

1APPROVED
19-1981

Rockville, Maryland
March 10, 1981

The Board of Education of Montgomery County met in regular session at the Educational Services Center, Rockville, Maryland, on Tuesday, March 10, 1981, at 10:10 a.m.

ROLL CALL Present: Mrs. Carol F. Wallace, President in the Chair
Mr. Joseph R. Barse*
Mr. Blair G. Ewing
Dr. Marian L. Greenblatt
Mrs. Suzanne K. Peyser
Mrs. Elizabeth W. Spencer
Miss Traci Williams
Mrs. Eleanor D. Zappone

Absent: None

Others Present: Dr. Edward Andrews, Superintendent of Schools
Dr. Harry Pitt, Deputy Superintendent
Dr. Robert S. Shaffner, Executive Assistant

Re: Announcements

Mrs. Wallace announced that the Board had met in executive session from 9 a.m. to 10 a.m. on personnel matters.

RESOLUTION No. 198-81 Re: Agenda for March 10, 1981
On recommendation of the superintendent and on motion of Mrs. Zappone seconded by Mrs. Peyser, the following resolution was adopted unanimously:

RESOLVED, That the Board of Education approve its agenda for March 10, 1981.

RESOLUTION No. 199-81 Re: Executive Session - March 23, 1981

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mrs. Zappone, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by Article 76A, Section 11(a) of the Annotated Code of Maryland to conduct certain of its meetings in executive closed session; now therefore be it

RESOLVED, That the Board of Education of Montgomery County hereby conduct its meeting in executive closed session beginning on March 23, 1981, at 8:30 p.m. or later to discuss, consider, deliberate, and/or otherwise decide the employment, assignment, appointment, promotion, demotion, compensation, discipline, removal, or resignation of employees, appointees, or officials over whom it has jurisdiction, or any other personnel matter affecting one or more particular individuals and to consult with legal counsel as permitted

under Article 76A., Section 11(a) and that such meeting shall continue in executive closed session until the completion of business.

* Mr. Barse joined the meeting at a later time.

Re: Board Member Comments

1. Mrs. Zappone announced that the Metropolitan Area Boards of Education would be holding a luncheon on March 18 and all Board members were invited. She and Dr. Shaffner planned to attend, and she would appreciate it if other Board members would let her know if they planned to attend.

2. Mrs. Zappone called attention to a book entitled Tongue Tied Americans which cited the foreign language program at Winston Churchill High School. She said that Churchill had the largest high school foreign language facility in Maryland and probably had one of the best programs.

3. Mrs. Peyser indicated that she had written a memo to the superintendent regarding March as National Nutrition Month. She asked that at the A&S meeting he urge principals to observe National Nutrition Month.

4. Mr. Ewing stated that the superintendent had sent a memo to the Board regarding Board agenda items, and there was a suggestion that some five items be handled as items of information. He pointed out that the Board had a rule that when someone proposed an item and someone seconded it that it would be scheduled on a Board agenda. He was concerned that a precedent was being set that said the Board officers and superintendent could decide how items could be scheduled. It was his view that unless the Board changed the rule, these items were to be scheduled as soon as possible. Mrs. Wallace indicated that there were certain things where they felt that information needed to be provided to the Board. Mrs. Spencer thought they should still try to schedule the item unless the person told them otherwise. Mr. Ewing asked that this be confirmed in writing because they had a rule and should go by the rules.

RESOLUTION No. 200-81 Re: Minutes of January 26, 1981
On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the minutes of January 26, 1981, be approved.

RESOLUTION No. 201-81 Re: Minutes of January 27, 1981

On motion of Mrs. Spencer seconded by Mrs. Zappone, the following resolution was adopted unanimously:

RESOLVED, That the minutes of January 27, 1981, be approved.

RESOLUTION No. 202-81 Re: Minutes of February 2, 1981

On motion of Mrs. Spencer seconded by Mrs. Wallace, the following resolution was adopted unanimously:

RESOLVED, That the minutes of February 2, 1981, be approved.

RESOLUTION No. 203-81 Re: Minutes of February 4, 1981
On motion of Mrs. Zappone seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the minutes of February 4, 1981, be approved.

RESOLUTION No. 204-81 Re: Minutes of February 18, 1981

On motion of Miss Williams seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the minutes of February 18, 1981, be approved.

RESOLUTION No. 205-81 Re: Minutes of February 19, 1981

On motion of Miss Williams seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the minutes of February 19, 1981, be approved.

RESOLUTION No. 206-81 Re: Bid 67-81, Ceramic Supplies

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the purchase of ceramic supplies; now therefore be it

RESOLVED, That having been duly advertised January 28, 1981, the contracts for the furnishing of ceramic supplies for the period of March 11, 1981, through March 10, 1982, under Invitation to Bid 67-81 be awarded to:

Chaselle Arts & Crafts, Inc., Columbia, Maryland
Eagle Ceramics, Inc., Rockville, Maryland
Easton Arts & Crafts Ltd., Beltsville, Maryland,
low bidders meeting specifications.

RESOLUTION No. 207-81 Re: Bid 68-81, Art Tools

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the purchase of arts tools; now therefore be it

RESOLVED, That having been duly advertised January 22, 1981, the contracts for the furnishing of art tools for the period of March 11, 1981, through March 10, 1982, under Invitation to Bid 68-81 be awarded to:

Alperstein Brothers, Inc., Washington, D.C.
Brodhead-Garrett Company, Cleveland, Ohio
Chaselle Arts & Crafts, Inc., Columbia, Maryland
Easton Arts & Crafts, Ltd., Beltsville, Maryland
M. S. Ginn and Company, Bladensburg, Maryland
Thompson and Cooke, Inc., Bladensburg, Maryland,

low bidders meeting specifications.

RESOLUTION No. 208-81 Re: Bid 75-81, Printing Supplies

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mr. Ewing; the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the purchase of printing supplies; now therefore be it

RESOLVED, That having been duly advertised January 22, 1981, the contracts for the furnishing of printing supplies for the period of March 25, 1981, through March 24, 1982, under Invitation to Bid 75-81 be awarded to:

AM Multigraphics, Baltimore, Maryland
Arcal Chemicals, Inc., Seat Pleasant, Maryland
Barton, Duer and Koch Paper Co., Cheverly, Maryland
Meeks Printing Supply, Alexandria, Virginia
National Plate Grainers, Inc., Gaithersburg, Maryland
E. H. Walker Supply Co., Inc., Rockville, Maryland,
low bidders meeting specifications.

RESOLUTION No. 209-81 Re: Bid 77-81, Floor Maintenance Supplies

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted unanimously:

WHEREAS, Funds have been budgeted for the purchase of floor maintenance supplies; now therefore be it

RESOLVED, That having been duly advertised January 30, 1981, the contracts for the furnishing of floor maintenance supplies for the period of March 12, 1981, through March 11, 1982, under Invitation to Bid 77-81 be awarded to:

Acme Chemical: Company, Milwaukee, Wisconsin
Hillyard Inc., Rockville, Maryland,

unanimously:

WHEREAS, The employees listed below have suffered serious illness;

and

WHEREAS, Due to the prolonged illness, the employees accumulated sick leave has expired; now therefore be it

RESOLVED, That the Board of Education grant an extension of sick leave with three-fourths pay covering the period indicated:

Name	Position and Location	No. of Days
Claude Bishop	Bldg. Svs. Mgr. V ESC	12
Oliver E. Hall	Bldg. Svs. Wkr. Maryvale Elementary	15
Joe Thomas	Bldg. Svs. Wkr. Northwood High	14

RESOLUTION No. 213-81 Re: Death of Mr. Thomas E. Seaton, Bus Operator, Division of Transportation

On recommendation of the superintendent and on motion of Mrs. Zappone seconded by Mrs. Peyser, the following resolution was adopted unanimously:

WHEREAS, The sudden death on February 10, 1981, of Mr. Thomas E. Seaton, a bus operator in the Division of Transportation, has deeply saddened the staff and members of the Board of Education; and

WHEREAS, Mr. Seaton had been a loyal employee of Montgomery County Public Schools and a member of the staff in the Division of Transportation since he was employed in August, 1977; and

WHEREAS, Mr. Seaton was respected by staff and associates for his dedication to duty; now therefore be it

RESOLVED, That the members of the Board of Education express their sorrow at the death of Mr. Thomas E. Seaton and extend deepest sympathy to his family; and be it further

RESOLVED, That this resolution be made part of the minutes of this meeting and a copy be forwarded to the family of the deceased.

RESOLUTION No. 214-81 Re: Death of Mr. Robert Keith, Jr., Plant Equipment Operator II at Thomas W. Pyle Junior High School

On recommendation of the superintendent and on motion of Mrs. Zappone seconded by Mrs. Peyser, the following resolution was adopted unanimously:

WHEREAS, The sudden death on March 8, 1981, of Mr. Robert Keith, Jr., a plant equipment operator at Thomas W. Pyle Junior High School, has deeply saddened the staff and members of the Board of Education; and

WHEREAS, Mr. Keith was a member of the building service staff for over thirteen years and, during that time, was commended for his cooperation and willingness to complete his tasks; and

WHEREAS, Mr. Keith's pride in and dedication to his work were recognized by staff and associates; now therefore be it

RESOLVED, That the members of the Board of Education express their sorrow at the death of Mr. Robert Keith, Jr., and extend deepest sympathy to his family; and be it further

RESOLVED, That this resolution be made part of the minutes of this meeting and a copy be forwarded to the family of the deceased.

RESOLUTION No. 214-81 Re: Amendment to the Position Classification and Pay Plan

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mrs. Wallace, the following resolution was adopted unanimously:

WHEREAS, As part of the established procedure for maintaining a continuous review of the position classification and pay plan, the superintendent has recommended the following revision; and

WHEREAS, It is desirable to establish and maintain positions at an equitable and competitive pay level; now therefore be it

RESOLVED, That the pay grade of the classification of energy management assistant be changed from Pay Grade 21 (\$19,344 minimum \$29,660 maximum longevity), to Pay Grade 23 (\$21,320 minimum - \$32,489 maximum longevity), effective March 14, 1981.

RESOLUTION No. 215-81 Re: Preliminary Plans for Gaithersburg Elementary School Addition and Renovation (Area 5)

On recommendation of the superintendent and on motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted unanimously:

RESOLVED, That preliminary plans for an addition to and renovation of Gaithersburg Elementary School, as presented by the architect, Grimm and Parker, be approved.

Re: Board/Press/Visitor Conference

RESOLVED, That the Board is to review the question of whether it has jurisdiction in this appeal No. 1981-1 but in any event will work with the Interagency Coordinating Board with the objective of permitting programs such as described in the appeal to use MCPS facilities without payment to the ICB of user fees.

Re: A Policy Statement on Long-range
Educational Facilities Planning

Mrs. Spencer moved approval of the following policy statement, and Mr. Ewing seconded the motion.

a policy statement on
LONG-RANGE EDUCATIONAL FACILITIES PLANNING
CONDITION (INTRODUCTION)

The decade of the 1970s saw enrollment in the Montgomery County Public Schools decline from an all-time high of 126,000 students to fewer than 100,000 in 1980. The decline, which caused the closing of 31 schools during that period, is projected to continue throughout the 1980s.

The first effort by the Board of Education to deal with the dramatically changing population trends in Montgomery County was the Small Schools Policy adopted in June, 1974, followed by the Secondary Schools Task Force in 1975-76, and by the Changing Enrollment Policy of October, 1977. These efforts attempted to deal with the changes in enrollment patterns that followed decades of uninterrupted growth. Many of the changes since enrollment peaked in 1972 have had potentially an adverse effect on the capability of MCPS to provide a consistent, high quality educational program at reasonable cost for children of the county.

These changes included declining enrollment in some areas of the county coupled with increasing enrollments in other areas, a net loss of pupils countywide, shifts in minority populations and an influx of residents from diverse cultures around the world, and new demands from various special populations within the overall school enrollment.

Many of the efforts to meet these changing conditions were based on the fact that it becomes increasingly difficult to provide students with a consistent and high quality educational program at a reasonable cost when enrollment in a school drops below a certain level. Efforts to address these problems with action, however, were met with public resistance in many cases. To resolve these difficulties, the Board enlisted the aid of citizens in a wide variety of committee organizations, ranging from the local school level to clusters of schools, and in 1979 appointed a countywide Citizens Advisory Committee to study the preliminary five-year countywide comprehensive facilities Plan. Most recently, the Board has studied with interest the findings of the MCCPTA-sponsored forum on criteria for the 15-year plan. Montgomery County has been without

a facilities planning policy since the Changing Enrollment Policy was suspended in May, 1979. Such a policy, however, is essential for the Board to meet the mandate of the State Interagency Committee and the Montgomery County Council to draw up a comprehensive facilities plan in order to qualify for capital funds. In addition, the state legislature has established a State School Planning Assistance Program and has granted funds to Montgomery County to assist in the development of a long-range educational facilities plan.

I. PURPOSE

The ultimate purpose of this policy is the creation of a 15-year comprehensive master plan for educational facilities that addresses changing enrollment patterns in order to provide those facilities and future school sites necessary to sustain high quality educational programs at reasonable cost. This policy is based on the goal of providing consistency in the delivery of educational services and resources.

A second goal is to set forth guidelines for the development of that master plan, criteria for identifying the schools needing change, and criteria for developing solutions to the problems caused by changing enrollment.

Third, this policy establishes a continuing process and outlines the various steps to be taken from the time a school or school site is initially identified for change until the Board of Education makes its final decision.

Finally, the fourth goal is to improve public understanding of the process by which facilities recommendations and decisions are made. Toward this end, the superintendent is to work closely with other agencies of the county government during the master planning process; and the superintendent and Board are to assure that local school communities are given opportunity to react to and/or develop

alternative proposals before any decisions are made that affect their schools and their children.

II. PROCESS

A. Development of the 15-Year Master Plan

To develop a 15-year plan for the long-term use of educational facilities and future school sites, the superintendent shall:

1. Develop a data base to include for each school such information as location and site characteristics, student enrollment history and minority profile, enrollment projections, building capacity and characteristics, facility utilization, capital needs, operating costs, history of attendance patterns, and percentage of students transported.
2. Apply five criteria to each school in the county to determine if

it has or is projected to have conditions warranting a closer look as a first step toward any kind of change. These criteria are to be as follows:

- a. Minimum enrollment -- There should be no fewer than 200 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should also be at least 600 students in the regular program at the middle school level (Grades 6, 7 and 8), 500 at the intermediate school level (Grades 7-8), and 600 at the three-year junior high level (Grades 7, 8 and 9). At the high school level (Grades 9-12), the minimum should be 900 students in the regular program which includes vocational education. (See Section 4.a. for discussion of desirable enrollments at each organizational level.)
- b. Utilization -- The actual and/or projected utilization of a school--the enrollment divided by the capacity--should be between 70 and 90 percent. Less than that figure denotes underutilization, and over that range denotes overutilization.
- c. Minority enrollment -- This figure, stated as a percentage of total enrollment, should not be more than 20 percent above the countywide average. Measures should be taken to address the situation in any school where minority enrollment exceeds 50 percent.
- d. Need for modernization or addition -- No school should need major capital improvements until its average age is more than 25 years and is in unsatisfactory condition as measured by a building evaluation.
- e. Attendance patterns -- There should be an interrelationship of schools such that students completing a school at one organizational level should be assigned to no more than two schools at the next organizational level. Also, no fewer than 25% of the students should be assigned to the next level school.

3. Identify for further study each school that does not meet one of the five criteria above. In studying and recommending solutions to problems of changing enrollment, the superintendent shall follow a set of guidelines that will establish how data and information are to be arranged and reported, determine conditions under which data may influence recommendations about a given school, and set directions for the implementation of changes. These guidelines are as follows:

- a. Begin with senior high schools, moving to lower school levels, with elementary schools considered last.
- b. Apply criteria consistently.
- c. Consider each school separately along with each of its adjacent planning area schools, all of the schools in its planning area, and adjacent schools not in its planning area. (Planning areas

are geographic areas drawn by the Maryland-National Capital Park and Planning Commission for consideration in their land use planning and population forecasting processes.)

- d. Prioritize the needs to be addressed, with low enrollment, overutilization, and high minority enrollment to be addressed first; underutilization and need for capital outlay addressed second; and attendance patterns addressed third.
 - e. Do not be constrained by rigid adherence to existing boundaries or feeder patterns.
 - f. Organize high schools with Grades 9-12, and consider various organizational patterns for Grades K-8.
 - g. Determine housing for special programs and students using the same considerations as for regular programs and students, e.g., stability, adequate facilities, reasonable transportation requirements.
 - h. Consider a variety of options in response to conditions that require change due to low enrollment, overutilization, underutilization, high minority enrollment, or need for modernization and addition. These should include modifications of school boundaries, joint occupancy, grade level reorganization, school closing and consolidation, modification of facilities, addition of new facilities including portable classrooms, and new school construction.
 - i. Provide for long-range solutions, preferably the 15-year life of the plan, including retention or disposal of future school sites.
 - j. Allow for phased implementation within the total plan.
 - k. More than one of the criteria listed in 2. above should be used to identify a given school for closure, except under unusual circumstances.
 - l. When a school closing is recommended, reassign, to the extent possible, a significant portion of the student body to a given school.
4. Develop a solution for each school identified as having conditions that require a change. This should be based on the following criteria:
- a. The solution should result in conditions that meet, or improve upon, the conditions spelled out in 2.a. through e. above, namely, the criteria used to identify schools for further study. Desired, rather than minimum, enrollment should be applied to each school at each organizational level, as follows: two to three classes or more per grade in elementary school, an average of 250 to 300 students per grade or more in middle/intermediate

schools, and an average of 300 to 400 or more students per grade in high schools, so long as sufficient capacity is available to accommodate the larger enrollment.

- b. Solutions should minimize operating and capital cost, including bonded indebtedness.
- c. The greatest number of students should be able to walk to school, and those who are bused should be transported the shortest and safest possible distance, except for transportation required to address racial disproportion.
- d. The capacity of a facility to accommodate the educational programs of schools to be consolidated, including gymnasiums, auditoriums, and specialized vocational spaces, where appropriate, should be considered.
- e. The potential of a facility for alternate use should be considered.

5. Present a preliminary 15-year facilities plan to the Board of Education wherein each identified problem caused by changing enrollment is examined. Actions will be identified for the first five years of the plan, including long-term plans for schools recommended for capital projects. The actions should have at least a five-year life, and preferably for the remaining 15 years of the plan. Potential need for changes beyond those recommended for the first five years of the plan will be identified for a geographic area, but actions for individual schools will not be recommended.

6. Send copies of the preliminary plan to the PTA, PTSA, and other school/community organizations and civic associations within each school's service area and/or future school site area for review and comment. A standardized reaction form should be distributed as well, with the request that comments be submitted on it for the sake of consistency in information. The community's role in the process shall be as follows:

- a. Reactions from individuals and from school and/or community organizations shall be delivered to the superintendent no later than two months after the distribution of the preliminary plan.
- b. If an individual or community group wishes to develop an alternative proposal affecting its school and others in the area, it shall inform the Board of its intention within four weeks after distribution of the preliminary plan, indicating how its makeup is representative of all the school communities affected by the plan, or describing its efforts to secure such representation. Community-developed alternatives should be confined to the first five years of the plan, or describing its efforts to secure such representation. Community-developed alternatives should be confined to the first five years of the plan. Such community plans should be delivered to the superintendent no later than two months after the distribution

of the preliminary plan, i.e., the same time frame as for the other type of community input.

7. Develop a recommended final plan after considering reactions and proposals received from individuals and community groups, and submit the final plan to the Board of Education within three months after distribution of the preliminary plan. All standardized reaction forms, letters from individuals and groups, and community-developed proposals will be shared with the Board.

B. Appeal and Hearing Process

Any school community that does not support the superintendent's recommendations affecting its school may, within ten working days of the submission of the final plan to the Board of Education, appeal the recommended action and request a hearing before the Board. The hearing will be limited to one hour. All individuals and groups within the school community desiring to testify must do so within the hour time frame. If there are more requests for oral testimony than can be heard in one hour, written testimony will be accepted. All appeals and hearings should be completed by October 1.

C. Adoption by the Board of Education

Decisions regarding the 15-year plan should be adopted no later than November 1 so that it may be coordinated with capital funding requests.

D. Implementation of the Plan

The superintendent shall develop an implementation schedule and plan for effecting the changes called for in the adopted plan.

E. Annual Review and Updating Process

New enrollment projections for a six-year period and revised operating and state-rated capacities will be developed by November 1 of each year. The superintendent will review the new data; and if there is no need identified to modify the approved plan, he will proceed to implement actions for the ensuing school year. A report will be given to the Board and affected school communities in December informing them of the implementation plan.

The superintendent will recommend changes if new data indicate the need to alter elements of the plan. If a recommendation defers an action approved for the coming school year, the proposed deferral and its rationale will be reported to the Board and affected school communities. Deferral will not constitute a reason for reopening the question of the need for the ultimate action, including a school closing. Therefore, no input will be requested from the school community, and no reappeal or rehearing will be scheduled. The Board should either accept the recommended deferral or its prior decision

4. The fourth goal is to improve public understanding of the process by which facilities recommendations and decisions are made. Toward this end, the superintendent is to work closely with other county government agencies during the planning process. The superintendent and the Board are to ensure that local school communities have an opportunity to react to and/or develop alternative proposals before any decisions are made that affect their schools and their children.

B. Principles

1. A fundamental purpose of this policy is to maintain a high quality of education in every school at a reasonable cost. All decisions made throughout the planning process shall be based, first and foremost, on the commitment of the Montgomery County Public Schools to assure that all students, in whatever building they may be housed, will be provided the highest quality education possible. Any proposed change in an educational facility must be reviewed in terms of its impact on educational program as one part of the total evaluation of the proposed change.

2. Another fundamental purpose of this policy is to operate the smallest number of buildings so that those schools continuing in operation will be utilized to the fullest extent possible, consistent with sound educational practice.

3. This policy envisions that eventually all or a great majority of schools, except special schools, will be structured according to the following grade organization pattern: Grades K-6 for elementary schools, Grades 7-8 for intermediate level schools, and Grades 9-12 for senior high schools. Specific planning decisions shall be directed toward the gradual realization of this pattern. Some exceptions to this pattern may be made on a school-by-school basis.

4. The school system shall be divided into high school feeder attendance areas. The preferred pattern for each of these areas will be one high school, one intermediate school, and several elementary schools, each of which will send all of its students to the school of the next higher level in its area. To determine the optimum number of schools of each level, and their locations, the planning process will first address the high school level. This pattern is to be achieved as school capacities and boundary adjustments permit. Any school that sends its students to two higher level schools in different high school feeder attendance areas will be considered part of both feeder attendance areas.

5. All facilities decisions made under this plan will seek to improve racial balance and enhance educational quality for all students in accordance with the Board of Education policy on Quality Education/Racial Balance.

6. The criteria and guidelines set forth in the Process section of this policy will direct the planning and decision-making process on

paragraph, failed with Dr. Greenblatt voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the negative; Mrs. Peyser abstaining (Miss Williams abstaining).

Re: A Motion by Mr. Barse to Amend the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Barse to substitute "quality" for the word "program" in the last sentence of the first paragraph of the substitute motion on B. Principles to read "Any proposed change in an educational facility must be reviewed in terms of its impact on educational quality as one part of the total evaluation of the proposed change" failed with Mr. Barse voting in the affirmative; Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Zappone voting in the negative; Mr. Ewing and Mrs. Wallace abstaining (Miss Williams negative).

Re: A Motion by Dr. Greenblatt to Amend the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion on the proposed policy on long-range educational facilities planning by adding "on the location of" prior to "educational program" in the last sentence of the first paragraph under B. Principles to read "Any proposed change in an educational facility must be reviewed in terms of its impact on the location of educational program as one part of the total evaluation of the proposed change" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Wallace voting in the negative; Mr. Barse and Mrs. Spencer abstaining (Miss Williams abstaining).

Re: An Amendment by Mr. Barse to the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Barse to amend the substitute motion on the proposed policy on long-range educational facilities planning to substitute "another fundamental Purpose of this policy is to operate schools which are utilized to the fullest extent possible, consistent with sound educational practice" for the second Paragraph of B. Principles in the substitute motion, "Another fundamental purpose of this policy is to operate the smallest number of buildings so that those schools continuing in operation will be utilized to the fullest extent possible, consistent with sound educational practice" failed with Mr. Barse and Mr. Ewing voting in the affirmative; Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the negative; Mrs. Spencer abstaining; Mrs. Wallace being temporarily absent (Miss Williams

abstaining).

Re: An Amendment by Mr. Barse to the Substitute
Motion on the Proposed Policy on Long-range
Educational Facilities Planning

Mr. Barse moved that the Board delete "another fundamental purpose of this Policy is to operate the smallest number of buildings so that those schools continuing in operation will be utilized to the fullest extent possible, consistent with sound educational practice" from B. Principles, second paragraph of the substitute motion. Mr. Ewing seconded the motion.

Re: A Motion by Miss Williams to Table Mr.
Barse's Motion FAILED)

A motion by Miss Williams to table Mr. Barse's motion until after the Board had reviewed the entire policy failed for lack of a second.

Re: An Amendment by Mr. Barse to the Substitute
Motion on the Proposed Policy on Long-range
Educational Facilities Planning (FAILED)

A motion by Mr. Barse that the Board delete "another fundamental purpose of this policy is to operate the smallest number of buildings so that those schools continuing in operation will be utilized to the fullest extent possible, consistent with sound educational practice" from B. Principles, second Paragraph of the substitute motion, failed with Mr. Barse, Mr. Ewing, and Mrs. Wallace voting in the affirmative; Dr. Greenblatt and Mrs. Peyser voting in the negative; Mrs. Spencer and Mrs. Zappone abstaining (Miss Williams abstaining).

Re: An Amendment by Mr. Ewing to the Substitute
Motion on the Proposed Policy on Long-range
Educational Facilities Planning (FAILED)

A motion by Mr. Ewing to amend the substitute motion on the proposed policy on long-range educational facilities planning by substituting "Another fundamental purpose of this policy is to reduce the number of school facilities in operation in a manner consistent with sound educational practice" for the second paragraph in B. Principles of the substitute motion failed with Mr. Barse, Mr. Ewing, and Mrs. Wallace voting in the affirmative; Dr. Greenblatt and Mrs. Peyser voting in the negative; Mrs. Spencer and Mrs. Zappone abstaining (Miss Williams abstaining).

Re: An Amendment by Mr. Barse to the Substitute
Motion on the Proposed Policy on Long-range
Educational Facilities Planning (FAILED)

A motion by Mr. Barse to amend the substitute motion on the proposed policy on long-range educational facilities planning to substitute "Another fundamental Purpose of this policy is to adjust the number of school facilities in operation in a manner consistent with sound

educational practice" for the second Paragraph of B. Principles of the substitute motion failed with Mr. Barse, Mr. Ewing, and Mrs. Wallace voting in the affirmative; Dr. Greenblatt and Mrs. Peyser voting in the negative; Mrs. Spencer and Mrs. Zappone abstaining (Miss Williams affirmative).

Mrs. Spencer requested that staff take a look at this section and revise it.

Re: A Motion by Mrs. Spencer to Amend the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mrs. Spencer to amend the substitute motion on the proposed policy on long-range educational facilities planning by adding "or pairs of elementary schools" after "Grades K-6 for elementary schools" in B. Principles third Paragraph of the substitute motion failed with Mr. Ewing and Mrs. Spencer voting in the affirmative; Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the negative; Mrs. Wallace abstaining (Miss Williams affirmative).

Re: An Amendment by Dr. Greenblatt to the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion on the proposed Policy on long-range educational facilities planning by deleting "or a great majority" from the first line in the third paragraph in B. Principles to read "This policy envisions that eventually all schools, except special schools will be structured according to the following grade organization pattern;" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

Re: An Amendment by Mr. Barse to the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Barse to substitute "A 'cluster' of schools is a senior high school plus its feeder schools at the junior high, intermediate, and elementary levels. Except for special schools, and except as noted below, each school of MCPS shall be part of a cluster of schools. The cluster shall be known by the name of its senior high school, and the senior high school boundaries shall define the boundaries of the cluster. However, intermediate level or elementary school which feeds students to more than one senior high school shall be considered a member of the cluster for each of its senior highs. Nevertheless, a feeder school feeding more than one senior high is not to be viewed as the norm. Justification of existing exceptions to this norm must be made on a school-by-school basis, and any new exceptions are not contemplated. The preferred cluster pattern is that each elementary, intermediate level, or

junior high is to feed into a single senior high, whose boundaries encompass the feeder school boundaries." for the fourth paragraph under B. Principles of the substitute motion failed with Mr. Barse and Mrs. Zappone voting in the affirmative; Mr. Ewing, Mrs. Peyser, Mrs. Spencer, and Mrs. Wallace voting in the negative; Dr. Greenblatt abstaining (Miss Williams negative).

RESOLUTION No. 230-81 Re: An Amendment to the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mrs. Zappone, the following resolution was adopted unanimously (Miss Williams abstaining):

RESOLVED, That the substitute motion on the proposed policy on long-range educational facilities planning by substituting "4. The school system shall be divided into high school feeder attendance areas. The preferred pattern for each of these area will be one high school, one intermediate school, and several elementary schools, each of which will send all of its students to the school of the next higher level in its area. The group of schools formed by a senior high school together with its feeder schools shall be termed a senior high group, named after its senior high. Except for special schools, and except as noted below, each school of MCPS shall be part of a single senior high group. The senior high school boundaries shall define the boundaries of the group. However, any school below the senior high level which feeds students to more than one senior high school shall be considered a member of the group for each of its senior highs. Justification for such a deviation from the norm must be made on a school-by-school basis. The preferred pattern is that each such subsidiary school should feed into a single school of the next higher level. 5. All students completing a school of one level ordinarily will be expected to be assigned together to a school of the next higher level. When this is not the case, these circumstances are called 'split assignments to the next higher level.' Such 'split assignments' should be as nearly even as possible. Where these proportions are not equal nor nearly equal, a very uneven split in which one proportion is excessively small and another is excessively large is to be remedied or avoided if at all possible. The term 'excessively small proportion' is defined as less than 25 percent of students assigned, and correspondingly the term 'excessively large proportion' is defined as greater than 75 percent assuming split assignments. To remedy excessively small split assignments, it is generally preferred to maintain the high school boundaries while changing the intermediate level boundaries."

For the record, Mr. Ewing asked that the superintendent's remarks about the quality/education racial balance policy be included. The superintendent stated this meant we will apply that policy, for example, which says certain kinds of planning things would happen when certain percentages were reached and certain things should happen when a percentage went over 50 percent. He had not worked this through and he did not know what the recommendations will be with regard to the percentage changes that had occurred but it was

his intention to follow that policy. Mrs. Wallace asked if any changes made by the Board would have to change this policy. The superintendent replied that yes it was like the senior high school policy where they had other policies that were on the books and didn't agree. If they got into one of the screening criteria where they were recommending minority imbalance of a certain level again tied back to that. He was saying that this policy could adopt other standards which would then modify the policy. It was their intention in writing this that as it stood now was what would govern and trigger the planning process recommendations before the Board.

Re: An Amendment by Mr. Barse to the Substitute
Motion on the Proposed Policy on Long-range
Educational Facilities Planning

Mr. Barse moved that the Board amend the substitute motion on the proposed Policy on long-range educational facilities planning by substituting "Opportunities for quality integrated education shall be provided in accord with the Board's policies on both QIE and educational facilities" for B. Principles, 6, in the substitute motion. Dr. Greenblatt seconded the motion.

Re: A Motion by Mrs. Spencer to Table Mr.
Barse's Amendment (FAILED)

A motion by Mrs. Spencer to table Mr. Barse's proposed amendment until the Board received advice from its attorney on this matter failed with Mr. Ewing and Mrs. Spencer voting in the affirmative; Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the negative; Mrs. Wallace abstaining (Miss Williams affirmative). For the record, Mrs. Spencer stated that she hoped that legal advice would be obtained on this matter.

RESOLUTION No. 231-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Mr. Barse seconded by Dr. Greenblatt, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Spencer voting in the negative (Miss Williams negative):

RESOLVED, That the substitute motion on the proposed policy on long-range educational facilities planning be amended by substituting "Opportunities for quality integrated education shall be provided in accord with the Board's policies on both QIE and educational facilities" for Section 6, B. Principles.

RESOLUTION No. 232-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mr. Ewing, the following

resolution was adopted with Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Zappone voting in the affirmative; Mr. Barse voting in the negative; Mrs. Wallace abstaining (Miss Williams affirmative):

RESOLVED, That the substitute motion on the proposed policy on long-range educational facilities planning be amended in B. Principles, Section 7 to add "screening" before "criteria" to read, "The following five screening criteria are to be applied consistently to all schools in the county:"

RESOLUTION No. 233-81 Re: Tabling of a Portion of the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Miss Williams, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Spencer voting in the negative (Miss Williams affirmative): RESOLVED, That the second sentence of B. Principles No. 7 "The following five screening criteria are to be applied consistently to all schools in the county: minimum enrollment, utilization, minority enrollment, need for modernization or addition, and attendance patterns." be tabled.

For the record, Mrs. Spencer stated that this was a principle and the principle being of consistent application.

RESOLUTION No. 235-81 Re: Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Dr. Greenblatt, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Spencer voting in the negative (Miss Williams abstaining):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended to substitute the following for Purpose - Principles:

a. A fundamental purpose of this policy is to maintain a high quality of education in every school at a reasonable cost. All decisions made throughout the planning process shall be based, first and foremost, on the commitment of the Montgomery County Public Schools to assure that all students, in whatever building they may be housed, will be provided the highest quality education possible. Any proposed change in an educational facility must be reviewed in terms of its impact on educational program as one part of the total evaluation of the proposed change.

b. Another fundamental purpose of this policy is to operate the smallest number of buildings and utilize them to the fullest extent

possible, consistent with sound educational practice.

c. This policy envisions that eventually all, or a great majority of, schools, except special schools, will be structured according to the following grade organization pattern: Grades K-6 for elementary schools, Grades 7-8 for intermediate level schools, and Grades 9-12 for senior high schools. Specific planning decisions shall be directed toward the gradual realization of this pattern. Some exceptions to this pattern may be made on a school-by-school basis.

d. The school system shall be divided into high school feeder attendance areas. The preferred pattern for each of these areas will be one high school, one intermediate school, and several elementary schools, each of which will send all of its students to the school of the next higher level in its area.

The group of schools, formed by a senior high school together with its feeder schools, shall be termed a senior high group, named after its senior high. Except for special schools, and except as noted below, each school of MCPS shall be part of a single senior high group. The senior high school boundaries shall define the boundaries of the group. However, any school below the senior high level which feeds students to more than one senior high school shall be considered a member of the group for each of its senior highs. Justification for such a deviation from the norm must be made on a school-by-school basis. The preferred pattern is that each such subsidiary school should feed into a single school of the next higher level.

e. All students completing a school of one level ordinarily will be expected to be assigned together to a school of the next higher level. When this is not the case, these circumstances are called "split assignments to the next higher level." Such split assignments should be as nearly even as possible. Where these proportions are not equal or nearly equal, a very uneven split in which one proportion is excessively small and another is excessively large is to be remedied or avoided if at all possible. The term "excessively small proportion" is defined as less than 25 percent of students assigned, and correspondingly the term "excessively large proportion" is defined as greater than 75 percent assuming split assignments. To remedy excessively small split assignments, it is generally preferred to maintain the high school boundaries while changing the intermediate level boundaries.

f. Opportunities for quality integrated education shall be provided in accord with the Board of Education policies on Quality Education/Racial Balance and Educational Facilities.

g. The criteria and guidelines set forth in the Process section of this policy will direct the planning and decision-making process on educational facilities. The following four screening criteria are to be applied consistently to all schools in the county: minimum enrollment, utilization, need for modernization or addition, and attendance patterns. Every school will be included in the process of

finding solutions to the problems of changing enrollment, and the final version of the plan will include some recommendation or recommendations concerning each facility.

Re: A Substitute Motion by Mrs. Spencer on the
Proposed Policy on Long-range Educational
Facilities Planning

Mrs. Spencer moved approval of a substitute motion on Section II Process "A. Development of the 15-Year Master Plan. To develop a 15-year plan for the long-term use of educational facilities and future school sites, the superintendent shall: 1. Determine the overall scope of the changing enrollment problem, analyze the total county enrollment -- present and projected -- and determine the number of classrooms needed at the high school, intermediate, and elementary levels for the current year and at specific points in the future. These data should be compiled and shown for existing high school attendance areas." Dr. Greenblatt seconded the motion.

Re: A Motion by Dr. Greenblatt to Amend the
Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion by adding "and estimate the number of schools" after "determine the number of classrooms" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

RESOLUTION No. 235-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Dr. Greenblatt, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended to substitute the following for II. Process, A. Development of the 15-Year Master Plan:

To develop a 15-year plan for the long-term use of educational facilities and future school sites, the superintendent shall: 1. Determine the overall scope of the changing enrollment problem, analyze the total county enrollment -- present and projected -- and determine the number of classrooms needed at the high school, intermediate, and elementary levels for the current year and at specific points in the future. These data should be compiled and shown for existing high school attendance areas.

Re: A Substitute Motion by Mrs. Spencer to the
Proposed Policy on Long-range Educational
Facilities Planning

Mrs. Spencer moved to substitute "2. Develop a data base for each school in the county to include the history and projections of student enrollment, the student population residing in the service area and those who have transferred from outside the school's attendance area, the minority profile and enrollment history, location and site characteristics, building capacity and characteristics (including modifications, if any, for special programs), current building utilization, capital needs, operating costs, history of feeder patterns, and percentage of students transported" for II. Process, A. Development of the 15-year Master Plan, Section 2. Dr. Greenblatt seconded the motion.

Re: A Motion by Mr. Ewing to Amend the
Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning (FAILED)

A motion by Mr. Ewing to amend the substitute motion on the proposed policy on long-range educational facilities planning by adding "and staff's estimate of likely future trends" after "minority profile and enrollment history" failed with Mr. Ewing and Mrs. Zappone voting in the affirmative; Mr. Barse, Dr. Greenblatt, and Mrs. Peyser voting in the negative; Mrs. Spencer and Mrs. Wallace abstaining (Miss Williams affirmative).

RESOLUTION No. 236-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Mrs. Peyser seconded by Mr. Barse, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Spencer abstaining (Miss Williams abstaining):

RESOLVED, That the substitute motion on the proposed policy on long-range educational facilities planning be amended by adding "including the most recent school plant rating chart" after "capital needs."

Re: A Motion by Mrs. Peyser to Amend the
Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning (FAILED)

A motion by Mrs. Peyser to amend the substitute motion by adding "The data base be sent to each school for reaction before it is used" failed with Mr. Barse and Mrs. Peyser voting in the affirmative; Mr. Ewing and Mrs. Spencer voting in the negative; Dr. Greenblatt, Mrs. Wallace, and Mrs. Zappone abstaining (Miss Williams abstaining).

RESOLUTION No. 237-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mr. Barse, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing abstaining; Mrs. Peyser being temporarily absent (Miss Williams affirmative):

RESOLVED, That the substitute motion be amended by substituting "the initial" for "five."

For the record, Mr. Ewing stated that he thought the phrase was redundant.

Re: A Motion by Dr. Greenblatt to Amend the
Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion on the proposed policy on long-range educational facilities planning by deleting "reorganizing grade levels" failed with Mr. Barse, Dr. Greenblatt, and Mrs. Zappone voting in the affirmative; Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative; Mrs. Peyser being temporarily absent (Miss Williams negative).

RESOLUTION No. 240-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mr. Barse, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing abstaining; and Mrs. Peyser being temporarily absent (Miss Williams affirmative):

RESOLVED, That the substitute motion be amended by the addition of "regardless of whether or not the school has been identified by the initial screening criteria" after "problems of changing enrollment."

RESOLUTION No. 241-81 Re: A Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Miss Williams, the following resolution was adopted unanimously (Mrs. Peyser being temporarily absent):

RESOLVED, That the proposed policy on long-range educational

facilities planning be amended by substituting the following for II. Process, A. Development of the 15-Year Master Plan, Section 3: Apply the initial screening criteria to each school in the county to determine if it has -- or is projected to have -- conditions that warrant a closer look as a first step toward any kind of change. Changes may take the form of changing boundaries, building additions or new schools, relocating special programs, establishing magnet schools or centers, clustering schools, reorganizing grade levels, and closing and consolidating schools. Every school will be included in the process of seeking solutions to the problems of changing enrollment regardless of whether or not the school has been identified by the initial screening criteria. The final version of the plan will include some recommendation or recommendations about each school. These screening criteria and standards are:"

Re: A Substitute Motion by Mrs. Spencer on the Proposed Policy on Long-range Educational Facilities Planning

Mrs. Spencer moved that the Board substitute "a. Minimum enrollment -- There should be no fewer than 200 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should be at least 500 students in two-grade intermediate level schools, and 600 in three-grade intermediate schools. There should be at least 900 students in the regular program in a high school. (See Section 4.a. below for discussion of desirable enrollment standards.)"

Re: A Motion by Mrs. Peyser to Amend the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mrs. Peyser to amend the substitute motion by substituting "350 students" for "200 students" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

Re: A Motion by Dr. Greenblatt to Amend the Substitute Motion on the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion by substituting "a. Minimum enrollment. There should be no fewer than 350 students enrolled in the regular program in an elementary school. There should be no fewer than 350 per grade in all secondary schools (except if high school capacity precludes this number.)" failed with Dr. Greenblatt and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative; Mrs. Peyser abstaining (Miss Williams negative).

Re: A Motion by Mrs. Peyser to Amend the
Substitute Motion on the Proposed Policy
on Long-range Educational Facilities
Planning (FAILED)

A motion by Mrs. Peyser to amend the substitute motion by substituting "There should be 350 to 650 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should be at least 500 students in two-grade intermediate level schools, and 600 in three-grade intermediate schools. There should be at least 1,000 students in the regular program in a high school" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

RESOLUTION No. 242-81 Re: An Amendment to the Substitute Motion on
the Proposed Policy on Long-range
Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mrs. Peyser, the following resolution was adopted with Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams abstaining):

RESOLVED, That the substitute motion on the proposed policy on long-range educational facilities planning be amended by substituting "1,000 students" for "900 students."

RESOLUTION No. 243-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Mrs. Wallace, the following resolution was adopted unanimously (Miss Williams abstaining):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting the following for a. Minimum Enrollment, II. Process A. Development of the 15-year Master Plan:

There should be no fewer than 200 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should be at least 500 students in two-grade intermediate level schools, and 600 in three-grade intermediate schools. There should be at least 1,000 students in the regular program in a high school. (See Section 4.a. below for discussion of desirable enrollment standards.)

Re: A Substitute Motion by Mrs. Spencer for the
Proposed Policy on Long-range Educational
Facilities Planning

Mrs. Spencer moved that the Board substitute "b. Utilization -- The actual and/or projected utilization of a school -- the regular enrollment divided by the regular enrollment capacity -- should be between 70 and 90 percent. Less than 70 percent denotes underutilization; more than 90 percent denotes overutilization." for b. Utilization, II Process, A. Development of the 15-year Master Plan.

Re: A Motion by Mr. Barse to Amend the
Substitute Motion on the Proposed Policy on
Long-range Educational Facilities
Planning (FAILED)

A motion by Mr. Barse to amend the substitute motion by substituting "65 percent" for "70 percent" failed for lack of a second.

Re: A Motion by Dr. Greenblatt to Amend the
Substitute Motion on the Proposed Policy
on Educational Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the substitute motion by substituting "75 percent" for "70 percent" and "95 percent" for "90 percent" failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams affirmative).

RESOLUTION No. 244-81 Re: An Amendment to the Proposed Policy on
Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted with Mr. Barse, Mr. Ewing, Mrs. Peyser, Mrs. Spencer, and Mrs. Wallace voting in the affirmative; Dr. Greenblatt and Mrs. Zappone voting in the negative (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "b. Utilization -- The actual and/or projected utilization of a school -- the regular enrollment divided by the regular enrollment capacity -- should be between 70 and 90 percent. Less than 70 percent denotes underutilization; more than 90 percent denotes overutilization" for II. Process. A. Development of the 15-year Master Plan, Section b.

RESOLUTION No. 245-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Dr. Greenblatt seconded by Mr. Barse, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "reorganizing grade levels" from II. Process. A. Development of the 15-year Master Plan, Section 3.

Mrs. Spencer asked that this section be highlighted for legal advice.

RESOLUTION No. 246-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mrs. Zappone, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs. Spencer voting in the negative; Mrs. Wallace abstaining (Miss Williams negative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "c. Minority Enrollment -- This figure, stated as a percentage of total enrollment, should not be more than 20 percent above the countywide average. Measures should be taken to address the situation in any school where minority enrollment exceeds 50 percent." from II. Process, A. Development of the 15-year Master Plan.

Re: A Motion by Dr. Greenblatt to Amend the Proposed Policy on Long-range Educational Facilities Planning

Dr. Greenblatt moved that the Board substitute "c. Need for Capital Expenditures A school should be regularly scheduled for major capital improvements when its average age is 30 years. Within any feeder pattern, if a school is in unsatisfactory condition as measured by a building evaluation, it should be considered less desirable to be retained." for "c. Need for Capital Expenditures. Mr. Barse seconded the motion.

RESOLUTION No. 247-81 Re: An Amendment to the Proposed Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mr. Ewing, the following resolution was adopted with Mr. Ewing, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Barse, Dr. Greenblatt, and Mrs. Peyser abstaining (Miss Williams affirmative):

RESOLVED, That the proposed motion to amend the proposed policy on long-range educational facilities planning be amended by substituting "effective age" for "average age."

RESOLUTION No. 248-81 Re: An Amendment to the Proposed Motion on the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mrs. Peyser, the following

resolution was adopted with Mr. Barse, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Dr. Greenblatt abstaining; Mr. Ewing being temporarily absent (Miss Williams abstaining):

RESOLVED, That the proposed amendment to the the policy on long-range educational facilities planning be amended by deleting "within any feeder pattern."

Re: A Motion by Dr. Greenblatt to Amend the
Proposed Policy on Long-range Educational
Facilities Planning

A motion by Dr. Greenblatt to amend the proposed policy on long-range educational facilities planning by substituting "c. Need for Capital Expenditures - A school should be regularly scheduled for major capital improvements when its effective age is 30 years. If a school is in unsatisfactory condition as measured by a building evaluation, it should be considered less desirable to be retained." for "c. Need for Capital Expenditures - failed with Mr. Barse and Mrs. Peyser voting in the affirmative; Dr. Greenblatt, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the negative; Mr. Ewing being temporarily absent (Miss Williams negative).

Re: A Motion by Dr. Greenblatt to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the proposed policy on long-range educational facilities planning by substituting "30 years" for "25 years" in Section c. Need for modernization or addition failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

Resolution No. 249-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mr. Barse seconded by Mrs. Zappone, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "No school should need major capital improvements until its average age is more than 25 years and/or is in unsatisfactory condition as measured by a building evaluation" for Section c. Need for - modernization or addition.

Re: A Motion by Mrs. Spencer to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Mrs. Spencer to amend the proposed policy on long-range educational facilities planning by adding "under normal use" after

"No school" in Section c. Need for modernization or addition failed with Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the affirmative; Mr. Barse, Dr. Greenblatt, and Mrs. Peyser voting in the negative; Mrs. Zappone abstaining (Miss Williams affirmative). Board members asked staff to edit the section on attendance patterns. Mrs. Spencer assumed the chair.

Re: A Motion by Mr. Barse to Amend the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by substituting "List for further study each school that does not meet two of the criteria above" for "Identify for further study each school that does not meet one of the five criteria above" in Section 3. of II. Process. A. Development of the 15-year Master Plan failed for lack of a second.

RESOLUTION No. 250-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mrs. Zappone, the following resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Zappone voting in the affirmative; Mrs. Wallace being temporarily absent (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "List" for "Identify" in Section 3, II. Process, A. Development of the 15-year Master Plan.

Mrs. Wallace rejoined the meeting and assumed the chair.

RESOLUTION No. 251-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mrs. Zappone, the following resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mrs. Spencer abstaining (Miss Williams abstaining):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "Begin with senior high schools, moving to lower school levels, with elementary schools considered last. In other words, decisions made about a school or schools, at a higher level are to be planning parameters for decisions about a school or schools at the next lower level in the same senior high school attendance group. Specifically, the boundaries of a senior high group and the status, location, projected enrollment, organization, and facility use of the senior high school should be decided prior to making decisions on feeder schools within

that grouping. It is desirable, but not mandatory, that the above kinds of decisions be made for all senior high schools before proceeding to decisions on any intermediate level schools, and that the same kinds of decisions be made for all intermediate level schools before proceeding with decisions about any elementary schools. However, in the event it is not feasible to complete decisions countywide at one level before proceeding to any school at the next lower level, it is required that, within a single senior high grouping, all the above kinds of decisions shall be made for schools at the higher level before proceeding to make decisions on schools at the next lower level" for Section 3.a., II. Process, Development of the 15-year Master Plan.

RESOLUTION No. 252-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mr. Barse, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Wallace voting in the affirmative; Mr. Ewing and Mrs. Zappone voting in the negative (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting Section c. "Consider each school separately along with each of its adjacent planning area schools, all of the schools in its Planning area, and adjacent schools not in its planning area. (Planning areas are geographic areas drawn by the Maryland-National Capital Park and Planning Commission for consideration in their land use planning and population forecasting processes.)."

RESOLUTION No. 253-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mr. Barse, the following resolution was adopted unanimously (Miss Williams abstaining):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "d. Prioritize the needs to be addressed, with low enrollment, overutilization, and high minority enrollment to be addressed first; underutilization and need for capital outlay addressed second; and attendance patterns addressed third."

Re: A Motion by Dr. Greenblatt to Amend the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the proposed policy on long-range educational facilities planning by substituting "After determining the number and general location of schools needed, adjust boundaries so that as a general principle students attend the schools closest to their homes. The proposed assignment plan should minimize the use of

bus transportation but without requiring students to walk farther than current guidelines specify" for Section c. "Do not be constrained by rigid adherence to existing boundaries or feeder patterns" failed with Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative; Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone abstaining (Miss Williams negative). Board members agreed that there could be editorial changes in this section.

RESOLUTION No 254-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mr. Barse, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting section "d. Organize high schools with Grades 9-12, and consider various organizational patterns for Grades K-8."

RESOLUTION No. 255-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "Consider needs for special students and programs for special students in each school and in relation to countywide and area programs" for "d. Determine housing for special programs and students using the same considerations as for regular programs and students, e.g., stability, adequate facilities, reasonable transportation requirements."

RESOLUTION No. 256-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mrs. Zappone, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing voting in the negative (Miss William affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "due to low enrollment, overutilization, underutilization, high minority enrollment, or need for modernization and addition. These should include modifications of school boundaries; joint occupancy; grade level reorganization; school closing and consolidation; modifications of facilities; addition of new facilities including portable classrooms; and new school construction" from Section e.

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by substituting "shall result in conditions spelled out in 2. a. through d. above, namely, the criteria used to identify schools for further study as well as additional standards listed below" for "the solution should result in conditions that meet, or improve upon, the condition spelled out in 2 a. through d. above, namely, the criteria used to identify schools for further study, as well as the additional standards listed below:" in Section 4. a. failed for lack of a second.

Re: A Motion by Mr. Barse to Amend the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by substituting "should" for "shall" in 4. a. failed for lack of a second.

RESOLUTION No. 262-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mr. Ewing, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting the commas surrounding "or improve upon" in Section 4. a.

RESOLUTION No. 263-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mr. Ewing, the following resolution was adopted with Mr. Barse, Mr. Ewing, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Dr. Greenblatt and Mrs. Peyser abstaining:

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "the" before "conditions spelled out" and "the" before "additional standards" in Section 4 a.

RESOLUTION No. 264-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Barse seconded by Mrs. Spencer, the following resolution was adopted with Mr. Barse, Mr. Ewing, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Dr. Greenblatt abstaining (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by starting Section 4. b. at "Desired, rather than minimum, enrollment..."

Re: A Motion by Mr. Barse to Amend the Proposed
Policy on Long-range Educational Facilities
Planning (FAILED)

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by substituting "Desired enrollment standards, rather than minimum enrollment, should be applied to each school at each organizational level as follows: 300 to 500 students in an elementary school within a broader acceptable range of 200 to 650; an average of 250 or more students per grade in secondary schools, so long as sufficient capacity is available to accommodate the larger enrollment" for Section 4. b. failed with Mr. Barse voting in the affirmative; Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Zappone voting in the negative; Mrs. Wallace abstaining (Miss Williams negative).

Mrs. Spencer assumed the chair.

RESOLUTION No. 265-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Wallace seconded by Mrs. Zappone, the following resolution was adopted with Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Barse voting in the negative (Miss Williams being temporarily absent):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended in Section 4 b. to substitute "two or more classes per grade in a K-6 elementary school" for "two to three classes or more per grade in elementary school."

Mrs. Spencer asked that the Board look at Section 4 b. after a year's experience.

Re: A Motion by Mrs. Wallace to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Mrs. Wallace to amend the proposed policy on long-range educational facilities by substituting "an average of 1,200 students in a high school so long as sufficient capacity is available to accommodate the larger enrollment" for "an average of 300 to 400 or more students per grade in high schools, so long as sufficient capacity is available to accommodate the larger enrollment" failed with Mr. Barse, Mr. Ewing, and Mrs. Wallace voting in the affirmative; Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the negative; Mrs. Spencer abstaining (Miss Williams negative).

Mrs. Wallace assumed the chair.

Mr. Ewing asked that the minutes reflect the fact that the policy statement on Quality Education/Racial balance was adopted by the Board of Education on September 30, 1975, and the supplementary statement was adopted on November 24, 1975.

Re: A Motion by Mr. Ewing to Amend the Proposed Policy on Long-range Educational Facilities Planning

Mr. Ewing moved a new section 4. c. "The solution shall be developed in a manner which is fully consistent with the Board of Education policy statement on Quality Education/Racial Balance adopted by the Board of Education on September 30, 1975, and further delineated in a supplementary statement adopted November 24, 1975. Mrs. Spencer seconded the motion.

RESOLUTION No. 266-81 Re: An Amendment to the Motion to Amend the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That "on September 30, 1975" and "adopted November 24, 1975" be deleted from the proposed motion.

RESOLUTION No. 267-81 Re: An Amendment to the Motion to Amend the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted unanimously:

RESOLVED, That the motion to amend the proposed policy on long-range educational facilities planning be amended to state "The solution shall be developed in a manner which is fully consistent with the Board of Education Policy statement on Quality Education/Racial Balance and as further delineated in a Board-adopted supplementary statement."

RESOLUTION No. 268-81 Re: An Amendment to the Motion to Amend the Proposed Policy on Long-range Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mrs. Peyser, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Ewing and Mrs.

Spencer voting in the negative; Mrs. Wallace abstaining (Miss Williams negative):

RESOLVED, That the motion to amend the proposed policy on long-range educational facilities planning be amended by deleting the word

"fully."

RESOLUTION No. 269-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mrs. Peyser abstaining (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by the addition of a new 4. c. "The solution shall be developed in a manner which is consistent with the Board of Education policy statement on Quality Education/Racial Balance and as further delineated in a Board-adopted supplementary statement."

Mrs. Spencer asked that "minimize" in Section 4. d. be edited.

Re: A Motion by Dr. Greenblatt to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the proposed policy on long-range educational facilities planning by deleting "except for transportation required to address racial balance" in Section 4. e. failed with Mr. Barse, Dr. Greenblatt, and Mrs. Peyser voting in the affirmative; Mr. Ewing, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the negative (Miss Williams negative).

Mrs. Spencer asked that staff edit "shortest and safest" in 4. e.

Re: A Motion by Mr. Barse to Amend the Proposed
Policy on Long-range Educational Facilities
Planning (FAILED)

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by deleting 4. e. "The greatest number of students should be able to walk to school, and those who are bused should be transported the shortest and safest possible distance, except for transportation required to address racial disproportion" failed for lack of a second.

RESOLUTION No. 270-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mr. Ewing seconded by Mrs. Spencer, the following resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, and Mrs. Wallace voting in the affirmative; Mrs. Zappone being temporarily absent (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by adding 4. f. "Accommodation for special programs and students should be provided using the same considerations as for regular programs and students (e.g., stability, adequate facilities, reasonable transportation requirements) and, in addition, consideration of the placement of special students in the least restrictive appropriate setting."

For the record, Mrs. Wallace stated that the implementation guidelines should contain a statement that provision should be made for placement of special education students in the least restrictive setting.

RESOLUTION No. 271-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mr. Ewing seconded by Mr. Barse; the following resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mrs. Spencer abstaining; Mrs. Peyser being temporarily absent (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by the addition of "where appropriate, comparative analyses of uses should be provided" to Section 4. h.

Re: A Motion by Mr. Barse to Amend the Proposed
Policy on Long-range Educational Facilities
Planning (FAILED)

A motion by Mr. Barse to amend the proposed policy on long-range educational facilities planning by adding a section to state "excessive concentrations of closures/consolidations in a given senior high area or other identifiable community should be avoided" failed with Mr. Barse voting in the affirmative; Mrs. Spencer and Mrs. Zappone voting in the negative; Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, and Mrs. Wallace abstaining (Miss Williams abstaining). Mrs. Wallace asked that Board members try to complete action on the policy this evening. For the record, Mr. Ewing stated that he had not agreed to stay until the policy was completed.

Re: A Motion by Mrs. Spencer to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Mrs. Spencer to amend the proposed policy on long-range educational facilities planning by adding a new 4. "i." "as a result of closures/consolidations under this facilities policy, no section of the county shall be left without schools which are strategically located at each level" failed with Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the affirmative; Mr. Barse, Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone abstaining (Miss Williams affirmative).

RESOLUTION No. 272-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Miss Williams, the following
resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational
facilities planning be amended by adding MCR and MCJC to Section 6.

RESOLUTION No. 273-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mr. Barse seconded by Dr. Greenblatt, the following
resolution was adopted with Mr. Barse, Mr. Ewing, Dr. Greenblatt,
Mrs. Peyser, Mrs. Wallace, and Mrs. Zappone voting in the
affirmative; Mrs. Spencer abstaining (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational
facilities planning be amended by the adding to Section 5. "Proposed
solutions emerging from the planning process should be formally
presented to the Board by the superintendent before being presented
to the public by the superintendent or MCPS staff."

RESOLUTION No. 274-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Mrs. Peyser, the following
resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational
facilities planning be amended in B. Appeal and Hearing Process by
substituting "30 days" for "ten working days."

RESOLUTION No. 275-81 Re: An Amendment to the Proposed Policy on
Long-range Educational Facilities
Planning

On motion of Mrs. Spencer seconded by Mrs. Peyser, the following
resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational
facilities planning be amended in B. Appeal and Hearing Process by
substituting "November 1" for "October 1."

Re: A Motion by Dr. Greenblatt to Amend the
Proposed Policy on Long-range Educational
Facilities Planning (FAILED)

A motion by Dr. Greenblatt to amend the proposed policy on long-range
educational facilities planning by substituting "30 minutes" for "one

hour" in B. Appeal and Hearing Process failed with Dr. Greenblatt, Mrs. Peyser, and Mrs. Zappone voting in the affirmative; Mr. Barse, Mr. Ewing, Mrs. Spencer, and Mrs. Wallace voting in the negative (Miss Williams negative).

RESOLUTION No. 276-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Mrs. Spencer seconded by Mrs. Peyser, the following resolution was adopted with Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Barse being temporarily absent (Miss Williams affirmative):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by substituting "December 1" for "November 1" in C. Adoption by the Board of Education.

Re: A Motion by Mr. Ewing to Amend the Proposed Policy on Long-range Educational Facilities Planning (FAILED)

A motion by Mr. Ewing to amend the proposed policy on long-range educational facilities planning by adding "decisions by the Board should be in writing and contain the reasons for the decision" failed for lack of a second.

RESOLUTION No. 277-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On motion of Dr. Greenblatt seconded by Mrs. Zappone, the following resolution was adopted with Mr. Barse, Dr. Greenblatt, Mrs. Peyser, Mrs. Spencer, Mrs. Wallace, and Mrs. Zappone voting in the affirmative; Mr. Ewing abstaining (Miss Williams abstaining):

RESOLVED, That the proposed policy on long-range educational facilities planning be amended by deleting "For accelerated or newly proposed school closings, approved actions should not be implemented until a year from the ensuing fall. All other approved actions should be implemented the coming September." and adding "Approved accelerated actions may be implemented in September of the same year."

RESOLUTION No. 278-81 Re: An Amendment to the Proposed Policy on Long-range Educational Facilities Planning

On recommendation of the superintendent and on motion of Dr. Greenblatt seconded by Mrs. Peyser, the following resolution was adopted unanimously:

RESOLVED, That the proposed policy on long-range educational

adverse effects on the capability of MCPS to provide a consistent, high quality educational program at reasonable cost. These changes included declining enrollment in some areas of the county coupled with increasing enrollments in other areas, a net loss of pupils countywide, shifts in minority populations and an influx of residents from diverse cultures around the world, and new demands from various special populations within the overall school enrollment.

Many of the efforts to meet these changing conditions were based on the fact that it becomes increasingly difficult to provide students with a consistent and high quality educational program at a reasonable cost when enrollment in a school drops below a certain level. Efforts to address these problems with action, however, were met with public resistance in many cases. To resolve these difficulties, the Board enlisted the aid of citizens through a variety of committees, ranging from the school level to clusters of schools and a countywide citizens advisory committee to study a preliminary five-year countywide comprehensive facilities plan. Most recently, the Board has studied with interest the findings of the MCCPTA-sponsored forum on criteria for the 15-year plan. Montgomery County has been without a facilities planning policy since the Changing Enrollment Policy was suspended in May, 1979. Such a policy, however, is essential for the Board to meet demands of the State Interagency Committee and the Montgomery County Council for a comprehensive facilities plan in order to qualify for capital funds. Through the State School Planning Assistance Program, a grant to Montgomery County has assisted in the development of a long-range educational facilities plan.

I. Policy

A. Purpose

1. Goals

- a) The primary goal of this policy is the creation of a 15-year Comprehensive Master Plan for Educational Facilities that addresses changing enrollment patterns in order to provide those facilities and future school sites necessary to sustain high quality educational programs at reasonable cost. This policy is based on the goal of providing educational services and resources in a fair and equitable manner.
- b) A second goal is to set forth principles and guidelines for the development of the master plan, criteria for identifying the schools needing change, and criteria for developing solutions to the problems caused by changing enrollment.
- c) Third, this policy establishes a continuing process and outlines the steps to be taken from the time a school or school site is initially identified for change until the Board of Education makes its final decision.

d) The fourth goal is to improve public understanding of the process by which facilities recommendations and decisions are made. Toward this end, the superintendent is to work closely with other county government agencies during the planning process. The superintendent and the Board are to ensure that local school communities have an opportunity to react to and/or develop alternative proposals before any decisions are made that affect their schools and their children.

2. Principles

a) A fundamental purpose of this policy is to maintain a high quality of education in every school at a reasonable cost. All decisions made throughout the planning process shall be based, first and foremost, on the commitment of the Montgomery County Public Schools to assure that all students, in whatever building they may be housed, will be provided the highest quality education possible. Any proposed change in an educational facility must be reviewed in terms of its impact on educational program as one part of the total evaluation of the proposed change.

b) Another fundamental purpose of this policy is to operate the smallest number of buildings and utilize them to the fullest extent possible, consistent with sound educational practice.

c) This policy envisions that eventually all, or a great majority of, schools, except special schools, will be structured according to the following grade organization pattern: Grades K-6 for elementary schools, Grades 7-8 for intermediate level schools, and Grades 9-12 for senior high schools. Specific planning decisions shall be directed toward the gradual realization of this pattern. Some exceptions to this pattern may be made on a school-by-school basis.

d) The school system shall be divided into high school feeder attendance areas. The preferred pattern for each of these areas will be one high school, one intermediate school, and several elementary schools, each of which will send all of its students to the school of the next higher level in its area.

The group of schools, formed by a senior high school together with its feeder schools, shall be termed a senior high group, named after its senior high. Except for special schools, and except as noted below, each school of MCPS shall be part of a single senior high group. The senior high school boundaries shall define the boundaries of the group. However, any school below the senior high level which feeds students to more than one senior high school

shall be considered a member of the group for each of its senior highs. Justification for such a deviation from the norm must be made on a school-by-school basis. The preferred pattern is that each such subsidiary school should feed into a single school of the next higher level.

e) All students completing a school of one level ordinarily will be expected to be assigned together to a school of the next higher level. When this is not the case, these circumstances are called "split assignments to the next higher level." Such split assignments should be as nearly even as possible. Where these proportions are not equal or nearly equal, a very uneven split in which one proportion is excessively small and another is excessively large is to be remedied or avoided if at all possible. The term "excessively small proportion" is defined as less than 25 percent of students assigned, and correspondingly the term "excessively large proportion" is defined as greater than 75 percent assuming split assignments. To remedy excessively small split assignments, it is generally preferred to maintain the high school boundaries while changing the intermediate level boundaries.

f) Opportunities for quality integrated education shall be provided in accord with the Board of Education policies on Quality Education/Racial Balance and Educational Facilities.

g) The criteria and guidelines set forth in the Process section of this policy will direct the planning and decision-making process on educational facilities. The following four screening criteria are to be applied consistently to all schools in the county: minimum enrollment, utilization, need for modernization or addition, and attendance patterns. Every school will be included in the process of finding solutions to the problems of changing enrollment, and the final version of the plan will include some recommendation or recommendations concerning each facility.

B. Process

1. Development of the 15-Year Master Plan

To develop a 15-year plan for the long-term use of educational facilities and future school sites, the superintendent shall:

a) Determine the overall scope of the changing enrollment problem; analyze the total county enrollment, present and projected; and determine the number of classrooms needed at the high school, intermediate, and elementary levels for the current year and at specific points in the future. These data should be compiled and shown for existing high school attendance areas.

b) Develop a data base for each school in the county to include the history and projections of student enrollment, the student Population residing in the service area and those who have transferred from outside the school's attendance area, the minority profile and enrollment history, location and site characteristics, building capacity and characteristics (including modifications, if any, for special programs), current building utilization, capital needs including the most recent school plant rating chart, operating costs, history of feeder patterns, and percentage of students transported. The data base is to be sent to each school for reaction to the superintendent.

c) Apply initial screening criteria to each school in the county to determine if it has, or is projected to have, conditions that warrant a closer look as a first step toward any kind of change. Changes may take the form of changing boundaries, building additions or new schools, relocating special programs, establishing magnet schools or centers, clustering schools, and closing and consolidating schools. Every school will be included in the process of seeking solutions to the problems of changing enrollment regardless of whether or not the school has been identified by the initial screening criteria. The final version of the plan will include some recommendation or recommendations about each school. These screening criteria and standards are the following:

(1) Minimum enrollment--There should be no fewer than 200 students enrolled in the regular program in an elementary school, regardless of the number of grades served. There should be at least 500 students in two-grade intermediate level schools and 600 in three-grade intermediate schools. There should be at least 1,000 students in the regular program in a high school. See e)(2) below for discussion of desirable enrollment standards.ó

(2) Utilization--The actual and/or projected utilization of a school (the regular enrollment divided by the regular enrollment capacity) should be between 70 and 90 percent. Less than 70 percent denotes underutilization; more than 90 percent denotes overutilization.

(3) Need for modernization or addition--If a school is in unsatisfactory condition and, therefore, in need of major capital improvements as indicated by a building evaluation and/or has an average age of more than 25 years, it should be identified for further study.

(4) Attendance patterns--Schools that deviate from the preferred patterns outlined in II.,A.,2.,d) and 2.,e) should be identified for further study.

d) List for further study each school that does not meet one or more of the four criteria above. In studying and

recommending solutions to problems of changing enrollment, the superintendent shall follow guidelines that will establish how data are to be gathered and reported, conditions under which data may influence recommendations about a school, and directions for implementing changes. These guidelines are as follows:

(1) Begin with senior high schools, moving to lower school levels, with elementary schools considered last. Decisions about a school or schools at a higher level are to be planning parameters for decisions about schools at the next lower level in a high school group. The boundaries of a senior high group and all decisions about that senior high should be made prior to making decisions about feeder schools in that group. It is desirable, but not mandatory, that decisions be made for all senior high schools before proceeding to decisions on intermediate level schools; and all decisions on schools at that level should be made before proceeding with decisions about elementary schools. In the event it is not feasible to complete countywide decisions at one level before proceeding to any school at the next lower level, all decisions shall be made for schools at the higher level of any group before making decisions on schools at the next lower level of that group.

(2) Apply criteria consistently.

(3) Consider changes in existing school boundaries or feeder patterns.*

(4) Consider needs for special students and programs for special students in each school and in relation to area and countywide special programs.

(5) Consider a variety of options in response to conditions that require change.

(6) Provide for long-range solutions, preferably for a 15-year period, including retention or disposal of future school sites.

(7) Allow for phased implementation of the total plan. However, the major initial adjustments should be implemented in September, 1982.

(8) Use more than one of the criteria listed in B.,1.,c) to identify a given school for closure, except under unusual circumstances.

(9) Reassign the student body to a single school or to the fewest possible schools when a school closing is recommended.

e) Develop a recommendation for each school. Where a change is recommended, the change should be based on the following criteria:

(1) The solution should result in conditions that meet or improve upon conditions spelled out in B.,1.,c),(1) through (4) above, namely, the criteria used to identify schools for further study, as well as additional standards listed below.

(2) Desired rather than minimum enrollment should be applied to each school at each organizational level, as follows: two or more classes per grade in a K-6 elementary school; an average of 250 to 300 students per grade or more in middle/intermediate schools; and an average of 300 to 400 or more students per grade in high schools, so long as sufficient capacity is available to accommodate the larger enrollment.

(3) The solution shall be developed in a manner which is consistent with the Board of Education policy statement on Quality Education/Racial Balance and as further delineated in a Board-adopted supplementary statement.

(4) Solutions should keep operating and capital costs to a minimum, including bonded indebtedness.

(5) The solution should result in the greatest number of students being able to walk to school. Those who are bused should be transported the shortest and safest possible distance, except when longer distances are required to address racial disproportion.

(6) Accommodation for special programs and students should be provided using the same considerations as for regular programs and students (e.g., stability, adequate facilities, reasonable transportation requirements) and, in addition, should consider placement of special students in the least restrictive appropriate setting.

(7) The capacity of a facility to accommodate the educational program of schools to be consolidated, including gymnasiums, auditoriums, and specialized vocational spaces where appropriate, should be considered.

(8) The potential of a facility for alternate use should be considered. Where appropriate, comparative analyses of the potential for alternate uses should be furnished.

f) Present a preliminary 15-year facilities plan to the Board of Education identifying and examining each problem caused by changing enrollment. Actions will be recommended for the first five years of the plan, as well as long-term plans for schools for which capital projects are recommended. The

recommended solutions should be viable for at least five years and preferably for the remaining years of the plan. Potential need for changes, beyond those recommended for the first five years of the plan, will be identified for a geographic area; but no actions for individual schools will be recommended. Proposed solutions emerging from the planning process should be formally presented to the Board by the superintendent before being presented to the public by the superintendent or MCPS staff.

g) Send copies of the preliminary plan to the PTA/PTSA, MCR, MCJC, and other school/community organizations and civic associations within each school's service area and/or future school site area for review and comment. A standardized reaction form should be developed and distributed so that comments can be obtained with some consistency. The community's role in the process shall be as follows:

(1) Individuals, schools, and/or community organizations shall send reactions to the recommendations for their school to the superintendent no later than two months after the preliminary plan is distributed.

(2) If an individual or community group wishes to develop an alternative proposal affecting its school and others in the area, it shall inform the Board of its intention within four weeks after the preliminary plan is distributed, indicating how the group makeup is representative of all school communities affected by the plan or describing efforts to secure such representation. Community-developed alternatives should be confined to the first five years of the plan. Any community plans should be delivered to the superintendent not later than two months after the preliminary plan is distributed (i.e., the same time schedule as for other community input).

h) Develop a recommended final plan after considering individuals' and community groups' reactions and proposals, and submit it to the Board of Education within three months after the preliminary plan is distributed. All reaction forms, letters from individuals and groups, and community-developed proposals will be shared with the Board.

2. Appeal and Hearing Process

Any community that does not support the superintendent's final recommendations affecting its school may, within 30 days after the superintendent's final recommendations are presented to the Board of Education, appeal the recommended action and request a hearing before the Board. That hearing will be limited to one hour. All individuals and groups within the school community who wish to testify concerning a recommended action must do so within one hour. If there are more requests for oral testimony than can be heard in one hour, written testimony will be

accepted. The Board should complete all appeals and hearings by November 1.

3. Adoption by the Board of Education
Decisions regarding the 15-year plan should be made by the Board no later than December 1 so they may be coordinated with capital budget requests.
4. Implementation of the Plan
The superintendent shall develop a schedule to implement the plan adopted by the Board of Education.
5. Annual Review and Updating Process
By November 1 each year after the original plan is adopted, the superintendent will develop and publish new enrollment projections for a six-year period and revise regular enrollment, operating, and state-rated capacities. If the superintendent finds no need to modify the approved plan, he will proceed to implement the actions approved by the Board for the ensuing year. The superintendent will give the Board and affected school communities his implementation plan in December.

If new data indicate the need to alter elements of the approved plan, the superintendent will recommend changes to the Board of Education by November 1. If he recommends deferring an action approved for the next school year, the rationale for that deferral will be presented to the Board and affected school communities. Deferral will not be cause for reconsidering the need for the original action. Therefore, no input will be requested from the community and no rehearing will be scheduled. The Board should act to defer or its original decision should be implemented.

If new data suggest accelerating an approved action, or the need to take an action not among those already approved, a proposal and the rationale for it will be presented to the Board and affected communities. The community involvement process described in B.,1.,g) will be initiated. Following community input, final recommendations will be formulated. So that new or accelerated actions may be taken by March 1, hearings and appeals should be completed by February 1. Approved accelerated actions may be implemented in September of the same year.

6. Five-Year Revisions

In addition to the annual review, a thorough updating of all data will be done every five years. This updating will include new school-age population forecasts from the Maryland-National Capital Park and Planning Commission and MCPS public school enrollment projections. The planning process specified in this policy will be completed anew to determine actions for the next five years and to identify potential changes needed in the

ten years beyond that.

An updated preliminary 15-year plan will be presented to the Board of Education and the community at five-year intervals by February 1. The community involvement and decision-making processes described in this policy will be implemented in such away that capital funding requests and school facilities decisions can be completed in accord with the plan.

7. Exceptions to Schedule

In the event the Board of Education determines for budgetary purposes that a decision must be made earlier than would be permitted by the time schedule in this policy, or a request from an individual school necessitates that an early resolution be made, the superintendent will establish a condensed time schedule for making recommendations to the Board for appeals and hearings and for Board action. For any actions of this type, however, affected communities will be notified and given pertinent information at the earliest possible time. All criteria specified in this policy will apply, although on a time schedule shortened as necessary.

C. Feedback Indicators

The superintendent shall prepare a report each October to review actual enrollment and its relationship to long-term forecasts and summarize actions taken at the close of the previous school year and those to be implemented at the close of the current school year. The report will also give notification of the data update to be completed in the fall of each year and the process to be used if it is necessary to modify any approved action.

Re: Items of Information

Board members received the following items of information:

1. Items in Process
2. Construction Progress Report
3. Student Scheduling
4. Class Size

Re: Adjournment

The president adjourned the meeting at 12:30 a.m.

President

Secretary

EA:ml