

APPROVED  
35-2000

Rockville, Maryland  
December 12, 2000

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Tuesday, December 12, 2000, at 10:00 a.m.

ROLL CALL Present:                   Mrs. Nancy J. King, President  
  in the Chair  
  Mr. Stephen Abrams  
  Mr. Kermit V. Burnett  
  Ms. Sharon Cox  
  Mr. Reginald M. Felton  
  Mr. Walter Lange  
  Mr. Christopher Lloyd, Student Board Member  
  Mrs. Patricia B. O'Neill  
  Dr. Jerry Weast, Secretary/Treasurer

Absent:           None

# or ( ) indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 776-00           Re:   **CLOSED SESSION**

On recommendation of the Superintendent and on motion of Mrs. King seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct portions of its meeting in closed sessions on December 12, 2000, in Room 120 from 8:30 to 10:00 a.m., 12:30 to 2:00 p.m., and 5:00 to 6:00 p.m. to discuss the human resources monthly report and personnel appointments, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education consult with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education consider matters that relate to collective bargaining negotiations, as permitted under Section 10-508(a)(9) of the *State Government Article* and Section 4-107(d) of the *Education Article*; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed session on December 12, 2000, to acquit its executive functions and to adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That these portions of the meeting continue in closed session until the completion of business.

Re: **ELECTION OF OFFICERS**

Dr. Weast announced that as secretary-treasurer of the Board of Education he would preside until the election of the president. To be elected president or vice president, a member needed five votes, and all members were in nomination.

Mr. Burnett announced that due to his work schedule and responsibilities, he would not seek the presidency for the coming year.

Dr. Weast announced the results of the first ballot for president:

- Mr. Abrams voted for Mrs. King
- Mrs. King voted for Mrs. King
- Mrs. O'Neill voted for Mrs. King
- Mr. Felton voted for Mrs. King
- Ms. Cox voted for Mr. Burnett
- Mr. Lloyd voted for Mrs. King
- Mr. Lange voted for Mrs. King
- Mr. Burnett voted for Mrs. King

Mrs. King was elected president and assumed the chair.

On motion of Mr. Abrams and seconded by Mrs. O'Neill, Mr. Burnett was unanimously elected vice president.

Mrs. O'Neill was presented with a gavel plaque for her service as president. Mrs. O'Neill said it was an honor to serve the Board as an officer for her first two years on the Board. Mr. Felton was her mentor and allowed her the opportunity to work on many issues, especially the superintendent search. She noted that Mrs. King was a good friend and collaborator on the Board, especially with the County Council and in the hard work to get the operating budget approved. She remarked that Mr. Burnett was an excellent vice president, especially in helping to write those tough memos to the superintendent on various issues. She relied on Mr. Abrams for lobbying and supporting the Board on many issues. She valued Mr. Lloyd's perspective as a student. She respected Mrs. Gordon's institutional knowledge. She appreciated Dr. Weast's close working relationship with the

Board and its officers. She thanked the Board's staff who supported her throughout the year with professional expertise. Mrs. O'Neill recognized her family for its support and understanding during her presidency. The Board can celebrate the past year, but it is time to get to work, especially with the new operating budget.

Mrs. King said she was looking forward to working with her colleagues with an ambitious budget and support from the County Executive, County Council and legislature. She encouraged her colleagues to work together to help support the budget.

RESOLUTION NO. 777-00            Re:    **APPROVAL OF THE AGENDA**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda and delete the item, Utilization for FY 2001 Future Supported Project Funds.

Re:    **BOARD/SUPERINTENDENT COMMENTS**

Dr. Weast recognized Dr. Wilhoite for his 35 years of quality and committed service to the school system. Also, he congratulated Jennifer Jacobson, reporter, for her promotion to cover higher education.

Dr. Weast commented on the operating budget presentation at Montgomery Blair High School and the overwhelming number of people in attendance to hear the commitment of MCPS to children through its budget.

Dr. Weast congratulated the 11 local teachers who are among 42 in Maryland to have earned certification this year from the National Board for Professional Teaching Standards (NBPTS). This brings the total of nationally certified teachers in MCPS to 16. The teachers who were awarded certification this year, their school or office, and field of concentration are: Nanette Dyas, Montgomery Blair High School, Adolescence and Young Adulthood/Mathematics; Lelia F. Dyer, Walt Whitman High School, Adolescence and Young Adulthood/Mathematics; Cynthia M. Eldridge, Division of Technology Training, Middle Childhood/Generalist; Estelle G. Flank, Harmony Hills Elementary School, Early Childhood/Generalist; Lynda R. Hiltz, Forest Oak Middle School, Early Adolescence/Social Studies–History; Lisa A. Koenigsberg, Beverly Farms Elementary School, Early Childhood/Generalist; Anita R. O'Neill, Germantown Elementary School, Middle Childhood/Generalist; Jay Savage, Argyle Middle School, Early Adolescence/Science; Karalee L. Turner, Department of Staff Development, Early Adolescence/Social Studies–History; Lelah G. Wilkerson, Cedar Grove Elementary School, Middle Childhood/Generalist; and Maria W. York, Twinbrook Elementary School, Middle

Childhood/Generalist.

Dr. Weast noted that Longview Special Education Center in Gaithersburg and Lake Seneca Elementary School in Germantown would receive \$175,000 in Challenge Grants to develop playgrounds through the Maryland Boundless Playgrounds Initiative.

Mr. Felton reported that he participated in the Potomac Conference sponsored by the Greater Washington Board of Trade. The conference focused on initiatives to improve the quality of life in the community, especially education. He thought it was important for the Board to continue to participate in this organization.

Mrs. O'Neill thought it was amazing that both Sherwood and Gaithersburg high schools played for the state championship this year, with Gaithersburg prevailing. Also, the Montgomery County delegation will support legislation to repeal the law on cell phones so that it would be permissible for students to use cell phones after school hours. Next week, she will participate in a summit on teen pregnancy organized through the Governor's Office/Children, Youth and Families.

Mr. Abrams reported that the City of Rockville voted not to expand the historic district designation on the Park Street site. Therefore, the last impediment to a replacement facility for Richard Montgomery High School has been removed. The city was very cooperative with MCPS staff, who did an excellent job of presenting MCPS's position.

Mr. Lange expressed appreciation to Mrs. O'Neill for her leadership during the transition of new Board members. Also, he and Ms. Cox attended an orientation for new Board members sponsored by the Maryland Association of Boards of Education. There is a spirit of collaboration and collective vision throughout Maryland.

Ms. Cox thanked Mrs. O'Neill, Board members, and staff for their help and guidance. She looked forward to working with everyone and having a productive and constructive relationship.

Re: **PUBLIC COMMENTS**

The following people testified before the Board of Education:

- |    | <u>Person</u>   | <u>Topic</u>        |
|----|-----------------|---------------------|
| 1. | Carol O'Riordan | Procurement         |
| 2. | Neal Bobys      | Rock Terrace School |

Mrs. King and Mr. Burnett asked staff to prepare a response to Ms. O'Riordan's concerns.

\*\*Mr. Abrams temporarily left the meeting.

Re: **TENTATIVE ACTION ON POLICY IFA,  
CURRICULUM**

On motion of Mrs. O'Neill and seconded by Mr. Felton, the following resolution was placed on the table:

WHEREAS, The Board of Education has discussed various aspects of curriculum governance over the last two years; and

WHEREAS, The Phi Delta Kappa International has conducted an audit of the mathematics curriculum and recommended strengthening the policies governing curriculum; and

WHEREAS, An analysis of curriculum policies was presented to and discussed by the Board of Education on October 9, 2000; and

WHEREAS, A recommendation of the analysis was to develop an overarching curriculum policy; and

WHEREAS, An ad hoc committee of the Board of Education was established to work with staff to develop such a policy; and

WHEREAS, The attached draft policy has been developed and reviewed by stakeholders; now therefore be it

Resolved, That the Board of Education take tentative action to adopt the following draft Policy IFA, *Curriculum*:

**CURRICULUM**

**A. PURPOSE**

To provide a process to manage the curriculum by establishing the structure for curriculum design and delivery and a systematic basis for decision-making and standardized practice

**B. ISSUE**

Curriculum contains the Board of Education's prescribed elements of programs and courses, which shall state clearly and specifically what students are expected to know and be able to do, how well they will be able to do it, how they

will meet their learning objectives, and by what means they will be assessed. Curriculum documents typically include rationale and purpose, scope and sequence of learning outcomes, instructional strategies, adaptations for special populations, and assessment procedures.

Curriculum is fundamental to what Montgomery County Public Schools is trying to accomplish. Consequently, it should be regularly evaluated and revised to the level of the best models we can find, and curriculum development should be a partnership endeavor among all stakeholders: school board members, central office administrators, curriculum coordinators, teachers, principals, parents, students, and community and business people.

### C. **POSITION**

The Board of Education recognizes the need and value of a systematic ongoing program of curriculum review and development. The Board will encourage and support the professional staff in its efforts to investigate curriculum ideas, develop and improve programs, evaluate results, and participate in staff development activities.

1. This policy encompasses the following:
  - a) The written curriculum as presented in the curriculum framework and in the curriculum guides
  - b) The taught curriculum as implemented by teachers with students
  - c) The learned curriculum as demonstrated by assessments of student performance
  - d) The ongoing staff development need to ensure consistent implementation, monitoring, and supervision
  - e) The monitoring of curriculum implementation by teachers, principals, and central services staff
  
2. Written Curriculum
  - a) The Board of Education expects that learning will be enhanced by adherence to a curriculum that promotes continuity and cumulative acquisition and application of skills and knowledge from grade to grade and from school to school. The curriculum should reflect the best knowledge of the growth and development of learners, the needs of learners, and the desires of the community, state law, and state board of education rules.
  - b) The focus of the curriculum shall promote:
    - (1) An opportunity for every student to participate
    - (2) Achievement at the highest level in every curricular area for

- every student
  - (3) Objectives derived from local, state, and national standards in all subject areas
  - c) The curriculum shall provide teachers and students with the Board of Education's expectations of what students should know and be able to do at the end of each grade level and course.
  - d) Subject-area written curriculum frameworks, scopes and sequences, expectations, and curriculum guides shall be developed for every grade level and course.
    - (1) Initial information regarding proposed curriculum development or revisions shall be presented to the Board of Education for approval to proceed with a formal request for curriculum development or revision to the Council on Instruction
    - (2) All curriculum shall be documented in writing in a standardized format providing the following:
      - (a) The context for learning
      - (b) Content and performance standards stated clearly for teachers to understand what is expected and required of them and all students; for parents to understand what is expected of their children; and for students to understand what is expected and required of them.
      - (c) A model for instruction to meet those standards for all students
      - (d) A model for assessment to monitor student progress toward those goals
      - (e) Use of approved instructional resources
    - (3) Each subject area curriculum will be reviewed on a cycle every five years, with one area reported to the Board of Education every year.
    - (4) Teachers shall have copies of guides and use the standards in the guides to develop daily lesson plans.
    - (5) Principals and central services staff shall work with teachers to maintain consistency among the written curriculum, the taught curriculum, and what students have learned as measured by assessments.
  - e) Instructional resources such as textbooks, software, electronic resources, and other materials shall be selected based upon their alignment with the curriculum standards and priorities of the system using a uniform process.
3. Taught Curriculum
- a) The taught curriculum shall be aligned with the written curriculum and

- the assessed curriculum to bring about a high degree of consistency.
- b) All programs for all students shall be aligned to the systemwide curriculum and shall be integrated in their delivery.
  - c) All curriculum decisions, including but not limited to, elimination or addition of programs and courses and extensive content alteration, shall be subject to Board of Education approval.
  - d) Curriculum guides shall be used to map a logical sequence of instruction. All guides will ensure that all courses contain the appropriate content required to prepare students for assessment activities.
  - e) Staff development shall be designed and implemented to prepare staff members to teach the written curriculum and shall use methodologies to ensure that staff members have appropriate knowledge, skills, and practices to teach effectively.
4. Learned Curriculum
- a) The superintendent shall recommend to the Board of Education assessment approaches for determining the effectiveness of instruction at system, school, and classroom levels. Assessments shall evaluate the extent to which students master national, state, and local standards and the extent to which teachers enable students to meet those standards.
  - b) A variety of assessment approaches will be used to determine the effectiveness of the written curriculum, the taught curriculum, and instructional programs and courses, including pre-assessment, formative assessment, and summative assessment.
  - c) The assessed curriculum shall include the following components:
    - (1) National and international assessments as appropriate
    - (2) State-level assessments as required
    - (3) Local assessments
    - (4) An electronic information management system at the school and classroom levels that will provide teachers, principals, and other instructional staff with timely information to support coordination of instructional planning, student assessment and placement, instructional delivery, and program evaluation
    - (5) A program evaluation component
  - d) Teacher assessment of students on the curriculum standards shall be ongoing. Teacher-made tests, as well as local assessments, shall be used to determine patterns of student achievement. Teachers and supervisors shall use test results to assess the status of individual student achievement, to continuously regroup students for instruction, to identify general achievement trends of various groups of students,



and to modify curriculum and/or instruction as warranted by assessment results.

- e) Principals shall review assessments with teachers to ensure the assessments are congruent with the written curriculum.
- f) A systematic process shall be in place for assessing/testing student performance. This process shall provide for the acquisition, analysis, and communication of student performance data to:
  - (1) Measure student progress and diagnose student needs
  - (2) Guide teachers' instruction at appropriate levels
  - (3) Guide students' learning
  - (4) Guide systemwide improvement of curriculum alignment and programmatic decisions
  - (5) Communicate progress to parents to support learning

#### **D. DESIRED OUTCOMES**

A focused curriculum that:

- 1. Is well-balanced and appropriate for all students to meet needs of diverse learners
- 2. Conforms to state mandates regarding course offerings and essential knowledge and skills
- 3. Reflects current research, best practices, data, and technological advancements within the disciplines and promotes congruence among written, taught, and assessed content
- 4. Provides strategies for differentiation in instructional methodologies, pacing, and resources for special populations and diverse learners

#### **E. IMPLEMENTATION STRATEGIES**

- 1. The Board shall:
  - a) Approve the curriculum frameworks and scopes and sequences
  - b) Provide for staff development that focuses on the necessary methodologies to increase staff proficiency in content knowledge, skills, and practices
  - c) Communicate to its constituents the Board of Education's curricular expectations
  - d) Recommend funding, through the budget process, for adequate resources needed to implement the curriculum based on data
  - e) Establish the breadth and depth of the local testing program, including what grades are tested, in which subjects, and for what purposes
  - f) Establish a process for evaluation and selection of instructional texts

- and materials
  - g) Establish standards for acceptable performance on assessments
  - h) Establish goals that are congruent with student performance expectations
2. The superintendent shall:
    - a) Ensure that a functional decision-making structure is in place to implement this policy
    - b) Prepare a long-range master plan for curriculum development, curriculum revisions, student assessment, and program evaluation
    - c) Prepare a long-range master plan for the electronic collection and storage of data that supports the analysis and reporting of program evaluation and student assessment data and facilitates data-based decision making at all levels
    - d) Prepare a long-range master plan for comprehensive training and staff development
    - e) Ensure that implementation of the curriculum is monitored
  3. Regulations will be developed/revised as needed to implement this policy.

**F. REVIEW AND REPORTING**

1. The superintendent shall annually report to the Board of Education concerning implementation of this policy.
2. Each subject area curriculum will be reviewed on a cycle every five years, with one area reported to the Board of Education every year.
3. Periodic reports shall be made to the Board of Education concerning assessments.
4. This policy will be reviewed on an ongoing basis in accordance with the Board of Education’s policy on policymaking.

RESOLUTION NO. 778-00      Re:    **AN AMENDMENT TO POLICY IFA, CURRICULUM**

On motion of Ms. Cox and seconded by Mrs. King, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend tentative Policy IFA at C.2.b)(3) to read:

Objectives derived from local, state, national, and **international** standards **as appropriate** in all subject areas

RESOLUTION NO. 779-00      Re:    **AN AMENDMENT TO POLICY IFA, CURRICULUM**

On motion of Ms. Cox and seconded by Mrs. O'Neill, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend tentative Policy IFA at C.2.d)(3) to read:

Each subject area curriculum will be reviewed on a cycle every five years, with **at least** one area reported to the Board of Education every year.

RESOLUTION NO. 780-00            Re:    **AN AMENDMENT TO POLICY IFA, CURRICULUM**

On motion of Ms. Cox and seconded by Mrs. O'Neill, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend tentative Policy IFA at C.4.a) to read:

The superintendent shall recommend to the Board of Education assessments approaches for determining the effectiveness of instruction at system, school, and classroom levels. Assessments shall evaluate the extent to which students master **international**, national, state and local standards and the extent to which teachers enable students to meet those standards.

RESOLUTION NO. 781-00            Re:    **AN AMENDMENT TO POLICY IFA, CURRICULUM**

On motion of Mr. Burnett and seconded by Ms. Cox, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend tentative Policy IFA at F.2. to read

Each subject area curriculum will be reviewed on a cycle every five years, with **at least** one area reported to the Board of Education every year.

RESOLUTION NO. 782-00            Re:    **TENTATIVE ACTION ON POLICY IFA, CURRICULUM**

On motion of Mrs. O'Neill and seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

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WHEREAS, The Phi Delta Kappa International has conducted an audit of the mathematics curriculum and recommended strengthening the policies governing curriculum; and

WHEREAS, An analysis of curriculum policies was presented to and discussed by the Board of Education on October 9, 2000; and

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WHEREAS, The attached draft policy has been developed and reviewed by stakeholders; now therefore be it

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## **CURRICULUM**

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- e) Principals shall review assessments with teachers to ensure the assessments are congruent with the written curriculum.
- f) A systematic process shall be in place for assessing/testing student performance. This process shall provide for the acquisition, analysis, and communication of student performance data to:
- (1) Measure student progress and diagnose student needs
  - (2) Guide teachers' instruction at appropriate levels
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  - a) Approve the curriculum frameworks and scopes and sequences
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  - c) Communicate to its constituents the Board of Education's curricular expectations
  - d) Recommend funding, through the budget process, for adequate resources needed to implement the curriculum based on data
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2. The superintendent shall:
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  - c) Prepare a long-range master plan for the electronic collection and storage of data that supports the analysis and reporting of program evaluation and student assessment data and facilitates data-based decision making at all levels
  - d) Prepare a long-range master plan for comprehensive training and staff development
  - e) Ensure that implementation of the curriculum is monitored
3. Regulations will be developed/revised as needed to implement this policy.

#### **F. REVIEW AND REPORTING**

1. The superintendent shall annually report to the Board of Education concerning implementation of this policy.
2. Each subject area curriculum will be reviewed on a cycle every five years, with at least one area reported to the Board of Education every year.
3. Periodic reports shall be made to the Board of Education concerning assessments.
4. This policy will be reviewed on an ongoing basis in accordance with the Board of Education's policy on policymaking.

RESOLUTION NO. 783-00      Re:    **PROCUREMENT CONTRACTS EXCEEDING  
\$25,000**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That, having been duly advertised, the following contracts be awarded to the low bidders meeting specifications shown for the bids as follows:

B-000- 974-003	Natural Gas  <u>Awardee</u> Washington Gas Energy Services, Inc.	\$1,300,000
MC05070 00028DD	Off-the-Lot New and Used Vehicles  <u>Awardee</u> Criswell Chevrolet, Inc.	\$ 75,618
4002.1	Aftermarket Automotive Parts–Extension  <u>Awardees</u> American Bus Sales and Service, Inc. Arlington Armature, Inc. Associated Truck Parts Best Battery Company, Inc. D & L Truck and Bus Parts, Inc.* Delcoline, Inc. District International Trucks, Inc. Fitzgerald Auto Mall, Inc. General Fleet Service Company* Jasper Engines and Transmissions K & M Supply, Inc. Northern Virginia Supply, Inc. Ourisman's Rockmont Chevrolet Pep Boys R & S Auto and Truck Spring Work Rockville Radiator Shop, Inc.*	

	Rosedale Auto Electric and Parts Vehicle Maintenance Program* Wareheim Air Brakes, Inc. Total		\$ 200,000
4007.2	Asbestos Abatement Supplies and Equipment		
	<u>Awardees</u>		
	Airgas Direct Industrial/Safety Division	\$	7,167
	AramSCO, Inc.		31,158
	Bullseye Environmental Corporation		4,552
	BWI Distribution, Inc.		6,070
	Eddor Safety		1,927
	Grainger Industrial Supply		113
	MFASCO Health and Safety		948
	Safeware, Inc.		<u>22,966</u>
	Total	\$	74,901
4053.1	Scanner Forms and Scanning Machines—Extension		
	<u>Awardee</u>		
	National Computer Systems, Inc.	\$	102,944
4085.1	Heavy Equipment, Tractor and Mower Parts—Extension		
	<u>Awardees</u>		
	Frederick Kubota and Equipment Company	\$	2,000
	Gaithersburg Ford Tractor Company		115,500
	Gaithersburg Rental Center		18,000
	GL Cornell Company		11,500
	Kohler Equipment, Inc.		22,200
	Lawn and Power Equipment		28,200
	Sumter Small Engine, Inc.		<u>500</u>
	Total	\$	197,900
4113.1	Commercial Kitchen Equipment Repair Parts		
	<u>Awardees</u>		
	Heritage Food Service Equipment	\$	33,500
	United Refrigeration, Inc.		<u>9,000</u>
	Total	\$	42,500

7091.1	Motor Vehicle, Trucks and Vans, for the Division of Maintenance	
	<u>Awardees</u>	
	Criswell Chevrolet, Inc.	\$ 133,420
	Curtis Chevrolet	26,494
	Montrose Dodge	96,633
	Ourisman's Rockmont Chevrolet	<u>178,979</u>
	Total	\$ 435,526
9014.2	Industrial and Technology Education Automotive Equipment	
	<u>Awardees</u>	
	Ferguson Corporation	\$ 25,286
	Snap On Tools	<u>1,295</u>
	Total	\$ 26,581
9019.1	Roofing Supplies	
	<u>Awardees</u>	
	Bradco Supply Corporation	\$ 39,125
	Roof Center, Inc.	219,098
	Seamless Gutter Supply of Maryland, Inc.	115,590
	Standard Supply*	<u>1,441</u>
	Total	\$ 375,254
9098.1	Window Balances**	
	<u>Awardee</u>	
	Window Repair Systems, Inc.	\$ 60,000
TOTAL PROCUREMENT CONTRACTS EXCEEDING \$25,000		\$2,891,224

\* Denotes Minority-, Female-, or Disabled-owned Business

\*\* Planned Life-cycle Asset Replacement Bid (PLAR)

RESOLUTION NO. 784-00      Re:    **AWARD OF CONTRACT – LIGHTING SYSTEM  
RETROFIT SERVICES AT VARIOUS SCHOOLS**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, On October 17, 2000, the Board of Education passed a resolution to request

funding for the replacement of lighting ballasts at schools that have equipment similar to what was removed from Tilden Middle School; and

WHEREAS, Sealed bids for unit price work were received on December 4, 2000, based on the bid documents prepared by the engineering consultant, von Otto and Bilecky, P.C.; and

WHEREAS, The consultant calculated the following bid ranking by applying the unit price bids to a projected scope of work:

<u>Bidder</u>	<u>Calculated Project Cost</u>
CMC Energy Services, Inc.	\$290,471
Primo Lighting Management Inc.	294,781
Hunt Consulting, LLC	313,235
New Spectrum Electric, Inc.	318,546

and

WHEREAS, Staff has recommended that the contract be split between the two low bidders to expedite the completion of this work; and

WHEREAS, CMC Energy Services, Inc., and Primo Lighting Management, Inc., have completed similar work satisfactorily; now therefore be it

Resolved, That unit price contracts be awarded to CMC Energy Services, Inc., and Primo Lighting Management Inc., for the retrofitting of light systems at various schools, in accordance with the specifications prepared by von Otto and Bilecky, P.C., contingent upon approval of the October 17, 2000, supplemental appropriation request to the County Council.

RESOLUTION NO. 785-00

Re: **AWARD OF CONTRACTS – NORTHWEST  
ELEMENTARY SCHOOL #6/LONGVIEW SPECIAL  
EDUCATION CENTER**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids represent the ninth in a series of contracts that were bid as part of a construction management process for the Northwest Elementary School #6/Longview Special Education Center project:

<u>Bidder</u>	<u>Amount</u>	<u>Consultant's Estimate</u>
<u>Fire Sprinkler</u> Kennedy Fire Protection	\$240,300	\$200,575
<u>Pool</u> Paddock Swimming Pool Company	97,337	65,000

and

WHEREAS, The aggregate minority business participation for the contracts bid to date is 25.69 percent; now therefore be it

Resolved, That contracts be awarded to the above-referenced contractors for the Northwest Elementary School #6/Longview Special Education Center project in accordance with drawings and specifications prepared by SHW Group, Inc.

RESOLUTION NO. 786-00      Re:    **AWARD OF CONTRACTS – THOMAS S. WOOTTON HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received for the second phase of the Thomas S. Wootton High School addition project:

<u>Contractor</u>	<u>Amount</u>
<u>Electrical</u> Mills Russell, Inc. (submitted 14-percent female, Maryland Department of Transportation-certified minority participation)	\$330,000
Brandenburg Electric, Inc.	398,000
<u>Roofing</u> R. D. Bean, Inc.	98,880

now therefore be it

Resolved, That contracts be awarded in the amounts of \$330,000 and \$98,880 to Mills Russell, Inc., and R. D. Bean, Inc., respectively, for the Thomas S. Wootton High School

Phase II addition project, in accordance with drawings and specifications prepared by Samaha Associates.

RESOLUTION NO. 787-00      Re:    **AWARD OF CONTRACT – ADA MODIFICATIONS FOR PARKLAND MIDDLE SCHOOL**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The Department of Facilities Management has solicited proposals from the approved on-call contracting firms to perform Americans With Disabilities Act (ADA) modifications for Parkland Middle School:

<u>Bidder</u>	<u>Amount</u>
Smith & Haines, Inc.	\$43,880
Golden Construction, Inc.	52,679

and

WHEREAS, Smith & Haines, Inc., has completed similar work successfully for Montgomery County Public Schools; and

WHEREAS, The work for this project is primarily performed by the contractor's employees and subcontracting opportunities are extremely limited; and

WHEREAS, Due to the limited subcontracting opportunities, staff recommends waiving the minority business enterprise participation goal for this project; now therefore be it

Resolved, That a \$43,880 contract be awarded to Smith & Haines, Inc., for ADA modifications for Parkland Middle School, in accordance with drawings and specifications prepared by Murray & Associates.

RESOLUTION NO. 788-00      Re:    **ARCHITECTURAL FEE INCREASE – ROCKY HILL MIDDLE SCHOOL REPLACEMENT FEASIBILITY STUDY**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, Grimm and Parker, P.C., was awarded a contract on October 17, 2000, to perform the feasibility study for the Rocky Hill Middle School replacement facility; and

WHEREAS, It is necessary to perform a geotechnical study and topographic survey; and

WHEREAS, Staff has negotiated an equitable fee increase with the architect for the additional architectural/engineering services required for this work; now therefore be it

Resolved, That the architectural services contract with Grimm and Parker, P.C., be increased by \$45,023 for additional professional architectural/engineering services for the Rocky Hill Middle School replacement facility feasibility study.

RESOLUTION NO. 789-00                      Re:    **ARCHITECTURAL APPOINTMENT – GLEN HAVEN  
ELEMENTARY SCHOOL**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases for the modernization of Glen Haven Elementary School; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 2001 Capital Budget; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified SHW Group, Inc., as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for necessary architectural services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of SHW Group, Inc., to provide professional architectural and engineering services for the modernization of Glen Haven Elementary School for a fee of \$825,000.

RESOLUTION NO. 790-00                      Re:    **REDUCTION OF RETENTION – CHEVY CHASE  
ELEMENTARY SCHOOL**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, R. J. Crowley, Inc., general contractor for the Chevy Chase Elementary School modernization project, has completed 98 percent of all specified requirements and requested that the 10-percent retainage, which is based on completed work to date, be



reduced to 5 percent; and

WHEREAS, The project bonding company, National Fire Insurance Company of Hartford, has consented to this reduction; and

WHEREAS, The project architect, Wiencek & Zavos, Architects, P.C., recommends approval of the reduction; now therefore be it

Resolved, That the 10-percent retainage withheld from periodic payments to R. J. Crowley, Inc., general contractor for the Chevy Chase Elementary School modernization project, be reduced to 5 percent, with the remaining 5 percent to become due and payable after completion of all remaining contract requirements and formal acceptance of the completed project.

RESOLUTION NO. 791-00

Re: **R A N D O L P H M A I N T E N A N C E A N D  
T R A N S P O R T A T I O N D E P O T – L A N D E X C H A N G E**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The Board of Education is required to construct a storm water management facility at the Randolph Maintenance and Transportation Depot, located at 1801 Old Randolph Road, to improve water quality for run-off from both John F. Kennedy High School and the Depot; and

WHEREAS, Adequate space is available to construct the facility at the southeast corner of the Depot site; however, construction costs for the facility would be prohibitive due to the existence of steep slopes; and

WHEREAS, The Maryland-National Capital Park & Planning Commission (M-NCPPC) has agreed to make suitable land available from the adjacent park land through a land exchange so that the facility could be situated on portions of M-NCPPC land and the Depot site; and

WHEREAS, The M-NCPPC has agreed to convey 1.42 acres of park land in exchange for the Board's agreement to surplus and convey to the M-NCPPC 1.42 acres from the northeast portion of the Depot site as shown on the attached drawing; and

WHEREAS, The exchange will be implemented by the Montgomery County Government through an abbreviated disposition; now therefore be it

Resolved, That the Board of Education agree to accept conveyance of a M-NCPPC parcel,

consisting of 1.42 acres; and be it further

Resolved, That 1.42 acres of land at the Randolph Maintenance and Depot site be declared surplus with the intention that it be conveyed to M-NCPPC; and be it further

Resolved, That the County Council, County Executive, M-NCPPC, and State Interagency Coordinating Committee be made aware of these actions.

RESOLUTION NO. 792-00            Re:    **CHANGE ORDERS EXCEEDING \$25,000**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The Department of Facilities Management has received the following change order proposals from various contractors that exceed \$25,000; and

WHEREAS, Staff and the project architects have reviewed these change orders and found them to be equitable; now therefore be it

Resolved, That the Board of Education approve the following change orders for the amounts indicated:

Activity 1

Project:            Chevy Chase Elementary School

Description: Off-site work required by the Washington Suburban Sanitary Commission to complete the new utility services for the modernized building

Contractor: R. J. Crowley, Inc.

Amount:            \$25,340

Activity 2

Project:            Winston Churchill High School

Description: Additional sediment control and fencing required by the Montgomery County Environmental Protection Department

Contractor: Deneau Construction, Inc.

Amount: \$26,310

Activity 3

Project: Safe access for East Silver Spring Elementary School

Description: Additional work required due to unforeseen site conditions

Contractor: D & F Construction, Inc.

Amount: \$68,200

Activity 4

Project: Northwest Elementary School #6/Longview Special Education Center

Description: Installation of windows that were initially purchased for Winston Churchill High School but could not be used because of size discrepancies

Contractor: Engineered Construction Products, LTD

Account: \$27,000

RESOLUTION NO. 793-00

Re: **ADDITION TO CONSTRUCTION MANAGEMENT  
CONTRACT – BETHESDA-CHEVY CHASE HIGH  
SCHOOL**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:#

WHEREAS, The Montgomery County Board of Education, on December 8, 1998, awarded the construction management contract for the modernization of Bethesda-Chevy Chase High School to Jacobs Facilities, Inc. (formerly CRSS Constructors, Inc.); and

WHEREAS, The Montgomery County Board of Education, on August 27, 1996, awarded the contract for design and construction support services for the modernization of Bethesda-Chevy Chase High School to the firm of Dewberry & Davis, Architects (now Dewberry Design Group, Inc.); and

WHEREAS, the construction manager, Jacobs Facilities, Inc., has been required to provide the following services beyond its contract scope:

1. Develop detailed information on design interpretations of the construction documents to keep the project on schedule.
2. Secure contract services for certain subcontracting work that is under dispute; and

WHEREAS, Jacobs Facilities, Inc., has agreed to provide professional staff to ensure that subcontractors receive timely information on specific design coordination issues to resolve constructibility conflicts and contract for the disputed work; and

WHEREAS, The cost of this work will be charged to the Capital Budget unliquidated reserve; and

WHEREAS, Staff will work with outside counsel to develop claims against the appropriate parties to recover these costs; now therefore be it

Resolved, That the Montgomery County Board of Education authorize an increase in the construction management contract to Jacobs Facilities, Inc., to augment the services of the architect and certain subcontractors in an amount not to exceed \$1,300,000.

RESOLUTION NO. 794-00

Re: **HUMAN RESOURCES MONTHLY REPORT**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the Human Resources Monthly Report dated December 12, 2000.

RESOLUTION NO. 795-00            Re:    **DEATH OF MR. GILBERTO BARTENS, BUS OPERATOR I, BETHESDA DEPOT, DEPARTMENT OF TRANSPORTATION**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, The death on August 11, 2000, of Mr. Gilberto Bartens, bus operator I in the Department of Transportation, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, In the short period of time that Mr. Bartens worked with Montgomery County Public Schools, he was a dependable employee and a valuable asset to his colleagues; and

WHEREAS, Mr. Bartens' cooperative attitude and work performance exceeded expectations, making a positive difference in many ways; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Gilberto Bartens and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Bartens' family.

RESOLUTION NO. 796-00            Re:    **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective December 13, 2000:

<u>Appointment</u> Susan Gross	<u>Current Position</u> Evaluation Specialist, Research and Evaluation Unit, Office of Shared Accountability	<u>As</u> Coordinator, Program Evaluation, Office of Shared Accountability
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RESOLUTION NO. 797-00      Re:    **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective December 13, 2000:

<u>Appointment</u> Robert Hellmuth	<u>Current Position</u> Administrative Coordinator, Department of School Safety and Security	<u>As</u> Assistant Director, Department of School Safety and Security
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RESOLUTION NO. 798-00      Re:    **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective December 27, 2000:

<u>Appointment</u> Ronald Balon	<u>Current Position</u> Senior Energy Engineer, Montgomery County Government	<u>As</u> Energy and Utilities Resource Manager, Department of Facilities Management
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Re:    **MONTHLY FINANCIAL REPORT**

Mr. Bowers stated that the report reflected the projected financial condition through October 31, 2000, based on program requirements and estimates made by primary and secondary account managers. At this time, there is a projected surplus in revenues of \$1,230,999 and a projected deficit of \$500,000 in expenses.

Mrs. O'Neill asked for a report on the cost, number, and location of non-public special education placements.

RESOLUTION NO. 799-00      Re:    **CLOSED SESSION RESOLUTION**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Tuesday, January 9, 2001, in Room 120 of the Carver Educational Services Center from 9:00 to 10:00 a.m. and 12:00 to 2:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*, consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; and review and adjudicate appeals in its quasi-judicial capacity and to discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

**Re: REPORT OF CLOSED SESSIONS**

On November 14, 2000, by unanimous vote of members present, the Board of Education voted to conduct closed sessions as permitted under the *Education Article* § 4-107 and *State Government Article* § 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on November 14, 2000, from 9:00 to 10:00 a.m. and 1:10 to 2:30 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Reviewed and/or adjudicated the following appeals: 1999-47, 2000-30, 2000-31, 2000-49, 2000-50, 2000-51, 2000-52, and T-2000-76.
2. Reviewed the Superintendent's recommendation for an appointment, subsequent to which the vote to approve the appointment was taken in open session.
3. Reviewed the Human Resources Monthly Report, subsequent to which the vote to approve the report was taken in open session.
4. Reviewed the report on EEO cases.
5. Consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.
6. Discussed matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were: Steve Abrams, Aggie Alvez, Elizabeth Arons, Larry Bowers, Kermit Burnett, Fran Breneman, Judy Bresler, Ray Bryant, Sharon Cox, Bea Gordon, Marlene Hartzman, Pam Hoffler-Riddick, Roland Ikheloa, Nancy King, Don

Kress, Frieda Lacey, Walter Lange, Christopher Lloyd, George Margolies, Louis Martinez, Judie Muntner, Patricia O'Neill, Brian Porter, Lori Rogovin, Glenda Rose, Mona Signer, Maree Sneed, Kim Statham, Frank Stetson, Roger Titus, Jerry Weast, Bill Wilhoyte, and James Williams.

On November 28, 2000, by unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article § 4-107* and *State Government Article § 10-501, et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on November 28, 2000, from 7:50 to 8:20 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.

In attendance at the closed session were: Steve Abrams, Larry Bowers, Sharon Cox, Reggie Felton, Bea Gordon, Roland Ikheloa, Nancy King, Frieda Lacey, Walter Lange, Christopher Lloyd, George Margolies, Patricia O'Neill, Brian Porter, Glenda Rose, Mona Signer, Roger Titus, and Jerry Weast.

RESOLUTION NO. 800-00            Re:    **FAMILY LIFE AND HUMAN DEVELOPMENT  
ADVISORY COMMITTEE**

On recommendation of the Superintendent and on motion of Mr. Burnett seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

WHEREAS, COMAR 13A.04.18 requires that local education agencies have a citizens advisory committee; and

WHEREAS, Montgomery County has had a Citizens Advisory Committee for Family Life and Human Development since 1970, consisting of representatives of various civic associations and religious groups, community members at large, and student representatives; and

WHEREAS, Membership on the committee is for a two-year term; now therefore be it

Resolved, That the following individuals be appointed to serve a two-year term, effective January 1, 2001, and ending December 31, 2002:

Mary Caligiuri  
Sarah Davidson  
Lawrence Jacobs  
Richard Rhodes



Cynthia Tuttle

and be it further

Resolved, That the following student be appointed to serve a one-year term, effective January 1, 2001, and ending December 31, 2001:

Aaron Kaufman

RESOLUTION NO. 801-00            Re:    **CAREER AND VOCATIONAL EDUCATION**

On recommendation of the Superintendent and on motion of Mr. Burnett seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

WHEREAS, On September 26, 1977, the Montgomery County Advisory Council for Career and Technology Education was established by the Board of Education; and

WHEREAS, The members of the Montgomery County Advisory Council for Career and Technology Education are appointed by the Board of Education; now therefore be it

Resolved, That the following persons be appointed to serve a three-year term beginning January 1, 2001, and ending December 31, 2003:

Wayne Christopher Barbour  
Judy Blumenthal  
Sheri M. Byrd  
Mark Drury  
Harold Huggins  
Barry Locke  
Luella Mast

RESOLUTION NO. 802-00            Re:    **CALENDAR FOR ELECTION OF THE STUDENT BOARD MEMBER**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, The Montgomery County Region of the Maryland Association of Student Councils (MCR) yearly submits a calendar of the major events surrounding the election of the student member of the Board of Education for its review and approval; now therefore be it

Resolved, That the Board of Education approve the calendar of major events for the election of the twenty-fourth student member of the Board of Education, as proposed by the MCR.

Calendar of Major Events

Advertising Period	December 1-22, 2000
Filing Period	January 2-19, 2001
Nominating Convention	March 8, 2001
Town Meeting I	March 8, 2001
Town Meeting II	March 15, 2001
General Campaign Period	March 9-April 25, 2001
General Election	April 25, 2001

RESOLUTION NO. 803-00            Re:    **BOARD MINUTES FOR THE NOVEMBER 8, 2000, MEETING**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for the November 8, 2000, meeting.

RESOLUTION NO. 804-00            Re:    **BOARD MINUTES FOR THE NOVEMBER 15, 2000, MEETING**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for the November 15, 2000, meeting.

RESOLUTION NO. 805-00            Re:    **BOARD MINUTES FOR THE NOVEMBER 16, 2000, MEETING**

On motion of Mr. Lloyd and seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for the November 16, 2000, meeting.

RESOLUTION NO. 806-00            Re:    **BOARD APPEAL – 2000-42**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2000-42, a teacher suspension, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative.

RESOLUTION NO. 807-00            Re:    **BOARD APPEAL – 2000-53**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2000-53, a teacher suspension, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative.

RESOLUTION NO. 808-00            Re:    **BOARD APPEAL – 2000-56**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2000-56, a teacher suspension, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting in the affirmative.

RESOLUTION NO. 809-00            Re:    **BOARD APPEAL – NEC-2000-79**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal NEC-2000-79, a student assignment, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, Mr. Lloyd, and Mrs. O'Neill voting to reverse.

RESOLUTION NO. 810-00            Re:    **BOARD APPEAL – T-2000-80**

On motion of Mr. Burnett and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal T-2000-80, a student assignment, reflective of the following vote: Mr. Abrams, Mr. Burnett, Ms. Cox, Mr. Felton, Mrs. King, Mr. Lange, and Mrs. O'Neill voting to affirm; Mr. Lloyd abstained.

Re: **NEW BUSINESS**

On motion of Mr. Burnett and seconded by Mr. Lange, the following item was introduced:

WHEREAS, Montgomery County Public Schools (MCPS) is committed to high quality public education and academic success for all students; and

WHEREAS, Montgomery County Public Schools has enrolled more than 10,000 English Language Learners; and

WHEREAS, Most of the English Language Learners are enrolled at the elementary level; and

WHEREAS, 47.5 percent of English Language Learners in MCPS were born in the United States; now therefore be it

Resolved, That the Board of Education request the Superintendent to conduct a study to review the ESOL delivery model PreK-12; and be it further

Resolved, That the Superintendent make recommendations to the Board of Education as to the best ESOL delivery model PreK-12, and that such model begins to be implemented next school year.

Re: **ITEMS OF INFORMATION**

The following items were available:

1. Items in Process
2. Legal Fees Report
3. Quarterly Change Order Report – Less than \$25,000
4. Construction Progress Report

Re: **LUNCH AND CLOSED SESSION**

The Board of Education recessed for lunch and closed session from 11:30 a.m. to 2:20 p.m.

\*\*Mr. Abrams rejoined the meeting.

RESOLUTION NO. 811-00

Re: **RECOMMENDATION TO SUBMIT A FY 2001 GRANT PROPOSAL TO USDE FOR SIGNATURE**

**PROGRAMS AT BLAIR, EINSTEIN, KENNEDY,  
AND WHEATON HIGH SCHOOLS**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, The racial and ethnic diversity of the students in Montgomery County Public Schools (MCPS) has changed dramatically since the 1970s from approximately 84 percent white; 9 percent African American, 5 percent Asian, and 2 percent Hispanic to approximately 49 percent white, 21.2 percent African American, 13.3 percent Asian, and 16.2 percent Hispanic in 2000; and

WHEREAS, The socioeconomic diversity of the students in MCPS, as measured by Free and Reduced-priced Meals (FARMS), also has changed significantly since the 1970s from approximately 9 percent to approximately 22.3 percent in 2000; and

WHEREAS, The number of students requiring instruction in English as a Second Language (ESOL) has increased since the 1970s from 1,593 to 9,145 in 2000; and

WHEREAS, While experiencing these significant demographic changes, the enrollment in MCPS has changed from 125,344 in 1970 to 91,030 in 1983 to a high of 134,180 in 2000; and

WHEREAS, The demographic and enrollment changes in MCPS have made it more challenging for MCPS to provide students with the educational benefits of attending schools with students from diverse backgrounds and to avoid the educational harms of racial and socioeconomic isolation; and

WHEREAS, Pursuant to the Quality Integrated Education (QIE) policy, MCPS has demonstrated its ability to develop and implement unique programs that voluntarily attract students from diverse backgrounds and that lead to improvement in achievement for all students through programs such as those offered in the Northeast Consortium; and

WHEREAS, The downcounty area is experiencing enrollment increases and demographic changes that are more challenging than in other areas of the county; and

WHEREAS, To address these issues, the community in the downcounty area is interested in implementing unique and innovative programs at the area high schools and in providing students and parents with the opportunity to select programs at one of the high schools; and

WHEREAS, MCPS has established the Downcounty Consortium consisting of Montgomery Blair, Albert Einstein, John F. Kennedy, and Wheaton high schools with signature

programs offered at each of these schools, and a Preferred Choice strategy designed to attract students with diverse backgrounds to each of these schools; and

WHEREAS, MCPS plans for the Academies of Communications/Media Literacy, Entrepreneurship, and Science and Technology magnet/signature programs to be offered at Montgomery Blair High School; the International Baccalaureate, International Studies, Visual Arts and Performing Arts, and Academy of Finance magnet/signature programs to be offered at Albert Einstein High School; the Advanced Placement Diploma Program, the Academy of Leadership, and the Space, Earth, and Human Life Academy magnet/signature programs to be offered at John F. Kennedy High School; and the Foreign Language and Cultural Studies, Information Technology, Biological Technology, and Engineering Technology magnet/signature programs to be offered at Wheaton High School; and

WHEREAS, Each of the magnet/signature programs at each of the high schools will be supported by the Thomas Edison High School of Technology, and

WHEREAS, Additional resources are necessary to implement the magnet/signature programs at each of these schools; and

WHEREAS, The United States Congress, in the Magnet Schools Assistance Program (MSAP), has recognized that eliminating, reducing, and preventing minority group isolation in the schools in this country is a compelling governmental interest and has provided federal funding to address this governmental interest; and

WHEREAS, In the MSAP, Congress also has recognized that the development of magnet/signature schools will assist in achieving systemic reform, in developing and designing innovative educational methods and practices, and strengthening the knowledge of academic subjects and the grasp of tangible and marketable vocational skills of students attending magnet/signature schools; and

WHEREAS, The Downcounty Consortium addresses all of the goals of the MSAP, and the MSAP has developed a grant application requesting federal funding to assist with providing the resources necessary for the magnet/signature programs to be implemented at Montgomery Blair, Albert Einstein, John F. Kennedy, and Wheaton high schools; and

WHEREAS, As required by the MSAP regulations, MCPS has designed its preferred-choice strategies to recruit students from diverse backgrounds, to assign students by lottery based on student choice, and to give a preference in the selection process to siblings of students currently enrolled at each high school and to students in the "base area"; and

WHEREAS, MCPS's grant application is consistent with the goals, definitions, and eligibility of the MSAP; and

WHEREAS, MCPS intends to continue to operate its schools in compliance with Title VI of the Civil Rights Act of 1964; and

WHEREAS, MCPS is requesting approximately \$3 million for the fiscal year 2002, \$3 million for the fiscal year 2003, and \$3 million for the fiscal year 2004; now therefore, be it

Resolved, That the Board of Education of Montgomery County authorize the superintendent of schools to submit an FY 2001 grant application in the amount of approximately \$9 million to the U.S. Department of Education, Office of Elementary and Secondary Education Magnet Schools Assistance Program, pursuant to the Magnet Schools Assistance Program, Title V, as amended, to support a three-year effort to develop and implement whole school magnet/signature programs at each of the four high schools in the Downcounty Consortium – Montgomery Blair, Albert Einstein, John F. Kennedy, and Wheaton; and be it further

Resolved, That the superintendent of schools be directed to implement the new magnet/signature programs as required for eligibility for funding under the Magnet Schools Assistance Program; and be it further

Resolved, That a copy of this resolution be sent to the County Executive and County Council.

\*\*Mr. Abrams temporarily left the meeting.

RESOLUTION NO. 812-00      Re:    **PRELIMINARY PLANS FOR WESTLAND MIDDLE SCHOOL CLASSROOM ADDITION**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by member present:

WHEREAS, The architect for the addition to Westland Middle School, Robert J. Glaser Associates, P.A., Architects, has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Westland Middle School Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plan report for the addition to Westland Middle School developed by Robert J. Glaser Associates, P.A., Architects.

RESOLUTION NO. 813-00            Re:    **PRELIMINARY PLANS FOR THOMAS W. PYLE MIDDLE SCHOOL CLASSROOM ADDITION**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by member present:

WHEREAS, The architect for the addition to Thomas W. Pyle Middle School, Smolen ■ Emr + Associates, Architects, has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Thomas W. Pyle Middle School Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plan report for the addition to Thomas W. Pyle Middle School developed by Smolen ■ Emr + Associates, Architects.

RESOLUTION NO. 814-00            Re:    **PRELIMINARY PLANS FOR GREENWOOD ELEMENTARY SCHOOL CLASSROOM ADDITION**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by member present:

WHEREAS, The architect for the addition to Greenwood Elementary School, McDonald • Williams • Banks, Architects, has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Greenwood Elementary School Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plan report for the addition to Greenwood Elementary School developed by McDonald • Williams • Banks, Architects.

\*\*Mr. Abrams rejoined the meeting.

Re:    **THE WORK GROUP REPORT ON GRADING AND REPORTING PRACTICES**

Dr. Weast invited the following people to the table: Mrs. Elizabeth Strubel, principal, John T. Baker Middle School, and work group co-chairperson; Dr. Pamela Hoffler-Riddick, associate superintendent, Office of Shared Accountability; Dr. Pam Splaine, director,



Policy and Records Unit; Mr. Dale Fulton, director, High School Instruction; and Mr. Dan Freilich, student, Bethesda Chevy Chase High School and work group member.

The Board of Education held a discussion of Policy IKA: *Grading and Reporting*, on January 21, 2000. Policy revisions were not recommended at that time; however, Board members raised a number of issues related to the implementation of the grading and reporting policy and the curricula on which grading is based. Subsequently, the superintendent convened a multi-stakeholder work group to study grading and reporting practices. Some of the issues related to grading and instruction have been addressed through Policy IFA, *Curriculum*.

To accomplish its charge, the work group documented the current state of grading and reporting in MCPS. The committee reviewed current research on best practices in grading and reporting and benchmarked with other school systems to identify best practices.

In brief, the charge of the work group included the following:

- Develop recommendations that address grading inconsistencies among schools
- Research best practices on grading scales and grading systems
- Develop recommendations for grading practices

### **Current State**

Teachers and administrators agree that inconsistency in grading practices is a problem. Some teachers reported that they were not aware of the existence of a policy, and others reported that they had not reviewed it in recent years. Grading practices may differ greatly within the same school and the same departments. In addition, teachers and students report that there are inconsistencies from classroom to classroom as to when material is taught. Many staff members expressed an interest in discussing the grading and reporting policy with colleagues in some kind of professional development setting. Students also acknowledged that grading consistency is an issue and cited examples of students selecting teachers based on their reputation for course difficulty and grading practices.

### **Findings from Research**

Research indicates that inconsistencies in grading and reporting practices are an issue not only for MCPS, but also for most districts in the nation. Problems that make the current system of grading inconsistent are listed below:

- Teachers include different non-achievement factors in the assignment of grades (i.e., effort, behavior, cooperation, attendance)
- Individual teachers weight student assignments differently
- Training in grading practices for undergraduate teachers is lacking
- Training in grading practices is lacking at the district and individual school levels

- Many teachers know that a formal grading policy exists, but do not review it or choose to ignore it.
- Grade inflation

### **Benchmarking Results**

Among benchmarked systems, Fairfax County Public Schools (FCPS) was the most detailed and explicit in its requirements for grading and reporting. FCPS has a clear vision of grading and a specific delineation of what goes into determining a grade. FCPS guidelines indicate that grades measure only academic performance and are used as a means of reporting activity related to the Program of Studies standards, benchmarks, and indicators. Grades in FCPS do not measure potential or social performance.

### **Recommendations**

The recommendations of the work group fall into the following four categories: policy, assessment, staff development, and communication. The recommendations are fully delineated in the report. Below is a summary of the work group's recommendations.

#### Policy

- Develop a grading vision that provides clear direction and guidance to stakeholders regarding MCPS's grading philosophy including the following: what should be included in a grade, the distinction between grading and assessment, and a grading format.

#### Assessment

- Distinguish a two-fold purpose for assessment to provide diagnostic information and to serve as an accountability measure. Assessments should be a balance of performance tasks, written tasks, and oral tasks to give students a variety of ways to demonstrate mastery of course objectives.
- Make the importance of the weight of a final exam significant enough to ensure the meaningful participation of every student.

#### Staff Development

- Train staff to use data provided by assessments to redesign instruction and adapt curriculum.
- Train staff to design assessments that effectively measure a student's attainment of course objectives as it relates to clearly defined standards.

#### Communication

- Develop user-friendly documents for key stakeholder groups that explain the grading policy and reporting guidelines; e.g., *A Teacher 's Guide to Grading, A Parent 's Guide to Grading, A Student's Guide to Grading.*

**Next Steps**

Based on the recommendations of the Work Group on Grading and Reporting Practices, the Board of Education should review and revise as appropriate Policy IKA: *Grading and Reporting*.

**Re: DISCUSSION**

Ms. Cox thanked the task force for its work. The current policy states that grades should be based on performance and assessments. The regulation states that elements relating to effort and potential should not be included in the grade. However, the report implies that that is happening. Also, the report advocated having principals review the policy with new staff members. Where in the report is the evaluation piece to ascertain if the changes made by the Board will work? How will grading and reporting be tied into the accountability system and evaluation process to determine if teachers are following the policy? Mrs. Strubel noted that the recommendations would create a grading vision, and the curriculum and assessments must be aligned. Then, the monitoring of the policy can take place. Dr. Hoffler-Riddick said staff must distinguish what it wants to evaluate – classroom to classroom or the system as a whole. Systemically, the biggest indicator of student performance is the scores on achievement tests that are not designed within the county. However, the true work needs to begin with consistency of teacher expectations and standards, and the principal must monitor instructional delivery by teachers.

Mr. Felton thought the report captured the complexity of the issue, and the Board agrees that the recommendations need to be carried out with a shift in the curriculum development and assessment process. In the interim, he believed the school system could initiate some measures or actions to achieve more consistency in grading. Mr. Freilich said teachers in the same school test differently in the same subject, and it would be simple to make standardized tests, especially in the same building. Dr. Hoffler-Riddick stated there are areas of success within the county; therefore, the system knows what assessments work. Staff can immediately capitalize on that knowledge and make these effective lessons available to all. Regarding the quality of instruction, staff must identify the critical curriculum and make it available with standards of performance and grades that mirror proficiency levels. Dr. Williams added that the community superintendents and principals will work together to standardize grading.

Mrs. O'Neill mentioned the inconsistency of grading within a building. She hoped that the community superintendents and principals would strive for consistency. The staff development teachers in every building could address this issue. She was prepared to make a motion to review and revise the grading and reporting policy to incorporate the recommendations of the work group to create a clear vision. However, interim steps should be taken, especially with the advent of state high school assessments. There must

be high expectations for students, a consistent grading scale, and a method to communicate this to all stakeholders.

Mr. Abrams thought grades could be disaggregated into different components as an interim step. There are some external measures that can be used as a diagnostic and reference point to provide consistency from school to school. The breakdown between the subject and object of measuring performance in the classroom – homework, qualitative judgments, and assessments – would provide a measurement of the assessments. MCPS has a delineation between regular classes, honors classes, and AP classes, which predisposes some qualitative difference in the degree of difficulty of those courses. As a consistency pattern on grading emerges, MCPS must differentiate the grading as it will the instruction. He thought the Board was premature on an action item since more details need to be included. Dr. Weast commented that the Board was wrestling with substantive issues, and he encouraged further thought and discussion on this topic. Grading and reporting will be a focus as staff looks at curriculum, which is integral for consistency.

Mr. Lloyd emphasized that inconsistencies in grading from school to school exists. He was concerned about the plan to add the final exam grade to the transcript. He has heard that some students cheat because they may have up to eight exams in one week and they want to get good grades on the finals to get into the top colleges. The grade on the transcript will increase the pressure on students, and he was concerned about having students value education rather than grades. Dr. Hoffler-Riddick replied that assessment should not be seen as separate from day-to-day learning. There is no need to prepare for a test if the student attends to learning on a daily basis, and if there are no surprises on the test. She was concerned that students believe that the stress of testing invalidates learning. There is no self efficacy when a student cheats or the teacher teaches to the test.

Mr. Lloyd responded that students feel the grade reflects who they are as a person. How does MCPS make students understand that they are not defined by test scores? Dr. Hoffler-Riddick said there universal standards. When MCPS gives students grades, those grades mean something and guarantee a certain level of performance.

Mr. Lloyd asked how MCPS would create a document for the community that defines a grade and its importance. Dr. Weast replied that the steps were the work group, overarching policy, curriculum development, staff development, and a set of standards that prepares the student for the “real” world.

Mr. Lange noted that some students learn differently and should not be tested by reading and writing. Mr. Freilich explained that he would like to see oral examinations since that is a skill in itself.

Mr. Lange asked how much time and energy would be necessary for staff development to assure that all teachers are consistent in their grading. Dr. Hoffler-Riddick explained that it was the difference between knowing how to make a test and what a quality classroom assessment looks like. MSPAP was developed to assess schools, and the data must be unpacked to get at individual student assessments. Mr. Fulton noted that the state's High School Assessment has placed the emphasis on teachers delivering instruction with training in what good assessments look like.

Mrs. O'Neill suggested that high school exams should be learning experiences, and the teachers could explain scores to individual students. Therefore, students could learn from their mistakes.

Ms. Cox asked the superintendent to provide the process and next steps on the recommendations of the Grading and Reporting Work Group.

\*\*Mr. Abrams left the meeting.

RESOLUTION NO. 815-00      Re:    **TRANSFER POLICY**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, Policy JEE, *Student Transfers*, allows students to transfer from their assigned school to another school within certain parameters; and

WHEREAS, On October 6, 1999, the United States Court of Appeals for the Fourth Circuit invalidated the use of race in the MCPS transfer policy; and

WHEREAS, On December 14, 1999, the Board of Education suspended its transfer policy and directed the superintendent to revise Regulation JEE-RA to allow transfers on the basis of a documented hardship; the presence of an older sibling currently attending the requested school and/or the continuation of a feeder pattern at transition points from elementary to middle school or middle school to high school; and

WHEREAS, Alternative student transfer procedures including use of socioeconomic factors are being explored; and

WHEREAS, Montgomery County Public Schools is planning additional program initiatives to address the needs of impacted schools and the State of Maryland is examining the state's school funding formula; now therefore be it

Resolved, That the Board of Education reaffirms its decision of December 14, 1999, until it is superseded by adoption of a new policy following further analysis of the impact of program initiatives and adjustment to the state's funding formula.

Re: **MCCPTA PRESENTATION ON FOREIGN LANGUAGE IN ELEMENTARY SCHOOL, CREATIVE ENRICHMENT PROGRAMS, HANDS-ON SCIENCE, AND CULTURAL ARTS SHOWCASE**

Directors of the MCCPTA Education Programs, Inc. gave brief descriptions of their programs as follows:

- Karen Watss – Foreign Language in the Elementary School (FLES)
- Phyllis Katz – Hands-on Science
- Karen James – Creative Enrichment (kindergarten complement)
- Seda Gelenian – Cultural Arts Showcases

RESOLUTION NO. 816-00      Re: **AUDIT SUBCOMMITTEE**

On motion of Mrs. O'Neill and seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, On September 13, 1978, the Board of Education established an Audit Committee; and

WHEREAS, Eligibility for appointment to the Audit Committee is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Audit Committee consists of three members serving staggered terms of three years each, and the term of office begins on the date of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mr. Reginald Felton's term expired on November 30, 2000, and one vacancy now exists on the committee; and

WHEREAS, Ms. Mona Signer was appointed to serve until November 20, 2002, but that another vacancy exists as a result of her departure from the Board as of December 1, 2000; and

WHEREAS, Mr. Stephen Abrams was appointed to serve until November 30, 2001; and

WHEREAS, Mr. Stephen Abrams' term as chairperson expired on November 30, 2000; now therefore be it

Resolved, That Mrs. Patricia O'Neill be appointed to serve until November 30, 2002; and be it further

Resolved, That Mr. Kermit Burnett be appointed to serve until November 30, 2003; and be it further

Resolved, That Mr. Abrams serve as chairperson of the Audit Committee until November 30, 2001.

RESOLUTION NO. 817-00      Re:    **LONG-RANGE AND STRATEGIC PLANNING  
SUBCOMMITTEE**

On motion of Mrs. O'Neill and seconded by Mr. Burnett, the following resolution was adopted unanimously by members present:

WHEREAS, On September 8, 1994, the Board of Education established a Subcommittee on Long-Range Planning; and

WHEREAS, On September 12, 1995, the Board of Education changed the name to Subcommittee on Long-Range and Strategic Planning; and

WHEREAS, Eligibility for appointment to the Subcommittee on Long-Range and Strategic Planning is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Subcommittee on Long-Range and Strategic Planning consists of three members serving staggered terms of three years each, and the term of office begins on the date of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mrs. Nancy King's term expired on November 30, 2000, creating a vacancy on the subcommittee; and

WHEREAS, Mrs. Patricia O'Neill was appointed to serve until November 30, 2001, and Mr. Kermit Burnett was appointed to serve until November 30, 2002, and;

WHEREAS, Mrs. King's term as chairperson expired on November 30, 2000; now therefore be it

Resolved, That Mrs. Nancy King be appointed to serve until November 30, 2003; and be it further

Resolved, That Mrs. Patricia O'Neill serve as chairperson of the Subcommittee on Long-Range and Strategic Planning until November 30, 2001.

RESOLUTION NO. 818-00 Re: **RESEARCH AND EVALUATION SUBCOMMITTEE**

On motion of Mrs. O'Neill and seconded by Ms. Cox, the following resolution was adopted unanimously by members present:

WHEREAS, On January 14, 1986, the Board of Education established a Subcommittee on Research and Evaluation; and

WHEREAS, Eligibility for appointment to the Subcommittee on Research and Evaluation is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Subcommittee on Research and Evaluation consists of three members serving staggered terms of three years each, and the term of office begins on the date of the all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mrs. Beatrice Gordon's term expired on November 30, 2000, creating a vacancy on the committee; and

WHEREAS, Ms. Mona Signer was appointed to serve until November 20, 2002, but that another vacancy exists as a result of her departure from the Board as of December 1, 2000; and

WHEREAS, Mr. Reginald Felton was appointed to serve until November 30, 2001; and

WHEREAS, Ms. Signer's term as chairperson expired on November 30, 2000; now therefore be it

Resolved, That Mr. Walter Lange be appointed to serve until November 30, 2002; and be it further

Resolved, That Ms. Sharon Cox be appointed to serve until November 30, 2003; and be it further



Resolved, That Mr. Reginald Felton serve as chairperson of the Subcommittee on Research and Evaluation until November 30, 2001.

RESOLUTION NO. 819-00 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adjourn its meeting of December 12, 2000, at 5:10 p.m.

Re: **CLOSED SESSION**

The Board of Education adjourned to closed session from 5:20 to 6:35 p.m.

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PRESIDENT

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SECRETARY

JDW:gr

**MONTGOMERY COUNTY BOARD OF EDUCATION  
SUMMARY SHEET**

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