

## Media Services--Action Plans

### Action Plan for: - School Objective One

Activity Steps	Person/Group Responsible	Timelines for Completion	Resources Needed	Evaluation/ Indicators of Success	Date Completed
Implement a ninth grade information literacy program within the context of classroom instructional goals.	Media Specialists Ninth grade teachers of English, Social Studies and Science	Annually starting with 2004-2005 school year	MCPS Information Literacy Framework  Ninth grade English, Social Studies and Science curriculum guides	Increased use of subscription databases and increased circulation of Media Center materials.  Test Pilot Survey results	Annually beginning in the 2004-2005 school year

#### Describe how the action plan was developed.

*The Media Services Action Team identified the ninth grade as a group to target for concentrated information literacy instruction beyond the usual instruction given as classes come to the Media Center in order to improve research skills at all grade levels.*

#### Describe how the action plan supports the mission and objectives.

*When students have better independent research skills they will be better able to successfully complete work in college rigorous classes.*

#### Describe how the necessary resources will be committed to ensure the success of the action plan.

*All resources needed for this project are currently available.*

## Media Services – Action Plans

### Action Plan for: Local Objective Two

Activity Steps	Person/Group Responsible	Timelines for Completion	Resources Needed	Evaluation/ Indicators of Success	Date Completed
<p>Training for Staff and students in the use of Turnitin.com</p> <p>Instruction for students on meaning and avoidance of plagiarism in academic work</p>	<p>Media Specialists</p> <p>Media Specialists Teaching Staff</p>	<p>Spring 2005 Ongoing</p> <p>Ongoing</p>	<p>Turnitin.com Subscription</p>	<p>Increased use of Turnitin.com</p> <p>Decreased number of papers submitted showing evidence of plagiarism</p>	<p>Ongoing</p>
<p>Teacher training on copyright issues particularly as they relate to electronic copyright</p>	<p>Media Specialists</p>	<p>Ongoing annually</p>	<p>New MCPS Copyright policy</p>	<p>Pre and Post training surveys of staff</p>	<p>Ongoing annually</p>

#### Describe how the action plan was developed.

*The Media Services Action Team identified plagiarism and Copyright issues as two areas connected with academic dishonesty that the Media Center could play a role in addressing.*

#### Describe how the action plan supports the mission and objectives.

*By increasing understanding of both copyright violations and plagiarism as forms of academic dishonesty, the incidence of unintentional violations should decrease. Training on and use of Turnitin.com provides a further check on student plagiarism and should decrease cases of academic dishonesty.*

#### Describe how the necessary resources will be committed to ensure the success of the action plan.

*Wootton has committed to purchasing Turnitin.com for the 2004-2005 school year, and the statistics generated by the program will help to track possible plagiarism. Staff training will be accomplished at departmental and faculty meetings.*