

APPROVED  
1997-21

Rockville, Maryland  
May 13, 1997

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Tuesday, May 13, 1997, at 10:00 a.m.

ROLL CALL Present:                   Mr. Reginald M. Felton, President  
  in the Chair  
  Dr. Alan Cheung  
  Mr. Blair G. Ewing  
  Mrs. Beatrice B. Gordon  
  Ms. Ana Sol Gutiérrez  
  Mrs. Nancy J. King  
  Ms. Mona M. Signer  
  Ms. Rachel A. Prager  
  Ms. Debbie Wheat, Student Board Member Elect  
  Dr. Paul L. Vance, Secretary/Treasurer

Absent:           none

#indicates student vote does not count. Four votes needed for adoption.

Dr. Cheung and Ms. Gutiérrez were out of the room.

RESOLUTION NO. 280-97           Re:    **APPROVAL OF AGENDA**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was adopted unanimously of members present:

Resolved, That the Board of Education approve its agenda for May 15, 1997.

RESOLUTION NO. 281-97           Re:    **SALUTE TO SCHOOL FOOD AND NUTRITION SERVICES PERSONNEL DAY - MAY 14, 1997**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously of members present:

WHEREAS, State Superintendent Nancy S. Grasmick has announced May 14, 1997, as the twelfth annual "Salute to School Food and Nutrition Services Personnel" day; and

WHEREAS, The school cafeteria and the service provided by its personnel to students, faculty, and other staff are an integral part of the operations of Montgomery County Public Schools; and

WHEREAS, The more than 11 million meals that are served annually to Montgomery County school children under the National School Lunch and School Breakfast Programs are testimony of the valuable contribution made by school food and nutrition services personnel each year; and

WHEREAS, School food and nutrition services personnel deserve to be recognized for their dedication and continuing commitment to feeding and educating students, and offering a variety of nutrition services to the community; now therefore be it

Resolved, That the Board of Education does hereby recognize selected representatives of food and nutrition services personnel in honor of the twelfth annual "Salute to School Food and Nutrition Services Personnel" day in Montgomery County Public Schools; and be it further

Resolved, That this resolution be included in the minutes of this meeting.

Dr. Cheung and Ms. Gutiérrez joined the meeting at this point.

Dr. Vance presented the following people with Certificates of Outstanding Service: Harriet Beckwith, Food Services Satellite Manager I, High View Elementary School; Irene Gates, Cafeteria Worker II, Central Production Facility; Corinne Kern, Food Service Satellite Manager I, Cashell Elementary School; Marianne Rinker, Data Control Technician, Division of Food and Nutrition Services; Sallie Stevens, Cafeteria Worker I; Suba Tallapragada, Cafeteria Manager III, Walt Whitman High School; and Delores Talley, Food Service Satellite Manager, Diamond Elementary School.

**Re: BOARD/SUPERINTENDENT COMMENTS**

Mr. Felton welcomed Debbie Wheat, the newly elected Student Board Member, to the table.

Dr. Vance commented on the following items: (1) Theresa ("Teri") Burdette, a music teacher at Lucy V. Barnsley Elementary School who has earned a national reputation for her work in bringing together hearing students with their deaf and hard-of-hearing peers for music instruction, has been selected as the Montgomery County Teacher of the Year; (2) twenty-five students from Montgomery County Public Schools have won scholarships through the Project Excellence program, which honors the academic achievement of outstanding African-American students in the Washington metropolitan area; three of the 25 high school seniors will receive full four-year college scholarships ranging from \$65,000 to \$120,000 in value; and four of the students will receive \$10,000 scholarships sponsored by the Freedom Forum and by NationsBank, three students will receive \$4,000 scholarships sponsored by the Gannett Foundation, and the remaining 15 students will

receive \$4,000 scholarships supported by Project Excellence funds; (3) the Montgomery County Council of PTAs sponsored a ceremony to recognize educators, parents, students and programs that have made outstanding contributions to the success of students with special needs, and among the honorees will be seven educators who have provided leadership in instructional programs and teaching practices, three parents who have provided support to school programs and to other parents, and two students whose actions and activities have extended friendship and encouragement to students with special needs; and (4) Dr. Patricia Newby has been appointed superintendent in Grand Rapids, Michigan.

Mr. Ewing reported that (1) the Education Foundation is at full membership with distinguished local leaders and activists in the business community, and their first project is providing funds through grants to elementary schools for computer education for low-income parents and students; (2) the Long-range and Strategic Planning Subcommittee has scheduled a meeting for May 19 and the topics for discussion are the draft of a mission statement and discussions around the vision statement for the system for the future; and (3) Ms. Fisher is an activist for the development of downtown Silver Spring, and she has an idea to include cultural, vocational, and recreational education activities and functions every day at various locations.

Dr. Cheung announced that last Tuesday he participated in the Science Ceremony with the State of Maryland and Shanghai to work with Montgomery County in educational and training programs.

Ms. Signer stated that she was very impressed with her visit to the Stone Street facility and in particular the security setup and print shop.

Mr. Felton commented that (1) on Saturday the George B. Thomas Learning Academy (tutorial program) closed out its session, and he thanked the school system for its support of this program; (2) the Magruder Cluster meeting was a very positive experience; and (3) the meeting with the Secondary learning Centers was very informative.

Re: **FINAL ACTION ON POLICY EEA, *STUDENT TRANSPORTATION***

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was placed on the table:

WHEREAS, Policy EEA, *Student Transportation*, has served as the basis for our transportation decisions for over twenty years, during which time implementation practices and changes to laws and regulations have occurred that should be incorporated as part of this policy; and

WHEREAS, The Board of Education reviewed and discussed the recommended policy revision on February 11, 1997; and

WHEREAS, Public comments were obtained about the revised policy; now therefore be it

Resolved, That the Board of Education take final action to adopt the revised Policy EEA, *Student Transportation*, as shown below.

RESOLUTION NO. 282-97      Re:    **AN AMENDMENT TO POLICY EEA, *STUDENT TRANSPORTATION***

On motion of Mr. Ewing and seconded by Mrs. King, the following amendment was adopted unanimously:

Resolved, That the Board of Education add the following language under C. Position and prior to 1. Eligibility for transportation:

**The Board of Education of Montgomery County Public Schools encourages participation and involvement of PTAs and other citizens in the identification and resolution of transportation and safety issues.**

Re:    **AN AMENDMENT TO POLICY EEA, *STUDENT TRANSPORTATION (FAILS)***

On motion of Ms. Gutiérrez and seconded by Mr. Ewing to change **MCPS school buses** to **MCPS transportation services** at 2.c) failed with Mr. Ewing, Mr. Felton, and Ms. Gutiérrez voting in the affirmative; Dr. Cheung, Mrs. Gordon, Mrs. King, Ms. Prager, and Ms. Signer voting in the negative.

Re:    **AN AMENDMENT TO POLICY EEA, *STUDENT TRANSPORTATION (FAILS)***

On motion of Ms. Gutiérrez and seconded by Mr. Ewing to insert **MCPS will provide equitable after-school transportation services to the extent funded by the Board of Education** at C.1. a)(6) failed with Mr. Ewing, Mr. Felton, and Ms. Gutiérrez voting in the affirmative; Dr. Cheung, Mrs. Gordon, Mrs. King, Ms. Prager, and Ms. Signer voting in the negative.

RESOLUTION NO. 283-97      Re:    **AN AMENDMENT TO POLICY EEA, *STUDENT TRANSPORTATION***

On recommendation of the superintendent and on motion of Mrs. King seconded by Ms. Prager, the following amendments were adopted unanimously:

The Department of Public Works and Transportation (DPWT) be placed on the safety assessment team; and

Define the specific methodology for measuring walking distances in the policy.

RESOLUTION NO. 284-97      Re:    **FINAL ACTION ON POLICY EEA, *STUDENT TRANSPORTATION***

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution as amended was adopted unanimously:

WHEREAS, Policy EEA, *Student Transportation*, has served as the basis for our transportation decisions for over twenty years, during which time implementation practices and changes to laws and regulations have occurred that should be incorporated as part of this policy; and

WHEREAS, The Board of Education reviewed and discussed the recommended policy revision on February 11, 1997; and

WHEREAS, Public comments were obtained about the revised policy; now therefore be it

Resolved, That the Board of Education take final action to adopt the revised Policy EEA, Student Transportation, as shown below.

## **Student Transportation**

### **A.    PURPOSE**

To delineate MCPS transportation services and safety guidelines for transporting public and nonpublic school students

**B. ISSUE**

The Montgomery County Public Schools is authorized by the regulations of the State of Maryland to provide safe and efficient transportation to the students residing within the county. It is the Montgomery County Board of Education's responsibility to establish the parameters under which students are deemed eligible for such transportation. Furthermore, it is the shared responsibility of the Montgomery County Board of Education and other state and local government departments to assure student safety in walking to and from school.

**C. POSITION**

1. The Board of Education encourages participation and involvement of PTA's and other citizens in the identification and resolution of transportation and safety issues.

2. Eligibility for Transportation

a) General Terms and Conditions for Public and Nonpublic School Students

(1) The Board of Education adopted attendance areas for each school will be the basis upon which transportation service is provided. Under special circumstances, students may ride established bus routes across attendance boundaries for valid educational reasons.

(2) Mixed grade/age level student loads shall be permitted.

(3) The walking distance factor for student transportation eligibility will be as follows:

Elementary Schools -- 1 mile  
Middle Schools -- 1.5 miles  
Senior High Schools -- 2.0 miles

(In the implementation of these mileage distances, the superintendent of schools is authorized to permit a variance of one-tenth of a mile from these distances in establishing the line of demarcation between walking and transported students.)

- (4) The distance factors above may be modified if safety or other conditions warrant. Such modifications shall be terminated when safety hazards or other conditions are corrected.
  - (5) MCPS will provide appropriate transportation service to students with disabilities in accordance with applicable laws and program placement as defined by the student's Individual Educational Plan (I.E.P.)
- b) Nonpublic School students may be transported as specified under provisions of the Montgomery County Code, as shown in Exhibit EEA-EA. This service will be provided only on established bus routes having available seating capacity, designed to serve public schools in keeping with the terms and conditions as set forth in this policy.
3. Factors and Standards for Determining Transportation Safety and Safe Walking Conditions
- a) Transportation may be provided for distances less than that authorized by Board policy if a condition is considered hazardous to the safety of students walking to or from school. Such conditions shall be reviewed by the transportation division on an annual basis and corrected, where feasible, by the responsible agency as soon as possible. In the event a disagreement on the hazardous nature of the condition arises, a joint assessment will be conducted by MCPS transportation staff, MCPS Safety and Environmental Health Unit staff, the Montgomery County Police Department School Safety Unit staff. Their recommendation will be forwarded to the Associate Superintendent for Supportive Services for a final decision and notification of all parties. This decision can be appealed in accordance with Policy KLA: *Responding to Inquiries and Complaints From the Public*.

The following factors shall be considered in determining the need for student transportation service within the walking distance:

- (1) Absence of traffic signals, lined crosswalks, or other traffic control devices to assist secondary school students, or the absence of an adult crossing guard to assist elementary school students who are required to cross a multilane highway as listed on the Maryland Highway Map.

- (2) Presence of building and other construction activities, other safety hazards, or natural or man made barriers that create potentially dangerous situations on an established walking route and where other walking routes are not available.
  - (3) Absence of a sidewalk, or in some cases absence of a buffer strip or guard rail between sidewalk and road, along a major highway or heavily traveled street in a residential area
  - (4) Students who, because of physical or mental disabilities, are not able to perform the walking assignments expected of students enrolled in general education classes
- b) The following standards shall be considered in making decisions relative to the factors listed above:
- (1) Students are expected to walk safely without sidewalks in residential subdivisions, on side streets, and to bus stops along roads where traffic is not heavy, where space is available at the side of the road, or where the road is of sufficient width to allow walking off the main road. Buses are not an alternative to the absence of sidewalks in a subdivision unless other safety factors such as inadequate sight distances are determined to jeopardize student safety. Communities desirous of obtaining sidewalks should initiate their requests with the appropriate governmental agencies.
  - (2) Schools will supplement parental teaching of safe walking practices by emphasizing the need for safe walking practices while en route to and from school.
  - (3) Sidewalks where available, should be so constructed and designed so that students can walk safely on them.
  - (4) The absence of buffer strips between a sidewalk and the traveled portion of the roadway, or the presence of telephone poles, bushes, trees or protruding objects or signs on the sidewalk shall be considered in determining if the walkway is safe.
  - (5) MCPS staff, in cooperation with the Montgomery County Police Department's School Safety Unit, the Montgomery County



Department of Public Works and Transportation and the Maryland State Highway Administration shall work diligently to make certain that in every instance involving school children the need for safe walkways is made clear to the responsible county and state agencies.

- (6) Snow and/or ice accumulation on sidewalks during inclement weather shall not be considered sufficient cause for providing transportation. Parent help is needed on those few days when all walking students are subject to the same conditions. When snow or ice causes conditions that are generally considered unsafe, school may be canceled or the starting time delayed until heavy traffic has subsided.
- (7) Crossing guards may be employed, by the Montgomery County Police Department, to assist students in crossing intersections. MCPS will request their assignment when the presence of a crossing guard will enhance safety and when, it is more economical to utilize crossing guards than to provide bus transportation.
- (8) Secondary students are expected to be able to cross all controlled intersections safely except that middle school students are not required to cross mainline railroad tracks at grade level.
- (9) Elementary school students are expected to be able to cross controlled intersections safely except on major highways and mainline railroad tracks at grade level. It is recognized that in some instances this may not apply to five-and six-year-olds.
- (10) Students are expected to be able to walk to established bus stops to await the arrival of school buses. While waiting, students should observe safe practices, respect persons and private property, and stand well off the traveled portion of the road.
- (11) Students are expected to walk across private property only where paths or foot bridges are constructed and maintained by a public agency such as the Maryland-National Capital Park and Planning Commission, the Department of Public Works, the Montgomery County Public Schools or are part of

walkways provided by a homeowners association or similar private development group.

- c) MCPS school buses shall operate in accordance with the State of Maryland COMAR 13A.06.07.
  - d) In the interest of increased student safety and route efficiency, no MCPS bus shall be routed onto a dead end, cul de sac or other street requiring the bus to perform a three point turn or backing up maneuver to exit, unless the alternative bus stop would present a safety hazard. Similarly, no MCPS bus shall be required to travel on an undedicated street or private road not maintained by the state or county.
4. The principals and presidents of the PTA or equivalent parent organization of public and nonpublic schools shall be notified in writing by the superintendent of schools or his/her designee of any prospective changes in bus service preceding the new school year. If budget or other Board of Education action makes systemwide change necessary, a general notification to the public will follow within ten calendar days and a specific notice to parents and communities affected by the change will follow as soon as possible thereafter. The superintendent of schools is obligated to assure that affected communities and parents are informed.
5. In those instances when parents are pre-approved jointly by the Division of Transportation and the Central Admissions, Review and Dismissal committee, to provide transportation services to special education students the reimbursement shall not exceed the Board-approved mileage rate for staff travel.

**D. DESIRED OUTCOME**

Implementation of this policy will assure that the students of the Montgomery County Public Schools will have safe walking routes and a safe and efficient system of student transportation.

**E. IMPLEMENTATION STRATEGIES**

The superintendent will develop regulations to implement this policy as needed.

**F. REVIEW AND REPORTING**

This policy will be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

Mr. Ewing left the meeting temporarily at this point.

RESOLUTION NO. 285-97      Re: **Final Action on Policy ECA, *Energy Conservation***

On recommendation of the superintendent and on motion of Ms. Signer seconded by Ms. Prager, the following resolution was adopted unanimously by members present:

WHEREAS, In 1973, the Board of Education adopted Policy ECA, *Energy Conservation*, during an energy crisis of uncertain supplies of fuel oils, gasoline, and other energy sources; and

WHEREAS, In 1983, the County Council established by resolution an Interagency Committee on Energy and Utility Management to coordinate the efforts among agencies to reduce the use of energy; and

WHEREAS, The effective containment and management of utility costs are essential to fiscal responsibility as they represent over two percent of MCPS' operating budget; and

WHEREAS, MCPS' energy conservation efforts have improved energy efficiency by 35 percent, resulting in \$3.0 million per year of cost avoidance; and

WHEREAS, The policy needs to reflect the current approach toward encouraging energy efficiency; and

WHEREAS, The Board of Education took tentative action on the recommended policy revision on February 11, 1997; now therefore be it Resolved, That the Board of Education take final action to adopt Policy ECA, *Energy Conservation* as follows:

## **ENERGY CONSERVATION**

### **A. PURPOSE**

To ensure that Montgomery County Public Schools pursues energy conservation efforts and practices that continue to preserve our natural resources while providing a safe and comfortable learning environment for all staff and students

### **B. ISSUE**

The nation is experiencing a depletion of its natural resources which include crude oil, natural gas, and other energy sources. The Montgomery County Public Schools is committed to reducing its consumption of natural resources and still improving the quality of its educational programs. The Montgomery County Board of Education desires to work with other agencies of government and plan school system activities so that the learning environment of essential education programs are not curtailed or compromised.

### **C. POSITION**

1. The superintendent of schools shall continue to establish procedures to ensure the conservation of natural resources by personnel at all levels of the school system, which shall include the following practices:
  - a) Generation of a systemwide annual resource conservation plan that outlines goals and objectives
  - b) Development of acceptable energy conservation guidelines as outlined in the resource conservation plan
  - c) Continued development and implementation of conservation programs
  - d) Performance of energy studies on all new MCPS construction
  - e) Monitoring the general operation and maintenance of all heating, ventilation, and air conditioning equipment
  - f) Procurement and consumption management of fossil fuels and electricity

- g) Continuing reminders to staff and students of the need for conservation of all natural resources
2. MCPS will participate in a coordinated effort by government authorities to establish appropriate resource conservation plans and utility price monitoring systems to ensure that public schools have adequate supplies of essential fuels and can obtain these at the best possible prices.

#### **D. DESIRED OUTCOME**

Create a healthy and comfortable learning environment while controlling energy consumption more efficiently and diverting the otherwise rising utility costs towards educational programs. Continue development of energy conservation efforts that proportionally reduces energy consumption in new and existing facilities.

#### **E. IMPLEMENTATION STRATEGIES**

1. Should natural resources be insufficient to meet normal operating needs, the superintendent will develop further plans for the consideration of the Board of Education to conserve energy.
2. Copies of this policy and the annual resource conservation plan will be sent to appropriate school system and county government officials.

#### **F. REVIEW AND REPORTING**

This policy will be reviewed on an on-going basis in accordance with the Board of Education's policy review process.

Mr. Ewing rejoined the meeting at this point.

Re: **ANNUAL REPORT OF THE TITLE IX GENDER EQUITY  
ADVISORY COMMITTEE**

Dr. Vance invited the following people to the table: Ms. Mary Ann Jobe and Ms. Gail Marcus, co-chairs of the committee; Ms. Kathy Bryan, community member; and Dr. Dawn Thomas, staff liaison.

Ms. Jobe reported that during the school year 1995-96, the Title IX committee took the position of a "watchdog" group for the school system. The goal was to ensure that current gender equity issues were still being addressed and that the new county initiatives were in keeping with equity guidelines.

Ms. Marcus stated that the committee reviewed the following areas:

1. Athletics;
2. Gender equity and the evaluation of instructional materials;
3. Current research and trends in gender equity;
4. Middle school sports
5. Global access; and
6. Policies — Sexual Harassment, Women's Equity, and Human Relations.

The committee was extremely happy to learn that the school system is keeping abreast of the pertinent issues and is responding accordingly.

Ms. Bryan remarked that the Title IX committee will monitor and evaluated the following action areas for the 1996-96 school year:

1. Sexual harassment - implementation of training programs for staff and students;
2. Athletic programs - follow up to the Superintendent's Task Force on Gender Equity in Athletics report and to gather data on the success of the middle school sport's program; and
3. Teen pregnancy - research of available data to quantify areas of interest to the committee.

The Board members expressed interest in the following issues:

1. Mr. Felton asked for clarification on the teen pregnancy issue. Ms. Bryan responded that the treatment of teens who are pregnant is covered under Title IX, and the committee is looking for an update; however, it is not a concern within MCPS.
2. Ms. Prager requested research that the committee has received in relation to equity issues in math, science, and technology. Ms. Jobe replied that the materials are available in a library maintained for the committee, and they would welcome use of that material by Board members.
3. Mrs. King inquired about males and their participation in field hockey. Ms. Jobe stated that the issue has not come to the committee; however, they have reviewed the issue of males playing on female soccer teams.
4. Ms. Gutiérrez spoke to strengthening the role of the committee in the future in regard to (1) provide key indicators and data in cases of gender bias to illustrate areas that need consideration; (2) indicate whether or not sexual harassment training is effective in stemming that activity; (3) examine the equity funding of athletic programs and quantify those expenditures; and (4) research teen pregnancy issues to evaluate and assess MCPS' efforts.

Ms. Prager temporarily left the meeting at this point.

RESOLUTION NO. 286-97      Re:    **PROCUREMENT CONTRACTS MORE THAN \$25,000**

On recommendation of the superintendent and on motion of Mrs. King seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, It is recommended that Bid No. 100-97, Vehicle Mechanical Labor Rate, be rejected due to a lack of bid response; now therefore be it

Resolved, That Bid No. 100-97, Vehicle Mechanical Labor Rate, be rejected; and be it further

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as shown for the bids as follows:

COG Motor Oil, Lubricants and Grease - Extension  
BL-40087  
021A-E      Awardees

Carroll Independent Fuel Company	\$ 2,400
Century Autoline	17,801
Dryden Oil	86,805
PW Lubricants	<u>565</u>
Total	\$ 107,571

87-93 Fresh Produce - Extension

Awardee

Lexington Produce Company	\$ 73,000
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31-95 Diesel Fuel Additives - Extension

Awardee

Givets Enterprises, Inc.	\$ 50,000
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## 47-95 Fingerprinting Services - Extension

Awardee

Child Care Institute	\$ 26,500
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## 134-95 Hardwood Wood Chips - Extension

Awardee

Metro Ground Covers	\$ 32,000
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## 151-95 Vehicle Preventive Maintenance and Service - Extension

Awardee

Fleet Pro	\$ 163,000
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## 203-95 Computer Printers and Computer Peripherals - Extension

Awardee

SSI Business Centers	\$ 250,000 *
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## 50-96 Playground Equipment - Extension

Awardees

Gametime/West Recreation, Inc.	
Iron Mountain Forge	
Rec-creative, Inc.	*
Taylor Sports and Recreation, Inc.	
Triple J Construction, Inc.	
Total	\$ 476,581

## 51-96 Athletic, Cheerleader, and Pom Pon Uniforms - Extension

Awardees

Anaconda-Kaye Sports, Inc.
Athletic House
Marlow Sports, Inc.



Sports Extra, Inc.		*
Team Distributors		
Total	\$ 90,000	

135-96 Computer Network Concentrator and Patch Panel  
Equipment - Extension

Awardees

Allied Communications, Inc.	262	*
Communications Products Unlimited	12,950	
Data Systems Marketing Corporation	699,603	
Maxnet Communication Systems, Inc.	<u>23,850</u>	
Total	\$ 736,665	

44-97 Physical Education Supplies and Equipment

Awardees

Anaconda Sports	\$ 34,826	
B.E. Fit, Inc.	13,872	*
Cannon Sports, Inc.	13,781	*
Concept II, Inc.	3,675	
DVF Sporting Goods Company	101,989	
Bill Fritz Sports Corporation	25,918	
Gerstung/Gym-Thing, Inc.	31,368	
Marty Gilman, Inc.	10,753	*
Golden Eagle Sports/Dollamur	12,200	
Gopher Athletic	223	
Heartline Fitness Products, Inc.	185,035	
Jammar Manufacturing Company, Inc.	3,282	
Marlow Sports, Inc.	55,682	*
McArthur Towels, Inc.	3,324	
Micro Bio-Medics, Inc.	2,274	
Mini-Gym Company	3,495	
MMI Federal Marketing Service Company	439	*
Morley Athletic Supply Company, Inc.	4,808	
Passon's Sports	59,080	
Pioneer Manufacturing Company	11,370	
Riddell All American	39,430	
Rock Terrace High School	4,613	
Rogers Athletic Company	582	

	George Santelli, Inc.	7,185	*
	The Scale People, Inc.	7,200	*
	Spieth Anderson	6,508	
	Sportime	302	
	Sportmaster	17,451	
	Sports Imports, Inc.	31,567	
	Sports Stop, Inc.	9,411	
	Tiffin Athletic Mats	3,123	*
	Wilson's Sports	<u>1,171</u>	
	Total	\$ 705,937	
101-97	Piano Tuning and Maintenance		
	<u>Awardees</u>		
	Clark Piano Tuning		*
	Rich Amelang Piano Service		
	Winzer Piano Service		
	Total	\$ 48,885	
103-97	Ceiling Board and Grid System Material		
	<u>Awardees</u>		
	Capital Building Supply	\$ 35,144	
	Kamco Building Supply	<u>11,603</u>	
	Total	\$ 46,747	
155-97	Productivity Software		
	<u>Awardees</u>		
	Bell Education	\$ 54,594	
	Integrated Systems Group, Inc.	34,295	*
	Micro Warehouse, Inc.	628	
	Software In a Week	<u>38,316</u>	
	Total	\$ 127,833	

## 311-97 Art Tools

Awardees

Elgin School Supply Company, Inc.	\$ 2,844
J.L. Hammett Company	10,422
Integrity School Supplies	9,112 *
Interstate Office Supply Company	3,735
Marsel Brush Company	2,166
National School Supply	206,980
Pyramid School Products	7,040
Sax Arts and Crafts	5,458
Windtree Enterprises, Inc.	<u>3,004</u>
Total	\$ 250,761

## 312-97 Ceramic Supplies

Awardees

Bailey Pottery Equipment	\$ 2,556
Pine Ridge Pottery, Inc.	6,176
Rabco, Inc.	12,697
Sax Arts and Crafts	329
School Specialty	<u>17,293</u>
Total	\$ 39,051

MORE THAN \$25,000

\$3,224,793

\* Denotes MFD vendors

RESOLUTION NO. 287-97

Re: **AWARD OF CONTRACTS - MONTGOMERY BLAIR  
HIGH SCHOOL REPLACEMENT SCHOOL PROJECT**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids represent the eighth in a series of subcontracts that were bid as part of a construction management process for the Montgomery Blair High School replacement project:

<u>Low Bids</u>	<u>Amount</u>
<u>Modular Concrete Retaining Wall</u>	
Avon Corporation	\$ 18,745
<u>Planting</u>	
Campbell & Farrara Nurseries, Inc.	166,947
<u>Athletic Court Surfacing</u>	
American Tennis Courts, Inc.	62,220
<u>Fencing and Backstops</u>	
Long Fence Company, Inc.	91,889
<u>Ceramic Tile</u>	
David Allen Company	136,250
<u>Carpet, Resilient Tile Floors and Accessories</u>	
Dupont Flooring Systems	388,688
<u>Painting and Wallcoverings</u>	
Precision Wall Tech, Inc.	314,416
<u>Toilet Partitions</u>	
Rockville Partitions, Inc.	51,700
<u>Toilet Accessories</u>	
Greenwald Industrial Products Company, Inc.	43,450
<u>Interior and Exterior Signs</u>	
MNP Signs, Inc.	39,985
<u>Metal Lockers and Storage Shelving</u>	
School Specialty	326,694
<u>Darkroom Doors and Equipment</u>	
Fuller & d'Albert, Inc.	110,000
<u>Backstops and Gymnasium Equipment</u>	
Modern Door and Equipment	105,100
<u>Auditorium Seating</u>	
TJ Distributors, Inc., & Hussy Seating Company	89,200
<u>Pre-engineered Grandstands and Pressbox</u>	
Sturdi Steel	297,979

and

WHEREAS, Details of the bid activity are available in the Department of Facilities Management; and

WHEREAS, The low bids are within the estimates and sufficient funds are available to award the contracts; now therefore be it

Resolved, That contracts be awarded for the above-referenced subcontractors meeting specifications for the Montgomery Blair High School replacement project for the bids and amounts listed.

RESOLUTION NO. 288-97            Re:    **AWARD OF CONTRACT - WESTOVER ELEMENTARY SCHOOL MODERNIZATION**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received on April 22, 1997, for the modernization of Westover Elementary School, to begin June 23, 1997, and be completed by July 15, 1998:

<u>Bidder</u>	<u>Amount</u>
Henley Construction Co., Inc.	\$4,395,000
The McAlister-Schwartz Company	4,417,738
Northwood Contractors, Inc.	4,421,700
William F. Klingensmith, Inc.	4,520,600
R. J. Crowley, Inc.	4,611,000
Meridian Construction Company, Inc.	4,620,200
Zadmer Enterprises, Inc.	4,776,600
Pantech Construction Company	4,937,700
Haris Design & Construction Company	5,149,000

and

WHEREAS, The low bidder, Henley Construction Company, Inc., has completed similar work successfully for Montgomery County Public Schools; and

WHEREAS, The low bid was slightly over the project estimate; however, contingency funds are available to cover the overage; now therefore be it

Resolved, That a contract for \$4,395,000 be awarded to Henley Construction Company, Inc., for the modernization of Westover Elementary School in accordance with plans and specifications prepared by Wiencek + Zavos, Architects, contingent on County Council approval of the Westover Elementary School project in the FY 1998 Capital Budget.

RESOLUTION NO. 289-97

Re: **ARCHITECTURAL FEE INCREASE - BETHESDA-CHEVY CHASE HIGH SCHOOL**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The Facilities Advisory Committee for the Bethesda-Chevy Chase High School modernization project has completed its work on the preliminary plans; and

WHEREAS, A professional consultant is needed to provide cost estimating and value engineering services; and

WHEREAS, The architect has retained a qualified firm to provide these services in conjunction with the design process; and

WHEREAS, Funds for these services were appropriated as part of the FY 1997 Capital Budget; and

WHEREAS, An equitable fee has been negotiated by staff; now therefore be it

Resolved, That the architectural contract with Dewberry & Davis for the modernization of Bethesda-Chevy Chase High School be increased by \$92,668 to provide professional cost estimating and value engineering services for the project.

RESOLUTION NO. 290-97

Re: **ARCHITECTURAL APPOINTMENT - WINSTON CHURCHILL HIGH SCHOOL**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases of the Winston Churchill High School modernization project; and

WHEREAS, Funds for architectural planning were appropriated as part of the FY 1997 Capital Budget; and

WHEREAS, The Architect Selection Committee, in accordance with procedures adopted by the Board of Education on May 13, 1986, identified Duane, Cahill, Mullineaux & Mullineaux, Architects, as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for necessary architectural services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of Duane, Cahill, Mullineaux & Mullineaux, Architects, to provide professional architectural services for the Winston Churchill High School modernization project for a fee of \$1,400,000, which is 5.9 percent of the construction budget.

RESOLUTION NO. 291-97            Re:    **ADJUSTMENT TO THE FY 1997-2002 CAPITAL IMPROVEMENTS PROGRAM - RELOCATABLE CLASSROOMS**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The County Council appropriated funds in its FY 1997 capital budget process to move relocatable classrooms for both school years beginning in 1997 and 1998; and

WHEREAS, Funds needed for relocatable classrooms in 1997 did not include housing for students from the unification of the City of Takoma Park; and

WHEREAS, Sixteen (16) additional units costing \$480,000 are required; now therefore be it

Resolved, That \$480,000 programmed for school year 1998 be used for the 1997 program; and be it further

Resolved, That if needed, an adjustment be made next year to the FY 1999-2004 Capital Improvements Program; and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

Ms. Prager rejoined the meeting at this point.

RESOLUTION NO. 292-97            Re:    **UTILIZATION OF FY 1997 FUTURE SUPPORTED PROJECT FUNDS FOR THE SCIENCE CONNECTIONS PROJECT**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1997 Provision for Future Supported Projects a grant award of \$195,930 from the National Science Foundation for the Science Connections Project in the following categories:

<u>Category</u>	<u>Positions*</u>	<u>Amount</u>
2 Instructional Salaries	2.0	\$ 133,009
3 Other Instructional Costs		27,299
10 Fixed Charges	—	<u>35,622</u>
Total	<u>2.0</u>	<u>\$195,930</u>

\* 1.0 Instructional Specialist, Grade B-D, 12-month  
 .5 Secretary, Grade 12, 12-month  
 .5 Fiscal Assistant I, Grade 13, 12-month

and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and County Council.

RESOLUTION NO. 293-97

Re: **UTILIZATION OF FY 1997 FUTURE SUPPORTED PROJECT FUNDS FOR THE WHITE OAK MIDDLE SCHOOL - UPPER 90 PROGRAM**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1997 Provision for Future Supported Projects a grant award of \$23,632 from the U.S. Department of Education through the Governor's Office of Crime Control and Prevention for the White Oak Middle School - Upper 90 Program in the following categories:

<u>Category</u>	<u>Amount</u>
2 Instructional Salaries	\$ 3,470
3 Other Instructional Costs	19,745
10 Fixed Charges	<u>417</u>
Total	<u>23,632</u>



and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 294-97      Re:    **RECOMMENDED    FY 1997 SUPPLEMENTAL  
APPROPRIATION FOR THE ADULT EDUCATION AND  
SUMMER SCHOOL FUND AND THE FIELD TRIP FUND**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously:#

Resolved, That the superintendent of schools be authorized, subject to County Council approval, to receive and expend an FY 1997 supplemental appropriation of \$690,000 from the County Council for the Adult Education and Summer School Fund (\$525,000) and the Field Trip Fund (\$165,000) in the following categories:

	<u>Category</u>	<u>Amount</u>
41	Adult Education and Summer School Fund	\$ 525,000
71	Field Trip Fund	<u>165,000</u>
	Total	<u>\$ 690,000</u>

and be it further

Resolved, That the county executive be requested to recommend approval of this resolution to the County Council and a copy be transmitted to the county executive and County Council.

RESOLUTION NO. 295-97      Re:    **RECOMMENDED    FY 1997 SUPPLEMENTAL  
APPROPRIATION FOR THE EVENING HIGH SCHOOL  
PROGRAM**

On recommendation of the superintendent and on motion of Mrs. King seconded by Ms. Signer, the following resolution was adopted unanimously:#

WHEREAS, The Board of Education took action on June 11, 1996, to authorize the implementation of a course fee for the Evening High School Program; and

WHEREAS, The County Council's Education Committee recommended that Montgomery County Public Schools request a supplemental appropriation if the Board charged the fee for Evening High School; and

WHEREAS, The program course fee has provided revenue of \$71,410; now therefore be it

Resolved, That the Board of Education request authorization by the County Council for an FY 1997 supplemental appropriation of \$71,410 for the Evening High School program in the following categories:

	<u>Category</u>	<u>Amount</u>
2	Instructional Salaries	\$ 66,120
10	Fixed Charges	<u>5,290</u>
	Total	<u>\$ 71,410</u>

and be it further

Resolved, That the county executive be requested to recommend approval of this resolution to the County Council, and a copy be transmitted to the county executive and County Council.

RESOLUTION NO. 296-97      Re:    **BANK WIRE TRANSFER AUTHORIZATION**

On recommendation of the superintendent and on motion of Mrs. King seconded by Ms. Prager, the following resolution was adopted unanimously:#

WHEREAS, From time to time Montgomery County Public Schools (MCPS) needs to verbally direct its bank to transfer funds to other banks for credit to businesses, organizations, or individuals designated by MCPS when it is inconvenient or impossible to execute prior written authorization, instructions, or releases otherwise required by the bank; and

WHEREAS, The bank must have standing instructions upon which to act pursuant to verbal requests for the transfer of funds; and

WHEREAS, Such transfers may be required for contract payments for lease purchases, funding of the employee benefit plans, and interfund payments; and

WHEREAS, The staff members authorized by Board Resolution No. 28-95 to wire transfer funds on behalf of MCPS are the chief financial officer; the director of the Department of Management, Budget and Planning; the administrative assistant to the deputy

superintendent for instruction; and the administrative assistant to the deputy superintendent for planning, technology and supportive services; and

WHEREAS, A copy of this resolution was transmitted to First National Bank of Maryland, Sandy Spring National Bank of Maryland, and Citizens Bank of Maryland; and

WHEREAS, The office of the deputy superintendent for planning, technology and supportive services was restructured; and

WHEREAS, Citizens Bank of Maryland merged with Crestar Bank; now therefore be it

Resolved, That Resolution No. 28-95 be rescinded; and be it further

Resolved, That the staff members authorized to act on behalf of MCPS to effect wire transfers shall be the chief financial officer; the director of the Department of Management, Budget and Planning; the administrative assistant to the deputy superintendent of schools; and the administrative assistant to the chief financial officer; and be it further

Resolved, That a copy of this resolution be transmitted to First National Bank of Maryland, Sandy Spring National Bank of Maryland, and Crestar Bank.

RESOLUTION NO. 297-97            Re:    **AUTHORIZED SIGNATORIES FOR MONTGOMERY COUNTY PUBLIC SCHOOLS BANK ACCOUNTS**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously:#

WHEREAS, It is necessary to continue the policy of having several employees authorized to sign checks so that periods of leave and absences may be covered; and

WHEREAS, The staff persons authorized by Board Resolution No. 27-95 to sign checks were the superintendent of schools; the deputy superintendent for planning, technology and supportive services; the chief financial officer; the director of the Department of Management, Budget, and Planning; the administrative assistant to the deputy superintendent for instruction; and the administrative assistant to the deputy superintendent for planning, technology and supportive services; and

WHEREAS, The director of the Division of Insurance and Retirement and risk management specialist in the Division of Insurance and Retirement are authorized signatories for payroll checks only; and

WHEREAS, The Office of the Deputy Superintendent for Planning, Technology and Supportive Services has been restructured; now therefore be it

Resolved, That Resolution No. 27-95 be rescinded; and be it further

Resolved, That the authorized signatories for bank accounts shall be the persons in the following positions: the superintendent of schools; the chief financial officer, the director of the Department of Management, Budget, and Planning; the administrative assistant to the deputy superintendent of schools; and the administrative assistant to the chief financial officer; and be it further

Resolved, That the director of the Division of Insurance and Retirement and the risk management specialist in the Division of Insurance and Retirement be authorized signatories for payroll checks only.

RESOLUTION NO. 298-97            Re:    **PRESENTATION OF PRELIMINARY PLANS - WALTER JOHNSON MIDDLE SCHOOL #2**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:#

WHEREAS, The architect for the reopening of Walter Johnson Middle School #2, Peck•Peck and Associates, Inc., Architects, has prepared the attached schematic design in accordance with the educational specifications; and

WHEREAS, The Walter Johnson Middle School #2 Facilities Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the attached preliminary plan report for the opening of the Walter Johnson Middle School #2 at the previous North Bethesda Junior High School site as developed by Peck•Peck and Associates, Inc., Architects.

RESOLUTION NO. 299-97            Re:    **PRESENTATION OF PRELIMINARY PLANS - FOREST OAK MIDDLE SCHOOL REPLACEMENT FACILITY**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:#

WHEREAS, The architect for the new Forest Oak Middle School Replacement Facility, SHW Group, Inc., Architects, has prepared the attached schematic design in accordance with the educational specifications; and

WHEREAS, The Forest Oak Middle School Replacement Facilities Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the attached preliminary plans for the new Forest Oak Middle School Replacement Facility developed by SHW Group, Inc., Architects.

RESOLUTION NO. 300-97            Re:    **DEATH OF MRS. RUTH A. HATLEY, CLASSROOM  
TEACHER ON LEAVE FROM ROSA PARKS MIDDLE  
SCHOOL**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Prager, the following resolution was adopted unanimously:

WHEREAS, The death on April 15, 1997, of Mrs. Ruth A. Hatley, classroom teacher on leave from Rosa Parks Middle School, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, Mrs. Hatley had been a music teacher with Montgomery County Public Schools for more than 20 years and made valuable contributions to the school system; and

WHEREAS, Mrs. Hatley had the unique skill to organize activities that appealed to different learning styles and provided a pace that sustained the interest of her students; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mrs. Ruth A. Hatley and extend deepest sympathy to her family; and be it further

Resolved, That this resolution be made part of the minutes of this meeting and a copy be forwarded to Mrs. Hatley's family.

RESOLUTION NO. 301-97            Re:    **MONTHLY PERSONNEL REPORT**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Prager, the following resolution was adopted unanimously:

Resolved, That the Board of Education approved the report dated May 13, 1997.

RESOLUTION NO. 302-97            Re:    **PERSONNEL APPOINTMENT**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted with Dr. Cheung, Mr. Ewing, Mr. Felton, Mrs. Gordon, Mrs. King, Ms. Prager, and Ms. Signer voting in the affirmative; Ms. Gutiérrez abstaining:

Resolved, That the following personnel appointment be approved effective June 1, 1997:

<u>Appointment</u>	<u>Present Position</u>	<u>As</u>
Edward W. Shirley	Principal, Rockville HS	Principal, Northwest Area HS

Ms. Gutiérrez stated for the record: "I am abstaining for the record to the effect that I have absolute confidence and support on Dr. Shirley's ability to be an excellent principal. I do not approve of the process used for selection."

The Board recessed for Closed Session and lunch from 12:05 to 1:30 p.m.

RESOLUTION NO. 303-97      Re:    **OFFICE OF LEGISLATIVE OVERSIGHT'S  
RECOMMENDATIONS ON SCHOOL CONSTRUCTION**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously:

On April 23, 1997, the Board of Education received a briefing from Ms. Karen Orlansky, director of the Office of Legislative Oversight (OLO), MCPS staff, and representatives from private sector firms on the recommendations contained in the OLO report on school construction costs. Following the County Council's action on the recommendations, Mrs. Praisner forwarded a letter to Mr. Felton requesting a response from the Board of Education indicating whether the Board concurred with the Council's recommendations. Based on the discussion of the April 23 Board meeting and Board member comments, I am recommending the following response to the County Council's request.

WHEREAS, On March 25, 1997, the County Council formally adopted certain recommendations included in the Office of Legislative Oversight's Report #97-2, Budget Inquiry into School Construction Costs, and requested the Board of Education's response to the recommendations; and

WHEREAS, On April 23, 1997, the Board of Education discussed the report; and

WHEREAS, The Board of Education commends the collaborative effort of the County Council and Montgomery County Public Schools (MCPS) staffs in researching and preparing the comprehensive report on school construction costs; and

WHEREAS, The Board of Education remains committed to the eight principles adopted as part of its FY 1998-2003 Capital Improvements Program (CIP) in November 1996; and

WHEREAS, Adequate funding for each individual project in the CIP needs to be identified, agreed upon, and committed to in the budget process; now therefore be it

Resolved, That the Board of Education authorize the president of the Board to forward to the County Council the following responses to the recommendations contained in the Office of Legislative Oversight's report on school construction costs:

Recommendation #1: The Board of Education concurs with the recommendation to use independent cost consultants to develop project estimates for budgeting purposes whenever possible.

Recommendation #2: The Board of Education concurs with the OLO's recommendation that a school construction cost index that reflects actual market conditions be developed annually for adjusting project estimates. This will assure that construction costs are considered exclusive of general inflation, and should reflect more accurately the factors that affect school construction. MCPS staff members are available to assist Council staff with this effort.

Recommendation #3: The Board of Education concurs with the Council and supports the OLO's recommendation that the decision point for reconciling the costs and timing of school construction projects with budget affordability should be at the end of the facility planning process. It should be recognized, however, that there will continue to be changes in project scope and design due to changes in student population and educational program. Decisions on what is appropriate educationally are matters of the Board of Education's purview while spending affordability decisions remain the purview of the County Council. It seems appropriate to implement this recommendation with projects expected to complete facility planning in FY 1998.

Recommendation #4: The Board of Education appreciates the commendation from the Council and the OLO staff for our initiative to develop master educational specifications for elementary, middle, and high schools. Educational specifications are most importantly a reflection of the educational policy decisions made by the Board. The Board of Education recognizes that it also has a profound influence on the cost of school construction and believes it is important that these Board decisions be implemented in a cost-effective manner. The Board appreciates and accepts the Council's offer to provide informal assistance to help with developing a method for fiscal analysis of program requirements for MCPS use.

Recommendation #5: The Board of Education concurs with the recommendation that MCPS staff examine and report on the logistics of alternative construction delivery systems identified in the OLO study. As part of the report, staff will explore legal and regulatory issues that will affect the use of these alternative approaches in school construction. Staff will complete the report by October of this year. With regard to the construction management approach (agency representative), this method has been used on past MCPS projects and is currently being used on the Montgomery Blair High School project. While

this method is beneficial from a time of completion and direct project management prospective, there is no conclusive evidence that the total project costs are less than a traditional general contracting approach. MCPS will continue exploring the benefits of the construction management approach. Staff is currently considering using a construction management-agency approach on either the Takoma Park Middle School replacement facility or the Forest Oak Middle School replacement facility that will be bid this fall. These projects are similar in scope and have the same completion time frame, which will allow MCPS to continue to collect comparative data on the respective benefits of the traditional general contract and construction management methods.

Recommendation #6: The Board of Education concurs with the OLO's recommendation that value engineering be extended to the construction phase, and contractors be encouraged to share efficiencies they find when bidding the project. MCPS staff members will explore the Maryland Department of Transportation program, and investigate the legal issues associated with this approach. The findings of MCPS staff regarding this recommendation will be included as part of the report on alternative construction delivery systems.

Recommendation #7: The Board of Education concurs with the OLO's recommendation to revisit the policy of bidding 10 percent of all projects as bid alternates. MCPS staff will prepare a report reviewing the practice of school construction bid alternates for discussion at a future Board of Education meeting and Education Committee worksession. This item will be scheduled for review by the Board of Education and Education Committee so the results of the discussion and any revisions to the current policy can be incorporated in the FY 1999-2004 CIP.

Recommendation #8: The Board of Education concurs with the OLO's recommendation to provide semi-annual reports to the Education Committee on the region's school construction market. MCPS staff will develop a semi-annual reporting format for the Board of Education that identifies the number and type of bidders on school projects for the reporting period. The report will include similar information for other metropolitan area school jurisdictions, and suggestions for changes in the timing of the upcoming period's projects that will help ensure an adequate level of competition. The report will be shared with Council members and staff.

Recommendation #9: The Board of Education concurs with the OLO's recommendation to encourage MCPS staff to work with other school systems in the region to develop a common method for reporting construction cost data. MCPS staff will work with the state of Maryland's Interagency for School Construction (IAC) to determine a common methodology for calculating and reporting cost data. An initial attempt will be made to develop the model with the IAC since they collect cost data from all Maryland school districts. The Board of Education concurs with OLO staff's findings that this information has



limited benefit due to the inconsistent methodologies used to collect and calculate the comparative costs. Furthermore, local market and business practices may influence square foot costs between jurisdictions even if the basis for the data collection is consistent. Therefore, the Board of Education feels that the use of comparative square data will have limited application.

Recommendation #10: The Board of Education concurs with the recommendation to consider the issues listed in this recommendation for further study. MCPS staff will work with county executive and County Council staffs on the investigation of these topics, and report their findings or progress as part of the October report on recommendation #5.

**Re: PUBLIC COMMENTS**

The following people made comments before the Board:

	<u>Person</u>	<u>Topic</u>
1.	Roberta Cohen	Special Education
2.	Chinhyen Nguyen	Special Education
3.	Robin Mansfield	B-CC Parking
4.	Jill McKay	B-CC Parking
5.	Stephen Cohn	Forest Oak Replacement Facility

Mrs. King asked for clarification on Mr. Cohn's concerns made during Public Comments regarding the access to and community participation in the preliminary plans for the Forest Oak Replacement Facility.

**Re: GLOBAL ACCESS PLAN FOR EDUCATIONAL TECHNOLOGY**

Dr. Vance invited the following people to the table: Dr. Joseph S. Villani, associate superintendent for the Office of Global Access Technology; Mr. Leland T. Coldren, director of the Applications Development and Implementation Team; Ms. Deeva Garel, director of the Network and Computer Services Team; Dr. Elizabeth A. Glowa, supervisor of the Instructional Technology Support Team; and Ms. Susan F. Marks, director of the User Services Team.

Dr. Villani presented the Plan for Educational Technology: The Global Access Project and Beyond by highlighting the following components:

1. Plan for Educational Technology
  - a. Follows MCPS Strategic Planning model
  - b. Focused on elements of Policy on Educational Technology

2. Central Focus of Global Access
  - a. Increase the effectiveness of teaching, learning, and school administration through the use of technology
3. Essential Components of Global Access
  - a. Infrastructure - hardware and connectivity
  - b. Applications - both administrative and instructional
  - c. Training and support - for staff and students
4. Plan for Educational Technology
  - a. Begins with a vision of MCPS when Global Access is fully implemented
5. Infrastructure in 2004 -Technology baseline configuration:
  - a. Networked computer in every classroom and office
  - b. Wide area network connecting all locations
  - c. Fibernet used wherever available
  - d. Internet access through the network
  - e. Network connection to peripherals
6. Instructional Applications in 2004 - Equitable programs for all students:
  - a. Computers are a normal part of instruction
  - b. Teachers and students use computers for a wide variety of instructional and classroom management tasks
  - c. Curriculum is developed to include technology applications
  - d. Individual student profile for staff and parents
7. Administrative Applications in 2004 - Tools for effectiveness:
  - a. Network security and relational database platform for all applications
  - b. COTS and custom software in use
  - c. Data warehousing and queries
  - d. Executive information system
  - e. Localized data enhancement capabilities
  - f. Browser access to applications via intranet and Internet
8. Training and Support in 2004 - Helping users become self-sufficient
  - a. Staff well-trained to sue technology
  - b. Staff able to solve problems and learn new applications
  - c. On-line technology support for users
  - d. Equipment is well-maintained and refreshed
  - e. Students install and maintain equipment
9. Structure of Plan for Educational Technology — MCPS Strategic Model:

- a. Mission
- b. Vision
- c. Goals
- d. Current reality
- e. Strategies
- f. Implementation activities

The Board members expressed interest in the following issues:

1. Ms. Gutiérrez thought there were no specific costs, schedules, or milestones for implementation of the Global Access Implementation Plan as well as who is doing what when and how it is to be accomplished. The work plan presented today is for Dr. Villani's unit and not the school system's plan.
2. Dr. Cheung was reassured that the Office of Global Access Technology collaborated with other offices within MCPS in developing the plan.
3. Mr. Ewing was assured that once the schools were equipped with the needed tools, the schools (with the framework of policy and funds) implement their own plans to assure appropriateness for the school's instructional program. He added that a paragraph should be added to the plan explaining this process.
4. Mrs. Gordon was concerned that the Board would ask for more information even though the plan was detailed and comprehensive, and strategic planning methods were used in the development of the plan.

RESOLUTION NO. 304-97

Re: **GLOBAL ACCESS PLAN FOR EDUCATIONAL TECHNOLOGY**

On motion of Mr. Ewing and seconded by Dr. Cheung, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve the Global Access Plan for Educational Technology.

Re: **DECEMBER 1996 REPORT OF THE BOARD OF EDUCATION'S ADVISORY COMMITTEE ON TECHNOLOGY USAGE**

Dr. Vance invited the following people to the table: Dr. Gilbert Austin and Mr. Joseph Davis, committee co-chairs; and Dr. Joseph S. Villani, associate superintendent for the Office of Global Access Technology.

Dr. Austin stated that the committee has found that the schools system is making good progress to incorporate technology into the classrooms and in the business of managing

the school system and believes that this effort should be maintained. The committee has identified the following areas for focus in the upcoming year:

1. Resource Allocation Equity
  - a. Elementary, middle and high school priorities
  - b. Educational loads of schools
  - c. Test scores
2. Academic and Curriculum Issues
  - a. Use in drill or practice versus problem solving
  - b. Remote teacher and tutoring
  - c. Raising academic achievements of marginal students
  - d. Meeting special education needs
  - e. Meaningful measurement of result or impact of technology usage
3. Training
  - a. Teacher training
  - b. Administrative staff training
  - c. Use of volunteers in teaching/training to relieve training burden of global access through Maryland Tech Corps organization
4. Maintenance
  - a. Centralized versus regional or school based
  - b. In-house versus outsourcing
  - c. Hardware obsolescence and replacement
  - d. Open architecture of network system and facility to use best applications
  - e. Aging and viability of infrastructure
5. Policy Issues
  - a. Global Access implementation - immediate versus phased
  - b. Potential of merging other administrative computer network systems, merging of information system between public schools and libraries
  - c. Further role of the Advisory Board

The Board members expressed interest in the following issues:

1. Mr. Felton thanked the committee for its report and continued effort for MCPS. The issue of equity is a concern among all Board members. He was also interested in distance learning and computer-assisted instruction.
2. Mrs. Gordon commented on the future of the committee and what would be helpful to her as a Board member, including input on specific issues such as technology

- usage, implementation of technology, instructional uses of technology, and next steps.
3. Dr. Cheung saw the role of the committee becoming more important as technology uses expand throughout the school system especially in the areas of standardizing instruction, curriculum, assessment, and administration.
  4. Ms. Prager suggested (1) further study on the use of volunteer students, and (2) reducing costs by using client computers without hard drives for use in classrooms.
  5. Ms. Gutiérrez encouraged the committee to (1) help educate the Board with what is happening in this arena and research; and (2) review the Global Access Implementation Plan regarding resource allocation and equity.
  6. Mr. Ewing listed some priorities for the committee including resource allocation and equity; creative instructional uses of technology; analysis of key instructional approaches; assessment of effectiveness of business applications; and academic achievement and the direct relationship instructional use of computers.

**Re: PERFORMANCE MEASURES FOR THE GLOBAL  
ACCESS PROJECT: TEAM REPORT AND  
RECOMMENDATIONS**

Dr. Vance invited the following people to the table: Ms. Helene Jennings, chair of the team; Lucie Ling Campbell, Lee Meiners, and Susan Ragan, members of the team; Ms. Karen Orlansky, director of the Office of Legislative Oversight; and Dr. Joseph S. Villani, associate superintendent of Office of Global Access Technology.

Ms. Jennings reported the following:

1. Objective
  - a. To convene a diverse group of stakeholders to recommend a set of measures to monitor and analyze costs, schedule, and performance of the Global Access project.
2. Performance Measurement
  - a. Assesses progress toward accomplishment of intended goals and maintains accountability.
  - b. Identifies program goals and objectives, develops relevant measures, collects data, and analyzes and uses the data to change and improve a program.
3. Team Work Plan included
  - a. Performance measurement training
  - b. MCPS staff briefings
  - c. Brainstorming potential measures
  - d. Refining performance measures
  - e. Selecting measures to recommend
4. Team recommends 22 initial measures in four categories:

- a. The technology itself
  - b. MCPS staff use
  - c. Teaching and learning
  - d. Fiscal indicators
5. Examples of recommended measures
- a. Workstation downtime
  - b. Staff satisfaction with technology training
  - c. Curricular incorporation of technology use
  - d. Change in administrative overhead costs
6. Successful implementation requires
- a. Appropriate data collection techniques
  - b. Timely reporting
  - c. Continuous revision and modification
  - d. On-going stakeholder support
  - e. Links to decision-making processes
7. Next steps
- a. Adopt an initial set of measures as a pilot
  - b. Collect and report data
    - i. Plan for data collection, analyses, and reporting
    - ii. Collect data for 1997-98 school year
    - iii. Issue a report to the community
  - c. Review initial measures
  - d. Revise the measurement system.

The Board members expressed interest in the following issues:

1. Ms. Gutiérrez was concerned about reconciling the fiscal indicators of success for Global Access with a high teacher/student ratio, especially in light of the Board's initiative of lowering class size throughout the school system.
2. Dr. Cheung liked the performance standards in relation to justification and accountability of the investment of public money in education.
3. Mrs. Gordon thought performance standards is an approach that is absolutely necessary. As the school system begins to look at Global Access, everyone agrees it will change the way learners learn and teachers teach.

RESOLUTION NO. 305-97

Re: **PERFORMANCE MEASURES FOR THE GLOBAL ACCESS PROJECT: TEAM REPORT AND RECOMMENDATIONS**

On motion of Mrs. Gordon and seconded by Mrs. King, the following resolution was adopted unanimously:

Resolved, That the Board of Education endorses the recommendations that are made in the report for Performance Measures for the Global Access Project; and be it further

Resolved, That the Research and Evaluation Subcommittee continues to serve as a steering committee and work with the superintendent and team in making suggestions to the Board about which of the 22 recommendations should be included in the first-year pilot.

RESOLUTION NO. 306-97                      Re:    **RESOLUTION FOR CLOSED SESSION**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the Education Article of the Annotated Code of Maryland and Title 10 of the State Government Article to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Tuesday, May 27, 1997, at 7:30 to 8:00 p.m. to discuss personnel matters and other matters protected from public disclosure by law, to review and adjudicate appeals, and to address other issues including consultation with counsel to obtain legal advice; and be it further

Resolved, That this meeting be conducted in Room 120 of the Carver Educational Services Center, Rockville, Maryland, as permitted under Section 4-106, Education Article of the Annotated Code of Maryland and Section 10-508 of the State Government Article; and be it further

Resolved, That such meeting shall continue in closed session until the completion of business.

Re:    **REPORT ON CLOSED SESSION**

On April 8, 1997, by the unanimous vote of members present, the Board of Education voted to conduct a closed session on April 23, 1997, as permitted under Section 4-106, Education Article of the Annotated Code of Maryland and State Government Article 10-501.

The Montgomery County Board of Education met in closed session on April 23, 1997, from 7:35 to 8:00 p.m. The meeting took place in Room 120, Carver Educational Services Center, Rockville, Maryland.

The Board met to (1) discuss legal matters with its attorney; (2) review and adjudicate Appeal No. 1997-3; and (3) review personnel matters.

In attendance at part or all of the closed sessions were: Betsy Arons, Larry Bowers, Alan Cheung, Blair Ewing, Reggie Felton, David Fischer, Hiawatha Fountain, Kathy Gemberling, Ana Sol Gutiérrez, Pat Hahn, Nancy King, George Margolies, Brian Porter, Rachel Prager, Glenda Rose, Ruby Rubens, Steve Seleznow, Mona Signer, Roger Titus, and Paul Vance.

RESOLUTION NO. 307-97            Re:    **BOARD OF EDUCATION MEETING MINUTES**

On recommendation of the superintendent and on motion of Ms. Signer seconded by Dr. Cheung, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for March 24, 1997.

RESOLUTION NO. 308-97            Re:    **BOARD OF EDUCATION MEETING MINUTES**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for April 8, 1997.

RESOLUTION NO. 309-97            Re:    **BOARD OF EDUCATION MEETING MINUTES**

On recommendation of the superintendent and on motion of Dr. Cheung seconded by Ms. Prager, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve its minutes for April 10, 1997.

RESOLUTION NO. 310-97            Re:    **REVIEW OF MASTER PLANS**

On motion of Mrs. Gordon and seconded by Dr. Cheung, the following resolution was adopted unanimously:

Resolved, That the Board of Education take time to review the various master plans as they become available for comment as to impact of the changes in the master plans on schools.



RESOLUTION NO. 311-97      Re:    **EXTRACURRICULAR FEES**

On motion of Ms. Gutiérrez and seconded by Mr. Ewing, the following resolution was adopted with Dr. Cheung, Mr. Ewing, Mr. Felton, Ms. Gutiérrez, Ms. Prager, and Ms. Signer voting in the affirmative, Mrs. King and Mrs. Gordon voting in the negative:

Resolved, That the Board of Education schedule for discussion and action a review of the year's experience with extracurricular fees charged for middle school interscholastic sports.

Re:    **NEW BUSINESS**

RESOLUTION NO. 312-97      Re:    **ALL-DAY KINDERGARTEN**

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted unanimously:

WHEREAS, All-day kindergarten is a valuable learning experience for young students; and

WHEREAS, The number of all-day kindergarten programs has been reduced because of fiscal constraints; and

WHEREAS, An assessment of long-term student performance as a result of participation in all-day kindergarten in Montgomery County has not been completed; and

WHEREAS, The Board has requested funds to expand all-day kindergarten; and

WHEREAS, The County Council has not funded the plan for expansion because a review of program and outcomes has not been performed; now therefore be it

Resolved, That the superintendent conduct an assessment of student performance and review current all-day kindergarten programs; and be it further

Resolved, That the assessment, review, and recommendations be completed prior to the FY 1999 Operating Budget.

Mr. Felton moved and Mrs. Gordon seconded the following:

Resolved, That the Board of Education requests the superintendent to submit a proposal for identifying issues and all priorities for Board advisory committees.

Re: **ITEMS OF INFORMATION**

1. Items in Process
2. Construction Progress Report
3. Minority-, Female-, or Disabled-owned Business (MFD) Procurement Report for the Third Quarter of FY 1997
4. Monthly Financial Report

RESOLUTION NO. 313-97      Re: **ADJOURNMENT**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Ms. Prager, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of May 13, 1997, at 4:15 p.m.

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PRESIDENT

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SECRETARY

PLV:gr

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