

**Montgomery County Board of Education  
Audit Committee Minutes**

**October 14, 2003**

A meeting of the Montgomery County Board of Education Audit Committee was held at the Carver Educational Services Center in Room 120 on Tuesday, October 14, 2003. In attendance were:

Members:     Mr. Kermit Burnett, Chair  
                  Mr. Reginald Felton, Member  
                  Mr. Gabe Romero, Member

Staff:           Mr. Larry A. Bowers, Chief Operating Officer  
                  Ms. Sue DeGraba, Chief Financial Officer  
                  Mr. Robert Doody, Controller  
                  Mr. G. Wesley Girling, Director of Benefits/Vendor Relations  
                  Mr. Philip McGaughey, Jr., Internal Auditor  
                  Dr. Marshall Spatz, Director, Dept. of Management, Budget & Planning  
                  Mr. Roland Ikheloa, Ombudsman/Staff Assistant, Board of Education

The meeting was called to order by Mr. Burnett at 5:20 p.m.

Mr. McGaughey presented a PowerPoint presentation of the Internal Audit Unit's responsibilities and resources, and a synopsis of FY 02-03 audit activities. The audits found some issues regarding cash management, sponsors not keeping adequate records, vending issues, and excess money in checking accounts rather than IAF accounts. According to Mr. McGaughey, these items and others are being addressed.

The audit committee was briefly updated on the ongoing benefits negotiations with all three unions. All unions are aware that with the raising cost of health benefits, raises may be taken over by costs.

The committee was given an introduction to GASB funding of post retirement health benefits. GASB requires a reporting of current value of future benefits for both active employees and retirees.

The external auditor had three clear opinions with no major problems. The audit committee will receive the management letter sometime this week. The management letter and auditor's report will be available for next month's audit committee meeting.

The meeting was adjourned at 6:20 p.m.

Recorder: Becky Gibson