

WOOTTON HIGH SCHOOL

Exhibit 6A

COMMISSION ON SECONDARY SCHOOLS  
AND  
COMMITTEE ON INSTITUTION-WIDE  
ACCREDITATION  
STANDARDS FOR ACCREDITATION

The tables which follow each indicator reflect the views of 100 students, 50 faculty members, 36 parents, 11 others, and 3 local school administrators.

**STANDARD #1: Philosophy/Mission/Beliefs/Objectives**

**The Standard:** The institution has clearly written statements of philosophy, mission, beliefs, and/or objectives that convey the general and specific purposes of the educational programs and that express expectations for quality. Stakeholders, including staff, parents, and governing body members, understand, accept, and give input into the development of the organization's philosophy, mission, beliefs, and/or objectives. These documents are appropriate for the groups served and are reviewed periodically.

**Indicators:**

a.) The philosophy, mission, beliefs, and/or objectives are generally understood and accepted by the governance, staff, parents, and students.

a      4

	faculty	students	parents	admin	other
5	10	35	14	2	4
4	32	27	17	1	6
3	7	28	3	0	1
2	0	0	0	0	0
1	0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #1: Philosophy/Mission/Beliefs/Objectives (cont.)

b.) The school provides opportunities for representative constituents of the community to offer input into the school's organizational philosophy, mission, beliefs, and/or objectives.

**b**      **4**

	faculty	students	parents	admin	other
5	15	27	11	3	3
4	27	37	16	0	7
3	8	19	4	0	1
2	0	2	0	0	0
1	0	5	0	0	0

c.) The philosophy, mission, beliefs, and/or objectives are consistent with ethical norms and demonstrate respect for persons and acceptance of all races, creeds, and cultures.

**c**      **4**

	faculty	students	parents	admin	other
5	17	47	21	3	6
4	25	27	10	0	4
3	8	18	3	0	1
2	0	1	0	0	0
1	0	1	0	0	0

d.) The philosophy, mission, beliefs, and objectives are free of contradiction, ambiguity, and excessive abstraction and can be discussed by school authorities and leading members of the school community in terms of operation, action, movement, and direction.

**d**      **4**

	faculty	students	parents	admin	other
5	8	27	10	2	5
4	27	29	14	1	5
3	15	25	9	0	1
2	0	3	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #1: Philosophy/Mission/Beliefs/Objectives (cont.)

e.) The philosophy, mission, beliefs, and/or objectives are appropriate for the students enrolled and the community served.

e      4

	faculty	students	parents	admin	other
5	22	33	13	3	7
4	23	31	18	0	3
3	4	20	4	0	1
2	0	3	0	0	0
1	0	1	0	0	0

f.) The philosophy, mission, beliefs, and/or objectives are periodically reviewed to ensure that the statements are appropriate to the needs of the school community.

f      4

	faculty	students	parents	admin	other
5	15	26	14	3	4
4	21	21	14	0	6
3	13	16	6	0	1
2	0	4	0	0	0
1	0	2	0	0	0

g.) The school takes steps to ensure stakeholders, potential parents, and future stakeholders understand and support the school's philosophy, mission, beliefs, and/or objectives for which it has been founded, prior to enrolling their students in school.

g      4

	faculty	students	parents	admin	other
5	4	27	11	1	3
4	19	27	18	2	5
3	16	27	4	0	2
2	0	1	0	0	0
1	1	5	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #1: Philosophy/Mission/Beliefs/Objectives (cont.)

h.) The philosophy, mission, beliefs, and/or objectives are actively implemented and serve as the basis for daily operational and instructional decision-making as well as long-range planning.

h

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
9	23	9	1	4
22	29	20	2	6
15	23	5	0	1
1	2	0	0	0
1	3	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #2: Governance and Leadership

**The Standard:** The governance and administration work in partnership to ensure the integrity, effectiveness, and reputation of the organization through the establishment of policy and oversight of leadership. There is an atmosphere of mutual respect and purposeful effort on behalf of students and their learning. The administration of the organization provides a productive work environment, timely and open communication, and the leadership necessary to plan both day-to-day operations and the long-term future of the institution. The school is chartered, licensed, or authorized by a state, nation, or authority, which operates in the public interest.

*For individual public schools within public school districts:*

a.) The school administration acts ethically, consistently, and fairly in all dealings with parents, students, staff, and the school community.

a      4

	faculty	students	parents	admin	other
5	6	29	12	3	4
4	29	35	17	0	6
3	12	15	5	0	0
2	3	9	0	0	0
1	0	7	1	0	0

b.) The school administration works cooperatively to establish and maintain clearly-formulated written policies and practices that are consistent with the school's and district's philosophy, mission, beliefs, and/or objectives. These policies and practices are regularly reviewed.

b      4

	faculty	students	parents	admin	other
5	16	21	7	3	5
4	23	32	21	0	5
3	10	21	6	0	0
2	1	3	0	0	0
1	0	1	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #2: Governance and Leadership (cont.)

c.) The school administration maintains appropriate and constructive relations with parents, students, staff, the community, and with each other in the interest of serving the needs of the students.

c      4

	faculty	students	parents	admin	other
5	22	23	13	3	6
4	18	29	18	0	3
3	9	27	3	0	1
2	1	4	0	0	0
1	0	7	0	0	0

d.) The school administration complies with all applicable statutes and governmental regulations.

d      4

	faculty	students	parents	admin	other
5	33	36	16	3	9
4	15	24	12	0	0
3	1	20	3	0	0
2	0	0	0	0	0
1	0	0	0	0	0

e.) The school administration undertakes operational, long range, and strategic planning aimed at accomplishing the school's mission and goals.

e      4

	faculty	students	parents	admin	other
5	25	36	13	2	4
4	20	22	14	1	6
3	4	20	6	0	0
2	0	0	0	0	0
1	0	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #2: Governance and Leadership (cont.)

f.) The head of the school is accountable to the head of the school district and is responsible for creating a productive learning environment and for the day-to-day operation of the school.

f      5

5  
4  
3  
2  
1

faculty	students	parents	admin	other
34	66	22	3	9
15	13	9	0	1
1	11	5	0	0
0	0	0	0	0
0	0	0	0	0

g.) The school administration ensures that all school programs and activities are adequately and appropriately planned, supervised, resourced, and staffed with qualified personnel.

g      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
15	41	9	3	6
24	28	23	0	4
10	17	2	0	0
1	4	0	0	0
0	2	0	0	0

h.) The school administration maintains timely and open communication with various elements of the school community.

h      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
12	22	11	3	7
27	36	19	0	2
8	23	6	0	1
1	3	0	0	0
0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #2: Governance and Leadership (cont.)

i.) The school administration stays well informed of educational developments.

i

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
18	31	15	2	6
24	29	17	1	3
4	18	2	0	0
1	2	0	0	0
0	1	0	0	0

j.) The school administration ensures that all statements and representations relating to programs, services, and resources are clear, accurate, and current.

j

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
13	30	12	3	4
28	29	16	0	5
7	21	6	0	1
0	1	0	0	0
0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #3: Organizational Design and Staff

**The Standard:** The organizational structure of the institution provides the vehicle for carrying out the established philosophy, mission, beliefs, and/or objectives of the educational program and support services. A clearly defined set of reporting relationships exists, and administrative, instructional, and support staff are qualified, competent and sufficient in number to allow the effective delivery of quality education to students. Staff assessment procedures are in place, are clear to all involved, and are collaborative. On-going professional development, clearly defined roles and responsibilities, and collegial relationships among staff and administration are evident and conducive to cooperative action.

### Indicators:

*For independent/non-public schools and for individual public schools within public school districts:*

a.) A clearly understood table of organization exists with written job descriptions that specify levels of responsibility and reporting relationships.

a      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
20	20	8	2	6
21	28	14	1	3
7	19	6	0	2
0	0	0	0	0
0	0	0	0	0

b.)Administrative, instructional, and support staff are qualified, competent, and sufficient in number to meet the needs of the total educational program, student services, student activities, and the students enrolled.

b      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
16	32	11	1	3
19	40	14	2	8
13	20	10	0	0
2	3	0	0	0
0	0	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #3: Organizational Design and Staff (cont.)

c.) Staff members possess the qualifications of education, preparation, experience, and commitment that contribute to effective learning. Staff members are assigned to work by reason of their training and/or expertise.

c      4

	faculty	students	parents	admin	other
5	23	28	8	3	8
4	25	40	18	0	3
3	2	25	6	0	0
2	0	1	0	0	0
1	0	1	0	0	0

d.) Designated, qualified leadership provides coordination and direction for the instruction, activities, and services the school provides.

d      4

	faculty	students	parents	admin	other
5	23	28	14	2	8
4	20	37	11	1	3
3	6	27	9	0	0
2	0	1	0	0	0
1	0	0	0	0	0

e.) The school leadership and staff work cooperatively to create a climate for teaching and learning that fosters the attainment of the school's philosophy, mission, beliefs, and/or objectives.

e      4

	faculty	students	parents	admin	other
5	24	33	18	2	6
4	11	34	12	1	4
3	14	18	5	0	1
2	0	2	0	0	0
1	0	2	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #3: Organizational Design and Staff (cont.)

f.) Personnel policies and regulations for the operation of the organization are written and available to all employees.

f 4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
24	21	4	3	7
11	21	11	0	3
14	16	3	0	1
0	0	0	0	0
0	0	0	0	0

g.) Procedures are in place for determining adequate compensation, arriving at reasonable work loads and acceptable working conditions, and defining just and fair treatment, professional satisfaction, and good general morale among all segments of the school's staff.

g 4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
9	23	5	3	3
19	26	7	0	6
15	22	7	0	1
1	6	0	0	0
4	2	0	0	0

h.) A clearly defined system of appraisal of staff exists that is based on predetermined criteria. It is conducted with the knowledge of the staff member and reported in writing. Staff members have an opportunity to discuss and appeal any aspects of the appraisal.

h 4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
17	20	8	3	7
25	26	3	0	2
6	13	8	0	2
1	0	0	0	0
0	0	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #3: Organizational Design and Staff (cont.)

i.) School leadership supports a comprehensive program of professional development for all staff that addresses school-wide learning expectations and specific student needs by allocating appropriate time and resources.

i      4

	faculty	students	parents	admin	other
5	20	26	9	3	9
4	17	29	12	0	2
3	12	24	6	0	0
2	1	0	0	0	0
1	0	0	0	0	0

j.) Staff development programs are developed following needs assessment with appropriate input from school personnel in planning and evaluating the programs.

j      4

	faculty	students	parents	admin	other
5	16	22	6	3	5
4	19	28	11	0	3
3	13	14	5	0	2
2	1	0	0	0	0
1	1	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs

**The Standard:** The educational programs consist of both carefully planned and well executed curriculum programs that include appropriate standards, solid instructional pedagogy, and appropriate assessment based on research and best practices. The educational programs are sufficiently financed, periodically reviewed, and mission-appropriate. They are developed to meet and address the needs of students and are designed to produce student learning at all levels. Effective policies and practices are in place, along with instructional materials, technology, and equipment that are appropriate, functional, and well-maintained.

### Indicators:

#### *For all schools:*

a.) The educational program (including curriculum, instruction, and assessment) is clearly defined, approved by the school’s governance, and is consistent with the philosophy, mission, beliefs, and/or objectives of the school.

a      4

	faculty	students	parents	admin	other
5	20	38	13	3	5
4	19	38	14	0	4
3	6	15	7	0	2
2	1	0	0	0	0
1	2	0	0	0	0

b.) The educational program defines desired student outcomes as expressed in terms of student understanding, knowledge, attitudes, skills, and habits.

b      4

	faculty	students	parents	admin	other
5	18	20	7	3	5
4	21	45	21	0	4
3	6	27	6	0	2
2	1	0	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

c.) Written curriculum guides are current, functional, available, and in use. They define scope and sequence of the educational program as well as program objectives and reflect sound approaches to teaching and learning.

**c**      **4**

	faculty	students	parents	admin	other
5	7	27	13	1	6
4	12	47	10	2	3
3	17	14	6	0	1
2	8	0	1	0	1
1	6	1	0	0	0

d.) Resources required to implement the educational program are available and utilized.

**d**      **4**

	faculty	students	parents	admin	other
5	12	32	12	2	4
4	22	37	14	1	3
3	12	18	5	0	3
2	3	2	0	0	1
1	1	1	0	0	0

e.) Instructional materials are up-to-do-date, sufficient, and appropriately supported through adequate funds provided in an annual budget.

**e**      **4**

	faculty	students	parents	admin	other
5	11	31	6	1	0
4	15	28	18	1	5
3	16	19	7	1	5
2	7	3	1	0	1
1	1	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

f.) Consideration is given to the ages and varying levels of ability of students, and the instructional program is designed to meet students' needs in accord with the school's philosophy, mission, beliefs, and/or objectives.

f      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
11	24	6	3	3
15	36	18	0	5
16	26	10	0	3
4	1	0	0	0
4	0	0	0	0

g.) Curriculum and instruction policies and procedures provide direction to the staff and administration in the development, implementation, and improvement of the educational program.

g      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
12	26	8	2	3
13	32	12	1	3
15	18	6	0	2
7	1	0	0	1
2	0	0	0	0

h.) Provision is made for both horizontal and vertical articulation and coordination among and between the levels within the school/district.

h      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
5	27	7	2	4
22	25	14	1	4
12	24	6	0	2
7	0	1	0	0
1	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

i.) Admission and placement procedures are well-defined, well-administered, unbiased, and equitable.

i      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
8	21	10	2	4
5	40	12	1	3
19	24	8	0	2
6	2	0	0	0
9	1	0	0	0

j.) The educational program, school policies and procedures, and other pertinent information relating to students are available in printed form to students and parents.

j      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
24	29	13	3	10
15	31	14	0	0
7	22	4	0	1
0	0	0	0	0
0	1	0	0	0

k.) Educational programs are aligned with state, local, and district requirements as necessary and are supported by adequate record-keeping and good communication.

k      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
14	31	13	2	8
16	29	15	1	2
11	17	4	0	1
0	0	0	0	0
0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

### *For Schools with Secondary School Programs:*

a.) The secondary school educational program provides instruction in the basic subject areas of language arts and literature (including speaking, writing, and listening skills), mathematics, the sciences, and social sciences.

**a**      **4**

	faculty	students	parents	admin	other
5	38	48	19	3	7
4	8	25	8	0	0
3	2	15	3	0	3
2	1	0	0	0	1
1	0	0	0	0	0

b.) The secondary school educational program provides experiences in the arts, health, world languages, and physical education.

**b**      **5**

	faculty	students	parents	admin	other
5	42	49	19	3	9
4	5	29	10	0	1
3	2	15	1	0	1
2	0	0	0	0	0
1	0	1	0	0	0

c.) Students learn effective techniques of study, research, and use of information resources.

**c**      **4**

	faculty	students	parents	admin	other
5	8	26	14	3	4
4	21	41	15	0	2
3	13	23	4	0	4
2	4	1	0	0	0
1	0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

d.) The secondary school educational program includes instruction in effective uses of information technology and provides opportunity for application.

**d**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
14	25	13	2	5
23	36	16	1	4
7	22	5	0	2
4	0	0	0	0
0	1	0	0	0

e.) The secondary school educational program offers opportunities for the development of social skills in interaction with adults and peers.

**e**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
24	25	12	1	3
14	36	15	2	3
7	23	7	0	5
2	2	0	0	0
0	0	0	0	0

average

f.) The secondary school educational program facilitates a smooth transition from the elementary or middle school to the secondary school.

**f**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
8	30	14	1	5
17	25	11	2	3
15	24	3	0	3
9	4	0	0	0
0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #4: Educational Programs (cont.)

g.) The secondary school educational program provides appropriate educational programs for those concluding formal study as well as those planning further education.

g

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
13	36	14	2	5
18	28	13	1	3
10	19	1	0	2
8	0	0	0	0
0	0	1	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #5: Learning Media Services and Technology

**The Standard:** Learning media services and technology function as important tools to enhance classroom instruction and other school activities as grade level appropriate. Well-organized information resources reinforce knowledge, skills, and attitudes learned in other program areas and broaden minds by providing opportunities to conduct research and interact with information.

### Indicators:

a.) Information resources and technology are of adequate scope, quantity, and quality to support the total educational program and encourage students and staff to broaden and extend their learning.

a      4

	faculty	students	parents	admin	other
5	15	47	12	21	6
4	14	31	19	0	1
3	12	16	4	0	4
2	3	0	0	0	0
1	0	1	0	0	0

b.) An information skills curriculum is provided to enable students to develop research and information literacy skills.

b      4

	faculty	students	parents	admin	other
5	8	30	12	2	5
4	11	40	16	1	2
3	14	18	7	0	2
2	2	1	0	0	1
1	2	1	0	0	0

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## STANDARD #5: Learning Media Services and Technology (cont.)

c.) Staff, students, and the school community are encouraged to offer input into the types, quality, and format for the information resources and technology provided.

c      4

	faculty	students	parents	admin	other
5	13	25	10	1	3
4	13	23	15	1	4
3	12	31	11	1	1
2	1	2	0	0	0
1	1	4	0	0	0

d.) Learning materials and technology are maintained in a manner that makes them accessible to students and staff. They are properly catalogued, housed, and periodically reviewed for relevancy.

d      4

	faculty	students	parents	admin	other
5	26	34	5	2	4
4	5	36	20	1	3
3	8	17	5	0	2
2	3	0	0	0	0
1	0	0	0	0	0

e.) Learning media center and technology staffs are sufficient and appropriately qualified to provide effective service to students and staff.

e      4

	faculty	students	parents	admin	other
5	20	43	9	2	5
4	14	24	18	1	2
3	5	21	4	0	2
2	5	4	0	0	0
1	1	1	0	0	1

# WOOTTON HIGH SCHOOL

## STANDARD #5: Learning Media Services and Technology (cont.)

f.) Adequate orientation to the use of the learning media services, its resources, and equipment is provided to staff and students.

f      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
16	37	5	1	3
13	34	18	2	5
11	18	7	0	2
0	2	0	0	0
2	2	0	0	0

g.) Learning media services and technology are appropriately supported through adequate funds provided in an annual budget.

g      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
7	32	5	1	2
11	22	14	1	4
10	12	5	1	4
0	1	1	0	0
0	0	0	0	0

h.) Long range planning activities are in place to ensure that the school keeps pace with information and technological changes.

h      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
5	26	7	2	4
13	34	12	1	3
10	13	4	0	3
0	0	0	0	0
0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #6: Student Services

**The Standard:** The school provides services to students that optimize their preparation for learning. Chief among these services are health services and, at appropriate levels, guidance including academic and personal counseling. Preventive and emergency health care services are provided, and health and safety policies are clear and well-understood. Other services that may be provided include transportation, food service, services for special needs students, and admissions and placement.

### Indicators:

#### *Guidance Services:*

a.) The school is sensitive to the non-academic needs of students and has in place a process whereby the emotional and social needs of students are addressed.

a      4

	faculty	students	parents	admin	other
5	16	25	9	3	7
4	21	44	13	0	2
3	8	49	11	0	2
2	2	2	0	0	0
1	2	1	0	0	0

b.) Counselors, administrators, teachers, and other staff share responsibilities for providing guidance and support to students.

b      4

	faculty	students	parents	admin	other
5	13	29	9	2	5
4	23	43	20	1	5
3	10	17	6	0	1
2	2	0	0	0	0
1	0	2	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #6: Student Services (cont.)

c.) Counseling services are well organized, are in accord with the school's philosophy, mission, beliefs, and/or objectives, and are under the leadership of qualified personnel.

**c**      **4**

	faculty	students	parents	admin	other
5	7	33	9	3	6
4	27	43	17	0	5
3	9	23	7	0	0
2	2	0	1	0	0
1	3	0	0	0	0

d.) Student data is current, comprehensive, and readily available for use by the staff.

**d**      **4**

	faculty	students	parents	admin	other
5	10	30	9	1	6
4	16	32	13	2	5
3	16	14	5	0	0
2	3	1	0	0	0
1	1	0	0	0	0

e.) Follow-up studies for graduates and other former students are carried out, and the resultant data are shared with staff to help in determining the effectiveness of school programs.

**e**      **4**

	faculty	students	parents	admin	other
5	1	29	6	0	2
4	10	22	7	1	0
3	9	15	6	2	3
2	3	1	0	0	0
1	5	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #6: Student Services (cont.)

f.) Guidance services include both individual and group counseling activities.

f      4

	faculty	students	parents	admin	other
5	17	39	13	3	3
4	16	30	12	0	2
3	6	21	6	0	2
2	0	0	0	0	0
1	0	0	0	0	0

g.) Career awareness is provided at upper elementary, middle, and secondary levels.

g      4

	faculty	students	parents	admin	other
5	6	35	8	2	5
4	19	32	15	1	3
3	2	22	8	0	1
2	3	4	0	0	0
1	0	0	0	0	0

h.) Guidance services extend into and interact with community services as needed.

h      4

	faculty	students	parents	admin	other
5	6	21	9	1	4
4	20	41	15	2	6
3	7	23	7	0	0
2	1	0	0	0	0
1	0	0	0	0	0

### *Health Services:*

a.) Health services are provided to meet basic health needs and handle medical emergencies.

a      4

	faculty	students	parents	admin	other
5	24	34	12	2	9
4	14	37	17	0	2
3	9	13	4	1	0
2	2	2	0	0	0
1	0	4	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #6: Student Services (cont.)

b.) An established written policy for faculty members to follow in handling accidents or illnesses is available. Staff and administration are familiar with safety and/or evacuation plans.

b      4

	faculty	students	parents	admin	other
5	23	28	10	2	7
4	22	30	15	1	3
3	4	12	3	0	0
2	1	1	0	0	0
1	0	0	0	0	0

c.) Health records are maintained in good condition.

c      4

	faculty	students	parents	admin	other
5	17	23	5	2	7
4	14	18	11	1	0
3	1	15	1	0	0
2	0	1	0	0	0
1	0	1	0	0	0

d.) Training is available for staff in CPR and first aid.

d      4

	faculty	students	parents	admin	other
5	21	14	5	2	5
4	17	21	10	1	2
3	3	12	2	0	2
2	3	1	0	0	0
1	1	1	0	0	0

e.) The health staff informs the faculty and parents (where appropriate) about serious health or physical needs that may exist in the student body.

e      4

	faculty	students	parents	admin	other
5	24	25	10	2	8
4	13	24	19	0	1
3	8	21	2	1	0
2	1	1	0	0	0
1	1	2	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #6: Student Services (cont.)

f.) Working relationships with local authorities/health service providers are positive.

f      4

	faculty	students	parents	admin	other
5	8	21	10	2	5
4	13	23	11	1	2
3	3	24	1	0	0
2	0	0	0	0	0
1	0	2	0	0	0

g.) The instructional program includes opportunities for students to develop knowledge, attitudes, and practices necessary to meet the present health needs of youth and society.

g      4

	faculty	students	parents	admin	other
5	11	25	7	1	3
4	13	25	17	2	3
3	12	27	5	0	2
2	0	0	0	0	0
1	0	3	0	0	0

### *Transportation Services:*

a.) Transportation needs of students are met and provided for through prudent oversight.

a      4

	faculty	students	parents	admin	other
5	10	27	8	2	7
4	18	28	8	1	2
3	3	18	8	0	0
2	0	5	3	0	0
1	0	10	1	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #6: Student Services (cont.)

b.) Safety concerns for pick-up and drop-off of students are effectively addressed.

b      4

	faculty	students	parents	admin	other
5	10	22	8	2	9
4	15	34	12	0	0
3	6	24	6	1	1
2	3	3	3	0	0
1	1	6	0	0	0

### *Food Services:*

a.) Food services and/or functional, hygienically maintained areas for students to consume their own food are provided.

a      4

	faculty	students	parents	admin	other
5	11	28	9	3	8
4	13	34	12	0	1
3	4	30	10	0	0
2	0	2	0	0	0
1	3	1	0	0	0

b.) Information on nutrition, and, when needed, counseling on the nutritional merits of the food the school serves or the students bring is provided.

b      3

	faculty	students	parents	admin	other
5	3	13	4	0	4
4	6	15	9	2	1
3	8	39	13	1	1
2	3	3	1	0	0
1	1	7	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #6: Student Services (cont.)

### *Services for Special Needs Students:*

a.) Psychological, social, and psychiatric services are available to students through school- or community-based services.

a      4

	faculty	students	parents	admin	other
5	16	24	10	1	5
4	14	21	14	1	0
3	6	8	5	1	2
2	0	0	0	0	0
1	1	0	0	0	0

b.) Effective procedures are established for identifying and addressing the special needs of students with learning differences.

b      4

	faculty	students	parents	admin	other
5	13	34	13	2	4
4	18	18	12	1	3
3	10	9	4	0	1
2	0	0	0	0	0
1	0	0	0	0	0

### *Admissions and Placement:*

a.) The school has a well-defined, published admissions process with criteria upon which admissions decisions are made.

a      4

	faculty	students	parents	admin	other
5	6	22	7	2	4
4	7	22	10	1	4
3	6	13	5	0	0
2	0	1	0	0	0
1	0	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #6: Student Services (cont.)

b.) Those wishing to enroll in the school are clearly informed of the philosophy, mission, beliefs, and/or objectives of the school, the nature and extent of educational programs and services available, tuition and fees, and the expectations of students for satisfactory performance.

b      4

	faculty	students	parents	admin	other
5	10	29	6	2	2
4	4	18	11	1	4
3	9	14	6	0	1
2	0	3	0	0	0
1	1	1	0	0	0

c.) The school accepts students for whom there is a reasonable expectation of success from the program as appropriate and interpreted by law.

c      4

	faculty	students	parents	admin	other
5	4	20	9	2	3
4	4	24	11	1	3
3	5	12	2	0	0
2	3	0	0	0	0
1	3	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #7: Student Life and Student Activities

**The Standard:** A healthy atmosphere exists for all students. At all levels, non-discriminatory, appropriate student activities that supplement classroom experiences or community life are provided. An appropriate student activities program fosters a positive intellectual, cultural, and social climate, promotes growth in student leadership and social interaction skills, and encourages students' special interests.

### Indicators:

a.) Relationships between staff and students demonstrate respect, fairness, and understanding.

a      4

	faculty	students	parents	admin	other
5	19	26	8	3	5
4	27	39	22	0	5
3	4	24	5	0	1
2	0	4	0	0	0
1	0	4	0	0	0

b.) Student life is organized in such a manner that provides students with the opportunity to experience responsibility, initiative, leadership competencies, cooperation, and self-direction.

b      4

	faculty	students	parents	admin	other
5	16	25	13	3	7
4	31	43	16	0	2
3	3	23	5	0	2
2	0	1	0	0	0
1	0	1	0	0	0

c.) The school provides activities that are non-discriminatory, supplement the regular classroom instruction, and contribute to the academic, physical, and social development of students.

c      4

	faculty	students	parents	admin	other
5	23	35	16	3	9
4	20	38	14	0	1
3	7	18	4	0	1
2	0	1	0	0	0
1	0	1	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #7: Student Life and Student Activities (cont.)

d.) Provision is made for students, staff, and community to offer input to the school's student life and student activities.

d      4

	faculty	students	parents	admin	other
5	12	18	11	3	6
4	28	38	16	0	2
3	9	30	5	0	1
2	0	1	0	0	0
1	0	1	0	0	0

e.) The school maintains a desirable balance among academic, social, co-curricular, and service activities and ensures appropriateness according to the age, development, needs, and interests of students.

e      4

	faculty	students	parents	admin	other
5	9	26	9	3	4
4	27	34	17	0	5
3	9	31	7	0	1
2	5	0	0	0	0
1	0	3	0	0	0

f.) The student activities program receives adequate financial support, and finances are under the control of school authorities.

f      4

	faculty	students	parents	admin	other
5	6	24	5	2	5
4	22	34	12	1	3
3	11	20	8	0	0
2	2	1	0	0	0
1	0	2	1	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #7: Student Life and Student Activities (cont.)

g.) Staff members, parents, and others who participate in student activities are suitably qualified and provide appropriate supervision to students.

g

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
14	27	11	2	6
26	31	16	1	4
6	21	6	0	1
0	0	0	0	0
0	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #8: Facilities

**The Standard:** The school facilities, consisting of the site, building(s), and equipment, provide a safe, well-maintained, physical environment that supports optimal student development and achievement. The school facilities are appropriate to implement the stated philosophy, mission, beliefs, and/or objectives of the school.

### Indicators:

a.) All grounds, buildings, furnishings, and equipment are sufficiently maintained to meet the school’s philosophy, mission, beliefs, and/or objectives, including achievement of desired student learning outcomes.

a      4

	faculty	students	parents	admin	other
5	11	35	7	2	4
4	17	42	21	1	3
3	17	16	7	0	3
2	4	0	0	0	0
1	0	4	0	0	0

b.) Facilities and equipment (including dormitory facilities) provide for the health and safety of students and staff, are regularly inspected for effective operation, and meet all code requirements for all health and safety issues including safe access and egress.

b      4

	faculty	students	parents	admin	other
5	2	20	8	2	5
4	24	34	15	1	2
3	15	19	8	0	0
2	4	4	0	0	0
1	0	3	0	0	0

## WOOTTON HIGH SCHOOL

### STANDARD #8: Facilities (cont.)

c.) Students and staff are trained in safe occupancy and use of facilities (such as through emergency drills).

c      4

	faculty	students	parents	admin	other
5	23	37	16	3	10
4	24	38	12	0	1
3	2	15	5	0	0
2	0	2	0	0	0
1	0	1	0	0	0

d.) Facilities offer a variety of spaces for providing high quality programs and services and include appropriate accommodation for instruction, administration, conferences, student activities, and student services for all segments of the school population.

d      4

	faculty	students	parents	admin	other
5	7	31	12	3	6
4	31	39	17	0	4
3	7	21	6	0	1
2	2	1	0	0	0
1	1	3	0	0	0

e.) School and class sizes meet student needs and effectively utilize the intended capacity of the facility.

e      4

	faculty	students	parents	admin	other
5	7	25	12	3	2
4	18	40	14	0	5
3	17	22	7	0	4
2	3	5	1	0	0
1	3	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #9: Health and Safety

**The Standard:** A safe and healthy environment for teaching and learning is provided. Both preventive and emergency health and safety procedures are clear and well-documented. The school environment is productive and orderly.

### Indicators:

a.) Adequate written provisions are made to account for the students and maintain their health and safety.

a      4

	faculty	students	parents	admin	other
5	9	28	12	2	5
4	22	40	14	1	5
3	6	19	4	0	0
2	1	1	0	0	0
1	0	0	0	0	0

b.) A clearly defined written code of student conduct supports a safe and orderly environment that is conducive to learning and is understood by students, teachers, and parents.

b      4

	faculty	students	parents	admin	other
5	16	36	13	3	7
4	24	38	15	0	4
3	4	18	7	0	0
2	0	0	0	0	0
1	0	0	0	0	0

c.) The school makes provision for adequate health care, including emergency health care and health care at school functions that take place away from the school premises.

c      4

	faculty	students	parents	admin	other
5	13	26	14	1	5
4	10	31	13	1	3
3	9	21	4	0	0
2	1	2	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #9: Health and Safety (cont.)

d.) The school has a written student health policy that includes medical examinations for all entering students, immunization against common diseases, and the maintenance of comprehensive health records.

d      4

	faculty	students	parents	admin	other
5	16	27	14	2	5
4	17	31	12	1	1
3	2	13	4	0	0
2	1	0	0	0	0
1	0	1	0	0	0

e.) The school meets health and safety requirements of the local government authority.

e      4

	faculty	students	parents	admin	other
5	14	37	16	3	7
4	6	26	9	0	1
3	6	13	5	0	0
2	1	0	0	0	0
1	0	0	0	0	0

f.) The school has satisfactory procedures for evacuating the school building, for summoning assistance in case of fire or other emergency, and for accounting for all students and staff during drills and emergencies.

f      4

	faculty	students	parents	admin	other
5	27	47	14	3	9
4	19	30	11	0	2
3	2	11	4	0	0
2	0	2	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #9: Health and Safety (cont.)

g.) The school premises are maintained in a safe and healthy condition and meet local, state and national fire safety standards, including fire extinguishers, a satisfactory fire alarm system, and other safety devices.

**g**      **4**

	faculty	students	parents	admin	other
5	23	42	16	3	8
4	14	38	11	0	2
3	3	12	4	0	1
2	1	0	0	0	0
1	1	1	0	0	0

h.) The school has a plan in operation that provides for regular health and safety inspections of the school site.

**h**      **4**

	faculty	students	parents	admin	other
5	15	27	11	3	5
4	9	27	10	0	1
3	1	16	5	0	1
2	0	0	0	0	0
1	0	0	0	0	0

i.) Written procedures, including crisis management plans, are in place, and training programs and emergency drills are conducted to prepare students and staff to respond effectively to emergency situations.

**i**      **4**

	faculty	students	parents	admin	other
5	32	38	15	3	10
4	14	30	12	0	1
3	3	17	4	0	0
2	0	0	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #10: Finances

**The Standard:** Financial resources are sufficient to provide the educational opportunities defined in the school’s philosophy, mission, beliefs, and/or objectives. The business practices of the institution promote confidence in the organization’s ability to manage fiscal and material resources in a responsible manner and to follow prescribed budgeting and accounting principles. The majority of resources raised for school purposes are dedicated to school operations.

### Indicators:

a.) The governance and the administration exercise prudent control over all financial operations, following accepted accounting principles and annual independent audit practices.

a      4

	faculty	students	parents	admin	other
5	3	28	7	3	6
4	7	21	10	0	2
3	1	14	3	0	1
2	0	0	0	0	0
1	0	0	0	0	0

b.) Periodic audits are conducted by a qualified external agency.

b      4

	faculty	students	parents	admin	other
5	10	24	4	3	5
4	4	21	9	0	0
3	1	16	1	0	1
2	0	0	0	0	0
1	0	0	0	0	0

c.) The instructional program and supporting services are developed in accordance with suitable short-term and long-range financial plans.

c      4

	faculty	students	parents	admin	other
5	3	14	8	3	4
4	9	21	9	0	1
3	1	18	4	0	2
2	1	1	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #10: Finances (cont.)

d.) Financial resources to attain the organization’s philosophy, mission, and/or objectives are available and utilized appropriately.

**d**      **4**

	faculty	students	parents	admin	other
5	4	16	7	3	4
4	8	24	10	0	0
3	6	27	7	0	4
2	0	0	0	0	0
1	1	0	0	0	0

e.) Stakeholders have opportunities to provide input into financial plans, and staff is involved in the determination of priorities for instructional needs.

**e**      **4**

	faculty	students	parents	admin	other
5	3	15	5	1	2
4	8	30	9	2	2
3	9	16	10	0	3
2	0	0	0	0	0
1	1	0	0	0	0

f.) The organization, in accordance with written policies and sound business practices, is accountable to all appropriate segments of the school community.

**f**      **4**

	faculty	students	parents	admin	other
5	4	22	8	3	5
4	10	24	12	0	2
3	1	16	4	0	1
2	0	1	0	0	0
1	0	0	0	0	0

g.) Levels of income and expenditure are in appropriate balance. Finances are currently stable, and projections indicate continuing stability.

**g**      **4**

	faculty	students	parents	admin	other
5	2	18	8	2	4
4	6	18	11	1	2
3	1	21	3	0	0
2	0	0	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #10: Finances (cont.)

h.) Those enrolling students in the institution are informed in advance of the financial obligations for attendance.

h

4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
4	32	10	3	4
13	25	10	0	0
3	18	1	0	0
0	0	0	0	0
0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #11: Assessment of Student Learning

**The Standard:** The assessment of student learning outcomes enables students to monitor their own learning progress and allows teachers to adapt their instruction to the specific learning needs of students. The school’s effectiveness is assessed by examining areas such as student learning and performance, program evaluation, performance results for support services, graduate success, and client satisfaction. Results are used to develop strategies for improving service and program quality. Assessment results are communicated appropriately to parents/guardians, students, staff, and school community.

### Indicators:

a.) The district/school identifies specific criteria for assessing student learning and performance.

a      4

	faculty	students	parents	admin	other
5	14	39	13	3	7
4	20	39	19	0	3
3	15	18	1	0	1
2	0	0	0	0	0
1	0	1	0	0	0

b.) The district/school utilizes appropriate and varied methods to assess student learning and performance.

b      4

	faculty	students	parents	admin	other
5	6	32	9	2	8
4	23	45	15	1	2
3	18	14	7	0	1
2	2	2	0	0	0
1	0	3	0	0	0

c.) Student progress at all levels is regularly evaluated and accurately interpreted and reported in an understandable manner.

c      4

	faculty	students	parents	admin	other
5	8	27	14	2	7
4	28	38	12	1	3
3	12	28	8	0	1
2	1	2	0	0	0
1	0	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #11: Assessment of Student Learning (cont.)

d.) There is evidence that students in the aggregate are achieving the expected learning outcomes at a level acceptable to the school community, or progress is being made to raise achievement to that level.

d      4

	faculty	students	parents	admin	other
5	6	43	11	2	6
4	32	35	20	1	4
3	10	15	4	0	1
2	0	0	0	0	0
1	0	1	0	0	0

e.) Curriculum, instruction, and assessment are aligned into a coherent system consistent with the district/school's philosophy, mission, beliefs, and/or objectives.

e      4

	faculty	students	parents	admin	other
5	7	29	11	3	6
4	28	33	16	0	4
3	11	28	6	0	1
2	3	0	0	0	0
1	0	0	0	0	0

f.) Assessment results are used regularly in evaluating the effectiveness of the district/school's curriculum, instructional practices, and professional development in order to develop strategies for improving student learning.

f      4

	faculty	students	parents	admin	other
5	6	25	11	2	5
4	26	39	11	1	4
3	16	20	7	0	2
2	0	0	0	0	0
1	0	2	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #11: Assessment of Student Learning (cont.)

g.) All teachers and other appropriate school personnel commit to, participate in, and share in the accountability for student learning.

**g**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
9	32	11	1	6
19	37	13	2	4
19	22	6	0	1
2	1	0	0	0
0	2	0	0	0

h.) The district/school communicates its assessment policies and practices to the total school community (e.g. via parent handbooks, website, teacher handbooks, policy manuals, etc.).

**h**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
17	36	10	2	7
25	38	20	0	2
8	19	4	1	2
0	0	0	0	0
0	1	0	0	0

i.) Assessment results are analyzed with appropriate frequency and rigor for

- Individual students as they move through the school
- Groups of students as they move through the school
- Against comparable (local and national) groups outside of the school.

**i**      **4**

5  
4  
3  
2  
1

faculty	students	parents	admin	other
7	39	12	2	6
29	33	14	1	2
8	19	5	0	1
2	0	1	0	0
0	1	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #11: Assessment of Student Learning (cont.)

j.) Assessment results are used in making decisions regarding the allocation of resources.

j      4

	faculty	students	parents	admin	other
5	2	25	7	3	3
4	25	37	10	0	3
3	12	25	7	0	1
2	1	1	0	0	0
1	0	1	0	0	0

k.) Communication with parents regarding students' progress and needs is regular, productive, and meaningful.

k      4

	faculty	students	parents	admin	other
5	6	29	8	2	5
4	28	32	14	1	4
3	13	30	8	0	1
2	1	3	2	0	0
1	0	2	0	0	0

l.) A monitoring system is in place to provide current and longitudinal data on student performance and other outcomes.

l      4

	faculty	students	parents	admin	other
5	4	28	9	2	5
4	11	33	14	1	2
3	21	19	3	0	0
2	1	0	0	0	0
1	0	0	0	0	0

m.) Assessment of student learning is the primary indicator for documenting the effectiveness of the overall school program.

m      4

	faculty	students	parents	admin	other
5	5	32	14	3	5
4	26	39	16	0	3
3	14	24	1	0	1
2	0	0	0	0	0
1	1	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #11: Assessment of Student Learning (cont.)

n.) Student records are complete and well-maintained. General standards for transcript control and use are known and observed.

n      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
27	39	13	3	4
16	34	14	0	4
2	16	4	0	0
0	0	0	0	0
0	1	0	0	0

o.) Commonly held norms relating to academic credit, grade placement, academic recognition, and testaments to academic competence are practiced.

o      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
18	40	17	3	7
25	27	11	0	2
5	26	5	0	0
0	0	1	0	0
0	0	0	0	0

p.) Ongoing assessment serves as a basis for continuing curricular and instructional development.

p      4

5  
4  
3  
2  
1

faculty	students	parents	admin	other
9	36	14	2	7
22	32	12	1	2
17	23	4	0	0
0	0	1	0	0
0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #12: Planning

**The Standard:** The school makes use of strategic, long-range, and operational planning to continuously improve its educational programs and services. Improvement plans focus on student performance and organizational growth and engender continuous improvement across all aspects of the school organization. Externally validated processes for evaluation, strategic planning, and school/district improvement are continuously maintained. Systematic analysis regarding student performance and organizational growth is coupled with analyses of instructional and organizational practices to ensure alignment with the school’s philosophy, mission, beliefs, and/or objectives. Trends in outcomes and results are projected and goals of demonstrated strategic merit are identified.

### Indicators:

a.) A written school/district improvement plan is developed and is available to the school community. Where appropriate, it is approved by the governance.

a      4

	faculty	students	parents	admin	other
5	21	27	11	3	5
4	18	25	16	0	3
3	6	20	5	0	0
2	1	0	0	0	0
1	0	1	0	0	0

b.) School leadership and staff plan, organize, manage, and support an ongoing school improvement process that has broad-based school community participation and commitment.

b      4

	faculty	students	parents	admin	other
5	16	29	10	3	5
4	21	48	19	0	4
3	10	11	4	0	1
2	0	1	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #12: Planning (cont.)

c.) The school provides opportunities for representative elements of the community to offer input into the school's strategic plan.

**c**      **4**

	faculty	students	parents	admin	other
5	20	30	13	3	6
4	16	36	15	0	3
3	8	21	5	0	0
2	0	1	0	0	0
1	0	0	0	0	0

d.) A major focus of school improvement plans is enhanced student achievement and performance.

**d**      **4**

	faculty	students	parents	admin	other
5	25	41	16	3	9
4	19	38	15	0	1
3	2	13	4	0	0
2	0	0	0	0	0
1	0	0	0	0	0

e.) Planning information includes historical data, baseline information, trend data, and projections. Data-driven decision-making enables school/district authorities to make critical judgments with confidence.

**e**      **4**

	faculty	students	parents	admin	other
5	11	21	4	2	7
4	18	28	17	1	1
3	11	15	6	0	1
2	0	0	0	0	0
1	0	0	0	0	0

# WOOTTON HIGH SCHOOL

## STANDARD #12: Planning (cont.)

f.) Periodic review of school improvement plans is conducted to determine the extent to which outcomes meet expectations and so that corrective actions can be initiated.

f      4

	faculty	students	parents	admin	other
5	16	28	7	3	7
4	17	21	19	0	2
3	10	24	9	0	0
2	0	0	0	0	0
1	0	0	0	0	0

g.) Public information about changes or developments in district/school philosophy, mission, beliefs, and/or objectives, programs, and plans is disseminated.

g      4

	faculty	students	parents	admin	other
5	8	26	8	2	5
4	24	31	13	1	2
3	12	17	14	0	2
2	0	0	0	0	0
1	1	0	0	0	0