enhance safety and when it is more economical to utilize crossing guards than to provide bus transportation.

(8) Secondary students are expected to be able to cross all controlled intersections safely, except that middle school students are not required to cross mainline railroad tracks at grade level.

(9) Elementary school students are expected to be able to cross controlled intersections safely except on major highways and mainline railroad tracks at grade

level. It is recognized that in some instances this may not apply to five_ and six_year_olds.

(10) Students are expected to be able to walk to established bus stops to await the arrival of school buses. While waiting, students should observe safe practices, respect persons and private property, and stand well off the traveled portion of the road.

(11) Students are expected to walk across private property only where paths or foot bridges are constructed and maintained by a public agency – such as the Maryland_National Capital Park and Planning Commission, the Department of Public Works, and MCPS – or are part of walkways provided by a homeowners' association or similar private development group.

c) MCPS school buses shall operate in accordance with the State of Maryland COMAR 13A.06.07.

d) In the interest of increased student safety and route efficiency, no MCPS bus shall be routed onto a dead end, cul de sac or other street requiring the bus to perform a three-point turn or backing-up maneuver to exit, unless the alternative bus stop would present a safety hazard. Similarly, no MCPS bus shall be required to travel on an undedicated street or private road not maintained by the state or county.

4. The principals and presidents of the PTA or equivalent parent organization of public and nonpublic schools shall be notified in writing by the superintendent of schools or his/her designee of any prospective changes in bus service preceding the new school year. If budget or other Board of Education action makes systemwide change necessary, a general notification to the public will follow within 10 calendar days and a specific notice to parents and communities affected by the change will follow as soon as possible thereafter. The superintendent of schools is obligated to assure that affected communities and parents are informed.

5. In those instances when parents are pre-approved jointly by the ~~Division~~ Department of Transportation and the Central Admissions, Review and Dismissal committee, to provide

transportation services to special education students, the reimbursement shall not exceed the Board_approved mileage rate for staff travel.

D. DESIRED OUTCOME

Implementation of this policy will assure that the students of the Montgomery County Public Schools will have safe walking routes and a safe and efficient system of student transportation.

E. IMPLEMENTATION STRATEGIES

The superintendent will develop regulations to implement this policy as needed.

F. REVIEW AND REPORTING

This policy will be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

**RESOLUTION NO. 302-01 Re: HUMAN RESOURCES
MONTHLY REPORT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the Human Resources Monthly Report dated June 12, 2001.

**RESOLUTION NO. 303-01 Re: HUMAN RESOURCES
APPOINTMENTS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointments be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Rodney Isabell	Assistant Principal, Parkland MS	Principal, Argyle MS
Donna Hollingshead	School Performance Director, OSP John MS	Principal, Cabin
Carol A. Weiss	Assistant Principal, Roberto Clemente MS	Principal, Redland MS
Peter Cahill	Principal, Kiser MS, Greensboro, N.C.	Principal, Rocky Hill MS
Doreen Brandes	Assistant Principal, John Hanson MS, MS	Principal, Sligo
Dan Bennett	Charles County Public Schools Principal, Bel Air ES, Prince William ES	Principal, Bradley Hills
Linda King	County Public Schools Principal Intern, Cedar Grove ES	Principal, Goshen ES
Cabell Lloyd	Principal, Lake Anne ES, Fairfax County Public Schools	Principal, Meadow Hall ES
Kenneth Marcus	Principal Intern, Waters Landing ES	Principal, Mill Creek Towne ES
Kirk Wright	Assistant Principal II, Potomac ES	Principal, Potomac ES
Eileen Lorenz	Principal Intern, Travilah ES	Principal, Travilah ES
Kim Bobola	Principal, Westover ES	School Performance Director, OSP
Brigid Hagarty	Acting Coordinator, Eastern Magnet Magnet Program, Eastern MS	Coordinator, Eastern MS
		Progra m, Eastern MS

RESOLUTION NO. 304-01 Re: RETIREMENTS

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, There are several persons retiring from Montgomery County Public Schools; and

WHEREAS, Each person, through outstanding performance of duties and dedication to the education of our youth, has made a significant contribution to the school system which is worthy of special commendation; now therefore be it

Resolved, That the members of the Board of Education express their sincere appreciation to each person for faithful service to the school system and to the children of the county and also extend to each one best wishes for the future; and be it further

Resolved, That this resolution be made part of the minutes of the meeting and a copy be forwarded to each retiree.

**Mr. Lloyd joined the meeting at this point.

RESOLUTION NO. 305-01 Re: **PROCUREMENT**
CONTRACTS OF \$25,000 OR MORE

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, It is recommended that Bid No. 9206.2, Flags and Accessories, be rejected and rebid due to changes in specifications; and

WHEREAS, It is recommended that Bid No. 9307.1, Sanitary Sewer and/or Water Main Replacement, be rejected due to lack of competitive bids; and

WHEREAS, It is recommended that Bid No. 9308.1, HVAC Equipment Replacement at Maryvale Elementary School, be rejected due to budgetary limitations; and

WHEREAS, It is recommended that Bid No. 9311.1, Unit Ventilator Replacement at Darnestown Elementary School, be rejected due to budgetary limitations; and

WHEREAS, Funds have been budgeted and/or identified for Bid No. 7097.1, Catering and Pallet Trucks for the Division of Food and Nutrition Services; and

WHEREAS, The acquisition of such vehicles through lease/purchase arrangements has been reviewed by legal counsel; now therefore be it

Resolved, That Bid No. 7097.1, Catering and Pallet Trucks for the Division of Food and Nutrition Services, in the amount of \$75,160, be leased/purchased under the Master Lease/Purchase Agreement with Banc of America Leasing & Capital, LLC; and be it further

Resolved, That Bid No. 9206.2, Flags and Accessories, be rejected and rebid due to changes in specifications; and be it further

Resolved, That Bid No. 9307.1, Sanitary Sewer and/or Water Main Replacement, be rejected due to lack of competitive bids; and be it further

Resolved, That Bid No. 9308.1, HVAC Equipment Replacement at Maryvale Elementary School, be rejected due to budgetary limitations; and be it further

Resolved, That Bid No. 9311.1, Unit Ventilator Replacement at Darnestown Elementary School, be rejected due to budgetary limitations; and be further

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications shown for the bids as follows:

4026.2	Paint and Paint Sundries		
	<u>Awardees</u>		
	ICI/The Glidden Company		Dur
	McCormick Paint Works Company		10,;
	Total	\$ 95,394	<u>41,;</u>
4028.2	Two-Way Radios		
	<u>Awardee</u>		
	Communication Express, Inc.		\$
4031.2	Piano Tuning and Maintenance		
	<u>Awardees</u>		
	Alpha Piano Company, Inc.		
	Rich Amelang Piano Service*		
	Clark Piano Tuning*		
	Winzer Piano Service		
	Total	\$ 53,740	
4066.2	Emergency/Standby Electrical Generating System		
	<u>Awardee</u>		
	Curtis Engine & Equipment, Inc.		\$
4097.1	Science Equipment Repair – Extension		
	<u>Awardees</u>		

	Dominion Microscope			
	Universal Scientific Instruments			
	Total		\$	30,000
4124.1	Library Furniture			
	<u>Awardees</u>			
	Douron, Inc.*		\$	
	Gaylord Brothers, Inc.			1,200
	Glover Equipment, Inc.			10,000
	Kunz, Inc.*			
				2,485
	Library Store, Ltd.*		<u>13,000</u>	
	Total		\$	57,813
7038.1	Ice Cream – Extension			
	<u>Awardee</u>			
	Berliner Specialty Distributors		\$	
7046.1	Soft Pretzels, Frozen – Extension			
	<u>Awardee</u>			
	Glennco, Inc.		\$	
7080.1	Computer Memory Modules			
	<u>Awardee</u>			
	Princeton Technology, Inc.*		\$	
7096.1	Computer Cables			
	<u>Awardees</u>			
	Capital Lighting and Supply		\$	
	Capitol Cable and Technology, Inc.			25,000
	GRRASP, Inc.*			<u>200</u>
	Total		\$	31,350
7097.1	Lease/Purchase of Catering and Pallet Trucks for the Division of Food and Nutrition Services under the Master Lease/Purchase Agreement			

Awardees

District International Trucks, Inc.

Larry T. Weiss Company, Inc.

Total

\$ 75,160

\$
10,

7099.1 Water Treatment System

Awardee

R.A. Chance Plumbing, Inc.

\$

9078.1	Additional Playground Equipment		
	<u>Awardees</u>		
	All Recreation, Inc.		\$
	West Recreation, Inc.		<u>62,1</u>
	Total	\$ 77,590	
9102.2	Beverages		
	<u>Awardees</u>		
	Canada Dry Potomac Corporation		\$
	Carroll County Foods, Inc.		41,1
	Quaker Oats Company/Gatorade		<u>250</u>
	Total	\$ 588,941	
9108.3	Poultry Products, Frozen and Processed		
	<u>Awardees</u>		
	Carroll County Foods, Inc.		\$
	Dori Foods, Inc.		134
	Hoods Institutional Foods, Inc.*		9,7
	King's Delight		1,2
	Mutual Wholesale Company		5,7
	Sysco Food Services of Baltimore/DC Region		<u>210</u>
	Total	\$ 610,518	
9109.1	Snack Cakes and Pies – Extension		
	<u>Awardee</u>		
	McKee Foods Corporation		\$
9110.2	Fresh Donuts – Extension		
	<u>Awardee</u>		
	Montgomery Doughnut Company, Inc.		\$
9111.1	Pizza, Baked and Frozen – Extension		
	<u>Awardees</u>		
	Carroll County Foods, Inc.		\$
	Profera, Inc.		<u>672</u>
	Total	\$ 791,195	

9154.1	Industrial Hygiene and Laboratory Services – Extension**		
	<u>Awardee</u>		
	Yoti NN and Associates*		\$
9171.1	Portable Classroom HVAC Replacements – Extension**		
	<u>Awardee</u>		
	Adrian L. Merton, Inc.		\$
9186.2	Asbestos Abatement at Various Schools**		
	<u>Awardees</u>		
	Environmental Group		\$
	LVI Environmental Services, Inc.		10,000
	Retro Environmental, Inc.		2,575
	Total	\$ 120,575	
9190.1	Bathroom Partition Replacements at Various Facilities – Extension**		
	<u>Awardee</u>		
	Capital Partitions Direct, Inc.		\$
9194.1	Gymnasium Wood Flooring/Sanding/Refinishing at Various Locations – Extension**		
	<u>Awardee</u>		
	Weyers Floor Services, Inc.		\$
9201.1	Diplomas, Certificates, Covers – Extension		
	<u>Awardee</u>		
	Josten's, Inc.		\$
9207.1	Kindergarten Mathematics Supplies – Extension		
	<u>Awardee</u>		
	Digi-Block, Inc.		\$
9208.1	Additional Elementary Mathematics Supplies/Digi-Blocks – Extension		
	<u>Awardee</u>		
	Digi-Block, Inc.		\$

9305.1	Boiler Plant Replacement at Fields Road Elementary School**	
	<u>Awardee</u> G & L Mechanical Services	\$
9309.1	HVAC Unit Replacements at Tilden Middle School	
	<u>Awardee</u> NAA, Inc.	\$
9514.1	French Bread Pizza – Extension	
	<u>Awardee</u> Nardone Brothers Baking	\$
TOTAL PROCUREMENT CONTRACTS EXCEEDING \$25,000		\$4,1

* Denotes Minority-, Female-, or Disabled-owned Business

** Planned Life-cycle Asset Replacement Bid (PLAR)

**RESOLUTION NO. 306-01 Re: AWARD OF CONTRACT –
WALTER JOHNSON HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was adopted with Mr. Abrams, Mr. Burnett, Ms. Cox, Mrs. King, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative; Mr. Felton voting in the negative:#

WHEREAS, The following sealed bids were received on May 17, 2001, for the Walter Johnson High School addition and core improvements project, with work to begin as soon as possible and be completed by July 15, 2003:

<u>Bidder</u>	<u>Amount</u>
	Henley Construction Company, Inc. \$ 16,748,700
	Hess Construction Company, Inc. 17,205,000
	DPR Construction, Inc. 17,718,900

Pantech Construction Company,
Inc.
18,307,300

and

WHEREAS, Funds are available to award the low bid for the addition and a portion of the core improvements to the cafeteria and media center; and
WHEREAS, Additional funds are required for the construction of the balance of the core improvements and a small contingency; and

WHEREAS, The low bidder, Henley Construction Company, Inc., has agreed to hold its alternate prices until additional funds are approved; and

WHEREAS, Henley Construction Company, Inc., has submitted four-percent minority business enterprise participation toward the 14-percent goal established by Board of Education policy; and

WHEREAS, Henley Construction Company, Inc., has submitted a waiver request for ten percent that staff has reviewed for compliance with Board of Education policy; and

WHEREAS, Staff recommends that the waiver request be granted; and

WHEREAS, Henley Construction Company, Inc., has completed similar work successfully for the Montgomery County Public Schools; now therefore be it

Resolved, That a \$16,748,700 contract be awarded to Henley Construction Company, Inc., for the Walter Johnson High School addition and core improvements project in accordance with drawings and specifications prepared by Samaha Associates; and be it further

Resolved, That the contractor be authorized to proceed with the work of the base bid immediately with the approval of the balance of the work contingent upon County Council approval of a \$1.75 million emergency supplemental appropriation; and be it further

Resolved, That the county executive be requested to recommend approval of the supplemental appropriation to the County Council.

**RESOLUTION NO. 307-01 Re: AWARD OF CONTRACT –
MODULAR CLASSROOM RELOCATION AND
INSTALLATION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received May 29, 2001, for the relocation and installation of 19 leased and state-owned modular classroom units, with work to begin June 19, 2001, and be completed by August 3, 2001:

<u>Bidder</u>	<u>Amount</u>
J & L Services, Inc.	\$ 544,748
Cottonwood Construction, Inc.	669,119
EMH Environmental, Inc.	723,860
New Spectrum Electric, Inc.	1,118,500

and

WHEREAS, The low bidder, J & L Services, Inc., has completed similar work successfully for the Montgomery County Public Schools; and

WHEREAS, The low bid is within the staff estimate; and

WHEREAS, There is limited opportunity for minority business enterprise (MBE) participation on this project because of the work scope; and

WHEREAS, Staff recommends waiving the minority business participation goal for this project; and

WHEREAS, The State Interagency Committee for Public School Construction will fund 50 percent of the eligible work for the relocation of the state-owned modular classroom buildings; now therefore be it

Resolved, That a contract be awarded to J & L Services, Inc., in the amount of \$544,748 for relocation and installation of modular classroom units, in accordance with plans and specifications prepared by the Department of Facilities Management; and be it further

Resolved, That a copy of this contract be forwarded to the State Interagency Committee for School Construction for reimbursement of the state's share of the cost.

**RESOLUTION NO. 308-01Re: AWARD OF CONTRACTS –
ON-CALL CONSTRUCTION SERVICES AND
ACCESSIBILITY MODIFICATIONS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received on May 30, 2001, for accessibility modifications at various schools, with work to begin immediately and be completed by August 15, 2001:

<u>Bidder</u>	<u>Amount</u>
<u>Gaithersburg Middle School</u>	
Smith & Haines, Inc.	\$109,750
Golden Construction, Inc.	110,608
<u>Laytonsville Elementary School</u>	
Smith & Haines, Inc.	\$ 32,750
Golden Construction, Inc.	46,236
Hanlon Construction Company	49,875
<u>McKenney Hills Center</u>	
Smith & Haines, Inc.	\$ 47,400
Hanlon Construction Company	48,305
Golden Construction, Inc.	54,552
<u>Walter Johnson High School</u>	
Smith & Haines, Inc.	\$ 23,400
Golden Construction, Inc.	24,550
Hanlon Construction Company	36,200

and

WHEREAS, The low bidder, Smith & Haines, Inc., has completed similar work successfully for the Montgomery County Public Schools; and

WHEREAS, Smith & Haines, Inc., has submitted 15.1-percent, Hispanic-owned, Maryland Department of Transportation-certified, minority business participation; and

WHEREAS, The low bids are within the consultant's estimates and sufficient funds are available to award the contracts; and

WHEREAS, In addition to receiving bids for the specific accessibility modifications listed above, expressions of interest were received from the following contractors for on-call emergency construction services that need to be completed within abbreviated time frames:

Golden Construction, Inc.
Hanlon Construction Company, Inc.
Smith & Haines, Inc.

and

WHEREAS, The purpose of the on-call services solicitation is to develop a list of qualified general contractors capable of assisting the Montgomery County Public Schools in responding to short-term, critical, facilities-related construction issues that must be completed immediately; and

WHEREAS, Staff has recommended that the above contractors be placed on a bid list for emergency construction services that would be utilized to solicit proposals for critical work that must be completed within time frames that are shorter than traditional bidding cycles; and

WHEREAS, Proposals for the work to be completed as part of on-call services will be solicited from the three contractors for each project with the lowest cost proposal being utilized; and

WHEREAS, The three contractors proposed for on-call services have satisfactorily completed numerous projects for similar work; now therefore be it

Resolved, That a contract in the amount of \$213,300 be awarded to Smith & Haines, Inc., for accessibility modifications for Gaithersburg Middle School, Laytonsville Elementary School, McKenney Hills Center, and Walter Johnson High School, in accordance with plans and specifications prepared by Murray & Associates; and be it further

Resolved, That the Department of Facilities Management be authorized to solicit proposals for emergency and short-term, critical, facility-related services as the need arises utilizing Hanlon Construction Company, Inc.; Golden Construction, Inc.; and Smith & Haines, Inc., on an on-call basis for a one-year period; and be it further

Resolved, That the Department of Facilities Management be authorized to proceed with work procured from the on-call contractor that submits the lowest cost proposal for the specific project.

**RESOLUTION NO. 309-01 Re: AWARD OF CONTRACTS –
REROOFING OF VARIOUS SCHOOLS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received for roof replacements for Bradley Hills and Twinbrook elementary schools and Sherwood High School, with work to begin June 19, 2001, and be completed by September 1, 2001:

<u>Bidder</u>	<u>Amount</u>	<u>Estimate</u>
<u>Bradley Hills Elementary School</u>		
		\$270,
		765
	R. D. Bean, Inc.	
	\$263,915	
	KI Construction Company,	
	Inc.	284,649
	Orndorff & Spaid, Inc.	
		299,116
J. E. Wood & Sons Company, Inc.	335,870	
	Interstate Corporation	
		416,000
<u>Sherwood High School</u>		
		\$225,
		060
	J. E. Wood & Sons	
	Company, Inc.	\$179,260
	Interstate Corporation	
		245,000

Twinbrook Elementary School

			\$614,
		250	
	KI Construction Company, Inc.		
		\$567,567	
(Asian-American owned, MDOT-			
certified minority firm)			
	J. E. Wood & Sons Company,		
	Inc.	649,110	
	Interstate Corporation		
		680,000	
	Orndorff & Spaid, Inc.		
		692,260	

and

WHEREAS, The low bidder for each project has completed similar work successfully; and

WHEREAS, The low bids are below the staff estimates; and

WHEREAS, The work included in these projects is largely self-performed by the bidders and there are limited opportunities for minority business enterprise participation; and

WHEREAS, The State Interagency Committee for Public School Construction will fund 50 percent of the eligible work for these three schools as part of the state systemic renovation program; now therefore be it

Resolved, That contracts be awarded to R. D. Bean, Inc., in the amount of \$263,915; to J. E. Wood & Sons Company, Inc., in the amount of \$179,260; and to KI Construction Company, Inc., in the amount of \$567,567, for reroofing of Bradley Hills Elementary School, Sherwood High School, and Twinbrook Elementary School, respectively, in accordance with plans and specifications prepared by the Department of Facilities Management.

RESOLUTION NO. 310-01Re: AWARD OF LEGAL SERVICES CONTRACT

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, The City of Rockville is currently reviewing and updating the citywide master plan adopted in 1993; and

WHEREAS, The Board of Education owns two significant nonschool properties within the boundaries of the City of Rockville: the Carver Educational Services Center and the Lincoln Center; and

WHEREAS, The Board desires to participate in the master plan process with the assistance of legal counsel to preserve its interests in the continuing and future operation of those properties; and

WHEREAS, Representatives of four legal firms were interviewed to determine which one would best meet the needs of the Board of Education for this purpose; and

WHEREAS, Staff has recommended that Holland & Knight, LLP, be appointed to represent the Board of Education during the City of Rockville master plan update; now therefore be it

Resolved, That the superintendent of schools be authorized to execute a contract for legal services in the amount of \$33,819.50 with Holland & Knight, LLP, to represent the Board's interests through the comprehensive master plan process with the City of Rockville.

**RESOLUTION NO. 311-01 Re: GRANT OF DEED FOR
ROAD RIGHT-OF-WAY AT GLEN HAVEN
ELEMENTARY SCHOOL**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, Montgomery County has requested a grant of deed at Glen Haven Elementary School, located at 10900 Inwood Avenue in Silver Spring, as a part of the approval process for the school modernization; and

WHEREAS, The area described in the grant of deed is along the frontage of the school which is to be used for public right-of-way and will require a public dedication of 10,654 square feet in fee simple; and

WHEREAS, The proposed grant of deed will benefit both the school and community by providing needed road improvements; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a deed dedicating 10,654 square feet of land in fee simple for road improvements at Glen Haven Elementary School.

**RESOLUTION NO. 312-01 Re: INDUSTRIAL HYGIENE
AND ENGINEERING SUPPORT FEE INCREASE**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, M.A. Cecil & Associates was awarded a contract on April 11, 2000, to provide industrial hygiene and engineering support studies for indoor air quality at existing facilities; and

WHEREAS, The scope of the contract services has increased because of the need for testing and analysis services during emergency remediation situations; and

WHEREAS, Staff has negotiated additional fees for the necessary services; now therefore be it

Resolved, That the Board of Education approve additional fees for professional services for industrial hygiene and building engineering evaluations to M.A. Cecil & Associates for an amount not to exceed \$25,000.

**RESOLUTION NO. 313-01 Re: QUINCE ORCHARD
MIDDLE SCHOOL #2 – SITE SELECTION AND
AGREEMENT WITH THE CITY OF
GAITHERSBURG**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously by members present:#

WHEREAS, The approved FY 2001-2006 Capital Improvements Program includes feasibility planning for a new middle school to open in the Quince Orchard High School Cluster by September 2004; and

WHEREAS, The Site Selection Advisory Committee was convened and recommended that two sites, Lakelands and Quince Orchard Park, be considered for Quince Orchard Middle School #2; and

WHEREAS, An appraisal of the Quince Orchard Park site indicated that the site acquisition cost would be prohibitive; and

WHEREAS, The Lakelands site is owned by the City of Gaithersburg (City), and is master planned for an aquatic center/park; and

WHEREAS, Staff collaborated with the City to develop a plan for a joint park/school site at the Lakelands site; and

WHEREAS, Siting the middle school at Lakelands will necessitate the relocation of the proposed aquatics facility; and

WHEREAS, The City has agreed to convey the land needed for school construction on the park site for \$4,000,000, which will be used by the City for the purchase of an alternate site for the aquatics facility; and

WHEREAS, Montgomery County Public Schools and City staff have negotiated an agreement on the purchase price and reached mutual understandings regarding construction and joint operation of the school and park; now therefore be it Resolved, That the Lakelands site be selected for the Quince Orchard Middle School #2; and be it further

Resolved, That the president and secretary of the Board of Education be authorized to execute an agreement with the City of Gaithersburg setting forth the conditions of land conveyance, construction, and operations for the school/park at a purchase price of \$4,000,000; and be it further

Resolved, That the County Council and State Interagency Committee for School Construction be made aware of this action.

RESOLUTION NO. 314-01Re: **WOOD ACRES
ELEMENTARY SCHOOL – NON-COUNTY
FUNDING FOR PROJECT IMPROVEMENTS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Abrams, the following resolution was adopted with Mr. Abrams, Mr. Burnett, Mr. Felton, Mrs. King, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative; Ms. Cox voting in the negative: #

WHEREAS, The Wood Acres Elementary School community has raised funds to pay for building enhancements to the elementary school modernization; and

WHEREAS, The enhancements are compatible with the modernization design, meet MCPS building quality standards, and will not require any special maintenance; and

WHEREAS, Staff has recommended that these improvements be completed with the understanding that the cost of this work will be fully funded by private donations; now therefore be it

Resolved, That an FY 2002 emergency supplemental appropriation in the amount of \$37,500 be requested to add the following to the contract with Hess Construction Company, Inc., for the modernization of Wood Acres Elementary School, contingent upon the donation of private funds from the Wood Acres Elementary School community renovation fund to complete the work:

	<u>Alternate</u>	<u>Description</u>
	10	Folding partition at multi-purpose
	room	
	12	Flooring upgrade
	13	Specialty roofing shingles
	15	Memorial brick

and be it further

Resolved, That the supplemental appropriation request be forwarded to the county executive requesting that it be recommended to the County Council.

**RESOLUTION NO. 315-01 Re: UTILIZATION OF FY 2001
FUTURE SUPPORTED PROJECT FUNDS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The grant qualifies for a transfer of appropriation from the Provision for Future Supported Projects pursuant to the provisions of County Council Resolution No. 14-525, approved May 25, 2000; and

WHEREAS, The program does not require any present or future county funds; and

WHEREAS, Sufficient appropriation is available within the FY 2001 Provision for Future Supported Projects to permit the transfer within state categories; now therefore be it

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 2001 Provision for Future Supported Projects awards as specified below:

<u>Project</u>	<u>Amount</u>
Trinity College/MCPS Master's Degree	Partnership in ESOL
	\$28,350

Total	<u>\$28,350</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 316-01 Re: **APPOINTMENT OF
MONTGOMERY COUNTY PUBLIC SCHOOLS
EMPLOYEES' RETIREMENT AND PENSION
SYSTEM INVESTMENT TRUSTEE**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The Board of Education, by Resolution No. 344-95, authorized the establishment of a trust to be used for the purpose of funding the Montgomery County Public Schools Employees' Retirement and Pension System benefits;

WHEREAS, The trustees are a committee composed of the chief operating officer; the director of management, budget, and planning; the director of insurance and retirement; and the controller; and up to, but no more than, three additional members to be appointed by the Board of Education; and

WHEREAS, The appointed term of Mrs. Terri A. Gage as a trustee ends June 30, 2001; and

WHEREAS, Mrs. Gage has expressed a willingness to serve for an additional three-year term; now therefore be it

Resolved, That Mrs. Terri A. Gage be appointed as trustee for a three-year term ending June 30, 2004.

Re: **MONTHLY
FINANCIAL REPORT**

Mr. Bowers reported that the projected financial condition is reflected through April 30, 2001, based on program requirements and estimates made by primary and secondary account managers. At that time, there was a projected surplus in revenues of \$3,706,999 and a projected surplus of \$400,000 in expenses. Staff will continue to closely monitor both revenues and expenditures.

Re: **AMENDMENT
TO 2001-2002 SCHOOL CALENDAR**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was placed on the table:

WHEREAS, On November 14, 2001, the Board of Education adopted a school calendar for the 2001-2002 school year with spring break following Easter, which falls on March 31, 2002; and

WHEREAS, Upon further review of the calendar, it is recommended that the adopted school calendar for the 2001-2002 school year be modified to have spring break come before Easter; now therefore be it

Resolved, That this modification to the school calendar for 2001-2002 be adopted.

RESOLUTION NO. 317-01 Re: **AN AMENDMENT TO THE
AMENDMENT TO 2001-2002 SCHOOL
CALENDAR**

On motion of Mr. Abrams and seconded by Mrs. O'Neill, the following amendment was adopted with Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative; Mrs. King voting in the negative:

Resolved, That the Board of Education modify the adopted School calendar for 2001-2002 school year by adding another day before spring break (March 28 - April 5, 2002); and be it further

RESOLUTION NO. 318-01 Re: **AMENDMENT TO 2001-
2002 SCHOOL CALENDAR**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was adopted unanimously by members present:

WHEREAS, On November 14, 2001, the Board of Education adopted a school calendar for the 2001-2002 school year with spring break following Easter, which falls on March 31, 2002; now therefore be it

Resolved, That the Board of Education modify the adopted School calendar for 2001-2002 school year by adding another day before spring break (March 28 - April 5, 2002); and be it further

Resolved, That this modification to the school calendar for 2001-2002 be adopted.

Re: **LUNCH AND
CLOSED SESSION**

The Board of Education recessed for lunch and closed session from 12:35 to 1:40 p.m.

**Mr. Lange joined the meeting at this point

Re: **PUBLIC****COMMENTS**

The following people testified before the Board of Education:

	<u>Person</u>	<u>Topic</u>
1.	Will Friedman	Naming of Schools
2.	Nguyen Minh Chau	Naming of Schools
3.	Mary Au	Naming of Schools
4.	Chia Chen	Naming of Schools
5.	Michelle Yu	Naming of Schools
6.	Carol Chen	Naming of Schools
7.	Serina Cheung Moy	Naming of Schools
8.	Michael Lin	Naming of Schools
9.	Alan Schwartz	Naming of Schools
10.	Brian Long	Naming of Schools
11.	Reuben Gist	Silver Spring International Middle School
12.	James Robinson	Naming of Schools
13.	Karyn Basle	Silver Spring International Middle School
14.	Patty Rapp	Naming of Schools
15.	Karin McAuliffe	Naming of Schools

**RESOLUTION NO. 319-01 Re: AMENDMENT TO THE
AGENDA**

On motion of Mr. Burnett and seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the Board of Education amend its agenda by moving Item 12.0 (Naming of Northwest Elementary School #6) as the next item.

**Re: NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was placed on the table:

WHEREAS, The Board of Education, pursuant to Policy FFA, submitted the names of Alan Cheung, Lavinia Margaret Engle, and Spark Matsunaga to the principal of Northwest Elementary School #6 for consideration by the Naming Advisory Committee; and

WHEREAS, The Naming Advisory Committee considered these three names and two additional names – Lillian B. Brown and Phillips Farm – as it deliberated upon its recommendation to be made to the Board of Education; and

WHEREAS, The Naming Advisory Committee has submitted to the Board of Education a report, dated May 21, 2001, ranking the following names in order of preference:

1. Lillian B. Brown
2. Phillips Farm
3. Lavinia Margaret Engle
4. Spark Matsunaga
5. Alan Cheung

and

WHEREAS, Pursuant to Policy FFA, the final responsibility for officially naming a school building rests with the Board of Education; now therefore be it

Resolved, That the Board name the school building heretofore known as Northwest Elementary School #6 as follows:

(To be added after decision)

Re: **DISCUSSION**

Mr. Abrams asked the principal what the projected demographics were for the new school, and what percentage of the enrollment would be Asian-American students. Ms. Brubaker replied that it would be 20 to 23 percent Asian-American.

Re: **NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Felton and seconded by Mr. Burnett, the following resolution was placed on the table:

Resolved, That the Board name the school building, heretofore known as Northwest Elementary School #6, as follows: Spark Matsunaga Elementary School.

Re: **DISCUSSION**

Mr. Lange was conflicted by this vote since there were solid reasons for naming the school for any of the three primary candidates. He would not support the motion since he thought the policy encouraged community involvement.

Mr. Lloyd thought the naming of a school does not represent the education or people within the school. But, after listening to community members, he questioned why there were no schools named for an Asian-American. The responsibility of elected officials is to stand for the rights of all people. He supported naming the school after Alan Cheung because he had close ties to Montgomery County. However, if there was little support for that name, Mr. Lloyd would support the name of Spark Matsunaga.

Mr. Abrams would not abdicate his decision-making power on the Board to anyone. The comments on the policy suggested that the community preferred the Board not to consider any name other than that wanted by a small group that defines what the school community wants. When he voted for clarification of the naming policy, he wanted to make sure that the naming policy reverted back to the Board of Education so it could do what it thought was right by considering all the dynamics occurring in the county and community. He did not suggest that any name selected by the Board would violate the policy. The Board should take seriously its role to contribute to the history of Montgomery County. The honors bestowed to Spark Matsunaga are many; however, that is not the case with Alan Cheung.

Mrs. O'Neill pondered what is it about the name of a school that inspires people to come to the Board. It is the school – teachers, parents, children – working together. This should have been a joyous occasion for everyone. The school dedication will be a joyous occasion regardless of the name. Many people in Montgomery County are worthy of having a school or portion of a school named after them. In watching students graduate, she saw many ethnic groups represented in the student body. The policy

states that although the Board will consider carefully the recommendation from the community, the final responsibility for naming a school building rests with the Board of Education. She recognizes the accomplishments of Lillian Brown, and it would be satisfying to name a portion of the building for her. She thought it was time to recognize an Asian-American by naming a school for an Asian-American.

Mr. Burnett started the process thinking it was a good idea to name a school after an Asian-American. He searched his heart to find the right thing to do. He was impressed when Mrs. Brown came to the Board and told her story, and there was a time when no schools were named for African-Americans. However, there are no schools named for Asian-Americans in the state of Maryland. The Board has an opportunity to make history, and he supported naming the school after Spark Matsunaga.

Mr. Felton noted that great goals sometimes have unintended consequences, but those unintended consequences make people stronger by expanding the possibilities. This is a unique experience and opportunity for the Board, which has the authority. The policy is clear. More importantly, the Board has a responsibility to the entire community. Any one of the names is worthy, and they are all outstanding people. He had the pleasure of working with Alan Cheung, the first Asian-American on the Board. Even today, there are many firsts in this community for people of color and for women. He supported the name of Senator Matsunaga because of his national prominence. Now is the time. If not now, when? If not us, who?

Ms. Cox was surprised by the attention and emotional commitment of the community in naming a school. If that kind of attention was focused on student achievement, it would go a long way in ensuring student learning. There has much discussion about the Board's policy, and she was impressed with the use of "equitable" in that policy. The policy requires a balance between the local and greater communities. That is why the policy requires the Board to keep a list of names from the greater community. This list is used as a source to select names that are forwarded to the local community. The community can add two names and recommend its preference. Equitable is also used in referring to women and minorities for school names. There are many schools named for minorities, but none named for Asian-Americans. She recognized that the naming committee was interested in bringing together the Longview School and Northwest Elementary #6 communities. However, the success of that effort lives and lies within the school walls and within the community members who take part in programs and activities under the leadership of their principal. The story of Senator Matsunaga is a wonderful story for children to learn. She was convinced that there was no Asian-American on the school naming committee, even though the school population is projected to be 23 percent Asian-American, because cultural barriers still exist. Ms. Cox believed that naming a school after an Asian-American is the first step the Board can take in breaking through those cultural barriers. As a Germantown resident and Board member, she is proud that this new facility creates a new learning community, and she would be proud to have it named after an Asian-American citizen.

Mrs. King remarked that when the process started, she was excited about naming the school after an Asian-American. She thought it would be good to bring the Asian community together. Then, she heard dissension in the Asian-American community and thought the Board was dividing instead of unifying the community. Bringing two schools together under a unifying name would build community involvement for that school. The Asian-American community could not come together for a name, and the naming committee put forward a name that would unify the community. It was clear to her that the community had to buy into the name and new school. She never remembered forcing a name on a community. She supported Lillian Brown as the name for the new school.

**Re: NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Felton and seconded by Mr. Burnett, the following resolution failed with Mr. Burnett, Ms. Cox, and Mr. Felton voting in the affirmative; Mr. Abrams, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting in the negative:

Resolved, That the Board of Education name the school building formerly known as Northwest Elementary School #6 as follows: Spark Matsunaga Elementary School.

**Re: NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Abrams and seconded Mrs. O'Neill, the following resolution was withdrawn:

Resolved, That the Board of Education joint name the school with the school named for Alan Cheung, and the special education portion named for Lillian Brown.

**Re: NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Abrams and seconded Mr. Lloyd, the following resolution failed with Mr. Abrams, Mrs. O'Neill, and Mr. Lloyd voting in the affirmative; Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, and Mr. Lange voting in the negative:

Resolved, That the Board of Education name the school building formerly known as Northwest Elementary School #6 as follows: Alan Cheung Elementary School.

Re: **NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mr. Lange and seconded Mrs. King, the following resolution failed with Mrs. King and Mr. Lange voting in the affirmative; Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mr. Lloyd, and Mrs. O'Neill voting in the negative:

Resolved, That the Board of Education name the school building formerly known as Northwest Elementary School #6 as follows: Lillian B. Brown Elementary School.

Re: **NAMING OF
NORTHWEST ELEMENTARY SCHOOL #6**

On motion of Mrs. O'Neill and seconded Mrs. King, the following resolution failed with Mrs. King and Mrs. O'Neill voting in the affirmative; Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mr. Lange and Mr. Lloyd voting in the negative:

Resolved, That the Board of Education name the school building formerly known as Northwest Elementary School #6 as follows: Phillips Farm Elementary School.

RESOLUTION NO. 320-01 Re: **RECONSIDERATION**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was adopted with Mr. Burnett, Ms. Cox, Mr. Felton, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative;

Mr. Abrams, Mrs. King, and Mr. Lange voting in the negative:

Resolved, That the Board of Education reconsider its vote for naming the school after Spark Matsunaga.

RESOLUTION NO. 321-01 Re: **NAMING OF NORTHWEST
ELEMENTARY SCHOOL #6**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was adopted with Mr. Burnett, Ms. Cox, Mr. Felton, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative;

Mr. Abrams, Mrs. King, and Mr. Lange voting in the negative:

WHEREAS, The Board of Education, pursuant to Policy FFA, submitted the names of Alan Cheung, Lavinia Margaret Engle, and Spark Matsunaga to the principal of Northwest Elementary School #6 for consideration by the Naming Advisory Committee; and

WHEREAS, The Naming Advisory Committee considered these three names and two additional names – Lillian B. Brown and Phillips Farm – as it deliberated upon its recommendation to be made to the Board of Education; and

WHEREAS, The Naming Advisory Committee has submitted to the Board of Education a report, dated May 21, 2001, ranking the following names in order of preference:

1. Lillian B. Brown
2. Phillips Farm
3. Lavinia Margaret Engle
4. Spark Matsunaga
5. Alan Cheung

and

WHEREAS, Pursuant to Policy FFA, the final responsibility for officially naming a school building rests with the Board of Education; now therefore be it

Resolved, That the Board name the school building heretofore known as Northwest Elementary School #6 as follows:

Spark Matsunaga Elementary School

Re:

CONSTRUCTION STATUS REPORT

Mr. Richard Hawes, director of the Department of Facilities Management, reported on the major construction projects scheduled for completion this summer. Various contracting firms are working on three modernizations, five additions, and one new school scheduled to open in September 2001. A brief outline for each project is included in this report.

Staff is planning to place 178 new or relocated portable classrooms at various facilities this summer and fall to address enrollment and program initiatives. The relocatable classroom placements this summer could add as many as 123 new units to the current inventory of 495 relocatable buildings.

Several of this year's construction projects are running behind schedule due to the continuing skilled labor shortage in the Washington Metropolitan Area. However, with the exception of the Bethesda-Chevy Chase High School modernization, staff is confident that work will be completed on these projects in time for the opening of school. The Bethesda-Chevy Chase modernization has fallen behind schedule to the point where it cannot be completed in time to open this September and is now scheduled to open at mid-year. Outlined below is a brief status report of the major projects:

Northwest Elementary School #6/Longview Center

This facility will be opened in phases. The elementary school will open for September classes and the special education center will open at mid-year. However, the gymnasium has fallen behind schedule because of a wall foundation layout problem. It is anticipated that the gym will be ready for school use by the end of September 2001.

Rock Creek Valley Elementary School Modernization

Rock Creek Valley Elementary School is being modernized for a capacity of 382 students. The school was housed at the North Lake Center during the 2000-2001 school year. The building and site will be completed in late July and be ready for staff occupancy by August 10, 2001.

Burnt Mills Elementary School Gymnasium Addition

The school physical education program has occupied the gymnasium. The contractor is performing punch list work.

John Poole Middle School Addition

The original contractor went out of business and was replaced by the bonding company. The replacement contractor has begun to close out the project by performing exterior cleanup and punch list work. The gymnasium will be available for school and community use this summer.

Earle B. Wood Middle School Modernization

Earle B. Wood Middle School is being modernized for a capacity of 1,001 students. The construction schedule has been impacted by unforeseen conditions in the building and on the site. However, the contractor will complete all of the work for occupancy prior to September. The contractor has developed a move-in schedule that starts turning over spaces for occupancy in mid-June with an overall completion date of August 10, 2001.

Winston Churchill High School Modernization/Addition

The construction manager has re-sequenced the remaining contract work to reflect changes to the original schedule. The auditorium phase was started last summer and finished in February 2001 in lieu of the original completion date of summer 2002. The balance of the building modernization work will be completed by early August. Demolition of the D-building will be completed this summer, and the balance of the site work will be finished by November 15, 2001.

Northwest High School Addition

The Northwest High School addition schedule has slipped due to the lack of masonry manpower. The general contractor has replaced the masonry firm, and production has resumed. The 10-classroom addition will be complete for student occupancy in mid-August. This addition will increase the building's student capacity by 215 students, for a total capacity of 1,566.

Wheaton High School Addition

The 18-classroom addition will increase the building's student capacity from 1,156 to 1,548. The project is on schedule and will be ready for occupancy in late July.

Thomas S. Wootton High School Addition

The balance of the major core improvements that were included in the initial 18-classroom addition will be completed this summer. The additional eight classrooms that were authorized for construction last fall will be completed in December 2001. A late start and the bankruptcy of the glazing subcontractor have resulted in schedule slippage. The relocatable classrooms will remain on site until the addition is completed. The parking lot construction will begin when the students and staff have left for the summer break.

Re: **PILOT**
INCENTIVE PROGRAM TO PROMOTE
MASTERY OF KNOWLEDGE

Dr. Weast invited the following people to the table: Dr. Pamela Y. Hoffler-Riddick, associate superintendent, Office of Shared Accountability; Mrs. Judie Muntner, associate superintendent, Office of Instruction and Program Development; Mr. Dale Fulton, director, Department of Curriculum and Instruction; Ms. Carol Blum, acting director, High School Instruction; and Mr. Daniel Shea, principal, Quince Orchard High School.

At the March 13, 2001, Board of Education meeting, on motion by Mr. Lloyd and seconded by Mr. Burnett, a resolution on a pilot incentive program to promote mastery of knowledge did not pass. The proposed pilot program would exempt juniors and seniors with an "A" in both marking periods from final examinations. Although the resolution did not pass, the Board requested that staff members review the advantages and disadvantages of the proposal and that the superintendent make recommendations to the Board regarding implementation.

Background

MCPS Regulation IKA-RA, Grading and Reporting states:

The semester grade is determined by averaging the grades of each marking period of the semester, except that for Grades 9-12 computer science, English, foreign languages, mathematics, science, and social studies the semester average includes computing the semester examination as 25 percent of the final grade for the semester.

There is no provision for any exemptions from final examinations included in Regulation IKA-RA, Grading and Reporting. These semester examinations are two hours in length and usually include a mixture of multiple choice, short answer, and essay questions. The semester examinations are administered during the last week of the semester, with students taking a maximum of two examinations per day.

A different final exam structure is in place for second-semester seniors because graduation ceremonies take place before the end of the school year. These examinations are one period in length and count for 25 percent of the final marking period grade. Final examination grades are not recorded on the report cards of second-semester seniors because the grade is part of the last marking period grade.

Three times in the past 10 years, the Board has considered exempting some or all students with two "As" from final examinations. In 1991, the Board considered a proposal advanced by the student Board member that stated that "Seniors earning high marks in their academic courses during their last semester should be exempt from final exams in those courses." A motion to exempt seniors with "As" from final examinations failed.

Staff examined the possibility of an "AA" exemption in 1999. That proposal called for exempting all high school students who had an "A" for both marking periods in a semester from taking final examinations. A motion to exempt students with an "A" in both marking periods from final examinations failed.

In March 2001, the Board of Education considered a one-year pilot incentive program for the 2001-2002 school year to exempt juniors and seniors with an "A" in both marking periods from final examinations in courses that do not have High School Assessments. The motion did not pass, and the superintendent was asked to make recommendations to the Board regarding the proposal.

Support for the Proposed Pilot Program

Reasons supporting the proposed pilot to exempt juniors and seniors with an "A" in both marking periods include issues of motivation, reward, and the minimal impact that final examinations have on the grades of these students. Supporting arguments that students have made include the following:

- Exempting juniors and seniors who have earned two “As” from final exams is a reward for students who performed very well during the semester.
- The opportunity to be exempted from final exams would motivate students to work harder to earn two “As.”
- Students who have earned two “As” have already demonstrated mastery of the course content.
- Teachers would have fewer final examinations to grade.
- Few students who have two “As” have grades lowered as a result of final examinations.

Concerns about the Proposed Pilot

There are several arguments against the proposed pilot. The most substantial issues are academic standards and preparation for higher education. The issues include the following:

- Requiring all students to take final examinations promotes high academic expectations for all students.
- The summative nature of final examinations requires students to review and apply knowledge in much the same way as High School Assessments.
- Students who will continue on to higher education need to be prepared for rigorous mid-term and final examinations that may carry significantly higher weight.
- Nationally, educators expressing concerns about “senior slump” and the implications it has for students’ future academic success have recommended that student academic achievement be rigorously evaluated through Grade 12.
- Exempting students with “As” may send the wrong message to other students who are hard working but do not have two “As.”
- Students taking the same course could have different requirements, depending on whether the course was taken as a sophomore, as a junior, or as a senior. This would effectively create higher standards for freshmen and sophomores than for juniors and seniors in the same course.
- Instructional time could be lost if teachers ended the last marking period early to ensure that final marking period grades were computed before the start of finals.
- Data could be compiled showing the number of students exempted as a result of the pilot. While MCPS could compare the number of students with “As” in both marking periods in prior years to the numbers in the pilot year, the school system could not infer that changes in those numbers were the result of the pilot.
- Other Maryland public school systems – including Anne Arundel, Frederick, Howard, and Prince George’s counties – do not exempt students from final examinations.

Data on Student Grades and Final Examinations

The table below contains data from first semester 2000-2001 for courses in English, science, social studies, mathematics, foreign languages, and computer science. These are courses in which a final examination is mandated and counts for 25 percent of the semester grade. A student is included in these data each time the student receives an "A" in both marking periods; therefore, the table contains the number of times that the "AA" pattern occurs and not the number of students. For example, a student who receives an "A" for both the first and second marking periods in English 11, calculus, and psychology would account for three cases.

The data show the following:

- More than 50 percent of students who had an "A" in both marking periods did not receive an "A" on the final examination. Students in Grades 11 and 12 were less likely to receive an "A" on the final examination than students in Grades 9 and 10.
- Only students receiving "D" or "E" on the final examination had final grades lowered. The percentage of double "A" students who had their grade lowered was 3.8 percent overall. When only students in Grades 11 and 12 are considered, the percentage increases to 4.3 percent.

Grade Sequence Patterns for Content Areas with Final Exams:
Grades 9 and 10, Grades 11 and 12, and Total
January 2001

Marking Period 1	Marking Period 2	Final Exam Grade	Semester Grade	Grade Sequence: Percent of Cases		Grade Sequence: Percent of Total Cases
				Students in Grades 9 & 10	Students in Grades 11 & 12	
A	A	A	A	48.9 (n=7213)	47.9 (n=8145)	48.4 (n=15,358)
A	A	B	A	36.2 (n=5331)	34.4 (n=5856)	35.2 (n=11,187)
A	A	C	A	11.5 (n=1696)	13.4 (n=2277)	12.5 (n=3,973)
A	A	D	B	2.4 (n=354)	2.8 (n=481)	2.6 (n=835)
A	A	E	B	1.0 (n=143)	1.5 (n=252)	1.2 (n=395)

The High School Assessment Program

The decision to exempt juniors and seniors from final exams must be considered in the context of the upcoming High School Assessment (HSA) program. The HSAs will be rigorous end-of-course assessments that will require all students to demonstrate mastery of the Core Learning Goals in English, mathematics, science, and social studies. Each HSA will assess a full year's cumulative knowledge. Phase 1 of the HSA, which MSDE is testing this year, will be operational beginning in 2003; students will be required to pass assessments in English 9; National, State, and Local Government; Biology; and Algebra or Geometry to obtain a Maryland high school diploma. While phase 1 of the HSA does not include advanced-level courses, phases 2 and 3 will include classes traditionally taken by juniors, such as modern world history, chemistry, and English 11. To require final examinations for juniors and seniors in courses that have HSAs, but not in other courses, sends the message that those other courses are not as important.

Final Evaluation Activities

In courses other than English, mathematics, science, social studies, foreign language, and computer science, a final evaluation activity is required at the conclusion of a course. The final evaluation activity is included in the second marking period grade, and the two marking periods are averaged to get a semester grade. The current proposal only addresses end-of-course examinations and would not exempt students from final evaluation activities in courses that have activities rather than final examinations.

Recommendation

The Board of Education is in the process of establishing the FY 2002 policy priorities. The Grading and Reporting Policy will be one of those priorities, and work has already begun on this policy. It is clear that the issue of final examinations must be considered in the context of revising the policy, just as the content of the policy will be partially dependent on the state's implementation of HSAs.

Based on the factors discussed above, Dr. Weast recommended that the pilot not be implemented. He was particularly concerned that exempting some students from final examinations runs counter to the school system's intent of promoting high academic expectations for all students. In addition, performance on final examinations provides valuable information to local school staff and central office staff that is used to adjust instructional plans to promote student achievement.

Re: **DISCUSSION**

Mr. Lloyd asked about the process of reviewing the issue and the input from stakeholders. Ms. Blum replied that there was a survey of principals, resource teachers and heads of departments to bring the issue to the departments in the school. In some

cases, there were reports from department meetings, individual responses, and instructional councils. With few exceptions, the reports were against the exemption.

Mr. Lloyd inquired about how the survey was conducted. Ms. Blum replied that the questions were e-mailed to staff. Mr. Lloyd was concerned that the survey was not clear to the recipients. He would have appreciated having students and parents surveyed. Also, a chart should have highlighted the pros and cons of the suggested pilot. Mr. Fulton pointed out that the issue had been discussed recently, and, at that time, student and parent feedback was incorporated into the paper to the Board. Staff looked into Mr. Lloyd's research and why the AA exemption was implemented in some schools. Ms. Blum stated that staff had polled other Maryland counties and private schools, and there were no AA exemptions in the state.

Mr. Lloyd noted that staff had used his research, and he asked if staff had contacted any of the school districts that had AA exemptions. Mr. Fulton stated that he read the research carefully, and in many of the school districts the exemption was for non-academic subjects. Many of those schools were site-based managed, and the exemptions were a reward for attendance.

Mr. Lloyd knew that there were different policies nationwide, and some of them related to the mastery of knowledge. The paper before the Board was only three pages, and staff did not check with those school districts.

Mr. Lloyd noted that the paper reported that a AA exemption would affect a small percentage of students. However, this is also an over-testing issue, especially with the High School Assessments. Dr. Hoffler-Riddick responded that not all students will pass the HSA on the first round. Also, testing allows for staff to adjust the curriculum for subsequent classes.

Mr. Lloyd asked if there were data to show how many students would be affected by the exemption. Dr. Hoffler-Riddick replied that staff looked at the numbers and magnitudes as well as the disruption in the high schools if they had to implement a AA exemption. Mr. Fulton added that the reassessment of testing should be covered by the review of the grading and reporting policy.

Mr. Lloyd was concerned about the research, and he would have appreciated more facts and data on responses from stakeholders, test-taking time, and number of students affected. Also, the paper noted that students moving to higher education must be prepared to take high-stakes tests.

Mr. Felton noted the concern over assessments and the need to cover all materials. Did the paper suggest that if the student was willing to take the final assessment earlier, then they could be relieved from the class? Ms. Blum replied that an earlier final

assessment could not be a summative assessment if the course work is not complete. Mr. Fulton added that the policy does not allow for credit by examination.

Mr. Felton thought if a design for exam exemption was available, then the Board could discuss the pros and cons of the design. Dr. Weast replied that the pilot would further complicate an already complicated testing situation.

Mr. Felton thought there was limited staff with work still to do on shared accountability. He was hearing that the issue was a summative assessment of the material and a demonstrated mastery of knowledge. Dr. Hoffler-Riddick stated that there had to be a universal standard to ensure that all children demonstrate the same level of knowledge and understanding as evidenced by a grade on an external assessment. Mr. Fulton added that the final exam and the course work combine to demonstrate mastery of the knowledge.

Mr. Jeter thought the process could have included more student and teacher representation. He believed that final exams and the AA exemption were two different issues. He asked what the differences were between the HSAs and the countywide exams. Ms. Blum stated that HSAs are statewide exams, but are aligned with the standards of the countywide exam. Mr. Jeter indicated that the pilot would determine the impact on the testing schedules.

Mr. Jeter had heard that some higher education institutions had AA exemptions, and he asked staff how many schools implemented this exemption. Ms. Blum replied that higher education institutions feel that public schools are not adequately preparing students for success in college, and a very important item is taking mid-term and final exams.

Mr. Lange appreciated the work of staff, and he shared Mr. Lloyd's concern about the lack of stakeholders' input. Preparation for college and the synthesis of learning is a significant component. He did not favor this pilot, but would like to see it considered in the review of the policy on grading and reporting.

Ms. Cox asked about the non-academic courses that use AA exemptions. Mr. Fulton replied that in technology and music there would be a culminating activity that would be included in the course work but would not appear as a separate grade. In Florida, the school system exempted the students from non-academic exams in order to prepare for academic exams. Also, attendance allowed for an exemption, which is a wrong reason for exemption.

Ms. Cox supported Mr. Lloyd's concern about sending out a request for feedback without providing staff members with the proposal. She suggested that the student member of the Board attend the Policy Committee in reviewing the Grading and Reporting Policy.

Mrs. O'Neill was concerned about the time students spend on testing. Also, she was not in favor of the pilot, and the issue should be folded into the review on the grading and reporting policy.

Mr. Burnett thought there was a way for the pilot to work, but this does not appear to be the time.

Mr. Lloyd appreciated the work done by staff, but the paper was based on past research and staff. This proposal does not conflict with the work done to develop shared accountability. In the future, data should be provided from parents, teachers, and principals.

Mr. Felton thought the staff did not have the time, but there should be a line item in the budget for small studies and research.

Re: **FY 2002**
OPERATING BUDGET FINAL ACTION

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was placed on the table:

WHEREAS, The Board of Education adopted an FY 2002 Operating Budget request of \$1,333,836,665 on February 13, 2001; and

WHEREAS, The County Council approved a total of \$1,323,625,477 (including grants and enterprise funds), a reduction of \$10,211,188 from the Board of Education's request of \$1,333,836,665; and

WHEREAS, The County Council appropriated a total of \$1,199,620,191 (excluding grants and enterprise funds), which is \$13,994,338 below the Board of Education's request of \$1,213,614,529; and

WHEREAS, The Montgomery County Public Schools has received \$2,295,770 in federal Title I funds in addition to the Title I funding assumed in the Board of Education's Operating Budget Request because of changes in the federal allocation formula; and

WHEREAS, The County Council appropriated the additional Title I funds received because of changes in the federal allocation formula and indicated that these funds should be used for early childhood initiatives, including full-day kindergarten and Grades K-2 class-size reduction; and

WHEREAS, The County Council made reductions of \$10,211,188 from the various budget categories, as shown on the following schedule, consisting of a reduction of \$13,994,338, excluding grants and enterprise funds, an addition of \$3,833,468 in

restricted grants, and a reduction of \$50,318 in enterprise funds, in appropriating \$1,323,625,477 for the Board of Education's FY 2002 Operating Budget:

Current Fund Category	BOE Request as of March 1	Council (Reduction)/ Addition	Councill. Approved Budget
1 Administration	\$32,374,889	\$(223,702)	\$32,151,187
2 Mid-level Administration	87,970,050	(876,344)	87,093,706
3 Instructional Salaries	596,878,764	(2,461,034)	594,417,730
4 Textbooks and Instructional Supplies	25,706,734	(608,275)	25,098,459
5 Other Instructional Costs	16,600,735	(206,184)	16,394,551
6 Special Education	154,272,426	(391,897)	153,880,529
7 Student Personnel Services	6,021,042		6,021,042
8 Health Services	41,074		41,074
9 Student Transportation	56,765,484	(246,260)	56,519,224
10 Operation of Plant and Equipment	73,643,559	(40,472)	73,603,087
11 Maintenance of Plant	25,611,772	(194,390)	25,417,382
12 Fixed Charges	216,406,798	(4,912,312)	211,494,486
14 Community Services			<u>50,000</u>
	<u>50,000</u>		
Subtotal, including specific grants	1,187,904,547	(10,366,447)	1,177,538,100
Less specific grants	<u>78,728,798</u>	<u>3,833,468</u>	<u>82,562,266</u>
Subtotal, spending affordability	1,213,614,529	(13,994,338)	1,199,620,191
II. Enterprise Funds			
37 Instructional Television	1,054,318	(50,318)	1,004,000
41 Adult Education and Summer School	4,111,376		4,111,376
51 Real Estate Management	1,433,531		1,433,531
61 Food Services	31,704,177		31,704,177
71 Field Trip	1,911,793		1,911,793
81 Entrepreneurial Activities	<u>1,278,143</u>		<u>1,278,143</u>

Subtotal, Enterprise Funds	41,493,338	(50,318)	41,443,020
Total Budget for MCPS	<u>\$1,333,836,665</u>	<u>\$(10,211,188)</u>	<u>\$1,323,625,477</u>

now therefore be it

Resolved, That based on an appropriation of \$1,323,625,477, which includes an appropriation of \$41,443,020 for enterprise funds and \$82,562,266 for restricted grants, approved by the County Council on May 24, 2001, the Board of Education adopt its FY 2002 Operating Budget reflecting the changes shown in Schedule A; and be it further

Resolved, That the Board of Education approve expenditures of additional federal Title I funds of \$2,295,770 to expand full-day kindergarten at an additional six schools with 24.0 classroom teacher positions at a cost of \$1,147,885 and to reduce class size in Grades K-2 at an additional nine schools by adding 24.0 classroom teacher positions at a cost of \$1,147,885, as shown in Schedule B (Attachment H) in the following categories:

<u>Category</u>	<u>Amount</u>
3 Instructional Salaries	\$ 1,863,408
5 Other Instructional Costs	65,594
12 Fixed Charges	<u>366,768</u>
Total	<u>\$ 2,295,770</u>

and be it further

Resolved, That the Board of Education affirm its support for the negotiated agreements with its employee organizations and for the increases in salary that they contain; and be it further

Resolved, That a copy of this action be transmitted to the county executive and County Council.

**RESOLUTION NO. 322-01Re: AN AMENDMENT TO THE
FY 2002 OPERATING BUDGET FINAL ACTION**

On motion of Ms. Cox and seconded by Mrs. King, the following motion was adopted unanimously:#

Resolved, That the Board of Education authorize staff to add up to five FTE secondary counselors.

**RESOLUTION NO. 323-01Re: FY 2002 OPERATING
BUDGET FINAL ACTION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously, as amended:#:

WHEREAS, The Board of Education adopted an FY 2002 Operating Budget of \$1,333,836,665 on February 13, 2001; and

WHEREAS, The County Council approved a total of \$1,323,625,477 (including grants and enterprise funds), a reduction of \$10,211,188 from the Board of Education's request of \$1,333,836,665; and

WHEREAS, The County Council appropriated a total of \$1,199,620,191 (excluding grants and enterprise funds), which is \$13,994,338 below the Board of Education's request of \$1,213,614,529; and

WHEREAS, The Montgomery County Public Schools has received \$2,295,770 in federal Title I funds in addition to the Title I funding assumed in the Board of Education's Operating Budget Request because of changes in the federal allocation formula; and

WHEREAS, The County Council appropriated the additional Title I funds received because of changes in the federal allocation formula and indicated that these funds should be used for early childhood initiatives, including full-day kindergarten and Grades K-2 class-size reduction; and

WHEREAS, The County Council made reductions of \$10,211,188 from the various budget categories, as shown on the following schedule, consisting of a reduction of \$13,994,338, excluding grants and enterprise funds, an addition of \$3,833,468 in restricted grants, and a reduction of \$50,318 in enterprise funds, in appropriating \$1,323,625,477 for the Board of Education's FY 2002 Operating Budget:

Current Fund Category	BOE Request <u>as of March 1</u>	Council (Reduction)/ <u>Addition</u>	Council Approved <u>Budget</u>
1 Administration	\$32,374,889	\$(223,702)	\$32,151,187
2 Mid-level Administration	87,970,050	(876,344)	87,093,706
3 Instructional Salaries	596,878,764	(2,461,034)	594,417,730
4 Textbooks and Instructional Supplies	25,706,734	(608,275)	25,098,459
5 Other Instructional Costs	16,600,735	(206,184)	16,394,551
6 Special Education	154,272,426	(391,897)	153,880,529
7 Student Personnel Services	6,021,042		6,021,042
8 Health Services	41,074		41,074
9 Student Transportation	56,765,484	(246,260)	56,519,224
10 Operation of Plant and Equipment	73,643,559	(40,472)	73,603,087
11 Maintenance of Plant	25,611,772	(194,390)	25,417,382
12 Fixed Charges	216,406,798	(4,912,312)	211,494,486
14 Community Services	50,000		50,000
Subtotal, including specific grants	1,187,904,547	(10,366,447)	1,177,538,100
Less specific grants	<u>78,728,798</u>	<u>3,833,468</u>	<u>82,562,266</u>
Subtotal, spending affordability	1,213,614,529	(13,994,338)	1,199,620,191
II. Enterprise Funds			
37 Instructional Television	1,054,318	(50,318)	1,004,000
41 Adult Education and Summer School	4,111,376		4,111,376
51 Real Estate Management	1,433,531		1,433,531
61 Food Services	31,704,177		31,704,177
71 Field Trip	1,911,793		1,911,793
81 Entrepreneurial Activities	<u>1,278,143</u>		<u>1,278,143</u>
Subtotal, Enterprise Funds	41,493,338	(50,318)	41,443,020
Total Budget for MCPS	<u>\$1,333,836,665</u>	<u>\$(10,211,188)</u>	<u>\$1,323,625,477</u>

now therefore be it

Resolved, That based on an appropriation of \$1,323,625,477, which includes an appropriation of \$41,443,020 for enterprise funds and \$82,562,266 for restricted grants, approved by the County Council on May 24, 2001, the Board of Education adopt its FY 2002 Operating Budget reflecting the changes shown in Schedule A; and be it further

Resolved, That the Board of Education approve expenditures of additional federal Title I funds of \$2,295,770 to expand full-day kindergarten at an additional six schools with 24.0 classroom teacher positions at a cost of \$1,147,885 and to reduce class size in Grades K-2 at an additional nine schools by adding 24.0 classroom teacher positions at a cost of \$1,147,885, as shown in Schedule B (Attachment H) in the following categories:

<u>Category</u>	<u>Amount</u>
3 Instructional Salaries	\$ 1,863,408
5 Other Instructional Costs	65,594
12 Fixed Charges	<u>366,768</u>
Total	<u>\$ 2,295,770</u>

and be it further

Resolved, That the Board of Education affirm its support for the negotiated agreements with its employee organizations and for the increases in salary that they contain; and be it further

Resolved, That the Board of Education authorize staff to add up to five FTE secondary counselors; and be it further

Resolved, That a copy of this action be transmitted to the county executive and County Council.

**RESOLUTION NO. 324-01 Re: CLOSED SESSION
RESOLUTION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Monday, June 25, 2001, in Room 120 of the Carver Educational Services Center to meet in a closed session from 7:00 to 8:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*, consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; and review and adjudicate appeals in its quasi-judicial capacity and to discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

Re: **REPORT OF**
CLOSED SESSION

On May 21, 2001, by unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article* § 4-107 and *State Government Article* § 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on May 21, 2001, from 7:05 to 8:05 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Reviewed and/or adjudicated the following appeals: T-2001-2, T-2001-3, T-2001-4, T-2001-5, T-2001-6, T-2001-7, 2001-16, 2001-17, and 2001-18.
2. Reviewed the Superintendent's recommendation for personnel appointments, subsequent to which the votes to approve were taken in open session.
3. Consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.
4. Discussed matters of an executive function outside the purview of the Open Meetings Act (Section 10_503(a) of the *State Government Article*).

In attendance at the closed session were: Steve Abrams, Aggie Alvez, Elizabeth Arons, Larry Bowers, Judy Bresler, Kermit Burnett, Sharon Cox, Reggie Felton, Theresa Flak, Marlene Hartzman, Roland Ikheloa, Dustin Jeter, Laverne Kimball, Nancy King, Don Kress, Walter Lange, Freida Lacey, Christopher Lloyd, George Margolies, Judie Muntner, Pat O'Neill, Brian Porter, John Q. Porter, Glenda Rose, Jodie Silvio, Maree Sneed, Kim Statham, Jerry Weast, and James Williams.

RESOLUTION NO. 325-01 Re: **MINUTES OF APRIL 3, 2001**

On motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for April 3, 2001.

RESOLUTION NO. 326-01 Re: **MINUTES OF APRIL 23, 2001**

On motion of Ms. Cox and seconded by Mr. Abrams, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for April 23, 2001, as amended.

RESOLUTION NO. 327-01 Re: **BOARD APPEAL – 2001-7**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2001-7, teacher dismissal, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, and Mrs. O'Neill voting to accept the recommendation; Mr. Lange and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 328-01 Re: **BOARD APPEAL – T-2001-8**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2001-8, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, and Mrs. O'Neill voting to affirm; Mr. Abrams voting to reverse; Mr. Lange and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 329-01 Re: **BOARD APPEAL – T-2001-9**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2001-9, student transfer, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, and Mrs. O'Neill voting to affirm; Mr. Lange and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 330-01 Re: **BOARD APPEAL – T-2001-11**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2001-11, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, and Mrs. O'Neill voting to affirm; Mr. Abrams voting to reverse; Mr. Lange and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 331-01Re: **BOARD APPEAL – T-2001-12**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2001-12, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, and Mrs. King voting to affirm; Mr. Abrams, Mr. Felton, and Mrs. King voting to reverse; Mr. Lange and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 332-01Re: **ADVISORY COMMITTEE FOR FAMILY LIFE AND HUMAN DEVELOPMENT**

On recommendation of the Superintendent and on motion of Mr. Burnett seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, COMAR 13A.04.10 requires that local education agencies have a Citizens Advisory Committee for Family Life and Human Development; and

WHEREAS, Montgomery County has had a Citizens Advisory Committee for Family Life and Human Development since 1970, consisting of representatives of various civic associations and religious groups, community members at large, and student representatives; now therefore be it

Resolved, That the following individuals be appointed to serve a two-year term, effective July 1, 2001, and ending June 30, 2003:

Claudia Campos
Angela Johnson
Richard Parrott
Andrew Winter

and be it further

Resolved, That the following students be appointed to serve a one-year term, effective July 1, 2001, and ending June 30, 2002.

Ann Horwitz
Natalie Ramirez
Angela Ruffin

RESOLUTION NO. 333-01 Re: ADVISORY COUNCIL ON CAREER AND TECHNOLOGY EDUCATION

On recommendation of the Superintendent and on motion of Mr. Burnett seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, On September 26, 1977, the Montgomery County Advisory Council for Career and Technology Education was established by the Board of Education; and

WHEREAS, The members of the Montgomery County Advisory Council for Career and Technology Education are appointed by the Board of Education; now therefore be it

Resolved, That the following person be appointed to serve a one-year term beginning July 1, 2001, and ending June 30, 2002:

David Harrison

Re: **NEW**

BUSINESS

The following new business items were introduced:

1. Mr. Abrams moved and Mr. Felton seconded the following:

Resolved, That the Board of Education review and take action on the school mascot issue at Poolesville High School.

2. Mr. Felton moved and Mrs. O'Neill seconded the following:

Resolved, That the Board of Education direct the superintendent to consider establishing a line item for research and small studies that would address concerns during discussion of the Pilot Incentive Program to Promote Mastery of Knowledge.

3. Ms. Cox moved and Mr. Felton seconded the following:

Resolved, That the Board of Education get recommendations from the superintendent and review policy relating to non-county funded projects for construction.

Re: **ITEMS OF**

INFORMATION

The following items were available:

1. Items in Process
2. Legal Fees Report
3. Construction Progress Report
4. Preliminary Recommendations of the Montgomery County School Board Composition Task Force

RESOLUTION NO. 334-01

Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Lange, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of June 12, 2001, at 4:25 p.m.

PRESIDENT

SECRETARY

JDW:gr

**MONTGOMERY COUNTY BOARD OF EDUCATION
SUMMARY SHEET
June 12, 2001**

CLOSED SESSION..... 1

APPROVAL OF THE AGENDA..... 2

LEADERSHIP MONTGOMERY YOUTH COMMUNITY SERVICE LEADERSHIP AWARDS 2

BOARD/SUPERINTENDENT COMMENTS..... 3

UPDATE ON THE OFFICE OF GLOBAL ACCESS 4

TENTATIVE ACTION ON OF POLICY EEA, *STUDENT TRANSPORTATION* 11

HUMAN RESOURCES MONTHLY REPORT 19

HUMAN RESOURCES APPOINTMENTS 19

RETIREMENTS..... 19

PROCUREMENT CONTRACTS OF \$25,000 OR MORE 20

AWARD OF CONTRACT – WALTER JOHNSON HIGH SCHOOL..... 25

AWARD OF CONTRACT – MODULAR CLASSROOM RELOCATION AND INSTALLATION 26

**AWARD OF CONTRACTS – ON-CALL CONSTRUCTION SERVICES AND ACCESSIBILITY
MODIFICATIONS 27**

AWARD OF CONTRACTS – REROOFING OF VARIOUS SCHOOLS 29

AWARD OF LEGAL SERVICES CONTRACT..... 30

GRANT OF DEED FOR ROAD RIGHT-OF-WAY AT GLEN HAVEN ELEMENTARY SCHOOL ... 31

INDUSTRIAL HYGIENE AND ENGINEERING SUPPORT FEE INCREASE 31

**QUINCE ORCHARD MIDDLE SCHOOL #2 – SITE SELECTION AND AGREEMENT WITH THE
CITY OF GAITHERSBURG..... 32**

**WOOD ACRES ELEMENTARY SCHOOL – NON-COUNTY FUNDING FOR PROJECT
IMPROVEMENTS..... 33**

UTILIZATION OF FY 2001 FUTURE SUPPORTED PROJECT FUNDS..... 34

**APPOINTMENT OF MONTGOMERY COUNTY PUBLIC SCHOOLS EMPLOYEES’ RETIREMENT
AND
PENSION SYSTEM INVESTMENT TRUSTEE..... 34**

MONTHLY FINANCIAL REPORT..... 35

AMENDMENT TO 2001-2002 SCHOOL CALENDAR 35

AN AMENDMENT TO THE AMENDMENT TO 2001-2002 SCHOOL CALENDAR 35

AMENDMENT TO 2001-2002 SCHOOL CALENDAR	36
LUNCH AND CLOSED SESSION	36
PUBLIC COMMENTS.....	36
AMENDMENT TO THE AGENDA.....	37
NAMING OF NORTHWEST ELEMENTARY SCHOOL #6	37
RECONSIDERATION	41
NAMING OF NORTHWEST ELEMENTARY SCHOOL #6	41
CONSTRUCTION STATUS REPORT	42
PILOT INCENTIVE PROGRAM TO PROMOTE MASTERY OF KNOWLEDGE.....	44
FY 2002 OPERATING BUDGET FINAL ACTION	50
CLOSED SESSION RESOLUTION.....	55
REPORT OF CLOSED SESSION.....	56
MINUTES	56
ADVISORY COMMITTEE FOR FAMILY LIFE AND HUMAN DEVELOPMENT	58
ADVISORY COUNCIL ON CAREER AND TECHNOLOGY EDUCATION.....	58
NEW BUSINESS	59
ITEMS OF INFORMATION.....	59
ADJOURNMENT.....	60