

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Peyser, the following resolution was adopted unanimously:

WHEREAS, The Montgomery County Public Schools has offered driver education programs for students and has used automobiles provided by Montgomery County dealers; and

WHEREAS, Montgomery County Public Schools will no longer continue to operate the dealer-loan automobile program for driver education during the 1983-84 school year; and

WHEREAS, The Montgomery County Board of Education, superintendent, and administrative staff wish to commend dealers who have participated in the program during the last five years and to recognize them for their contributions to traffic safety efforts in Montgomery County, Maryland; now therefore be it

Resolved, That the Board of Education and superintendent of schools, express their appreciation to the following automobile dealers for providing outstanding public service to the youth of Montgomery County:

Automobile Trade Association of the National Capitol Area (ATANCA)	Herson's, Inc.
Ralph Brown Buick	King Pontiac, Inc.
Burdette Brothers, Inc.	Lakeforest Oldsmobile
Chevyland, Inc.	Miller Buick
Congressional Oldsmobile	Rockmont Chevrolet
Courtesy AMC	Rockville Mitsubishi
Criswell Chevrolet	Dick Stevens Chevrolet
Damascus Motor Company	Sport Chevrolet
Hatton Pontiac	Wilson Pontiac

Re: Board/Press/Visitor Conference

The following individuals appeared before the Board of Education:

1. Ms. Jane Barton
2. Mrs. Nancy Dacek, MCCPTA
3. Mr. Albert Hennen
4. Mrs. Ann Rose, B-CC Cluster

Re: Framework for Board of Education Meetings

Dr. Shoenberg moved endorsement of the framework for Board of Education meetings as suggested by Mr. Ewing, Mrs. Praisner, and Dr. Cody. Dr. Cronin seconded the motion.

Resolution No. 850-83 Re: An Amendment to the Proposed
Resolution on Framework for Board
of Education Meetings

On motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mrs. Peyser, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mr. Ewing voting in the negative (Mr. Robertson voting in the affirmative):

Resolved, That the proposed resolution on a framework for Board of Education meetings be amended by adding:

Closures, consolidations, and boundary changes as necessary and as recommended by the superintendent.

Resolution No. 851-83 Re: Framework for Board of Education Meetings

On recommendation of the superintendent and on motion of Dr. Shoenberg seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That from late September, 1983 to late February 1984, the activities of the Board would be concentrated on the following framework:

1. Development of a school improvement agenda, primarily in relation to the recently adopted priorities.
2. Positions on statewide funding formula and pensions for advocacy before the Maryland Legislature
3. Negotiations with two employee organizations.
4. Development and adoption of a budget for FY85, but including any modifications for FY84 urgently needed.
5. Closures, consolidations, and boundary changes as necessary and as recommended by the superintendent.

Re: Work Conference I on Minority Achievement and Participation

Mr. Ewing expressed the Board's appreciation for the effort staff had given to the work conference and the formulation of action plans. He also stated that the Board appreciated the sessions which had been held by the black community the previous Saturday. He felt that the Board would have an opportunity to work with that group on their suggestions as well. He looked forward to receiving the recommendations from that session and having an opportunity to discuss these with appropriate leaders of the black community. He said that they all shared the objective of assuring that minority children achieved all they should which was excellence for them in a school system which was devoted to excellence for every student. Dr. Cody reported that in the near future they would have a sequence of activities devoted to developing specific action plans. They would be meeting on the individual school and area level in order to involve the whole school system in changes in program activities. They agreed that a significant step in the whole process was to set certain targets. The three-day work session involving staff and community representatives was to help them develop these targets. At the conference an additional by-product was the knowledge and

understanding of the problems in Montgomery County and a strong commitment to do something to overcome those problems. They believed that things could be done and should be done.

Ms. Judy Patton, director of the Department of Quality Integrated Education, explained that the first step was the appointment of the steering committee to provide overall coordination of the efforts. Next was the appointment of a management planning group with a membership of 35 people. The three-day conference was the first in a series of three to move MCPS to the establishment of system-wide targets. This would lead them to specific action plans that individual schools would make. Almost 100 people participated in the conference. They were concerned with having participants review available information about minority students in MCPS so that they would see where they were as a school system. They were to come up with a present condition statement as a result of this review. They also wanted to have an opportunity for community input, and although it was short notice they had a good response from community organizations. They did plan to continue to solicit information from the community. The third objective was to establish some targets to address the priority.

Dr. Bruce McKay, director of the Division of Career Programs, explained that they designed a process to enable each participant to work in one of 12 groups. Each group examined the present condition and developed a target statement of June 1988 with interim targets for 1984, 1985, 1986, and 1987. A representative from each group presented the targets and participated in panel discussion. That decision-making group was charged with coming to a statement or agreement about the targets. The steering committee then reviewed all of the notes of the conference and developed a consolidated statement. He called the Board's attention to the attachments which presented the targets in detail. He also noted the attachment which spelled out future steps for conferences and school activities. Dr. McKay stated that they wanted to move away from the use of an assessment team in a classical sense. They would have a program review and planning team to work together in a collegial way to help the school establish long- and short-term goals.

Dr. Cody said the work conference itself showed that not only did many people need to know the nature of the problem but also there needed to be a belief that the problem should be and could be overcome. The question of how they went about this was a question of overall strategy. To succeed, these beliefs and that understanding had to pervade the school system down to the classroom level. Dr. Cody called attention to the target statements as synthesized by DEA. He noted that the third statement had to do with the underrepresentation of black and Hispanic students in gifted and talented programs, honors programs, and many nonathletic extracurricular activities. The second target dealt with the Maryland functional tests. The first one set the goal to raise the average scores of black and Hispanic students by at least three NCE points per year for the next five years. He said that they had to consider what tests were going to be used because they had defined

the solution in terms of the California Achievement Tests. He explained that the CAT measured only some of the things in the MCPS curriculum, and whatever test they selected would be extremely important. He thought that he and the staff needed more time to think about this.

Mrs. Shannon complimented staff on their efforts and indicated that she was impressed with their enthusiasm. She was interested in making sure that this effort succeeded and that it was not classified as an educational experiment. She was concerned that people would draw conclusions about what black and Hispanic students were able to do if this was not successful. They had to consider whether their goals were realistic and achievable. Dr. Steve Frankel, director of the Department of Educational Accountability, indicated that no school system had moved three NCE points per year and agreed that this was a very ambitious goal. Mrs. Wilma Holmes, director of the Department of Human Relations, recognized that the goal was ambitious but did not see it as impossible. This might mean a retraining of teachers to have a higher expectation for minority children. Dr. Cody added that in some jurisdictions individual schools had had a 2.5 increase in a five year period of time. Mrs. Shannon thought some accountability had to be built in so students were not targeted as failures.

Dr. Shoenberg was concerned about setting goals that were extremely ambitious and then failing. He asked how they were going to raise the scores of black and Hispanic students faster than those of white students without some kind of singling out. He asked whether they were going to concentrate on schools having the highest percentages of minorities. Were they going to work on these skills so that all students would do better. Was it their assumption that white and Asian students would hit some kind of ceiling.

Ms. Patton explained they were going to be looking at the resources they already had available in the school system. They would take a look at another way to use these resources and look at different strategies teachers could use in the classroom. They had students who were not achieving as well as they should, and there had to be an understanding of the different learning styles of children.

Dr. Frankel explained that as they closed the gap for minority students there would be a topping out for the majority and Asian students. He said that a number of school systems used criterion-referenced tests and decided where they wanted the standards in each grade. Dr. Shoenberg commented that they could raise scores on tests with appropriate help; however, he wanted to know that by spending this extra time they were achieving what they wanted to achieve. Dr. Frankel indicated that they were pursuing the idea of getting items from the national test banks. In this way they could measure their own curriculum and yet obtain national data.

Dr. Cronin shared some of Dr. Shoenberg's apprehension. He saw the teacher as being between the rock and the hard place. He pointed

out that out of 100 people at the first conference, only six were teachers. If they had administrators going into the classroom and telling teachers what constituted a successful classroom, the rock would hit the hard place. He felt that 94 to 6 was a poor ratio when they were talking about the people they counted on to deliver the services. He inquired about the participation of teachers in the second conference. Dr. Cody explained that the purpose of the group activity was to generate ideas. At the local school level groups of people would meet with the staff of each school and share information. The principal and the faculty would work out what they wanted to do. Dr. McKay added that 12 teachers and 12 principals would be participating in the second conference. He said that the steering committee was sensitive to this concern. It was his view that they were going to get to a point where the local school was going to ask what would have to be dropped. He thought the design of the second conference was such that they would have enough input from teachers and principals. He thought that when the local school would ask for the resources they needed to meet this expectation and the system could not respond positively, this would be received very negatively. This meant that the school system was going to have to find funds or human resources to be redirected to do the job. Dr. Cronin remarked that the first two objectives were those of the professional in the classroom, while the others were the prerogative of the administration. He was not sure that the participation of 12 teachers was enough to do the job. He suggested a conference of teachers to work with this conference.

Mrs. Peyser was concerned that the CAT correlated with only 60 to 65 percent of the MCPS curriculum. However, there were a lot of benefits to having students take a national test. She asked why 40 percent of the curriculum did not correlate. Dr. Frankel explained that different items were taught at different grade levels. Dr. Martin suggested looking at it as the test testing only 60 percent of the MCPS curriculum which was 100 percent. Mrs. Praisner pointed out that the State of Maryland required the CAT. They already had a discrepancy between the scores of minority and white children, and they were supposed to be addressing that discrepancy. Dr. Cody explained that when the choice was made to use measures directly related to the curriculum and the schools were successful in making major increases, the teachers would use those instruments as a guide in working with children. He would expect that the CAT would still be used and would go up. It was a question of what instrument they would use to drive what was done in the classroom.

Mrs. Shannon commented that having a school look at itself and determine how good it was might lead to a question of objectivity. She would like to see consideration given to assessment teams, and she was concerned that they had turned away from the assessment team concept to the self-study concept. Dr. Cody thought they were still going to have a group of people visiting, observing, and conferring in the school. Dr. McKay explained that the self-study would occur in a certain time period and then the area superintendent would direct a review team including people inside and people external to the area office. Ms. Patton said that the self-study portion was an

additional step. Dr. McKay liked the concept of planning together after self-assessment. There might be demonstration teaching and identification of resources to use in helping a school. Mrs. Shannon emphasized that she would like to see the team and recommended that outside people be involved.

Dr. Cronin thought they should pay attention to the extracurricular item because what students learn about themselves they learn through extracurricular activities as well as national tests. Dr. McKay pointed out that overall not many students participated in extracurricular activities.

Dr. Shoenberg thought that students were even more neglected in the planning process. Students were not going to let them have control over extracurricular activities, and to be successful they had to lure students away from peer pressure.

Mr. Ewing commented that it was too soon for the Board to act on the recommendations; however, they did need to begin to think about when they would act and on what. They needed additional information which would permit them to understand the extent to which they were being moderate or extraordinary in their ambitions. He requested information about other school systems. He pointed out that MCPS was doing pioneer work because not many school systems had taken on anything like this effort. He did not think they ought to feel comfortable with the goals. They should be uncomfortable and push themselves as far as possible. He agreed that it was important for them to involve principals, teachers, and parents because this should be a community effort. The question was not whether to do this, but how to do this. They had to enlist everyone's support, set goals, and achieve them. He said it would take skilled management to get this done because one of the failings of big bureaucracies was never explaining what they were doing and why. He thought MCPS was heading in the right direction although their task was not going to be easy.

Re: Executive Session

The Board met in executive session from 12:40 to 2 p.m. on personnel matters.

Resolution No. 852-83

Re: Proposed Regional Indoor Swim Center

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mr. Ewing and Mrs. Peyser being temporarily absent (Mr. Robertson voting in the affirmative):

Resolved, That the Board of Education accept the superintendent's recommendation that a portion of the Walter Johnson school site be offered to the County Council and county executive for the purpose of constructing the proposed regional center; however, it should be

with the understanding that MCPS will participate in the development of architectural plans so as to minimize the impact on the community and the school's instructional/recreational program, and additionally, MCPS should participate in the development of a joint use agreement which would make the swim center available to Walter Johnson and other nearby schools during the regular school day and, finally, the project should be constructed, maintained, and operated at no cost to the school system.

Mr. Ewing rejoined the meeting at this point and asked that he be recorded as supporting the Board's action on the regional swimming pool.

Resolution No. 853-83 Re: Policy JHC, Child Abuse and Neglect

On recommendation of the superintendent and on motion of Dr. Shoenberg seconded by Mrs. Praisner, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mrs. Peyser being temporarily absent (Mr. Robertson voting in the affirmative):

WHEREAS, Articles 72A and 27 of the Annotated Code of the Public General Law of Maryland were repealed and reenacted on April 5, 1983; and

WHEREAS, In order to bring Board Policy JHC in line with current law the following words, "and criminal penalty" need to be inserted in section 1.b) of Policy JHC; now therefore be it

Resolved, That the superintendent be instructed to make the appropriate change in Policy JHC to assure that it is consistent with State Law; and be it further

Resolved, That the revised policy be published and distributed as soon as possible.

Resolution No. 854-83 Re: Land Lease Agreement for Relocatable Structures for Day Care at Rosemont Elementary School

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mrs. Peyser abstaining (Mr. Robertson voting in the affirmative):

WHEREAS, On March 8, 1983, the Board of Education authorized the superintendent to negotiate the placement of relocatable structures owned neither by the state nor MCPS, for day care programs on operating school sites on a pilot basis; and

WHEREAS, MCPS staff has negotiated an agreement with Toomey Day Care, Inc., to place their relocatable structures for day care

purposes on the Rosemont Elementary School site; and

WHEREAS, This placement can be implemented without cost to MCPS; now therefore be it

Resolved, That the president and secretary be authorized to execute such lease agreement to permit use of a portion of the Rosemont Elementary School site by Toomey Day Care, Inc.

Resolution No. 855-83 Re: Bid 169-83, Purchasing and Servicing Fire Extinguishers

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for purchasing and servicing fire extinguishers; now therefore be it

Resolved, That having been duly advertised July 6, 1983, the contracts for purchasing and servicing fire extinguishers for the period of October 12, 1983, through August 9, 1984, under Invitation to Bid 169-83 be awarded to the low bidders meeting specifications as follows:

	Dollar Volume	Line Items Awarded
AASCO Fire Safety Equipment		
Alexandria, Virginia	\$ 793	11
Extinguisher Services, Inc.,		
T/A Hall's Fire Extinguisher Service		
Glen Burnie, Maryland	3,581	19
General Fire Equipment Corporation		
of New York		
Maspeth, New York	7,654	2
Maryland Fire Equipment & Supply		
Rockville, Maryland	218	1
School Bus Parts Company		
Plumsteadville, Pennsylvania	434	1
Total	\$12,680	34

Resolution No. 856-83 Re: Bid 201-83, Custodial Equipment

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the purchase of custodial equipment; now therefore be it

Resolved, That having been duly advertised July 29, 1983, the contracts for the furnishing of custodial equipment for the period of October 12, 1983, through August 24, 1984, under Invitation to Bid 201-83 be awarded to the low bidders meeting specifications as

follows:

	Dollar Volume	Line Items Awarded
Albright, Inc.		
Baltimore, Maryland	\$16,781	4
Crown Supply Company		
Springfield, Virginia	2,760	1
District Supply, Inc.		
Hyattsville, Maryland	7,013	1
Fischer-Lang & Company, Inc.		
Frederick, Maryland	687	1
Total	\$27,241	7

Resolution No. 857-83 Re: Award of a Contract for the
 Procurement of Reliability Plus
 (UCC9) DMICS

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Department of Management Information and Computer Services (DMICS) needs a product to monitor computer hardware reliability allowing earlier detection/correction of equipment problems; and

WHEREAS, Reliability Plus (UCC9) (University Computer Company) is the only product that is fully integrated with MCPS data processing equipment; and

WHEREAS, Reliability Plus (UCC9) is a proprietary product of the University Computing Company; and

WHEREAS, Funds have been provided in the Capital Budget for the purchase of Reliability Plus (UCC9); now therefore be it

Resolved, That the contract for the purchase of Reliability Plus (UCC9) at \$15,450 be awarded to:

University Computing Company, Dallas, Texas

Re: A Motion on Award of Contract
Under Bid 17-84, Optical Scanners
(FAILED)

A motion on award of contract under Bid 17-84, Optical Scanners, failed with Mrs. Peyser and Mrs. Shannon voting in the affirmative; Dr. Cronin, Mr. Ewing, and Mrs. Praisner voting in the negative; Dr. Shoenberg abstaining (Mr. Robertson voting in the affirmative).

Resolution No. 858-83 Re: RFP 84-02, Provision of Taxicab
 Transportation to Handicapped
 Students

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the provision of taxicab transportation to handicapped students; now therefore be it

Resolved, That the superintendent be authorized to enter into formal contract totaling approximately \$89,586, with Barwood Cab, Inc., at a daily rate of \$498.77, for the period of October 12, 1983, through June 30, 1984.

Resolution No. 859-83 Re: Categorical Transfer Within the FY
1984 State Compensatory Education
Project

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the superintendent of schools be authorized, subject to County Council approval, to effect the following transfer within the FY 1984 State Compensatory Education Project funded by the Maryland State Department of Education:

Category	From	To
02 Instructional Salaries	\$717	
03 Instructional Other		\$717

and be it further

Resolved, That the county executive be requested to recommend approval of transfer and a copy be sent to the county executive and County Council.

Resolution No. 860-83 Re: Submission of an FY 1984 Grant
Proposal for Drug and Alcohol
Prevention Workshops for
School-Community Action Teams

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the superintendent of schools be authorized to submit an FY 1984, \$6,000 grant proposal to the Maryland State Department of Education under the Elementary and Secondary Education Act, Title V, to maintain existing community action teams, support the Chemical People Project, and provide training for one additional community action team in the Gaithersburg school community; and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

Resolution No. 861-83 Re: Submission of an FY 1984 Grant
Proposal for Career Awareness,
Community-based, Mentor
Program for Economically
Disadvantaged Youth

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the superintendent of schools be authorized to submit an FY 1984 grant proposal for approximately \$26,816 to the Maryland State Department of Education under the Job Training Partnership Act for a community-based career awareness mentor program for economically disadvantaged youth; and be it further

Resolved, That a copy of this resolution be sent to the county executive and the County Council.

Resolution No. 862-83 Re: Submission of an FY 1984 Grant
Proposal for the Mainstream
English Language Training Project
for Refugees

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the superintendent of schools be authorized to submit an FY 1984 grant proposal of \$76,777 to the U.S. Department of Health and Human Services, Social Security Administration, Office of Refugee Resettlement under the Refugee Act of 1980 for the implementation of Mainstream English Language Training Project for Refugees; and be it further

Resolved, That a copy of this resolution be sent to the county executive and the County Council.

Resolution No. 863-83 Re: Personnel Monthly Report

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the following appointments, resignations, and leaves of absence for professional and supporting services personnel be approved: (TO BE APPENDED TO THESE MINUTES)

Resolution No. 864-83 Re: Death of Nancy H. Laughon,
Classroom Teacher on Personal
Illness Leave

On recommendation of the superintendent and on motion of Mrs.

Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The death on September 18, 1983, of Mrs. Nancy H. Laughon, a classroom teacher on personnel illness leave from Magruder High School, has deeply saddened the staff and members of the Board of Education; and

WHEREAS, Mrs. Laughon had been a loyal employee of Montgomery County Public Schools and a member of the professional staff for seven years; and

WHEREAS, Mrs. Laughon's pride in her work and dedication to duty were recognized by staff and associates alike; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mrs. Nancy Laughon and extend deepest sympathy to her family; and be it further

Resolved, That this resolution be made part of the minutes of this meeting and a copy be forwarded to the family of the deceased.

Resolution No. 865-83 Re: Personnel Appointments

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the following personnel appointments be approved:

Appointment	Present Position	As
Jack A. Schoendorfer	Teacher Specialist	Human Rel. Spec.
	Area Based	Dept. of Human Rels.
	Dept. of Human Relations	Grade G
		Eff. October 12, 1983
John H. Robinson	Resource Teacher	Assistant Director
	M. L. King Junior	Sec. Learning Centers
	Learning Center	Grade M
		Eff. October 12, 1983

Resolution No. 866-83 Re: Presentation of Preliminary Plans
- Woodfield Elementary School
Addition/Modernization Project
(Area 3)

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The architect for the Woodfield Elementary School addition/modernization project, Soyejima/Dindlebeck, Joint Venture, has prepared the schematic design in accordance with the educational specifications; and

WHEREAS, The Woodfield Elementary School Planning Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Montgomery County Board of Education approves the schematic design report prepared by Soyejima/Dindlebeck, Joint Venture.

Resolution No. 867-83 Re: Board Agenda - October 11, 1983

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the Board of Education amend its agenda for October 11, 1983, to add an item on Washington Grove Elementary School.

Re: Award of Construction Contract -
Washington Grove Elementary School
Modernization (Area 3)

Mrs. Praisner moved approval of the proposed resolution on Washington Grove, and Dr. Shoenberg seconded the motion.

Re: A Motion by Mrs. Peyser to
Postpone Action on the Proposed
Resolution on Washington Grove
(FAILED)

A motion by Mrs. Peyser to postpone action on the proposed resolution on Washington Grove Elementary School failed for lack of a second.

Resolution No. 868-83 Re: Award of Construction Contract -
Washington Grove Elementary School
Modernization (Area 3)

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Shoenberg, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, and Dr. Shoenberg voting in the affirmative; Mrs. Peyser abstaining; Mrs. Shannon being temporarily absent (Mr. Robertson voting in the affirmative):

WHEREAS, Sealed bids were received on October 4 for the modernization of the Washington Grove Elementary School as indicated below:

Bidder	Base Bid	Add Alt.1	Total
1. Kimmel & Kimmel, Inc.	\$1,490,000	\$491,000	\$1,981,000
2. The Davis Corp.	1,484,000	513,000	1,997,000
3. The McAlister-Schwartz Co.	1,577,646	487,977	2,065,623
4. Henley Const. Co., Inc.	1,554,995	515,626	2,070,621
5. The Darwin Const. Co., Inc.	1,756,056	444,444	2,200,500

6. Jesse Dustin & Son, Inc. 1,693,000 666,000 2,359,000

Description of Alternates: Add Alternate 1: Physical Education Facility

and,

WHEREAS, The low bidder, Kimmel & Kimmel, Inc., has successfully completed work of this nature for MCPS; and

WHEREAS, Additional local funds are required in order to effect award; now therefore be it

Resolved, That a contract for \$1,981,000, which constitutes acceptance of the base bid and Add Alternate 1, be awarded to Kimmel & Kimmel Inc. to accomplish the requirements of the plans and specifications entitled "Modernization & Addition -- Washington Grove Elementary School," dated August 25, 1983, prepared by Thomas Clark Associates Architects, contingent upon a local emergency appropriation of \$235,983; and be it further

Resolved, That the county executive be requested to recommend approval of this emergency appropriation to the County Council.

Re: FY 1985 Capital Budget Request to State

Mr. William Wilder, director of the Department of School Facilities, reported that the statewide allocation for the FY 1985 Capital Improvements Program is \$22,000,000 and of that amount \$13,500,000 has been allocated for school systems other than Montgomery County. He stated that the preliminary allocation for Montgomery County is zero but that they anticipate receiving state funds for at least one project. He added that the rationale for placing Montgomery Blair in first priority order is that Blair holds a good likelihood of state funding because of its age and unique program and because it is a major element in desegregation efforts. Bradley Hills and Washington Grove have not received state planning approval and are not technically eligible for construction funding. They were funded locally last year and they are seeking reimbursement and planning approval. In response to Mrs. Praisner's question about the order between Bradley Hills and Washington Grove, Mr. Wilder said that was no preference one over the order; they were merely placed in alphabetical order.

Dr. Shoenberg remarked that if the Board was modernizing at the appropriate age for each school, they would have to do something like six schools a year. He thought that one of the subjects that ought to be on the agenda after February is what the Board is going to do about school construction and modernization. Mr. Wilder stated that there is support and recommendation on the part of the County Council that the Board must get on some kind of schedule to maintain buildings and they would be willing to beef up the

maintenance appropriation to help the Board catch up. Dr. Cody added that they were talking about local contribution to capital improvements and that the County Council recognized that it was a real problem but there was no projection of commitment of funds. Mr. Wilder said that they had received an informal report from the principal of Montgomery Blair as a result of the Board's request and that the committee had received input which said that the project should be fully funded and that the work needs careful planning now to be ready for next year. He stated that the report asked also that the Board consider a means of preserving the electronics program and they intended to attempt to do that. Dr. Rohr added they were studying another location in D Building. Mrs. Praisner appreciated the committee's concern about electronics but worried about taking academic classes- room space for that program. She questioned whether that would be a tradeoff. Mr. Wilder replied that it would not be; it was not their intent to utilize classroom space. Dr. Rohr stated they were looking at a subbasement for D Building but would have to provide separate egress from underground. Dr. Cody added that they had gotten the plans approved and could resolve that so it would not interfere with the program. Mr. Wilder added that the Blair program is well attended and a strong program.

Re: Deferral of Proposed Resolution on
Passing Grades for SGA Officers

Mrs. Praisner moved and Dr. Cronin seconded that the proposed resolution on passing grades for SGA officers be deferred.

Re: A Substitute Motion by Mrs. Peyser
on Passing Grades for SGA Officers
(FAILED)

A substitute motion by Mrs. Peyser that students not be excused from class to participate in SGA and other extracurricular activities failed for lack of a second.

Resolution No. 869-83 Re: Deferral of Proposed Resolution on
Passing Grades for SGA Officers

On motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mrs. Peyser voting in the negative (Mr. Robertson voting in the negative):

Resolved, That the proposed resolution on passing grades for SGA officers be deferred.

Re: Evaluation of Guidance Programs

Dr. Pitt explained that there was a request to look at counseling and guidance programs, and the outcome was a recommendation for a

study. After the study was complete, they would appoint a small group to look at the study and come up with recommendations. Mrs. Shannon commented that she would like to see some correlation between course selection and how it was determined that students were going to take these courses. Dr. Shoenberg was concerned about responses obtained from questions asking an opinion. He thought that the key questions were those asking what the counselors were doing and what other kinds of assignments were given to counselors. Another key question was the fourth about supervision and control for the guidance program. He thought that the study was about the level of comprehensiveness he had in mind and that the timeline was all right. Dr. Steve Frankel, director of the Department of Educational Accountability, felt that in many ways this approach was similar to that of a MORE study.

Mr. Ewing had a concern similar to Mrs. Shannon's. He wanted to know what they expected and what parents and students expected of guidance services. They could structure a question showing the services provided by one school and then ask if the other school offered similar services. Then they could ask if the services were used and what the level of satisfaction was. Dr. Frankel explained that they were also going to get at the college application process. Dr. Shoenberg reported that the University of Maryland did an annual survey of incoming freshmen which might be of value to the MCPS study.

Mrs. Praisner suggested the idea of a comprehensive county guidance program or policy manual. They could show what services were provided, who should provide these services, and if the services were not provided, why not. She hoped that college counseling would not be the main thrust of the study. Dr. Frankel said they would try to take advantage of resources in the area as well as learning about exemplary programs.

Ms. Susan Goldstein, chairperson of the counseling and guidance committee, said that her group had raised three issues. One was a developmental guidance program, the second was the variation among the schools, and the third was the issue of a Department of Pupil Services. They were also concerned about management issues and the fact that only one person at the central office was involved with counseling and guidance.

Mr. James Gorman, president of MCPGA, stated that his reaction to the study was very positive. However, his association had some concerns because they felt there was no countywide program in place although DEA was implying that there was. The second concern was that the tasks of counselors had not been spelled out. He agreed with Mr. Ewing that they had to find out about expectations about counseling services so that a clearer picture could emerge of what the guidance function should be. The counselors felt that the fourth step was confusing in its intention. It was their feeling there was no support system for guidance in Montgomery County, either centrally or at the area. They would recommend the idea of resource counselors be addressed. They felt the study should get

realistic data about services, and Mr. Gorman pointed out that some students went to private college counselors because they could not get personal counseling in MCPS. They felt that the survey should be scientifically based. They asked that a panel of counselors screen the questionnaire before it was finally approved. Dr. Frankel said he would consult the counselors as well as interviewing private counselors and counselors at the local colleges.

Mrs. Peyser suggested surveying teachers as well. She said that they should look at the organization of the counseling staff in the individual schools because in several high schools, one counselor was designated as the college counselor. These individuals visited colleges and became experts in financial aid and scholarships. She hoped that they would look to Mr. Joseph Monte of Einstein High School as a resource.

In regard to variation among services, Mr. Robertson asked that they find out why that variation existed. Mrs. Shannon pointed out that 25 percent of their students did not go to college, and she suggested they look into counseling received by these students as well as those with special needs.

Re: A Motion by Mrs. Peyser on
Transportation to Programs for
Gifted (FAILED)

A motion by Mrs. Peyser to provide transportation for students in magnet programs for the gifted and talented and, if necessary, request a supplemental appropriation from the County Council failed with Mrs. Peyser and Dr. Shoenberg voting in the affirmative; Dr. Cronin, Mr. Ewing, Mrs. Praisner, and Mrs. Shannon voting in the negative (Mr. Robertson abstaining).

Re: A Motion by Mrs. Peyser on
Modification to the Transportation
Policy (FAILED)

A motion by Mrs. Peyser that the policy on riders on special education buses be amended in such a way as to permit the superintendent to make exceptions under circumstances which he deems appropriate failed with Mrs. Peyser voting in the affirmative; Dr. Cronin, Mr. Ewing, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the negative (Mr. Robertson abstaining).

Re: Board Member Comments

1. Mrs. Peyser reported that in one high school no reading was required in the oral communications course, and she had been assured that there would be reading in this course. She asked for a brief paper on what was required in this course and what was optional.

2. Mrs. Peyser said that in regard to the high school core of courses as she read the student newspapers there were articles about large class sizes in academic courses. She asked that principals be

reminded about the resolution adopted by the Board that some classes smaller than 15 could be given on alternate years. She asked for information on Category 1 and 2 courses having fewer than 15 as to whether this course was given at the school last year.

3. Mrs. Shannon noted that the County had an interagency committee on child care, and the focus of that group was transportation. She urged that the staff seek information about this committee and its attempts to resolve problems with a view toward testifying at their public hearings.

4. Mr. Robertson indicated that he had campaigned on the issue of improving communication. He intended to continue to provide the Student Signpost which would be distributed to all secondary students. He was also doing a column for school newspapers, and he would appreciate the comments of Board members on these.

5. Mrs. Praisner said that she was the only Board member to attend the total Maryland Association of Boards of Education convention. At that convention Mrs. Shannon had been elected to their executive board. Ms. Beverly Sangston and Ms. Sally Jackson did an outstanding job in their presentations to the group. At the convention there was a discussion about graduation requirements, and the state superintendent saw an increase in these requirements. She indicated that the Board needed to be alert to proposed changes at the state level.

6. Mrs. Praisner reported that she had attended the Adult Education cultural celebration at Connecticut Park.

7. Mr. Ewing suggested that it would be useful for Board members to visit Rosemary Hills, North Chevy Chase, and Chevy Chase. He reported that he would be at Rosemary Hills on October 20.

8. Mr. Ewing stated that the Area 3 Task Force had held its first meeting on October 10, and he had been told that the meeting went well.

9. Mr. Ewing noted that the Board's adopted resolution on a framework for Board meetings included state funding. The Board would be briefed on this topic on October 17.

10. Mr. Ewing said that the Board had adopted its policy on Quality Integrated Education. It had been reported that the Board's decision would require extensive busing which was a gross misunderstanding of what the Board did and intended. There would be a statement forthcoming which explained the Board's actions. He emphasized that the Board would monitor and pay attention to trends. There were actions of many kinds the Board could consider of which busing was only one. He hoped that they could put to rest the idea that the Board had adopted a policy of widespread busing. Mrs. Peyser temporarily left the meeting at this point.

Resolution No. 870-83

Re: Executive Session - October 18,
1983

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by Article 76A, Section 11(a) of the Annotated Code of Maryland to conduct certain of its meetings in executive closed session; now therefore be it

Resolved, That the Board of Education of Montgomery County hereby conduct its meeting in executive closed session beginning on October 18, 1983, at 8 p.m. to conduct collective bargaining negotiations or consider matters and issues in connection therewith as permitted under Article 76A, Section 11(a) and that such meeting shall continue in executive closed session until the completion of business.

Resolution No. 871-83

Re: Minutes of August 9, 1983

On motion of Dr. Cronin seconded by Mrs. Praisner, the following resolution was adopted unanimously:

Resolved, That the minutes of August 9, 1983, be approved.

Resolution No. 872-83

Re: Minutes of August 29, 1983
(52-1983)

On motion of Mr. Robertson seconded by Mrs. Praisner, the following resolution was adopted unanimously:

Resolved, That the minutes of August 29, 1983 (52-1983), be approved.

Resolution No. 873-83

Re: Minutes of August 29, 1983
(53-1983)

On motion of Mr. Robertson seconded by Mrs. Praisner, the following resolution was adopted unanimously:

Resolved, That the minutes of August 29, 1983 (53-1983), be approved.

Resolution No. 874-83

Re: Citizens Advisory Committee on
Family Life and Human Development

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, COMAR 13A.04.01 requires that each local education agency have a Citizens Advisory Committee on Family Life and Human

Development; and

WHEREAS, Montgomery County has had such a committee since 1970, consisting of representatives of various civic associations and religious groups, community members at large, and student representatives; and

WHEREAS, Membership on the committee is for a two-year term; now therefore be it

Resolved, That the following individuals be appointed to represent their respective organizations for a two-year term:

Ms. Nina Ellins, Mental Health Association of Montgomery County
Ms. Robena Baker-Gary, Montgomery County Commission for Women

and be it further

Resolved, That the following students be appointed for a one-year term:

Steven Himelfarb, John F. Kennedy High School
Daphne Miles, Montgomery Blair High School
Rachel Roberts, Seneca Valley High School

and be it further

Resolved, That the following individual be appointed for a two-year term to serve as community member-at-large for Area 3:

Mrs. Barbara Kalber

and be it further

Resolved, That the following individual, reelected chair at the June, 1983 meeting, be reappointed for a one-year term:

Ms. Tina Ruddy, Montgomery County Health Department

and be it further

Resolved, That these individuals be notified of their appointments to the Citizens Advisory Committee on Family Life and Human Development.

Resolution No. 875-83

Re: Appointment of Members of
Citizens' Advisory Committee for
Career and Vocational Education

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The Citizens' Advisory Committee for Career and Vocational

Education has been active since its establishment in 1972; and

WHEREAS, The subcommittee on membership is charged with maintaining the membership; and

WHEREAS, Vacancies now exist on the committee due to resignations or the expiration of the terms of several members; and

WHEREAS, The vacancies for the committee have been advertised as directed by the Board of Education; and

WHEREAS, In accordance with the Board-approved recruitment and selection procedures, the nominees listed below were recommended by the Citizens' Advisory Committee to the superintendent; and

WHEREAS, Members are appointed by the Board of Education through the superintendent; now therefore be it

Resolved, That the Board of Education appoint the following persons to a two-year term beginning immediately and terminating in June, 1985:

New Appointments:

Mrs. Diane Brasile 13814 Flint Rock Road Rockville, Maryland 20853	MCCPTA Vice-president
Mr. Howard Stark Geer 9700 Aldersgate Road Rockville, Maryland 20850	Montg. Co. Chamber of Commerce
Ms. Lois Hartman 14 Eldwick Court Potomac, Maryland 20854	Sentinel Newspapers, Coord. of School Services Dept.
Ms. Jean Hay-Langston 8805 Victory Lane Potomac, Maryland 20854	Sales Rep., Prentice Hall Media
Mrs. Dorothy Hunter 905 Maple Avenue Rockville, Maryland 20851	Retired MCPS Coord./Home Econ.
Mrs. Joan Karasik 9 West Lenox Street Chevy Chase, Maryland 20815	Montg. Co. Assn. For Retarded Citizens League of Women Voters, Mont. Co.
Ms. Jessie MacKinnon 9312 Long Branch Parkway Silver Spring, Maryland 20901	Exec. Dir., Montgomery County Arts Council
Mr. James MacRae 117 Croydon Court #7	Dir., Holy Cross Hospital's Adult Day Care and Wellness

Silver Spring, Maryland 20901	Program
Mr. William P. Roberts III 9525 Fern Hollow Way Gaithersburg, Maryland 20879	Pres., Roberts Oxygen Co., Inc.
Ms. Beatrice Schlesinger 12301 Featherwood Drive #12 Silver Spring, Maryland 20904	Giant Food, Personnel and Employment Representative
Mr. John Smith 14506 Barkwood Drive Rockville, Maryland 20853	U.S. House of Representatives, Staff Member to Committee on Education and Labor
Mr. Richard Ticktin 5907 Lone Oak Drive Bethesda, Maryland 20814	Real Estate Agent
Mr. Emanuel Weinstein 605 Kenbrook Drive Silver Spring, Maryland 20902	Occupation and Educ. Information Specialist, Self-employed
Mrs. Jean Zink 810 Buckingham Drive Silver Spring, Maryland 20901	Spec. Needs Advocate, Maryland Alliance of Advocates for the Handicapped

Reappointments: (have completed one two-year term)

Mrs. Mary Lee Mannina 13903 Marianna Drive Rockville, Maryland 20853	Retired MCPS Career Technician Secretary
Mrs. Marilyn Scheiner 684 College Parkway Rockville, Maryland 20850	Asst. Prof., Montgomery College

Mrs. Peyser rejoined the meeting at this point.

Re: Policy Statement on Long-range
Educational Facilities Planning

It was agreed that page 3, line 20, of the policy would be changed to add "suggested the need for further study" rather than "failed." It was agreed that "in accordance with the quality integrated education policy" be added to line 42, page 3. "Tentative" should be deleted from line 54, page 3. "Among other relevant factors" should be deleted from lines 16-17, page 4.

Resolution No. 876-83	Re: An Amendment to the Proposed Facilities Policy
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On motion of Mrs. Praisner seconded by Mrs. Shannon, the following resolution was adopted unanimously:

Resolved, That the proposed facilities policy be amended by substituting the following for lines 16-17, page 4:

Recommendations for change shall take into account the following:

It was agreed that the staff should adjust the sections under No. 5 to make them parallel.

Resolution No. 877-83 Re: An Amendment to the Proposed Policy on Facilities

On motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the proposed policy on facilities be amended by adding the following to page 4, line 48:

Impact on existing educational programs in the school including special and alternative programs.

Resolution No. 878-83 Re: An Amendment to the Proposed Policy on Facilities

On motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously (Mr. Robertson abstaining):

Resolved, That the proposed policy on facilities be amended by adding "program relocations" after "consolidations" on page 4, line 51.

Resolution No. 879-83 Re: An Amendment to the Proposed Policy on Facilities

On motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the proposed policy on facilities be amended by:

deleting "potential for alternate use" page 4, line 54 and 55

add

k. The potential of a facility for alternate use should be considered. Where appropriate, comparative analyses of the potential for alternate uses should be furnished.

It was agreed to add "impact" after "this" on page 4, line 54.

Mrs. Praisner assumed the chair.

Re: A Motion by Mr. Ewing to Amend the
Proposed Facilities Policy
(FAILED)

A motion by Mr. Ewing to amend the proposed facilities policy by adding "this impact includes the role the school plays in the community" to page 4, line 54 failed with Mr. Ewing and Mrs. Shannon voting in the affirmative; Dr. Cronin, Mrs. Peyser, Mrs. Praisner, and Dr. Shoenberg voting in the negative (Mr. Robertson voting in the negative).

Mr. Ewing assumed the chair.

Re: A Motion by Dr. Cronin to Amend
the Proposed Policy on Facilities
(FAILED)

A motion by Dr. Cronin to amend the proposed policy on facilities by placing "existing use of school(s) by community" first in lines 54-55, page 4 failed with Dr. Cronin and Mr. Ewing voting in the affirmative; Mrs. Peyser, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the negative (Mr. Robertson voting in the negative).

It was agreed to add "student government organizations" to line 17, page 5.

Mrs. Shannon left the meeting at this point.

Resolution No. 880-83 Re: An Amendment to the Proposed
Policy on Facilities

On motion of Dr. Cronin seconded by Mrs. Praisner, the following resolution was adopted unanimously:

Resolved, That the superintendent's proposed revision of the policy on facilities be amended to substitute "July 15" for "September 1" in the rewritten section of page 5, lines 39-41.

Re: A Motion by Mrs. Praisner to Amend
the Proposed Policy on Facilities
(FAILED)

A motion by Mrs. Praisner to amend the proposed policy on facilities by rewriting page 5, line 42 "the Board will hold public hearings, and possibly forums, to receive and discuss the views of the community on the final recommendations and alternate proposals affecting its school. All individuals and groups within the school community wishing to speak should contact the Board office concerning the agenda for the public hearings" failed with Dr. Cronin, Mrs. Peyser, and Mrs. Praisner voting in the affirmative; Mr. Ewing and Dr. Shoenberg voting in the negative (Mr. Robertson abstaining).

Resolution No. 882-83

Re: An Amendment to the Proposed
Policy on Facilities

On motion of Dr. Cronin seconded by Dr. Shoenberg, the following resolution was adopted unanimously (Mr. Robertson abstaining):

Resolved, That the proposed policy on facilities be amended on page 2, line 42 to substitute "1987 and then five years thereafter" for "1986."

Resolution No. 882-83

Re: An Amendment to the Proposed
Policy on Facilities

On motion of Mrs. Praisner seconded by Mrs. Peyser, the following resolution was adopted unanimously:

Resolved, That the proposed policy on facilities be amended by deleting the first sentence line, page 5, lines 48-49.

It was agreed that "from them" would be added after "shall be sought" page 5, line 52.

Resolution No. 883-83

Re: An Amendment to the Proposed
Policy on Facilities

On motion of Mrs. Praisner seconded by Mrs. Peyser, the following resolution was adopted unanimously:

Resolved, That the proposed facilities policy be amended by deleting lines 1-4, page 6.

Mrs. Praisner assumed the chair.

Re: A Motion by Mr. Ewing to Amend the
Proposed Facilities Policy
(FAILED)

A motion by Mr. Ewing to amend the proposed facilities policy by adding to page 6, "in making its decisions, the Board shall take into account the superintendent's recommendations, each of the criteria for solutions, and shall indicate clearly in writing how its decisions are consistent with or depart from the criteria" failed for lack of a second.

Mr. Ewing assumed the chair.

Resolution No. 883-83

Re: An Amendment to the Proposed
Policy on Facilities

On motion of Dr. Shoenberg seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the proposed policy on facilities be amended by adding the following to page 6:

In making their decisions Board members shall take into account the superintendent's recommendations and each of the criteria for solutions. The minutes of the Board meeting will reflect reasons for individual Board members' actions with reference to the criteria.

It was agreed that on line 26, page 6, "forum" would be changed to "hearing." It was also agreed that on page 6, line 31, "additional" would be changed to "an action not among those approved." On page 6, line 40 "above" should be changed to "below."

Resolution No. 884-83 Re: An Amendment to the Proposed
Policy on Facilities

On motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the proposed policy on facilities be amended by adding the following to Feedback Indicators:

For the three years following a closure/consolidation, the Board shall receive a report on the educational program at the consolidated school and the status of the closed school building.

Resolution No. 885-83 Re: Policy Statement on Long-range
Educational Facilities Planning

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the new Policy Statement on Long-range Educational Facilities Planning, as amended, be adopted:

I. CONDITION

Enrollment in the Montgomery County Public Schools declined from 126,000 students in 1972 to about 90,000 students in 1983, causing the closing of 59 schools. Enrollment is projected to drop to about 85,000 students by the late 1980s, and then to increase gradually. The elementary school enrollment decline is expected to end in 1983, although the secondary school enrollment decline is expected to continue throughout the decade.

Many of the enrollment changes since 1972 have challenged MCPS to provide a consistent, high quality educational program at reasonable cost. These changes include declining enrollment in some areas of the county while enrollment increased in other areas, a net loss of pupils countywide, shifts in student populations with special educational needs, and new demands to serve various special populations within the overall school enrollment.

Many of the efforts to meet these changing conditions were based on the fact that it becomes increasingly difficult to provide students with a consistent and high quality educational program at a reasonable cost when enrollment in a school drops to very low levels. In an attempt to find satisfactory solutions to these difficult problems, the Board enlisted the aid of citizens through a variety of committees, ranging from the school level through clusters of schools to countywide citizens advisory committees. The first effort by the Board of Education to deal with the dramatically changing population trends in Montgomery County was the Small Schools Policy adopted in June 1974. That was followed by the Changing Enrollment Policy of October 1977. The Board studied with interest the findings of an MCCPTA-sponsored forum on criteria for a 15-year plan and a countywide committee which studied a preliminary five-year countywide comprehensive facilities plan in 1979.

Montgomery County was without a facilities planning policy from May 1979, when the Board suspended the Changing Enrollment Policy, until it adopted this long-range facilities planning policy in 1981. With help from the State School Planning Assistance Program, the Board of Education adopted a 15-Year Comprehensive Master Facilities Plan in 1981-82 and subsequently updated it in 1982-83.

II. POLICY

A. Goals --

The primary goal of this policy is to provide guidelines for revising and updating the 15-year Comprehensive Master Plan for Educational Facilities so that it continues to enable Montgomery County Public Schools to address changing enrollment patterns and to provide the facilities and future school sites necessary to sustain high quality educational programs at reasonable cost. Efforts are to be made to assure that facilities are provided as needed in the growth areas of the county, while at the same time providing stability in areas of the county where school closings and consolidations have been implemented. Services and resources are to be provided in a fair and equitable manner so that all students, including special education students, are offered appropriate educational programs.

A second goal is to outline the steps to be taken from the time a school or school site is initially identified for change through the Board of Education's final decision, and the implementation of the action, including monitoring the closure/consolidation process.

A third goal is to improve public understanding of the process by which facilities recommendations and decisions are made. Toward this end, the superintendent is to work closely during the planning process with county government agencies and municipalities which have planning and zoning authority. The superintendent and the Board are to ensure that municipalities and local school communities have an opportunity to examine the data base for the local school,

and to react to staff proposals, or to develop alternatives to staff proposals before any decisions are made that affect their schools and their children.

B. Principles --

The criteria and guidelines set forth in the process section of this policy will direct the planning and decision-making process on educational facilities.

All decisions made throughout the planning process shall assure that all students, including those with special needs, will be provided a high quality education. Any proposed change in an educational facility must be evaluated in terms of its impact on educational programs and on the community.

Schools should be well-utilized consistent with sound educational practice and, where applicable, the housing needs of other MCPS programs and services, and the joint occupancy policy.

High schools will serve Grades 9-12, and planning decisions shall be directed toward the gradual realization of this pattern. Within the K-8 structure, flexibility will be permitted.

The school system shall be divided into high school attendance areas. The preferred pattern for each of these will be one high school, one intermediate level school, and several elementary schools, each of which should send all of its students, including special education students in Levels 4 and 5, to the school of the next higher level in its area. "Split attendance patterns," or sending students to two or more schools at the next higher level, are not preferred. The schools in a high school attendance area shall be termed a senior high group, named after the senior high. If it is necessary for any school below the high school level to send its students to more than one high school, it shall be considered a member of each high school group.

Opportunities for quality integrated education shall be provided in accordance with the Board of Education policy on Quality Integrated Education.

In the five-year revisions and annual updates of the 15-Year Comprehensive Plan for Educational Facilities, every school will be included in the process of finding solutions to the problems of changing enrollment.

III. Process --

A. Five-Year Revisions of the 15-Year Master Plan

A thorough updating of all data will be done every five years. The first revision will occur in 1987. This updating will include new school-age population forecasts from the Maryland-National Capital Park and Planning Commission and MCPS public school

enrollment projections. The planning process specified in this policy will be completed to determine actions for the next five years and to identify potential changes needed in the ten years beyond that.

To revise the 15-year plan:

1. The superintendent shall determine the overall scope of the changing enrollment problem by analyzing present and projected county enrollment. MCPS enrollment forecasts are to be consistent with population trends forecast by the Maryland-National Capital Park and Planning Commission. The superintendent shall determine the number of classrooms needed at the high school, intermediate, and elementary levels for the current year and at specific future points for each high school attendance area.

2. The superintendent shall update the data base for each school which includes a five-year history and six-year projections of total student enrollment, regular student population residing in the service area and those who have transferred from outside the school's attendance area; minority groups; special programs (defined as special education programs levels 3, 4, and 5; ESOL; Head Start; and Chapter 1); location and site characteristics; building capacity (regular, operating, and state-rated)¹, utilization², and characteristics (including any modifications for special programs); needed renovations or additions, including the most recent school plant rating; operating costs; feeder patterns; and percentage of students transported. The data base is to be sent to each school principal for review. The principal shall review the data with school community representatives. Any discrepancies are to be reported to the superintendent.

3. The superintendent shall apply screening criteria to each school to determine which, if any, it does not meet or is projected not to meet during the five-year period. Schools not meeting one or more of the criteria will be examined as a first step toward any kind of change. Changes may take the form of changing boundaries, building additions or new schools, relocating area and countywide special programs, establishing magnet schools or centers, clustering schools, and closing and consolidating schools. Every school will be included in the process of seeking solutions to the problems of changing enrollment regardless of whether or not one or more of the screening criteria suggest the need for further study. One goal of any recommendation or action will be to increase the number of screening criteria which each school meets. The final version of the plan will include a recommendation(s) for each school. The recommendation may be for no change. The screening criteria and standards are the following:

- a) Minimum enrollment. There should be no fewer than 200 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should be at least 500 students in two-grade intermediate level schools and 600 students in three-grade intermediate

schools. There should be at least 1,000 students in the regular program in a high school.

- b) Utilization. The actual and/or projected utilization of a school (the regular enrollment divided by regular enrollment capacity) should be between 70 and 90 percent. Less than 70 percent denotes underutilization; more than 90 percent denotes overutilization.
- c) Need for modernization or addition. If a school is in unsatisfactory condition as indicated by a building evaluation, and, therefore, in need of major capital improvements and/or its average age will be more than 25 years during the five-year period of the revision, it will be identified for further study.
- d) Majority/minority enrollment. In accordance with the Quality Integrated Education Policy, when a school's majority/minority student population differs from the countywide average by 20 or more percentage points the school will be identified for further study.
- e) Attendance patterns. Schools that deviate from the preferred attendance pattern outlined above will be identified for further study.

4. The superintendent shall study further each school that does not meet one or more of the five criteria above. In studying and recommending solutions to changing enrollment problems, the superintendent shall consider the data and apply the following guidelines:

- a) Begin with high schools, moving to intermediate level schools, with elementary schools considered last. High schools in a geographic area may be studied together. Decisions about a school or schools at a higher level become planning parameters for decisions about schools at the next lower level. Therefore, all decisions about a senior high should be made tentatively prior to making decisions about feeder schools in that group. Decisions on schools at one level should be made tentatively before proceeding with decisions at the next lower level. All decisions should be made for schools at the higher level of any group before making decisions on schools at the next lower level of that group.
- b) Consider each screening criterion for every school.
- c) Consider changes in existing school boundaries or feeder patterns.
- d) Consider needs of special students and programs for them in each school and in relation to area and countywide special programs.

- e) Consider a variety of options in response to conditions that require change.
- f) Consider long-range needs including retention or disposal of future school sites.
- g) Allow for phased implementation of the total plan.
- h) Reassign the student body to a single school or to the fewest possible schools when a school closing is recommended.

5. The superintendent shall develop a recommendation for each school, which may include no change. Recommendations for change shall take into account the following:

- a) Desired rather than minimum enrollment should be applied to each school at each organizational level, as follows: two or more classes per grade in an elementary school; an average of 250 to 300 students or more per grade in middle/intermediate schools; and an average of 300 to 400 students or more per grade in high schools; so long as sufficient capacity is available to accommodate the larger enrollment.
- b) Utilization between 70 and 90 percent of state-rated capacity should be provided.
- c) The number of major capital improvements should be minimized.
- d) The solution shall be developed in a manner which is consistent with the Board of Education policy statement on Quality Integrated Education.
- e) Split attendance patterns should be eliminated where it is reasonable to do so; where continued, the split should be close to equal proportions where it is reasonable to do so.
- f) Solutions should keep operating and capital costs to a minimum, including bonded indebtedness.
- g) The solution should result in the greatest number of students being able to walk to school. Those who are bused should be transported the shortest possible distance, except when longer distances are required to address racial or ethnic isolation.
- h) The solution shall be developed in a manner consistent with the Board of Education policy statement on Education of Handicapped Children. Accommodation for special programs and students should be provided using the same considerations as for regular programs and students (e.g., stability, adequate facilities, reasonable transportation

requirements) and, in addition, should consider placement of special students in the least restrictive appropriate setting.

- i) Educational impact of the proposed changes is to be considered, including facilities to accommodate the educational program of schools to be consolidated, such as gymnasiums, auditoriums, and specialized vocational spaces where appropriate. Impact on existing educational programs in the school, including special and alternative programs, should be assessed. Previous Board-adopted changes which have affected the involved students are to be considered, e.g., school consolidations, program relocations, and grade level reorganization.
- j) The impact on communities in geographic attendance areas of schools proposed to be closed and school(s) to which students will be relocated is to be considered. This impact includes prior consolidations and closings, existing day care services provided in affected schools, existing use of school(s) by the community, and availability of other community resources as may be brought to the Board's attention from other sources, including community groups and county and municipal agencies.
- k) The potential of a facility for alternate use should be considered. Where appropriate, comparative analyses of the potential for alternate uses should be furnished.

6. The superintendent shall, on or about March 1, present a preliminary revised 15-year facilities plan to the Board of Education identifying and examining each problem caused by changing enrollment, and recommend actions for the first five years of the plan as well as long-term plans for schools for which capital projects are recommended. The recommended solutions should be viable for at least five years and preferably for the remaining years of the plan. Potential need for changes beyond the first five years of the plan will be identified for a geographic area, but no actions will be recommended for individual schools. The preliminary revised plan should be formally presented to the Board by the superintendent before being presented to the public.

7. The superintendent shall send copies of the preliminary revised plan for review and comment to the Maryland-National Capital Park and Planning Commission, State Board of Education, State Interagency Committee, County Council, county government, MCCPTA, MCR, and MCJC. The superintendent shall notify each PTA/PTSA, municipality, civic association, student government association, and other school/community organizations that the revised plan is available for review and comment and will be provided, totally or in part, upon request. Comments are to include existing use of school(s) by the community and the availability of other community resources. A standardized reaction form should be developed and distributed to promote consistency of comments. The community's

role in the process shall be as follows:

- a) Individuals, schools, and/or community organizations should react to the recommendations for their school in writing to the superintendent within two months after the preliminary plan is distributed.
- b) If an individual or community group wishes to develop an alternative proposal affecting its school and others in the area, it should involve representatives of all school communities affected by the plan or make efforts to secure such representation. Community-developed alternatives should be confined to the first five years of the plan. Any community plans should be sent to the superintendent within two months after the preliminary plan is distributed.

8. The superintendent shall develop a recommended final plan after considering individual and community reactions and proposals, and submit it to the Board of Education within three months after the preliminary plan is distributed. All reaction forms, letters from individuals and groups, and community-developed proposals will be shared with the Board.

9. The Board may request alternatives to the final recommendations of the superintendent, and the communities affected will be informed about requested alternatives. It is anticipated that all or most of the Board-requested alternatives will be available prior to July 15.

B. Hearing Process

The Board will hold public hearings, and possibly forums, to receive and discuss the views of concerned citizens on final recommendations and alternative proposals before the Board. Interested citizens and groups wishing to speak should contact the Board Office to be placed on the agenda for the public hearing(s). All written comments will be accepted until 5 p.m. on the work day preceding final action by the Board or as otherwise determined by the Board; however, oral remarks will be limited to accommodate the time available and the number of requests received from those wishing to speak at the public hearing(s). Citizens are encouraged to consolidate their presentation since the Board may not be able to hear directly from all those who wish to speak at the public hearing(s). The Board should complete all hearings and forums between October 1 and November 1.

C. Board of Education Action

In the event the Board votes to adopt a modification or alternative containing elements that differ substantially from those on which citizens have had an opportunity to comment, the decision shall be tentative and written comments shall be sought from them and considered prior to final action. Further, the Board reserves its right to solicit such further input or conduct such further

hearings as, in its sole discretion, it considers desirable.

In making their decisions, Board members shall take into account the superintendent's recommendations and each of the criteria for solution. The minutes of the Board meeting will reflect reasons for individual Board members' actions with reference to the criteria.

Decisions which affect capital budget requests should be made by the Board no later than December 1.

Decisions on school closures shall be made and announced at least 90 days prior to their effective dates, but not later than April 30 of any school year except in emergency circumstances described below.

D. Implementation

The superintendent shall develop a schedule to implement the revised plan adopted by the Board of Education.

E. Updating the 15-Year Master Plan Annually

On or about November 15 each year after the master plan is adopted, the superintendent will develop and publish new enrollment projections for a six-year period and revised regular enrollment, operating, and state-rated capacities. If the superintendent finds no need to modify the approved plan, actions approved by the Board for the ensuing year will be implemented unless the Board acts to modify the approved plan. The superintendent will give the Board and affected school communities his implementation plan in December.

If new data and/or other conditions indicate the need to alter elements of the approved plan, the superintendent will recommend changes to the Board of Education on or about November 15. If recommendations defer an action approved for the next school year, the rationale for that deferral will be presented to the Board and affected school communities. Deferral will not be cause for reconsidering the need for the original action. Therefore, no input will be requested from the community and no community hearing will be scheduled. The Board will confirm the recommended deferral, or its original decision will be implemented.

If new data or other conditions suggest accelerating an approved action, or the need to take an action not among those approved, the superintendent will make a proposal and give the rationale for it to the Board and affected communities. The community involvement process described above will be initiated, although on a shortened time schedule established by the superintendent. Following community input, final recommendations will be formulated. So that new or accelerated actions may be implemented the following September, hearings should be completed by February 15 and Board actions taken by March 15.

Decisions on school closures shall be made and announced at

least 90 days prior to their effective dates, but not later than April 30 of any school year except in emergency circumstances described below.

F. Emergency Circumstances

In the event the Board of Education determines that an emergency circumstance exists, the superintendent will establish a condensed time schedule for making recommendations to the Board, for scheduling hearings, and for Board action. An emergency circumstance is one where the decision to close a school because of unforeseen circumstances cannot be announced at least 90 days prior to the date the decision is effective or before April 30 of any school year. For any actions of this type, however, affected communities will be notified and given pertinent information at the earliest possible time. All criteria specified in this policy will apply, although on a time schedule shortened as necessary.

IV. Feedback Indicators

The Department of Educational Facilities Planning and Development shall prepare a report each October reviewing actual enrollment and its relationship to long-term forecasts, as well as summarizing actions taken at the close of the previous school year and those to be implemented at the close of the current school year.

For newly consolidated schools, area associate superintendents will provide actual versus projected enrollment figures and staffing ratios plus any other data relating to educational and community service programs. For the three years following a closure/consolidation, the Board shall receive a report on the educational program at the consolidated school and the status of the closed school building.

1 Regular enrollment capacity indicates how many regular students only could be accommodated in a given school in the desired educational program. Special education programs and students, Head Start, early childhood, and other MCPS uses such as adult education, and joint occupancy are not provided for under regular enrollment capacity. For secondary schools, the calculation is made by multiplying the number of teaching stations by a class size factor of 25 for regular students. For elementary schools, the calculation is made by multiplying the number of teaching stations by a class size factor of 30 for grades 1-6, and 50 for kindergarten. For elementary schools, support rooms (for use by art, music, reading or resource teachers) are subtracted according to the total number of classrooms. Three classrooms are designated as "support rooms" for schools with a total of 20 or more teaching stations, and they are removed from the capacity calculation. For schools with fewer than 20 total classrooms, two are designated as "support rooms."

Operating capacity indicates how many regular and special education students can be accommodated in a school, based on its current program requirements. It also considers current uses of

classrooms for other MCPS purposes and for joint occupants. For elementary schools, Head Start and early childhood programs are provided classrooms. For secondary schools, capacity for regular students is based on a factor of 25 per teaching station, while the calculations for special education are based on a range of 7 to 15 students per teaching station, depending on the program. For elementary schools, capacity for regular students is based on a factor of 30 per classroom (50 for kindergarten), and 7 to 15 students per classroom for special education, depending on the program.

State-rated capacity indicates the number of regular and special education students that can be accommodated in a building based on current staffing standards. Head Start and early childhood students and other MCPS uses and joint occupants are not provided for in figuring the state-rated capacity.

2 Utilization of the building is based on the three different types of capacities. The utilization figure is a percentage based on the enrollment of the school and the appropriate capacity value. The regular capacity uses only the regular student enrollment, while the operating and state-rated capacities consider both regular and special education students. For elementary schools, the operating capacity also considers Head Start and early childhood students and programs.

Resolution No. 886-83 Re: Policies on Quality Integrated Education and Facilities Planning

On recommendation of the superintendent and on motion of Mrs. Praisner seconded by Mrs. Peyser, the following resolution was adopted unanimously:

Resolved, That existing policies ACD, ACE, ACF, and FAA be rescinded; and be it further

Resolved, That the State Board of Education, state superintendent of schools, County Council, and county executive be made aware of these actions.

Re: Items of Information

Board members received the following items of information:

1. Items in Process
2. Construction Progress Report
3. Enrollment Statistics by Race
4. Property Destruction Report - FY 1985

Resolution No. 887-83 Re: Adjournment

On motion of Mrs. Praisner seconded by Mrs. Peyser, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting at 8:20
p.m.

President

Secretary

WSC:mlw

