

APPROVED
17-2001

Rockville, Maryland
May 21, 2001

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Monday, May 21, 2001 at 8:10 p.m.

ROLL CALL Present: Mrs. Nancy J. King, President
 in the Chair
 Mr. Stephen Abrams
 Mr. Kermit V. Burnett
 Ms. Sharon Cox
 Mr. Reginald M. Felton
 Mr. Walter Lange
 Mrs. Patricia B. O'Neill
 Mr. Christopher Lloyd, Student Board Member
 Dr. Jerry Weast, Secretary/Treasurer

Absent: None

or () indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 266-01 Re: **CLOSED SESSION**

On recommendation of the Superintendent and on motion of Mr. Lange seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its closed session on May 21, 2001, in Room 120 from 7:00 to 8:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education consult with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed session on May 21, 2001, to acquit its executive functions and to adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That this portion of the meeting continue in closed session until the completion of business.

RESOLUTION NO. 267-01 Re: APPROVAL OF THE AGENDA

On recommendation of the Superintendent and on motion of Mr. Abrams seconded Ms. Cox, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda and add the following items: FY 2002 Appropriation Request for the Walter Johnson High School Addition and FY 2002 Title I Funding.

Re: PUBLIC COMMENTS

The following people testified before the Board of Education:

	<u>Person</u>	<u>Topic</u>
1.	Valerie Erwin	Silver Spring International Middle School
2.	Susan Silverstein	Silver Spring International Middle School
3.	Tena Turner	Silver Spring International Middle School
4.	Deidre Rye	Silver Spring International Middle School
5.	Ellie Hamburger	Silver Spring International Middle School
6.	Reuben Gist	Silver Spring International Middle School
7.	Jim Phillips	Silver Spring International Middle School
8.	Evie Frankel	Silver Spring International Middle School
9.	Howard Bregman	Silver Spring International Middle School
10.	Theo Brown	Silver Spring International Middle School
11.	Vickie Olafson	Silver Spring International Middle School

Mrs. King made the following statement: As you know, all of the personnel actions involved in SSIMS have the potential of coming before the Board as a recommendation from the superintendent as an appeal. Please understand that the Board is interested in your views, but is not in a position to comment without jeopardizing the process and the Board members' role on appeals. We would anticipate that some, if not all, of the appellants will raise your issues as part of the appeal process.

12.	Robin Gaster	Sligo Creek Elementary School Academy Program
13.	Ginny Gong	Naming of Schools
14.	Patty Rapp	Naming of Schools
15.	Lillian Brown	Naming of Schools
16.	Duc Hong Duong	Naming of Schools

Mr. Abrams asked the superintendent to provide Mr. Gaster with the information he was seeking regarding Sligo Creek Academy.

RESOLUTION NO. 268-01 Re: **AWARD OF CONTRACT – JAMES HUBERT BLAKE HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Mr. Felton, the following resolution was adopted unanimously:#

WHEREAS, The County Council appropriated funds to install lights on the athletic fields at James Hubert Blake High School; and

WHEREAS, An interagency agreement between the Montgomery County Public Schools (MCPS) and the Maryland-National Capital Park and Planning Commission (M-NCPPC) has been developed that allows the Parks Department priority use of the athletic fields when not being used for school programs; and

WHEREAS, The Parks Department will be responsible for all maintenance and support of the athletic fields at James Hubert Blake High School; and

WHEREAS, The lighting will be available for school use; and

WHEREAS, The Parks Department has requested that the Board of Education grant permission to install the lighting and award a contract for this work acting on behalf of the M-NCPPC; and

WHEREAS, The following sealed bids were received on May 4, 2001, for the lighting installation:

<u>Bidder</u>	<u>Amount</u>
S. Rock/Estabrook Corporation	\$459,265.00
Dalton Electric Service, Inc.	479,128.50

and

WHEREAS, Staff, the school community, and principal support the installation of the lights; now therefore be it

Resolved, That the Board of Education, acting on behalf of the Maryland-National Capital Park and Planning Commission, award a contract to S. Rock/Estabrook Corporation in the amount of \$459,265 for the installation of athletic field and site lighting at James Hubert Blake High School; and be it further

Resolved, That this contract award be contingent upon approval of the lighting installation by

the Parks Board and the receipt by the Montgomery County Public Schools of \$459,265 from the Maryland-National Capital Park and Planning Commission for this work.

RESOLUTION NO. 269-01 Re: **AWARD OF CONTRACT – WOOD ACRES ELEMENTARY SCHOOL**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously: #

WHEREAS, The following sealed bids were received on April 19, 2001, for the Wood Acres Elementary School modernization project, with work to begin as soon as possible and be completed by June 1, 2002:

<u>Bidder</u>	<u>Amount</u>
J. A. Scheibel, Inc.	\$ 10,714,000
Hess Construction Company	10,956,000
Tuckman-Barbee Construction Company, Inc.	11,049,000
R. J. Crowley, Inc.	12,967,000

and

WHEREAS, Wood Acres Elementary School's modernization was originally scheduled to begin the summer of 2000; however, it was delayed due to the late completion of the Chevy Chase Elementary School modernization; and

WHEREAS, The Wood Acres Elementary School project is proceeding even though there is a bid moratorium in effect because any further delay could have a multiple-year impact on future modernization projects; and

WHEREAS, J. A. Scheibel, Inc., the low bidder, has asked to withdraw its bid due to an error; and

WHEREAS, State procurement statutes give vendors the right to withdraw bids if sufficient evidence is provided to demonstrate that a pricing error was made that would cause an unfair economic burden; and

WHEREAS, The low bidder has provided documentation to support an error in its bid; and

WHEREAS, The second low bidder, Hess Construction Company, has completed similar work successfully for the Montgomery County Public Schools; and

WHEREAS, Hess Construction Company has submitted a 14.7 percent minority enterprise participation; now therefore be it

Resolved, That a \$10,956,000 contract be awarded to Hess Construction Company for the modernization of Wood Acres Elementary School, in accordance with drawings and specifications prepared by McDonald • Williams • Banks • Architects and Planners and contingent upon County Council approval of the FY 2002 Capital Budget.

RESOLUTION NO. 270-01 Re: **AWARD OF CONTRACT – HVAC MODIFICATIONS FOR VARIOUS SCHOOLS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

WHEREAS, On May 4, 2001, the following sealed bids were received for the heating, ventilation, and air conditioning (HVAC) modifications for Gaithersburg, Seneca Valley, and Thomas Edison/Wheaton High Schools; Rocky Hill Middle School; Summit Hall Elementary School; and the McKenney Hills Center:

<u>Bidder</u>	<u>Amount</u>
NAA, Inc.	\$296,000
Calvert Mechanical, Inc.	358,000
Shapiro & Duncan, Inc.	656,000

and

WHEREAS, NAA, Inc., has completed similar work successfully for the Montgomery County Public Schools; and

WHEREAS, NAA, Inc., is a female-owned firm; and

WHEREAS, Funds are available in the FY 2002 Capital Budget appropriation for indoor air quality improvements to complete this work; now therefore be it

Resolved, That a contract be awarded to NAA, Inc., for indoor air quality improvements for HVAC modifications for various schools in the amount of \$296,000, in accordance with specifications and drawings prepared by Building Dynamics, LLC, and contingent upon County Council approval of the FY 2002 Capital Budget.

RESOLUTION NO. 271-01 Re: **ADDITION TO CONSTRUCTION MANAGEMENT CONTRACT – BETHESDA-CHEVY CHASE HIGH**

SCHOOL

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

WHEREAS, The Montgomery County Board of Education, on August 27, 1996, awarded the contract for design and construction administration services for the modernization of Bethesda-Chevy Chase High School to the firm of Dewberry & Davis, Architects (now Dewberry Design Group, Inc.); and

WHEREAS, The Montgomery County Board of Education, on December 20, 2000, approved a \$1,300,000 increase to the construction management contract for Jacobs Facilities, Inc. (formerly CRSS Constructors, Inc.), to supplement the construction activities; and

WHEREAS, The construction manager continues to encounter coordination and other problems with the construction documents; and

WHEREAS, The construction management firm has agreed to provide professional staff to develop necessary constructibility details and additional contractors to supplement existing forces to complete the project; now therefore be it

Resolved, That the Montgomery County Board of Education authorize an increase in the construction management contract to Jacobs Facilities, Inc., to augment the services of the architect in an amount not to exceed \$600,000.

RESOLUTION NO. 272-01 Re: **ARCHITECTURAL APPOINTMENT – ALTERNATIVE HIGH AND MIDDLE SCHOOLS FEASIBILITY STUDY**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services to conduct a design feasibility study of facility needs for alternative high and middle school programs; and

WHEREAS, Funds for this facility planning have been programmed as part of the FY 2001 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified The Hillier Group as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for the necessary architectural services based on the project scope; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with The Hillier Group to provide professional architectural services for the alternative high and middle schools facility study project for a fee of \$85,000.

RESOLUTION NO. 273-01 Re: **MEMORANDUM OF UNDERSTANDING WITH MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION – JAMES HUBERT BLAKE HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Mr. Felton, the following resolution was adopted unanimously: #

WHEREAS, Funds were allocated to the Parks Department of the Maryland-National Capital Park and Planning Commission (M-NCPCC) for the installation of lights for the James Hubert Blake High School athletic fields; and

WHEREAS, The Board approved the appointment of an engineering consultant to design the lighting systems on behalf of M-NCPCC on April 25, 2000; and

WHEREAS, A Memorandum of Understanding (MOU) for the lighting, installation, maintenance, and field use has been developed that allows the Parks Department priority use of the athletic fields when not being used for school programs; and

WHEREAS, The MOU has been reviewed by staff and the principal and approved for legal sufficiency by Reese and Carney, LLP; and

WHEREAS, The Parks Department assumes full responsibility for the maintenance and support of the athletic fields; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a Memorandum of Understanding with the Maryland-National Capital Park and Planning Commission for athletic field use at James Hubert Blake High School.

RESOLUTION NO. 274-01 Re: **OFFICE LEASE – RENTAL SPACE FOR DIVISION OF CONSTRUCTION RELOCATION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously: #

WHEREAS, The Division of Construction must vacate its current space at the Grosvenor Center as it will be used as a holding facility; and

WHEREAS, Staff negotiated a below-market lease for space at 283-287 Muddy Branch Road; and

WHEREAS, Our attorney has reviewed and approved the lease for legal sufficiency; now therefore be it

Resolved, That the Board of Education approve the lease negotiated with MB Limited, for use of 7,740 square feet of space with an initial annual rent of \$15 per square foot with a three percent annual increase for inflation over a five-year term.

RESOLUTION NO. 275-01 Re: **FY 2002 APPROPRIATION REQUEST FOR THE WALTER JOHNSON HIGH SCHOOL ADDITION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

WHEREAS, On November 28, 2000, the Board of Education adopted its requested FY 2002 Capital Budget and Amendments to the FY20001-2006 Capital Improvements Program; and

WHEREAS, On May 17, 2001, the County Council unanimously reconciled the FY 2002 Capital Budget and Amendments to the FY 2001-2006 CIP that included the accelerated funds for the Walter Johnson High School addition project; and

WHEREAS, The Board of Education's requested FY 2002 appropriation for the Walter Johnson High School addition project was \$9.651 million; and

WHEREAS, A total appropriation of #14.991 million is necessary to fund the project scope approved by the County Council; now therefore be it

Resolved, That the Board of Education request an increase in the appropriation for FY 2002 in the amount of \$5.34 million for the Walter Johnson High School addition project, making the total FY2002 appropriation \$14.991 million to fund the addition and core improvements to the facility; and be it further

Resolved, That this resolution be forwarded to the county executive and the County Council.

RESOLUTION NO. 276-01 Re: **RECOMMENDED FY 2001 SUPPLEMENTAL APPROPRIATION FOR THE TEACH TO THE FUTURE PROGRAM**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

Resolved, That the superintendent of schools be authorized to receive and expend, subject to County Council approval, an FY2001 supplemental appropriation of \$214,500 from the Intel Corporation for the Teach to the Future Program in the following categories:

<u>Category</u>	<u>Amount</u>
3 Instructional Salaries	\$ 84,500
5 Other Instructional Costs	<u>130,000</u>
Total	\$214,500

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council; and be it further

Resolved, That the county executive be requested to recommend approval to the County Council.

RESOLUTION NO. 277-01 Re: UTILIZATION OF FY 2001 PROVISION FOR FUTURE SUPPORTED PROJECT FUNDS

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

WHEREAS, The grants qualify for a transfer of appropriation from the Provision for Future Supported Projects pursuant to the provisions of County Council Resolution No. 14-525, approved May 25, 2000; and

WHEREAS, The programs do not require any present or future county funds; and

WHEREAS, Sufficient appropriation is available within the FY 2001 Provision for Future Supported Projects to permit the transfers within state categories; now therefore be it

Resolved, That the superintendent of schools be authorized to receive and expend, within the FY 2001 Provision for Future Supported Projects, awards as specified below:

<u>Project</u>	<u>Amount</u>
Carl D. Perkins Vocational and Applied Technology Education Act	\$ 11,384
NASA/Goddard Space Flight Center	<u>10,142</u>
Total	<u>\$21,526</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 278-01 Re: FY 2002 TITLE I FUNDING

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:#

WHEREAS, Montgomery County Public Schools has received an additional \$2,295,770 in federal Title I funds under the Elementary and Secondary Education Act (ESEA); and

WHEREAS, The County Council voted to recognize this revenue in the FY 2002 Operating Budget for Montgomery County Public Schools and that this revenue not be used to fund items on the reconciliation list; and

WHEREAS, The County Council expressed a desire that the Board of Education use this additional appropriation to meet the needs of students in Title I schools, especially for the expansion of full-day kindergarten and Grades K-2 class-size reduction; now therefore be it

Resolved, That the Board of Education expresses its intention when adopting the FY 2002 Operating Budget to use these additional funds for 24.0 classroom teacher positions for the expansion of full-day kindergarten, at a cost of \$1,147,885, and 24.0 classroom teacher positions to reduce class-size in Grades K-2 in Title I schools, at a cost of \$1,147,885.

RESOLUTION NO. 279-01 Re: EMPLOYER FUNDED TAX DEFERRED ANNUITY PLAN

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted with Mr. Abrams, Mr. Burnett, Ms. Cox, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative; Mr. Felton abstaining:#

WHEREAS, The Board of Education of Montgomery County, Maryland, by Resolutions 334-65 and 365-65, has offered a tax-deferred annuity program for its employees since 1965 in accordance with Section 403(b) of the Internal Revenue Code, as amended; and

WHEREAS, The tax-deferred annuity program offered to the Montgomery County Public Schools employees has only permitted voluntary, pretax employee contributions to the plan; and

WHEREAS, The superintendent of schools has recommended to the Board of Education that the existing tax-deferred annuity plan be amended to permit employer contributions to the plan; now therefore be it

Resolved, That effective July 1, 2001, the Montgomery County Public Schools tax-deferred annuity plan be amended to permit employer contributions to the plan; and be it further

Resolved, That the superintendent of schools will recommend to the Board of Education those individuals or employee groups who will receive employer contributions and in what amount; and be it further

Resolved, That the Board of Education president and the superintendent of schools be authorized to execute the documents necessary to carry out the intent and accomplish the purpose of this resolution.

RESOLUTION NO. 280-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
William R. Poole, Jr.	Assistant Principal, S. Christa McAuliffe ES	Monocacy ES

RESOLUTION NO. 281-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Linda Holmes	Interim Principal, Hutchinson ES, Pelham, New York	Principal, New Hampshire Estates ES

RESOLUTION NO. 282-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Peggy Salazar	Interim Principal, Oak View ES	Principal, Oak View ES

RESOLUTION NO. 283-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Janet Lopez	Principal, Gladys Moon Spellman ES, Prince George's County	Principal, Sligo Creek ES

RESOLUTION NO. 284-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Kimberly Williams	Principal Intern, DuFief ES	Principal, Stone Mill ES

RESOLUTION NO. 285-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Carmen van Zutphen	Principal Intern, Fairland ES	Principal, Bel Pre ES

RESOLUTION NO. 286-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Richard Melzer	Principal, Kenilworth ES, Prince George's County	Principal, Chevy Chase ES

RESOLUTION NO. 287-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Marcia Fineman	Interim Principal, Farmland ES	Principal, Farmland ES

RESOLUTION NO. 288-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
William Lalik	Administrator on Special Assignment, Program Development	Principal, Lake Seneca ES

RESOLUTION NO. 289-01 Re: HUMAN RESOURCES APPOINTMENT

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the following personnel appointment be approved effective July 1, 2001:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Eric Davis	Principal, Heritage ES, Lynchburg City Schools	Principal, Maryvale ES

Re: INSTRUCTIONAL PLANNING MODEL

Dr. Weast invited the following people to the table: Mrs. Judie Muntner, associate superintendent, Office of Instruction and Program Development; Mr. John Q. Porter, chief information officer, Office of Global Access Technology; Mr. Brian Porter, director, Department of Communications; Mr. Dale Fulton, director, Department of Curriculum and Instruction; and Mr. William McDonald, director, Elementary School Instruction.

The purpose of this presentation was to provide the Board of Education with an update on the Instructional Planning Model and the progress that has been made in two specific areas: the

curriculum revision process in pre-K-8 English/language arts, mathematics, science, and social studies and the design of an instructional management system. This project, under the direction of Mr. Larry A. Bowers, chief operating officer, and Dr. James A. Williams, deputy superintendent of schools, is a collaborative effort with stakeholder groups representing parents, teachers, business partners, and Montgomery County Public Schools (MCPS) staff.

On February 13, 2001, the Board of Education adopted Policy IFA, *Curriculum*, which guides the development, implementation, and monitoring of curriculum throughout the school system. This policy calls for a clear and coherent written curriculum in the form of a set of objectives derived from local, state, national, and international standards. In March 2001, an instructional planning team was established to oversee the revision of the curriculum over the next three years. The first step this team has undertaken is to begin to develop pre-K-8 curriculum frameworks in English/language arts, mathematics, science, and social studies. Staff from the Office of Instruction and Program Development (OIPD) has been working with the Council for Basic Education (CBE) to backmap the state standards to each grade level, pre-K-8. On May 4, 2001, the CBE produced a final product that curriculum supervisors will use to develop the MCPS curriculum framework. Copies of the CBE final product are available in the Board Office. The CBE work includes backmapped standards, performance indicators, and clarifying examples. The curriculum framework will provide the foundation for a coherent curriculum that sets precise expectations for student achievement. It will clearly link instruction to assessment and will enable principals, teachers, students, and parents to understand what is taught and what students are expected to learn at each grade level and in each course.

The instructional planning team consists of six project teams: curriculum, instruction, assessment, instructional management system, staff development, and communication. Each team has a project director and representatives from a wide range of stakeholder groups. The teams will not work in isolation, but rather as a collaborative, integrated unit. The end result of their work will be a focused, aligned, and coherent curriculum. The curriculum team will complete the curriculum framework in June 2001 and request Board approval in July 2001. This framework will provide the foundation for the work of the other five teams.

The design and implementation of an effective instructional management system is an important success factor in implementing the Instructional Planning Model. The vision of an instructional management system is one that fully integrates MCPS curriculum standards and expectations with assessments and the system of shared accountability. This system will provide the necessary assessment tools for administrators, staff, and parents to support and improve teaching, learning, and student achievement.

Stakeholder involvement and effective communication are essential components of the Instructional Planning Model. Representatives from a wide range of stakeholder groups,

including principals, parents, teachers, and business and community representatives, are represented on the instructional planning team, the six project teams, the Department of Curriculum and Instruction Advisory Committee, and content area advisory committees. A communication plan has been developed, including the establishment of a Web site to disseminate information about the curriculum revision process currently under way.

Dr. Weast was encouraged by the progress that has been made in the curriculum revision process. The broad participation of internal and external stakeholders among the six project teams attests to the strong collaborative nature of this process. He looked forward to July, when the revised curriculum framework will be presented to the Board.

Re: DISCUSSION

Mrs. King was pleased with the presentation because the community could understand the focus of the instructional planning model. She asked about stakeholder input, and how will they be kept involved without elongating the process. Ms. Muntner replied that this is the time that the parent involvement will begin because to this point it was the Council of Basic Education that did the sequencing.

Mr. Lloyd asked staff to elaborate on student involvement. Mr. Fulton answered that the IPM at the present time is for PreK-8. After that, the high school curriculum frameworks will be developed, and that is the place for student feedback. Ms. Cox added that PreK-8 students might have some insights on how they could be better prepared.

Mr. Lloyd agreed and thought their opinions would be valuable. Students should be involved covering all academic achievers. Staff could explore alternative methods for sharing this concept with students. Second, Mr. Lloyd asked about assessments that would be aligned with SAT. There has been a trend that SATs are not a true measure. Had there been any thought in aligning the curriculum with SAT II and AP exams? Mr. Fulton responded that staff would be aligning the curriculum with various tests to assure that all measures were included. However, the SAT is still a major component in college admissions.

Mr. Lloyd asked if there was a higher measure of assessment for the most able students. Mr. Fulton explained that the state's high school assessment was considering differentiation with proficiency levels.

Mr. Lloyd inquired about ways that the community could be involved other than the cable show and the website. Mr. Porter stated that MCPS would also rely on traditional methods of communication since there would be people interested in only specific segments of the curriculum as it is developed. Ms. Muntner mentioned that there will be instructional councils, especially MCEA.

Mr. Lloyd noted that the issue of students as stakeholders is important. There should be followup, and it should be clear that students are involved in the process. At this point, it is not routine to involve students along with other stakeholders, like parents. That process is totally different than getting feedback from adult stakeholders.

Mr. Lange noted that everyone who is interested in participating should be given ample opportunity to engage in the process, and it is important to have all levels of student achievers involved. The attached list of those participating indicated that the same people are always involved. Staff should look to others in the community. Also, there was only one person from the business community listed as participating, and that segment should be enlarged. He was concerned about bringing more people into an accelerating process, and the fact that they will not have all of the background necessary to do a through job. It is a very aggressive timeline, and he hoped that staff would keep in mind the basic Baldrige principles. What approval process occurred in the backmapping process? Ms. Muntner replied that the backmapping standards from CBE have been completed, and the supervisors have worked with CBE from the beginning. Mr. McDonald reported that Maryland content standards were backmapped to the different grade levels. From that beginning, each discipline has formed workgroups to compare the backmapping to curricula. After the workgroups make changes, they will share with the advisory groups giving feedback to the workgroups. Mr. Fulton noted that after this work, MCPS is the owner of the curriculum framework, not CBE.

Mr. Lange noted that as MCPS moves forward with the framework, he hoped that the different curricula areas would weave arts, culture, culture awareness, and career education into an integrated curricula. Mr. Lange wanted assurances regarding the implementation of the IMS. He was concerned that the people that input the data, analyze the data, and do the tweaking and tuning have been engaged in the platform for their use. Mr. John Porter answered that there is an aggressive timeline, and the new team will start with a pilot.

Mr. Lange asked why the product was selected before the scope was established. Mr. John Porter explained that the difference is the product for the pilot, but the scope is the number of clusters for the pilot.

Mr. Felton thought it was important to have structure that the community understood. He shared concerns about the perception of an over commitment. The school system needs to be clear with the community regarding the expectations and needs. It is a dynamic process when curriculum changes are made. How does MCPS realign resources to ensure that staff for analysis, training, and development are available? Mr. Bowers replied that curriculum instruction assessment, staff has budgeted and is targeting resources for this purpose since it is a priority, and everything is clearly focused in this area. Second, the IMS will require the realignment of resources and focus trainers on implementation.

Mr. Felton was concerned that staff identifies modifications earlier, and those decisions are

communicated to the Board. Mr. Felton asked how staff intended to involve the community in the instructional planning model.

Ms. Cox thought the magnitude of the plan was stunning. This is absolutely what needs to be done in order to achieve the Board's goals. This process exemplifies the major frustration that changes take time, but students do not have that kind of time. She liked the evaluation and the feedback loop with the Baldrige concept. She asked about the expectations for community involvement for the instructional planning model. She did not want to see people with a narrow special interest help produce curricula. However, this opportunity should be used to find the communities expectations. This is a critical opportunity for MCPS to get support, identify, and address the concerns of parents to assist learning at home. MCPS cannot accelerate student achievement without parents' support. She would like parents to have a clear understanding on what students need to know and be able to do at each level. Also, the system needs to have a clear understanding on what parents' current concerns are regarding the curriculum and instruction, and how parents can provide support. Parents are concerned that they have to teacher basic fact skills at home. The system must do a better job of communicating with the community, especially rationale based on research. She would like to see parents and students on the Instructional Management System committee. If the school system follows Baldrige, then students will become responsible for their own learning, and they will need data to determine progress. Ms. Cox asked for a summary of a plan for community outreach.

Mrs. O'Neill asked who the contact person was for community members who would like to become involved. Ms. Muntner replied that people could contact the Office of Instruction and Program Development, the Office of Global Technology, or the Board Office.

Mrs. O'Neill noted that there are 23 other jurisdictions in Maryland that all have to align with the high school assessments, MSPAP, and CTBS. MCPS has undertaken a massive project building in national standards. How does the system capitalize or protect the staffs' work? Ms. Muntner thought the most important aspect was to make it accessible to parents in the web. Dr. Williams remarked that he will talk to legal counsel in order to packet curricula so that MCPS can receive the rewards of its work.

Mr. Burnett was impressed by the model and team effort. In this model, the parents get to understand what is expected of their children at each grade level. All parents want to know if their children are mastering the core skills of knowledge that is required to move to the next grade. He hoped staff would evaluate the texts and instructional material. How will this affect vertical teaming within a cluster? Ms. Muntner replied that the model is vertical teaming with teachers having a clear knowledge of their instructional responsibilities.

Mr. Burnett thought staff should use the same type effort for community input for this model as was used with the *Call to Action*. That would go a long way to get the community to embrace

this effort. He asked that staff work hard on communication to reach those non-traditional parents. What is the expected rollout for IMS for the schools? Mr. John Porter replied that in late fall the rollout will be to the first group. It has not been decided on whether it will be to one cluster to multi-clusters. The other issue to be determined is the length of the pilot.

Mr. Jeter agreed with his colleagues' comments, however this was only the beginning. He encouraged staff to include middle schoolers. There is a difference between learning and teaching.

Mr. Abrams commented on the mobility of students and systemwide aligned curriculum. The curriculum should have a common framework that provides flexibility for individual students. However, that must be balanced with mobile K-3 students who will find the same textbook and timing. Ms. Muntner replied that the system was looking for consistency with the same materials and expectations.

Re: BOARD/SUPERINTENDENT COMMENTS

Dr. Weast presented a film on the Peace Corp. in Montgomery County Public Schools. Glenallan Elementary School teacher Kristi Cameron has been named a finalist in the Presidential Award for Excellence and Science Teaching for 2000. Richard Sprecher, a social studies teacher at Col. E. Brooke Lee Middle School, has been selected to receive the MCPS Teacher of the Year award; he will represent Montgomery County in the competition for the 2001-2002 Maryland Teacher of the Year. Joseph Andrews, 4th and 5th grade teacher at Jones Lane Elementary School, has been named one of ten Home Room Heroes for the Planet sponsored by the Ford Motor Company. David Stein, science teacher at Sherwood High School, was one of ten people across country of first teachers who will receive Radio Shack national teachers award. Peter Smeallie, choral music teacher and theater director at Albert Einstein High Schools, was honored in the state of Maryland. There are eleven staff members recognized by the Interagency Coordinating Board with an Oscar.

Mrs. King commented on the relationship with the County Council in working on the Operating Budget. The public will never realize how much effort goes into this process. Ms. Cox and Mrs. O'Neill joined her in attending almost every meeting. Especially, she thanked Mr. Subin for his coordination and efforts on the Education Committee. She also thanked Ms. Dacek, Mr. Leggett, and Mr. Ewing.

Ms. Cox announced that she attended the graduation class for parent involvement. Their culminating activity was involving parents in the local school from the point-of-view of a student.

Mr. Felton had the opportunity to participate in the closing for the year for the Saturday school of the George B. Thomas Learning Academy. He thanked the superintendent and deputy superintendent for their support. He attended the African-American Festival for academic

excellence where there were over 4,000 students honored.

Mr. Burnett attended the Unity Day for the Long Branch Community that supported a reading program. He congratulated the African-American males at John F. Kennedy High School who are members of the AAMATE Program which is a mentoring program. He attended the Benjamin Banneker Middle School end-of-year luncheon.

Mrs. O'Neill noted that this was the recognition season. Some Board members participated in the Special Needs awards sponsored by MCCPTA. Also, she participated in the NAACP ACT-SO awards where 100 students competed. She attended the ESOL awards and Sharon Jones received the outstanding principal award.

Mr. Abrams noted the maturity of the Board and County Council in their press conference held on the moratorium on school construction. It was clear that the moratorium is not a short term issue, rather it will require county officials to reassess how modernizations are defined and how to maximize the utilization of facilities. It is clear that the county cannot rely on increases from state and federal sources. It will require innovation and efficient expenditures and utilization.

Mr. Lloyd attended the African-American Festival. Also, he wanted to recognize all the new PTSA officers that had recently been elected.

Mr. Lange attended a family and community partners meeting where they are organizing for the Montgomery Blair, Albert Einstein, John F. Kennedy, and Wheaton high school clusters. They will come together to learn about raising the bar and increasing parent participation. Also, he participated in a mock congressional hearing at Robert Frost Middle School, and students played the role of a team of experts.

Mr. Jeter thanked everyone for their warm welcome over the past two meetings, and it was a pleasure to serve on the Board.

RESOLUTION NO. 290-01 Re: CLOSED SESSION RESOLUTION

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Mr. Felton, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Tuesday, June 12, 2001, in Room 120 of the Carver Educational Services Center to meet

in closed sessions from 9:00 to 10:00 a.m. and 12:00 to 2:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*, consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; and review and adjudicate appeals in its quasi-judicial capacity and to discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

Re: REPORT OF CLOSED SESSION

On May 8, 2001, by unanimous vote of members present, the Board of Education voted to conduct closed sessions as permitted under the *Education Article* § 4-107 and *State Government Article* § 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed sessions on May 8, 2001, from 8:50 to 10:10 a.m. and 1:10 to 1:50 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Reviewed and/or adjudicated the following appeals: 2001-15, 2001-16, 2001-21, T-2001-2, and T-2001-3.
2. Reviewed the Superintendent's recommendation for a personnel appointment, subsequent to which the vote to approve the appointment was taken in open session.
3. Reviewed the Human Resources Monthly Report, subsequent to which the vote to approve the report was taken in open session.
4. Consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.
5. Discussed matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were: Steve Abrams, Aggie Alvez, Elizabeth Arons, Larry Bowers, Judy Bresler, Ray Bryant, Kermit Burnett, Sharon Cox, Reggie Felton, Theresa Flak, Dick Hawes, Jay Headman, Pam Hoffler-Riddick, Roland Ikheloa, Barbara Jasper, Dustin Jeter, Nancy King, Walter Lange, Freida Lacey, Christopher Lloyd, George Margolies, Pat O'Neill, Brian Porter, Glenda Rose, Maree Sneed, Frank Stetson, Jerry Weast, and James Williams.

RESOLUTION NO. 291-01 Re: **BOARD APPEAL – 2001-16**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2001-16, student discipline, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mrs. King, Mr. Lange, and Mrs. O'Neill voting to affirm in part and to reverse in part; Mr. Felton and Mr. Lloyd were absent when the case was adjudicated.

RESOLUTION NO. 292-01 Re: **BOARD APPEAL – T-2001-4**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal T-2001-4, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, and Mrs. O'Neill voting to affirm; Mr. Abrams voting to reverse.

RESOLUTION NO. 293-01 Re: **BOARD APPEAL – T-2001-5**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal T-2001-5, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Lange, and Mr. Lloyd voting to affirm; Mr. Abrams, Mr. Felton, Mrs. King, and Mrs. O'Neill voting to reverse – inasmuch as the Board's vote was 4-4, the decision of the deputy superintendent stands.

RESOLUTION NO. 294-01 Re: **BOARD APPEAL – T-2001-6**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal T-2001-6, student transfer, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, and Mrs. O'Neill voting to affirm.

RESOLUTION NO. 295-01 Re: **BOARD APPEAL – T-2001-7**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal T-2001-7, student transfer, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, and Mrs. O'Neill voting to affirm.

Re: **NEW BUSINESS**

There was no new business.

RESOLUTION NO. 296-01 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of May 21, 2001, at 11:20 p.m.

PRESIDENT

SECRETARY

JDW:gr

**MONTGOMERY COUNTY BOARD OF EDUCATION
SUMMARY SHEET**

May 21, 2001

CLOSED SESSION 1

APPROVAL OF THE AGENDA 2

PUBLIC COMMENTS 2

AWARD OF CONTRACT – JAMES HUBERT BLAKE HIGH SCHOOL 3

AWARD OF CONTRACT – WOOD ACRES ELEMENTARY SCHOOL 4

AWARD OF CONTRACT – HVAC MODIFICATIONS FOR VARIOUS SCHOOLS 5

ADDITION TO CONSTRUCTION MANAGEMENT CONTRACT – BETHESDA-CHEVY CHASE HIGH SCHOOL 5

ARCHITECTURAL APPOINTMENT – ALTERNATIVE HIGH AND MIDDLE SCHOOLS FEASIBILITY STUDY 6

**MEMORANDUM OF UNDERSTANDING WITH MARYLAND-NATIONAL CAPITAL PARK AND
PLANNING COMMISSION – JAMES HUBERT BLAKE HIGH SCHOOL 7**

OFFICE LEASE – RENTAL SPACE FOR DIVISION OF CONSTRUCTION RELOCATION 7

FY 2002 APPROPRIATION REQUEST FOR THE WALTER JOHNSON HIGH SCHOOL ADDITION 8

RECOMMENDED FY 2001 SUPPLEMENTAL APPROPRIATION FOR THE TEACH TO THE FUTURE PROGRAM 8

UTILIZATION OF FY 2001 PROVISION FOR FUTURE SUPPORTED PROJECT FUNDS 9

FY 2002 TITLE I FUNDING 10

HUMAN RESOURCES APPOINTMENTS 11

INSTRUCTIONAL PLANNING MODEL 13

BOARD/SUPERINTENDENT COMMENTS 18

CLOSED SESSION RESOLUTION 19

REPORT OF CLOSED SESSION 20

BOARD APPEALS 20

NEW BUSINESS 21

ADJOURNMENT 21