

# MONTGOMERY COUNTY BOARD OF EDUCATION

## POLICY SUBCOMMITTEE

April 9, 2003

The meeting was called to order at 12:35 p.m. with the following people present: Sharon Cox (chair), Pat O'Neill, Charles Haughey, George Margolies, Glenda Rose (recorder), Harriet Potosky, Robin Confino, Susan Falkenhan, Judy Lewis, Frank Soo Hoo, James Williams, Greg Thornton, Larry Bowers, and Lori-Christina Webb.

### **POLICY ACA – Human Relations**

There was a discussion of “genetic status” and whether the term should be included in the policy. Since the term is used in county code, state law and relates to employment status, it was decided that the term would be more appropriate for another policy and would not be included in Policy ACA.

The designation by the superintendent of an office for the investigation of human relation violations was brought before the committee. It was suggested that the language should be “office(s)” to afford the school system flexibility and separate offices could investigate student and employee infractions. Also, it was decided that the reference to data gathering should be more clearly stated.

Therefore, it was decided that the E.4. should read: The superintendent shall designate an office(s) with primary responsibility for the prompt investigation and resolution of human relations concerns and complaints of discrimination ~~will be maintained~~ to ensure that individuals have a right to redress. ... Additionally, the designated office shall **maintain appropriate records**, increase awareness, training, and outreach to promote human relations.

Policy ACA will come before the Board of Education on May 13, 2003, for final action.

### **POLICY JNA – Student Out-of-Pocket Expenses**

The tentative policy was reviewed by the committee. The term “instructional materials” was defined as items designed to impart knowledge to the learner. Also, the terms “access” and gross negligence” were clarified. After the policy is finalized, it is critical that clear instructions are sent to school personnel. The policy will be scheduled for tentative approval on April 23, 2003, with final approval at the July all-day Board meeting.

### **STATUS REPORT OF POLICIES**

A list was distributed of regular policy and regulation reports to the Board. It was suggested to sort the policies into governance and operational and, then, analyze the operational information that is communicated to the Board to ascertain if the reports are aligned with the policies.

### **TIMETABLE FOR REGULATION JEA-RA – Student Attendance**

After a short discussion, it was decided that staff will develop a timetable and matrix for the

next meeting.

The next meeting is scheduled for May 6, 2003, at 9:30 a.m.

The meeting adjourned at 1:55 p.m.